

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

June 15, 2017

Present:

Chair Roberts
Vice Chair Kirkbride
Commissioner Dobry
Commissioner Nelson
Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Roberts called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

None

MOTION: To accept the agenda as published.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the June 1, 2017 of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19256 through #19294 in the amount of \$78,344.07
- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks numbered #19295 through #19297 in the amount of \$15,479.64

C. Payroll #6A 2017 in the amount of \$1,004,274.72

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride reported the meeting is next week, but that the ad hoc committee for the contract Medical Program Director met and developed a final proposal. Commissioner Kirkbride distributed the proposal and asked for any comments by Monday.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. Commissioner Wilson stated the next meeting is in July.

C. City / District Liaison Communication updates

Commissioners Roberts & Kirkbride The next meeting is scheduled for Tuesday; the Chair is unavailable and the Fire Chief will be out of town. There are no pending agenda items; the Board requested the Chief to reach out to the City and cancel the meeting unless the City has pending agenda items.

D. Thurston County Fire Commissioners Association Regular meeting

No report.

E. Thurston Regional Planning Council Status report

No report.

F. Community Outreach Status report

There are several upcoming events with District participation:

- Open House at Station 33 on Sunday June 25th
- City of Lacey fireworks show on the 3rd of July at Rainier Vista Park
- 4th of July fireworks event at the Red Wind Casino
- Ice Cream and Outreach at Lacey Museum on Friday the 7th
- South Sound BBQ Festival on Saturday the 8th

Truck 31 and the Olympia Truck raised flags at South Sound Center for Flag Day

Our newest career firefighter, Chris Crebs, graduates from the Bates Fire Academy on June 16th several District members plan to attend.

Thurston County Firefighter Academy recruits will graduate on the 22nd of June at Olympia High School; the District has 3 in this academy who will be graduating and they are among the highest performers in the class.

Commissioner Kirkbride noted that the staff is doing a great job with Twitter and Facebook postings; the Fire Chief noted the Battalion Chiefs are the primary authors of those social media outlets.

G. Nisqually Tribe
Status report

The Fire Chief stated the District will again have a presence at the Nisqually fireworks show; the Tribe has requested fire service on-site coverage for that event. In past years that agreement was managed by Chief Pearson, this year the Fire Chief and Finance Director developed the proposal.

H. Citizen Advisory Committee
Status report

No report. The Committee planned to attend the Open House at Station 33 in lieu of a meeting this month. Committee members have been asked to RSVP their attendance to staff, and staff have been preparing identification badges as requested by the Board.

VI. OLD BUSINESS

A. Ballot Measure Outreach and Timeline:

- The Fire Chief made his first outreach presentation to the Gateway Rotary on June 7th and received very positive feedback. Fast Facts flyers and the full Capital Facilities and Equipment Plan document were available at the event.
- The Chief is making a presentation to the Lacey Rotary on July 20th.
- The Fast Facts flyer and the Open House flyers were distributed via social media.
- Staff met with J Marie from Ideal Communications this week and developed a draft timeline for the bond education outreach efforts. As part of the discussions, Ms. Richie suggested short videos from the Fire Chief as part of the plan.

Commissioner Kirkbride commented on the timing and deadlines of some of the plan components. The Board discussed the timing of introducing a Resolution, a public hearing, the open house at Station 34. The Board would make the final decision on whether to proceed with placing an issue on the ballot for November. The Fire Chief noted the deadline for submitting items for the ballot was August 1st.

MOTION: To conduct a special meeting on July 31st at 9:00 A.M. at Station 31 for the purpose of considering a Resolution to place a Bond measure on the ballot.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

The Fire Chief noted that staff is meeting Friday the 16th with Bond counsel and will be able to provide projections to the Board at their July 6th meeting.

B. Station 33 Open House: Planning/Discussion

- Staff has developed a flyer for the event and is in the process of distribution. We have HOA contact information through our facility use request process and are distributing the open house flyer electronically. The Fire Chief reached out to both Bonaventure and Woodland with flyers and encouragement to plan a formal field trip to the event.
- Several educational activities and exhibits are planned, as well as photos with the antique engine, CPR VR, Sparky and hot dogs.
- The Fire Chief will discuss parking availability with both the adjacent church and timberline High School.
- Commissioners Wilson, Dobry and Nelson plan on attending.

VII. NEW BUSINESS

None

VIII. ADMINISTRATIVE REPORT

- There will be swearing in and badge pinning ceremonies at both the July Board meetings; one of the new Paramedic Firefighters on the 6th and the several new volunteer firefighters at the meeting on the 20th.
- The District is currently on standby and has units staffed if assistance is needed for the protest underway at the Evergreen State College.
- The District was contacted by Thurston County regarding our interest in attending a meeting on impact fees initiated by Southeast Thurston Fire Authority. Although the District is not interested at this time, the Board requested the Chief ask if Board members could attend as observers.
- The District is beginning the budget process. Staff remains optimistic regarding the Districts increase in AV, and it appears new construction should be more robust this year.
- US HealthVest, the mental health hospital went before the City hearings examiner about a month ago. The issue will be going before City Council for action on July 13th with a recommendation from the hearing examiner to grant the request. The Fire Chief plans on attending that meeting.
- The District was invited to the Lacey City Council meeting last week where the Council adopted a Resolution acknowledging July 1st as Honor Guard Day. Lt Paulsen, who leads the District Honor Guard, attended the meeting and received the Resolution on behalf of the District.

IX. COMMISSIONER COMMENTS

Commissioner Nelson will be out of town July 6th – 20th.

Commissioner Wilson thanked the crew for taking the flag to the Flag Day ceremony. She was unable to attend, but at 4 p.m. the group she was with honored the national Pause for the Pledge and paused their activities to recite the pledge of allegiance. She requested the Chief to investigate hotel accommodations for the Commissioners Conference in Spokane this year, noting that accommodation was often in short supply. Commissioners Kirkbride and Dobry also requested that accommodations be secured for them.

Commissioner Dobry stated it is good to be back from a short vacation and he is looking forward to the Open House. He has been talking about District activities and the possibility of a bond and has received no negative feedback. He noted that the Thurston County Fire Commissioners are looking to change their meeting location next year, rotating through the Districts. The participating District's would only have to provide the facility and be willing to make a presentation on their agency. The Board supported the proposal and Commissioner Dobry will take that information back to the TC Fire Commissioners.

Vice Chair Kirkbride had no comments.

Chair Roberts expressed her profound appreciation and thanks for the care, support and love provided to her and her family in their very difficult time with their recent loss.

X. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – Thank you letters and emails received were forwarded electronically to the Board. One of the thank you letters referenced a fire call handled by crews; that fire occurred during the leadership retreat and all the Chief Officers were out of town. The incident was handled by out of class officers, on duty and callback and was very professionally done and reinforces the fact we have good leadership at all levels.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XII. ADJOURNMENT

Chair Roberts adjourned the meeting at 6:14 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: July 6, 2017– 5:30 pm

Sylvia Roberts

Chair

Eugene W. Dolny

Commissioner

Commissioner

K.M. Wil

Vice Chair

Judy Wilson

Commissioner

St. B.

ATTEST: District Secretary