

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

July 7, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride is excused

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

Addition of New Business Items:

C. Declaration of Surplus Equipment – Rotary Lift Serial # RCS030I001

D. Release of Contingency on Steilacoom property and Authorization of Fire Chief to Sign

MOTION: To accept the agenda as modified.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson reported that six prospective experienced volunteer firefighters were interviewed and will be moving forward in the process.

IV. NEW MEMBERS OATH AND PINNING

Chief Brooks introduced new volunteer firefighters Todd McClellan and Ryan Merten and their families. Firefighters McClellan and Merten recently graduated from the 240 hour Thurston County Firefighter Recruit Academy; both were the highest performers of the Academy. Firefighter McClellan was chosen as the Outstanding Recruit of the academy and Firefighter Merten was team leader on the Academy's Outstanding Engine Company.

Chief Brooks recognized the contributions of District members instructing during the Academy and of Lt Rob Randall for leadership in the post-academy Lacey specific skills training.

The Chief led the firefighters in the Oath of Office, family members pinned their badges, and Chief Pearson presented them with their helmets. The Board then took a ten minute recess to meet families and congratulate the firefighters.

V. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the June 16, 2016 of the Board of Fire Commissioners meeting.
- B. Draft minutes of the June 18, 2016 Special Meeting of the Board of Fire Commissioners
- C. Warrants
 - General Fund 001 (Acct# 6630) 6A 2016 - checks numbered #18263 through #18306 in the amount of \$62,955.73.
 - Capital Projects Fund 301 (Acct#6630) check numbered #18307 in the amount of \$5,471.02
- C. Payroll #6B 2016 in the amount of \$321,615.19

MOTION: To accept the consent agenda.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

VI. COMMITTEE REPORTS

- A. Thurston County Medic One
E.M.S. Council
No report. Next meeting is on July 20th.
- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board
No report. Next meeting is in September.
- C. City / District Liaison
Communication updates
Chair Dobry, Vice Chair Roberts and Chief Brooks met with the City of Lacey yesterday and Chair Dobry reported these items of discussion:

- An after action report on the July 3rd fireworks show was conducted
- The City is arranging a meeting with Providence for the medical response team partnership
- The planned construction of a five story retirement complex at the corner of Pacific and Carpenter is moving ahead and should begin in September.
- Ammonia gas storage at Trader Joes may create a toxic gas corridor that would affect future planned construction of the Salish School. Chief Brooks has been requested to get additional information on this issue.
- Nisqually Canoe Journey traffic between the intended landing in Olympia and travel to the Nisqually reservation
- The tax payment for Gateway from the Tribe to the City of Lacey is still in arrears. The City has not yet been successful in scheduling a meeting with the Tribal Chair.
- The City has seen as many building permits through the end of June as they usually see all year; thus far 196 permits have been applied for.
- The City population has grown to over 47,500
- The next meeting is scheduled for August 16th or 23rd; schedule coordination and notification will be forthcoming.

D. Thurston County Fire Commissioners Association
Regular meeting

The Commissioners met June 21st with a program presentation from the Providence Community Behavioral Health Manager.

The annual potluck will be on August 16th with a BBQ at Priest Point Park. The Commissioners will provide the main dish and there is a signup sheet for salads and sides.

E. Thurston Regional Planning Council
Status report

No report. Next meeting is July 8th, no meeting planned in August and the September meeting will be the 9th.

F. Community Outreach
Status report
Staff

1. The District has had a presence at the July 3rd Fireworks show, and will be at this weekend's BBQ Festival. Chief Brooks will participate in the Tour d'Lacey Bike Ride as well as the dunking booth.
2. Friday night July 8th, the District will have the antique engine at the Ice cream Social at the Lacey Museum from 5- 8 PM.

G. Nisqually Tribe
Status report

No report

H. Citizen Advisory Committee
Status report

No report. The next meeting is scheduled for September.

VII. OLD BUSINESS

A. Nisqually Tribe Service Agreement Draft Discussion

The Chief presented the draft Agreement for discussion. Commissioner Kirkbride's previously submitted comments were discussed. The Chief will take the edits and comments back to the attorney for review, revision and/or recommendation with a revised draft planned for the next Board meeting. Additionally, the Chair asked the Chief to attempt to make contact with the Tribe's CEO John Simmons.

VIII. NEW BUSINESS

A. Department of Ecology Service Agreement Renewal – Discussion/Potential Action

In 2012 the District entered into contract with tax exempt government facilities, one of which was the Department of Ecology (DOE). The contract expired in June, and immediately thereafter the District reengaged in negotiations. A new contract has been developed and is offered for Board review.

MOTION: To execute the DOE Agreement and authorize the Chief to sign.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

B. Public Relations Consultant Engagement – Discussion/Potential Action

The consultant under consideration, Ideal Communications, has requested a phone or Skype conversation to determine the scope of the work being considered by the Commissioners. Commissioner Roberts will send the Citizens Advisory Committee recommendation, and inquire as to availability for a phone call/Skype call at the next Board meeting.

MOTION: To authorize up to \$3,000 for a management consultant to assist with a marketing plan.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

C. Disposal of surplus equipment – Rotary Lift Serial #RCS030I0001

A light vehicle lift was installed in the Vehicle Repair Facility during construction. When Olympia took over the VRF, it was determined that the lift was underweight for the work. Because the lift was primarily used for Medic Vans, Olympia requested funding from Medic One to replace the lift. Medic One provided sufficient funding to replace the lift, but will be working with Olympia to determine how to fund the costs of installation. This is considered a tenant improvement, and will be at no cost to the District.

The existing lift will be removed, and has been assessed as having approximate value of \$2,000. Because storage is not an option, and the lift will not ever be reinstalled, the District would like to transfer ownership to Olympia. Olympia would either pay the District in cash at the time of sale and/or will provide shop credit to \$2,000.

MOTION: To transfer the ownership of the Rotary Lift, Serial #RCS030I0001 to Olympia and receive \$2,000, either cash at the time of sale and/or credit in shop time.

Motion: Commissioner Nelson

Second: Commissioner Roberts

Carried: Unanimous

D. Release of Contingency on the Steilacoom Property and Authorize the Fire Chief to Sign

Chief Pearson reported that the contracted biologist has again assessed the Steilacoom property and has found no sign of pocket gophers. It is not anticipated that there will be any as this is not traditional gopher habitat. The County has

reported that the District will not be having their first County gopher inspection in July, and possibly not August. The County requires at least two and possibly three inspections, each one month apart. With the timing of the contingency period, the probably unavailability of the County gopher inspection, the inspection report from the contracted biologist, and the need to coordinate closing, staff is requesting to release the contingency and authorize the Chief to sign the contract.

MOTION: To release the contingency on the Steilacoom property and to authorize the Chief to sign the closing papers.

Motion: Commissioner Roberts

Second: Commissioner Wilson

Carried: Unanimous

IX. ADMINISTRATIVE REPORT

1. Chief Brooks reported the two newest career firefighters are finishing their Lacey specific training and will begin 24-hour shifts next week. Both will be at a BoFC meeting in the future to meet the Commissioners and be sworn in.
2. The District had units at the commercial structure fire in Olympia both times.
3. Chief Brooks testified at the County Commissioners meeting on behalf of the Thurston County Fire Chiefs regarding a proposed ban on fireworks. The Chiefs were supportive of the ability to implement an emergency ban, and were silent on the complete ban of fireworks. The County Commissioners approved the emergency ban option; it will take effect in 2017.

X. COMMISSIONER COMMENTS

Commissioner Wilson asked about fire alarms in the commercial area in the NE part of the District, and fireworks caused fires over the weekend of the 4th. Chief Brooks responded that we have commercial fire alarms fairly often, and that there were very few fireworks caused fires over the weekend

Commissioner Nelson stated he was unable to attend Chief Bob Petersen's retirement event but wished him well on his new chapter in life. He also expressed deep gratitude for his contributions to Lacey Fire and the community throughout his many years of service.

Commissioner Roberts thanked the District for having the Water Rescue Craft out on Long Lake in June for the Triathlon. She also reported she is eagerly anticipating her first grandchild.

Commissioner Dobry reported looking forward to participating in the Tour D' Lacey if the weather cooperated.

XI. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – None

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XIII. -ADJOURNMENT

Chair Dobry adjourned the regular meeting 7:05 p.m.

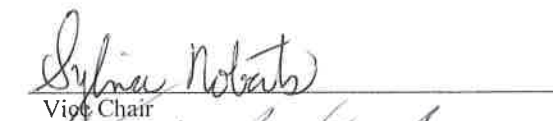
THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: July 21, 2016 – 5:30 pm


Chair


Commissioner

Commissioner


Vice Chair


Commissioner


ATTEST: District Secretary