

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

July 20, 2017

Present:

Chair Roberts

Vice Chair Kirkbride

Commissioner Dobry

Commissioner Wilson

Chair Roberts attended via teleconference.

I. CALL TO ORDER / FLAG SALUTE

Vice Chair Kirkbride called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the consent agenda as published.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

III. PUBLIC HEARING REGARDING PROPOSED BALLOT MEASURE

Vice Chair Kirkbride opened the Public Hearing at 5:31 p.m. and gave a brief introduction of the Proposed Ballot Measure. There was no public comment. Vice Chair Kirkbride announced that the Board will accept written comments up to the Special Meeting of the Board of Fire Commissioners on July 31, 2017 by 9 a.m.

MOTION: To close the Public Hearing.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

IV. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

V. SWEARING IN CEREMONY FOR NEW VOLUNTEER FIREFIGHTERS

Chief Brooks welcomed new Volunteer Firefighters and their families. Johnson Brooks, Max Pecheny, Kealii Sequiera, Jason McPherson, Mitchael Conklin gave a brief introduction of their background. Chief Brooks advised that new Volunteer

Firefighter Kyle McClellan was unable to attend this evening and will be sworn in at a later date. Chie Brooks also introduced and welcomed new Volunteer Incident Support Operators Mark Hill and Mike Bister. He also gave an honorable mention to former District Volunteer Firefighter Resident Eric Hill for his new career path with Seattle Fire.

The Chief congratulated the new members and Vice Chair Kirkbride recessed the regular Board meeting at 5:45 p.m. for duration of five minutes for light refreshments. The regular meeting reconvened.

VI. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the July 6, 2017 Board of Fire Commissioners meeting.
- B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #19368 through #19397 in the amount of \$28,777.02
 - Equipment Repair and Replacement Fund 103 (Acct# 6636) checks numbered #19398 through #19400 in the amount of \$1,637.44.
- C. Payroll #7A 2017 in the amount of \$1,103,809.85.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

VII. COMMITTEE REPORTS

- A. Thurston County Medic One
E.M.S. Council

Commissioner Kirkbride attended the July 19, 2017 meeting and reported that AMR will request approval for a license to transport ALS between facilities. He noted that the County modified its application form for ambulance licensure. He stated that a policy was adopted on how to fund ALS items not covered by contract. He reported a supplemental budget request to add 1.2 million to the 2018 ER&R Capital expense was adopted and will be proposed the Board of Thurston County Commissioners.

- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson attended the Enhanced 911 State meeting today and reported that TCOMM was included in the budget with an addition of \$2 million. She advised that the use of the ten digit numeric numbers will begin July 29, 2017.

C. City / District Liaison
Communication updates

The next meeting is August 15, 2017 located at Station 31. Chair Roberts will attend with Chief Brooks. Vice Chair Kirkbride is not available to attend. Chief Brooks reported that he will present the Capital Facilities and Equipment Plan to the City Council on August 3, 2017.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Nelson attended the July 19, 2017 and reported that Thurston County Fire Marshall Brent Butler presented statistics on inspections. He stated that an announcement was made that DRS will be auditing every Fire District in the State. He gave a reminder that the August meeting is located at Commissioner Small's residence. Meal selection options are available for \$5. Commissioner Dobry announced that he submitted his interest for Region 7 Representative.

E. Thurston Regional Planning Council
Status report

Commissioner Dobry attended the July 7, 2017 and reported the following highlights:

- The first phase of Interstate 5 construction between Mounts Road and JBLM is to be completed by the end of this calendar year.
- June Retreat – Executive Director Marc Daily put together a 2017-2019 Biennial Retreat Report & Summary Notes. It is available for review on the website.
- Gas Tax Analysis – projected 45% decrease over the next 20 years.

Commissioner Dobry reported a correction to his report from the July 6, 2017 regular Board meeting minutes. The correct population in the City is 48,700 instead of 48,200. The increase for the Urban Growth Area is 34,585 to 35,470.

F. Community Outreach
Status report

Chief Brook reported District presence at the following community events:

- A Midsummer's Ice Cream – July 7, 2017 located at the Lacey Museum.
- South Sound BBQ Festival – July 8, 2017 located at the Huntamer Park.

Chief Brooks reported upcoming events:

1. Hot Dogs for Heroes - Woodland Retirement and Assisted Living invited the District to attend the July 22, 2017 event at 1 p.m. – 4 p.m. Engine 33 will attend and Chief Brooks will have a presence.
2. Mushroom Festival – Dedicated crews will have a presence at the festival on July 29, 2017.
3. Lakemont HOA Annual Meeting – July 26, 2017 located at Station 31, 7p.m. Chief Brooks and Commissioner Dobry will attend.
4. National Night Out – The District will have a presence at several local events on August 1, 2017.

G. Nisqually Tribe
Status report

Chief Brooks reported that he reached out to the Director of Red Wind and Chair of the Gaming Board to discuss contract for service but has not yet received any reply. He advised that he will reach out next week.

H. Citizen Advisory Committee
Status report

Chief Brooks reported that the CAC will attend Station 34's Open House. He stated that an August picnic meeting is being proposed. The date is to be determined.

VIII. NEW BUSINESS

A. 2016 Performance Compliance Report: Discussion/Potential Action

Chief Brooks referenced the 2016 Performance Compliance Report and gave a brief summary. The Board requested a correction to the date on page 15. It states "2015" in error. The correct date is "2016".

MOTION: To accept the Response Time Compliance Report for 2016 with the date correction on page 15.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

IX. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Mobilization – All mobilized units from our team have returned from Eastern Washington. Chief Brooks reported that Wildland Leadership requested that agencies do not post onsite photos without consent due to privacy issues.

2. Station 34 Road Construction – Regular access on Pacific Avenue will be limited during the day beginning next week. The District will work with the Regional Athletic Center for gate access. The Foreman has requested the District’s approval to park on District property. Chief Brooks noted that the “Future Property” sign will be installed soon.
3. State Audit – Visit is scheduled in September to provide a report by October for the ballot measure.

X. COMMISSIONER COMMENTS

Commissioner Nelson commented that he ran the Lake Fair 8K Run and was happy to see Volunteer Firefighter Ken Roberts participating.

Commissioner Dobry distributed a TRPC Thurston Region’s Urban & Rural Centers “save the date” invite to Commissioner Kirkbride. Commissioner Dobry commented that he’s pleased to welcome military service volunteers as well as an international volunteer into the District. He suggested reaching out to local media networks to showcase the positive partnership with JBLM Transition Assistance Program and to share Volunteer Firefighter Pechenny’s story. He recommended that the District highlight this in a publication or via social media.

Vice Chair Kirkbride thanked Chief Brooks for his excellent Capital Facilities & Equipment presentation to the Lacey Rotary. He stated that he is not available to attend the regular Board meeting on August 17, 2017 and the Station 34 Open House.

XI. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – The passing of former District Firefighter Tom Wright has been posted on multiple social media sites. Chief Brooks will inform the Board when the memorial services date is determined. Chief Brooks stated that the District will have a strong presence in the service. The Board thanked Firefighter Neil Towers for keeping members up to date on Tom’s story.

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XIII. ADJOURNMENT

Vice Chair Kirkbride adjourned the regular meeting at 6:55 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Special Meeting: July 31, 2107 – 9 a.m.

Chair

Eugene W. Dolny

Commissioner

Judy Wilson

Commissioner

Kell W

Vice Chair

Commissioner

St. Paul

ATTEST: District Secretary