

# THURSTON COUNTY FIRE DISTRICT THREE

## BOARD OF FIRE COMMISSIONERS

### MINUTES OF THE MEETING

July 21, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson is excused

Commissioner Kirkbride

Commissioner Wilson

#### I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:35 p.m.

#### II. APPROVAL OF THE AGENDA

**MOTION:** To accept the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Roberts

Carried: Unanimous

#### III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

#### IV. NEW MEMBERS OATH AND PINNING

Chief Brooks introduced new career firefighters Maxx Powell and Kevin Perry. Firefighter Perry started as a Volunteer Firefighter with the District and worked as a Station 32 Resident. Firefighter Powell was a Volunteer Firefighter in Snohomish County, then was hired by Hanford before coming to Lacey Fire. Both completed the Bates Firefighter I and II Academies in June and were high performers.

The Chief led Maxx Powell in the Oath of Office. Firefighter Perry was previously sworn in as a volunteer with Lacey in 2014. After the swearing in ceremony, both Firefighters reported back to the Battalion Chief to provide staffing assistance as the District was engaged in numerous fire calls.

## V. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the July 7, 2016 of the Board of Fire Commissioners meeting.
- B. Warrants
  - General Fund 001 (Acct# 6630) checks numbered #18327 through #18351 in the amount of \$25,990.15
  - Capital Projects Fund 301 (Acct#6630) check numbered #18352 in the amount of \$8,754.09
- C. Payroll #7A 2016 in the amount of \$1,077,962.64

**MOTION:** To accept the consent agenda.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

## VI. COST RECOVERY PRESENTATION – EF RECOVERY

Retired Chief Mike Peters presented information on the EF Recovery System. Currently, under certain parameters, the law requires auto insurance companies to pay for fire service response for motor vehicle accidents and other types of emergencies related to vehicles where auto insurance would play a role. The EF Recovery program supports fire service agencies in seeking cost recovery.

EF Recovery is a no cost program to the fire service; they collect all relevant information, bill the responsible party according to rules the District establishes and sends a check to the District. There is no term agreement and the District can cease participation at any time.

Recovery costs are based on the State Chiefs Rate schedule for apparatus, and career agencies usually use their total cost of compensation to determine personnel costs. Supplies and damaged equipment can also be submitted for cost recovery.

EF Recovery is a nationwide program. EF Recovery is currently working with the State Insurance Commissioner to be able to access State uninsured motorist funds for those uninsured drivers who cause into accidents.

Locally, District 9 and West Thurston are already participating. Riverside in Centralia, South Kitsap Fire and Rescue, Tukwila and most Pierce County Districts are participating.

The District would need to pass a resolution, establish a preparedness response fee (most agencies at setting it at \$250) and designate a contact person for incident

billing approval. Legally once a resolution is enacted, and with permission, EF Recovery can go back up to three years to get cost recovery for previous incidents. Many agencies find that they need some additional training on writing incident narratives that more clearly outline actions, and especially when supplies are used and/or equipment damaged.

The Chief noted that the standard resolution created by EF Recovery is being evaluated by counsel and would be available for discussion at the August 4th meeting.

## **VII. COMMITTEE REPORTS**

### **A. Thurston County Medic One E.M.S. Council**

Commissioner Kirkbride reported:

- The EMS Council met July 20, 2016. Chief Brooks, on behalf of the negotiating team, gave a briefing on the proposed ALS contracts. Subsequent to the briefing and discussion, the Council unanimously voted to endorse the contracts and send to the Thurston County Commissioners for approval. Commissioner Kirkbride specifically thanked Chief Brooks for his presentation to the Council. Commissioner Kirkbride also thanked his fellow Commissioners for their assistance and counsel related to the contract.
- Interviews for the Executive Director will take place on July 22, 2016. The Interim Administrator will take that information to the Thurston County Commissioners to determine next steps.

### **B. Thurston 9-1-1 Communications (TCOMM) Administration Board**

No report. Next meeting is in September.

### **C. City / District Liaison Communication updates**

No report. Next meeting is August 23, 2016 and will be held at Station 31.

D. Thurston County Fire Commissioners Association  
Regular meeting

Commissioner Dobry reported:

- The Washington Fire Commissioners Association reported no increase for health insurance premiums for 2017.
- The Fall Conference will be at the Red Lion in Yakima on October 27<sup>th</sup> - 29<sup>th</sup>, with a pre-conference presentation on Wednesday evening the 26<sup>th</sup>.
- A healthcare workshop will be hosted at Lacey Fire on September 13<sup>th</sup>.
- The next Commissioners meeting is the BBQ at Priest Point Park on August 16<sup>th</sup>.
- The Commissioners are forming several committees to discuss issues pertinent to fire service agencies in Thurston County.

E. Thurston Regional Planning Council  
Status report

Commissioner Dobry reported:

- The Regional Transportation Plan was approved with no changes.
- Lon Wyrick received special recognition as departing Executive Director.
- Veena Tabbutt was selected as Interim Director; she will not be seeking the regular Director position, and the Council has an RFP out seeking an executive recruiting firm.

F. Community Outreach  
Status report  
Staff

- The Chief took the antique engine to the Lacey Museum, Midsummer Ice Cream Social. They estimated over 300 people attended.
- The District also had a strong presence at the Lacey South Sound BBQ Festival.
- The last weekend in July we will have a presence at the Mushroom Festival at the RAC.
- This Saturday we will be represented at the Stand With Those Who Serve event hosted by our military partners at JBLM. The main purpose of the event is to speak with military personnel who are within

a year of retirement to introduce them to public safety career opportunities. Volunteer Coordinator Jim Dickson has been working outreach with JBLM and will be present on Saturday. Volunteer Firefighter Christopher Crebs, ISU Operator Dennis Dow and Chief Kathy Dickson will help at the event.

- The District has received an invitation to the Friday Night welcome event for the Canoe Journey at the Red Lion Hotel in Olympia. Chief Brooks will attend and Commissioners Dobry and Wilson indicated intent to join him.
- There is a Staff meeting next Thursday to discuss District staff deployment for the event. The canoes will actually be crossing our waterways on the 29<sup>th</sup> during the day.

G. Nisqually Tribe  
Status report

No report

H. Citizen Advisory Committee  
Status report

No report. The next meeting is scheduled for September.

**VIII. OLD BUSINESS**

A. Nisqually Tribe Service Agreement Draft Discussion

The revised Agreement was provided; it incorporates changes recommended last meeting. The Commissioners requested to have the Agreement as an action item for the next meeting.

**IX. NEW BUSINESS**

None.

**X. ADMINISTRATIVE REPORT**

1. Chief Brooks provided a mid –year financial report; with 50% of the year gone, the general fund is 43% expended. The District is still reviewing the need for an amended budget and if necessary will have one later in the year for consideration.
2. The Chief distributed window clings celebrating the Lacey's 50<sup>th</sup> anniversary; he will be applying them to District vehicles for course of the celebration.

Chief Brooks has been working with Paul Webb, retired Fire Chief from West Pierce on a historical narrative which will appear in the August edition of Thurston Talk.

3. July 28<sup>th</sup> at the Lacey City Council meeting the Council will be recognizing those who helped make the July 3<sup>rd</sup> kickoff event at the park a success. The Chief will be attending.
4. Chief Brooks has been in dialogue with Lacey Chamber about sponsoring the monthly Forum, likely no earlier than December. Cost is \$200 and we would be able to reach a large group with our CPR video and presentation.
5. The CPR public service “commercial” video was rolled out this month at Yelm Cinemas. It should be rolled out in Lacey/Olympia in September.

#### **XI. COMMISSIONER COMMENTS**

There were no additional Commissioner comments.

#### **XII. OTHER INFORMATION**

- A. Suggestion Box – None
- B. Correspondence – None

#### **XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Volunteer Coordinator Jim Dickson informed the Board that Volunteer Firefighter Christopher Crebs was a new resident at Station 32. He comes to the District with experience from both the East Coast and from District 6.

#### **XIV. ADJOURNMENT**

Chair Dobry adjourned the regular meeting 7:14 p.m.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: August 4, 2016 – 5:30 pm*

*Eugene W. Dolney*  
Chair

*Bill W.*  
Commissioner

*Jimmy Shelton*  
Commissioner

*Sybil Roberts*  
Vice Chair

*Judy Wilson*  
Commissioner

*[Signature]*  
ATTEST: District Secretary