

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

September 1, 2016

Present:
Chair Dobry
Vice Chair Roberts
Commissioner Kirkbride
Commissioner Wilson
Commissioner Nelson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Paramedic Karen Weiss gave an update on the progress of the CPR Awareness Campaign. She highlighted the following partnerships and the ongoing efforts of the project:

- A one-minute public service announcement will play in cinemas beginning September 17, 2016. Olympia and Tumwater Fire Departments support the PSA and will cost share the expenses with the District. The cost of theater time is \$6,800. Olympia Fire Responders were also filmed in action. The Olympia Fire Department will fund the expense of editing their department footage.
- The District will lead the virtual reality (VR) project in the pilot program. Roll out of the VR viewers is September 17, 2016. 2,500 viewers were ordered at a cost of \$4.65 each with the partnership of John Grantham from Budd Bay Promotions & Apparel. A significant savings from the previous quote of \$8 per viewer. The viewers will arrive on September 14, 2016. Branding will include Lacey Fire District on one side, Thurston County Medic One on the other side, and the three steps to CPR message on the back.
- Filming ended today on location at the TCOMM center to capture 911 dispatches in action.
- South Bay Fire Department also donated their time and engines for filming.

- The University of Washington donated two student interns' time to support the efforts with approximately 10 hours per week to drive the digital platform.
- Captain/MSO Christiansen reached out to the National Fire-Rescue Med to present this campaign for next year's conference.
- A grant request to Verizon was submitted with the support of the Media Program Director of the University of Washington asking for 25 VR Gear Headsets and Samsung smart phone kits for the District to share an in- the-field experience.
- Lacey Firefighters Charity supports the project and has approved the acceptance of donations related to the CPR campaign efforts.

Chair Dobry invited Karen Weiss to present to the Thurston County Regional Planning Committee in October. Chief Brooks reported that he is collaborating with the Lacey Rotary Club to schedule the CPR Presentation. Karen Weiss welcomed the invitation to present to businesses and organizations. She will present an update of the campaign to the Board next month.

IV. APPROVAL OF THE CONSENT AGENDA

- Draft minutes of the August 18, 2016 of the Board of Fire Commissioners meeting.
- Warrants – General Fund 001 (Acct# 6630) checks numbered #18441 through #18470 in the amount of \$34,919.62. Chief Brooks informed that the Economy Septic & Construction invoice in the amount of \$1,391.36 was significantly higher than routine pump and maintenance at Station 33. He reported that one of the three tanks was discovered to be inaccessible. The service invoice included the insert of a vertical pipe for accessing and pumping of years of buildup.
- Payroll #8B 2016 in the amount of \$324,998.93.

MOTION: To accept the consent agenda a presented.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

V. COMMITTEE REPORTS

- Thurston County Medic One
E.M.S. Council

The next meeting is September 21, 2016. Commissioner Kirkbride gave a brief update on Steve Romine's medical condition.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

The next meeting is September 7, 2016. Commissioner Wilson reported that Governor Inslee issued a proclamation recognizing 911 dispatchers. The City of Olympia adopted a resolution.

C. City / District Liaison
Communication updates

Chair Dobry reported the following items discussed at the August 23, 2016 meeting:

- Recent fires in Indian Summer and Tanglewild Communities
- Burn ban
- District mobilization assignments
- Emergency evacuation plan meeting with Salish Middle School officials
- Big construction boom in Lacey. The District is invited to attend monthly tours of the construction sites with the City Planning Commission. Chief Brooks will confirm tour schedule times.
- EF Recovery update
- District property purchase and gopher inspection pending status
- District potential bond proposal next year and communication plan
- City annexation at Capital City and Martin Way near the German Diner
- Cost analysis of annexing Tanglewild and Thompson Place which include the Regional Athletic Complex and Station 34.

Chief Brooks will reach out to the City to confirm the next meeting date and will follow-up with the Board.

D. Thurston County Fire Commissioners Association
Regular meeting

No report. The next meeting is September 20, 2016. The Strength of Purpose meeting is September 7, 2016. The proxy authority submission deadline is October 20, 2016. Commissioner Wilson shared interest to attend the Conference and the SNURE Seminar. The Board will confirm registration needs at the next meeting. Registration closes on October 8, 2016.

E. Thurston Regional Planning Council
Status report

No report. The next meeting is September 9, 2016.

F. Community Outreach

Status report

Staff

1. Assoc. of the US Army Lacey Chapter Annual Military Day – The District participated in the annual recognition of the Stryker Brigade at the Regional Athletic Complex on the August 30, 2016. The event was well attended. Over 6K people were in attendance. The District raised and displayed the flag on Truck 31. District responders were onsite for aid support.
2. Gateway Rotary's Brats Brews & Bands — September 10, 2016 located at Woodland Square Loop.
3. Cabela's Military Appreciation Day – September 10, 2016 beginning at 9:30 a.m.
4. 9/11 Remembrance Bell Ceremony – September 11, 2016. The ceremony will begin at 6:30 a.m. around the flagpole at Station 31. Light refreshments will be served. An invitation was extended to law enforcement.
5. Lacey South Sound Chamber Summers End Car Show – September 17, 2016. The District will have apparatus on display. The Lacey Firefighters Charity will assist in hosting the beer garden as an element of their fundraising.
6. Health Care Event – September 13, 2016 located at Station 31.
7. Panorama City Event– September 15, 2016 4:30 p.m. – 6:30 p.m. Chair Dobry will attend.
8. Panorama City 2nd Annual Art Walk – September 8, 2016. There are 150 resident exhibitors.

G. Nisqually Tribe

Status report

Chief Brooks will report further under New Business.

H. Citizen Advisory Committee

Status report

Chief Brooks reported that the CAC Chair and Communication Consultant J. Marie Richie were not able to meet on September 7th and 8th. He proposed the following meeting schedule:

- Staff – September 29, 2016 in the afternoon
- CAC – September 29, 2016 at 5:30 p.m. – Chief Brooks will survey the CAC.
- September 30, 2016 at 8:30 a.m. – Commissioners Wilson, Kirkbride and Dobry will attend.

VI. OLD BUSINESS

A. Ideal Communications Consultant Services

Chief Brooks reported that he will present the service proposal from Ideal Communications at the next regular Board meeting.

B. Nisqually Tribe Agreement

Chief Brooks reported that Nisqually CFO David Montgomery advised that the budget meeting is scheduled for September 7, 2016 and September 28, 2016. Commissioners Dobry and Roberts agreed to attend the September 7, 2016 meeting. Commissioners Dobry and Roberts will meet with Chief Brooks on September 6, 2016 at 3 p.m. for preliminary discussion. Deputy Chief Dickson will provide a response data update. Chief Brooks will confirm attendance with CFO Montgomery.

VII. NEW BUSINESS

A. Nisqually Grant Application

The Nisqually Annual Grant Charity Application closes September 30, 2016. The Board agreed to disconnect the grant application from the proposed service agreement. The Board inquired a list of equipment needs to specify in the grant application. Chief Brooks reported that Staff will provide a list for the Board. The Board advised Staff to prepare the grant application but refrain from submitting until after the Chief and Commissioners Dobry and Roberts attend the Nisqually Budget Meeting.

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following:

1. Thurston County Sheriff John Snaza Update – Medic One's Medical Program Director approved the coordination of transporting Sheriff Snaza. Chief Brooks will follow-up with the Medical Program Director to offer ground transportation if needed.
2. EF Recovery on track with a fee-schedule.
3. Payroll/ Benefits Coordinator – Chris Hill has announced her intent to retire at the end of January. The new position announcement will be by the next meeting.
4. Series of Fires – Chief Brooks met with the Cities of Lacey and Olympia law enforcement to discuss the three fires within five days along the Chehalis Trail corridor. No pattern was identified.

5. Retirement Party for City Fire Official Terry Davis – August 31, 2016 located at City Hall. County Fire Marshall Brent Walker has expressed that the county is experiencing the challenge of keeping up with inspections. Chief Brooks will continue to collaborate with the City and County Fire Marshalls and building a relationship in fire investigation partnerships.

IX. COMMISSIONER COMMENTS

Commissioner Wilson reported that the Olympia Fire Department received a SAFER Grant award for an aid car unit that will respond to downtown Olympia. Commissioner Wilson stated she will be absent on the first regular Board meeting in October.

Commissioner Kirkbride thanked Paramedic Karen Weiss for her efforts in the CPR Campaign and commented that he's excited to see it evolve. He commented that he attended the Lacey Rotary and enjoyed a presentation by Lacey Police Chief Dusty Pierpont. He highlighted the challenges of policing and raising the awareness of the mental health issues in the community and the need for providing the best resources. Commissioner Kirkbride stated that he will not attend the next Board meeting.

Chair Dobry reported that McCallister Park HOA hosted a BBQ picnic. He thanked Station 34 crews for their presence. He stated that he will be unavailable September 21st -28th.

X. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – City of L.A. Fire Chief wrote a letter of recognition for Firefighters Crystal Murphy for her participation in the Camp Blaze Fire Program. Chief Brooks will share the letter in an email distribution.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XII. ADJOURNMENT

Chair Dobry adjourned the regular meeting 6:40 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: September 15, 2016 – 5:30 p.m.

Eugene W. Dolney
Chair

Judy Wilson
Commissioner

Thomson J. Wilson
Commissioner

Silvia Roberts
Vice Chair

[Signature]
Commissioner

[Signature]
ATTEST: District Secretary