

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

September 15, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Wilson

Commissioner Nelson

Commissioner Kirkbride was excused.

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the consent agenda a presented.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the September 1, 2016 Board of Fire Commissioners regular meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18486 through #18515 in the amount of \$38,531.35. Commissioner Nelson inquired why the District is charged local and long distance services by Century Link while also having services provided by Comcast. Chief Brooks reported that Century Link supports the station alarms systems. He advised that he will research further and follow-up with the Board.
- Capital Projects Fund 301 (Acct# 6631) checks numbered #18516 in the amount of \$7,190.00.

C. Payroll #9A 2016 in the amount of \$935.634.62.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Roberts

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

No report. The next meeting is September 21, 2016.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson attended the September 7, 2016 meeting and reported the following agenda highlights:

1. Bald Hills Microwave Replacement – Additional money was approved for coverage.
2. TCOMM Non-member User Fees – The Non-member Fee Review Committee will continue to meet.
3. Nisqually Grant Application – Staff is working on preparing for submission.

C. City / District Liaison Communication updates

Chief Brooks reported that he proposed a change to the next regular meeting date and is awaiting a response from the city to confirm the Mayor and City Manager's availability.

D. Thurston County Fire Commissioners Association Regular meeting

The next meeting is September 20, 2016. EF Recovery is the agenda topic.

E. Thurston Regional Planning Council Status report

Chair Dobry attended the September 9, 2016 meeting and reported the following agenda highlights:

1. Economic Development Council – Thurston EDC Director Michael Cade presented on the exploration of forming an Economic Development District. Benefits and concerns were discussed. TRPC approved him to move forward and pursue invitation solicitation.
2. Federal Transportation Funding – 2017-2019 Call for Projects include:
 - Surface Transportation Program – \$6.6 million
 - Transportation Improvement Program – \$1.3 million

- Congestion Mitigation and Air Quality (CMAQ) Funds– \$1 million. Last time this will be funded.

Proposals will be accepted September 19th – October 14th.

3. 2017 Work Program Subcommittee – Virgil Clarkson, Cynthia Pratt, Tom Oliva, Nathaniel Jones, David Watterson, Karen Messmer, and Alan Vanell were appointed.
4. Executive Director Recruitment – Karras Consulting Firm is the selected consulting firm.
5. CPR Campaign PSA–TRPC will invite Paramedic Karen Weiss to present the virtual reality presentation at the open public meeting on October 7, 2016, 8:30 a.m.

F. Community Outreach

Status report

Staff

1. Gateway Rotary’s Brats Brews & Bands – September 10, 2016 located at Woodland Square Loop. Approximately 1K guests attended.
2. Cabela’s Military Appreciation Day – September 10, 2016. The District had a presence and crews raised the U.S. flag.
3. Lacey South Sound Chamber Summers End Car Show – September 17, 2016. The District will have apparatus on display. The Lacey Firefighters Charity will host the beer garden for fundraising. The location was moved to the Hub at Woodland.
4. 2016 Habitat for Humanity’s Home Dedication Ceremony – Staff will have a presence at the September 17, 2016 event. Habitat for Humanity voluntarily installs residential sprinklers in all the project homes.
5. First Responders Day Chili Luncheon – The Sunrise Lions will be preparing a chili lunch at noon for District responders at Station 31 on September 19, 2016.
6. Northwest Harley Public Service Appreciation – Station 34’s crew had a presence.

G. Nisqually Tribe

Status report

The September 7, 2016 Nisqually budget meeting was canceled and rescheduled to October 5, 2016. Commissioners Dobry and Roberts met with Chief Brooks for preliminary discussion on September 6, 2016. Chief Brooks reported that the District received full payment for the services provided under the canoe journey service agreement.

H. Citizen Advisory Committee
Status report

The next meeting is September 29, 2016 located at Station 31, 5:30 p.m. Ideal Communications Consultant J. Marie Riche will conduct a workshop. The Board will not have a presence.

VI. OLD BUSINESS

A. Ideal Communications Consultant Services

Chief Brooks reported that Consultant J. Marie Riche will conduct a workshop with District staff and the CAC on September 29, 2016. Commissioners Dobry and Wilson can attend a group workshop September 30, 2016 at 8:30 a.m. Commissioners Roberts and Nelson are not available to attend. Chief Brooks will email the confirmed schedule to the Board.

B. Nisqually Tribe Agreement – Discussed under Item G. Nisqually Tribe of Committee Reports.

C. Nisqually Charitable Grant Request

Chief Brooks reported that the District will be submitting a grant request for approximately \$120K to replace a breathing air compressor. It is currently non-operational after multiple attempts to repair it. While it remains out of service, the District is using the compressor housed at the Mark Noble Regional Fire Training Center. There is currently no budgeted replacement funding. Chief Brooks stated that the District submitted a grant request to the Federal Firefighters Assistance Grants to replace the breathing air compressor and was declined. The Board agreed for staff to move forward with the Nisqually Charitable Grant application.

D. Impact Fee Process

Chief Brooks reported that the City of Lacey is working with the North Thurston Public Schools in drafting a resolution for special purpose districts to collect impact fees as the SEPA Mitigation fees are not enough to cover higher density developments. The City of Lacey invited the District to participate in the impact fees study process. The Board agreed to continue discussions on the impact fees but not to conduct any formal studies at present.

VII. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates and events:

1. KOMO News Coverage – Chief Brooks was interviewed for the efforts of donations and emergency response support in the transport of Thurston County Sheriff Snaza. The Sheriff's Department extended their thanks to the Board and staff.

2. ALS Contracts – Approved by the Board of County Commissioners.
3. Capital Facilities Planning – The first draft of costs was submitted to the District and revisions are ongoing. Chief Brooks is targeting a presentation by staff and Rice Fergus Miller at a regular Board meeting in October.
4. Ken’s Corner Podcast – Ken Balsley interviewed Chief Brooks in a 30-minute segment.
5. Gateway Rotary – Chief Brooks will present on September 28, 2016 at Forza, 7:30 a.m. He invited Karen Weiss to present the Virtual Reality CPR Campaign.
6. Lacey Rotary – Chief Brooks will present in November. He invited Karen Weiss to present the Virtual Reality CPR Campaign.
7. District Audit Exit – The audit exit declared a clean audit. Chief Brooks thanked staff.
8. WA Fire Commissioners Conference – Chief Brooks surveyed the Board’s interest to attend the upcoming conference. The Commissioners present confirmed interest to attend both the conference and SNURE Seminar. Chief Brooks will confirm Commissioners Kirkbride interest and will submit the registrations. It was noted that the proxy authority submission deadline is October 20, 2016.

VIII. COMMISSIONER COMMENTS

Commissioner Nelson thanked staff for a clean audit. He commented that he read an article about Fire District’s having an alternative to purchasing EpiPens and inquired the District’s position. Chief Brooks reported that the Thurston County Medical Program Director is working on making a protocol change.

Vice Chair Roberts stated that she enjoyed the District’s 9/11 ceremony and extended her appreciation to the responders and family members in attendance. She also thanked Finance Director Nola vonNeudegg for the clean audit. She commented that Chief Brooks’ interview by KOMO News was well done. Chief Brooks noted that the District’s 9/11 ceremony and KOMO News coverage are posted on the District’s Facebook page.

Chair Dobry reported that Thurston County hired new Emergency Services Director Kurt Hardin. He will begin work on September 26, 2016.

IX. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – The District received an appreciation letter from the Fire Commissioners Association for sharing facility space for healthcare training.

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

Chair Dobry shared that Sheriff Snaza was transferred to Harborview Medical and will undergo four to six weeks of treatment. He's progressing well.

Deputy Chief Pearson reported that the first gopher inspection at Station 34 was completed. No gophers were found on the property. The District is awaiting the completion of two more inspections before the end of the year.

XI. ADJOURNMENT

Chair Dobry adjourned the regular meeting 6:27 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: October 6, 2016 – 5:30 pm

Chair Eugene W. Dobry
Commissioner Summa Hulon
Commissioner _____

Vice Chair _____
Commissioner [Signature]
ATTEST: District Secretary [Signature]