

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

October 5, 2017

Present:

Chair Roberts

Vice Chair Kirkbride

Commissioner Nelson

Commissioner Dobry

Commissioner Wilson was excused.

I. CALL TO ORDER / FLAG SALUTE

Chair Roberts called the meeting to order at 5:31 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as published.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance Director of Thurston County Operations Chris Clem reported that the agency full time positions will be filled and ambulance hours are expanding. He thanked the District for the great partnership

III. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the September 21, 2017 of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19590 through #19615 in the amount of \$58,050.63.

C. Payroll #9N 2017 in the amount of \$319,127.53.

MOTION: To accept the Consent Agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

IV. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

The next meeting is October 18, 2017.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Dobry attended the October 4, 2017 meeting and reported the following agenda highlights:

1. Radio Project Update – Consultants will report their recommendations to the Steering Committee on November 6, 2017 and to the full Board on October 8, 2017.
2. Non-member Agency Update
 - Olympic Ambulance – Close to a service level five- year agreement with CPI increases determined by cost of living.
 - Nisqually Tribe – Concerns with service fee increase due to increased call volume based on 2016 stats. The Nisqually Tribe is considering the pros and cons of dispatching themselves or becoming a member agency of TCOMM 911.
3. 2018 Budget Approved – Director Flewelling presented the Budget Committee report.
4. Software Suite Rave Mobile Safety Software (Rave911)— Sole Source purchase at a cost estimate of \$21,346.56 for the first year one and the annual license to maintain in years two through five. The majority of first year cost will be from the Nisqually Grant award and a subsidy of \$4K provided by the Thurston County for the license fee. Emergency Management will subsidize year two through five. TCOMM will roll out an educational campaign.
5. E911 CPD Contract – Approved. \$64,500 for 2018.

C. City / District Liaison
Communication updates

No report.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Dobry reported that he attended the Strength of Purpose meeting on October 4, 2017. The next meeting is a joint meeting with the Thurston County Fire Chiefs located the Lacey Community Center on October 17, 2017. Commissioner Dobry requested that the Fire Chiefs excuse the Fire Commissioners the first five minutes of the joint meeting for the Fire

Commissioners to open nominations for leadership. Chief Brooks stated that he will inform Fire Chiefs VanCamp and Wood as he is unable to attend.

Chief Brooks stated that Olympia approved the District's request to host a meeting at the Mark Noble Regional Fire Training Center in the Spring. Olympic Ambulance Director of Thurston County Operations Chris Clem affirmed that he'll be available to give a presentation to the TCFCA at that time.

E. Thurston Regional Planning Council
Status report

Commissioner Dobry will attend the October 6, 2017 meeting.

F. Community Outreach
Status report

Chief Brooks reported the upcoming events:

1. Fire Prevention Week– Four engines are show casing the Fire Prevention message. Engines Companies are making visiting Elementary Schools this month to conduct fire prevention education.
2. Classic Heights HOA Annual Meeting – October 7, 2017 located at Station 35, 1p.m. Commissioner Dobry and Chief Brooks will attend.
3. Sunset Hollow HOA Annual Meeting – October 24, 2017, 6 p.m. located at Station 33. Commissioner Nelson and Chief Brooks will attend.
4. Sorento Condo HOA – October 26, 2017, 7 p.m. located at Station 31. Commissioner Nelson and Chief Brooks will attend.
5. Christa Heights HOA Annual Meeting – October 28, 2017, 10 a.m. located at Station 35. Staff will attend.
6. First Net/ One Net Presentation – October 17, 2017, 6 p.m. located at the Lacey Community Center. Washington has joined with Oregon to explore alternative proposals.
7. Station 31 Open House – October 14, 2017 at 10 a.m. – 1 p.m. The sign is posted. Battalion Chief Hulse will have a preparedness informational table.
8. Chamber Government Affairs Committee– Chief Brooks will speak at the Panorama City Restaurant on October 13, 2017.

G. Nisqually Tribe
Status report

No report.

H. Citizen Advisory Committee
Status report

Chief Brooks reported that he emailed invitations for the CAC to attend the Station Open House and Regular Board of Fire Commissioner's meeting on November 16, 2017. He received some response confirming attendance to the Regular Board meeting.

V. OLD BUSINESS

A. None

VI. NEW BUSINESS

A. None

VII. ADMINISTRATIVE REPORT

Chief Brooks highlighted the following events and updates:

1. Resolution 834-04-15 Sole Source Engine – Board Signatures needed.
2. Finance Report – Looking good.
3. EMS World Expo – Chief Brooks and Capt. Christiansen and four Paramedics will be out of the office October 16 –20, 2017 to attend the conference. Chief Dickson will staff the next regular Board meeting in his absence.

VIII. COMMISSIONER COMMENTS

Commissioner Dobry reported that he received a Thurston Regional Planning Council 50th Anniversary Notice. He commented that he appreciated attending the TCOMM911 meeting for the first time.

Commissioner Nelson thanked the Board for excusing his absence on the September 21st regular Board meeting. He reported that he and Deputy Chief Dickson staffed a District informational table at the Lacey Chamber Forum on October 4, 2017. He reported few attendees inquiring about the Bond. He commented that the District's mass mailing informational pamphlet is well written. He inquired the cost of the District audit. Finance Director Dale Hough responded under \$10K.

Vice Chair Kirkbride commented that the pamphlet is well written with great images.

Chair Roberts reported that she attended the Auditor Entrance Interview and commented that it went well. She echoed the Board's compliments on the pamphlet. Chief Brooks reported approximately 34K informational pamphlets

printed for every household in the District via mass mailing and also handout opportunities.

IX. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – A letter was received from the Camp Blaze Women in Fire thanking the District for sponsoring and supporting the event at the Mark Noble Regional Fire Training Center.

X. HEARING OF THE PUBLIC / MEMBERS PRESENT


None

XI. ADJOURNMENT

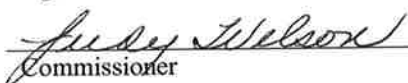
The regular Board Meeting was adjourned at 6:13 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: October 19, 2017 – 5:30 p.m.



Chair



Commissioner

Commissioner



Vice Chair



Commissioner



ATTEST: District Secretary