

# Thurston County Fire District Three



## Agenda for the Board of Fire Commissioners

### Regular Meeting

January 5, 2017

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
  - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
  - A. Draft minutes of the December 15, 2016 Board of Fire Commissioners meeting.
  - B. Warrants
    - General Fund 001 (Acct# 6630) checks numbered #18783 through #18824 in the amount of \$129,850.63.
    - Donation Fund 101 (Acct# 6633) checks numbered #18825 in the amount of \$250.00.
  - C. Payroll #12B-2016 in the amount of \$321,647.94.
- V. **COMMITTEE REPORTS**
  - A. Thurston County Medic One  
E.M.S. Council Commissioner Kirkbride
  - B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board Commissioner Wilson

- C. City / District Liaison  
Communication updates Commissioner Dobry & Roberts
- D. Thurston County Fire Commissioners Association  
Regular meeting Commissioner Nelson
- E. Thurston Regional Planning Council  
Status report Commissioner Dobry
- F. Community Outreach  
Status report Staff
- G. Nisqually Tribe  
Status report Commissioners Dobry & Roberts
- H. Citizen Advisory Committee  
Status report

**VI. OLD BUSINESS**

- A. SEPA Checklist for 2017-21 Capital Facilities and Equipment Plan: Staff Updates/Discussion

**VII. NEW BUSINESS**

- A. Board Leadership Selection Process: Review/Discussion (see appendix A)

**VIII. ADMINISTRATIVE REPORT**

**IX. COMMISSIONER COMMENTS**

**X. OTHER INFORMATION**

- A. Suggestion Box
- B. Correspondence

**XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**

**XII. REQUEST FOR EXECUTIVE SESSION**

- A. Pursuant to RCW 42.30.110(1)(g): To review the performance of a public employee

**XIII. ADJOURNMENT**

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.  
Next Regular Meeting: January 19, 2017 – 5:30 pm**

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**December 15, 2016**

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Kirkbride

Commissioner Nelson

Commissioner Wilson

**I. CALL TO ORDER / FLAG SALUTE**

Chair Dobry called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

A. Additions

1. Change to the order of the agenda – New Business item A. moved to follow the Consent Agenda.
2. Hearing of the Public – Presentation by Sheriff Snaza.

**MOTION:** To accept the agenda as modified.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

**Motion carried**

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Thurston County Sheriff Snaza expressed his appreciation to the District and recognized Chief Brooks, Lieutenant Jeff McDaniel, and Battalion Chief Pat Harn, and Pete Suver from Medic One for their volunteer efforts and support for his medical transport to Harborview. Undersheriff Tim Braniff presented a Certificate of Appreciation and Recognition on behalf of the Sheriff's department. Sheriff Snaza gifted a Sheriff's coin for each of them.

**IV. APPROVAL OF THE CONSENT AGENDA**

- A. Draft minutes of the December 1, 2016 regular Board of Fire Commissioners meeting.
- B. Warrants
  - General Fund 001 (Acct# 6630) checks numbered #18745 through #18781 in the amount of \$111,511.48. The Board inquired about the following warrants and Chief Brooks gave a description:

1. Lacey Professional Firefighters Local in the amount of \$3,000 for Peer Fitness Training Registrations. The Local provided the sponsorship to initiate the training and the District covered the expense. 26 fire service members from different districts attended including three from our District.
  2. Prepare Wise, LLC in the amount of \$1,776.50 – Emergency Meals and Prep supplies for disaster relief. Supplies for self- sustaining 100 responders for duration of 72 hours during an emergency.
- Donation Fund 101 (Acct# 6633) checks numbered #18782 in the amount of \$100.00.

C. Payroll #12-16 in the amount of \$914,802.58.

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

**Motion carried**

## V. NEW BUSINESS

A. Presentation on Potential Impact Fee Ordinance by City of Lacey: City Staff

City of Lacey Community Development Director Rick Walk and Planner Christy Osborne presented an overview of the City's ongoing process to evaluate a possible ordinance for collection of impact fees on behalf of special purpose districts (i.e. school and fire). Ms. Osborne distributed the City's current proposed draft addition to the Lacey Municipal Code. A Public Hearing on the draft will take place in January with a proposed adoption of the ordinance in February or March.

Historically the City has collected mitigation fees for the NTPS through the SEPA process, but new thresholds will reduce the fee revenue available under SEPA. The proposed ordinance will allow the school district to collect impact fees instead.

### Provision of Ordinance Required:

- Impact fees are paid for by new development to reimburse local governments for capital cost for public facilities to serve new development such as land acquisitions, capital improvements and other identified capital expenses identified by the District.
- Impact fees cannot be used to correct existing deficiencies only new developments and not maintenance or operational costs.

District Responsibilities:

- To create and adopt a Capital Facilities Plan
- To prepare a rate study to identify a rate schedule for fees associated with system improvements and also the proportional share to be assessed for new development.

Impact Fee Regulations

- Must be expended within a 10-year period.
- Fee is to be initially collected by the City of Lacey. The fees would then be passed through to the District to be utilized.

The ordinance can be amended if the District decides to move forward. Rick Walk and Christy Osborne welcomed future workshop discussions at the Board's request.

**VI. COMMITTEE REPORTS**

A. Thurston County Medic One  
E.M.S. Council

No report. The next meeting is December 21, 2016.

B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board

Commissioner Wilson attended the December 7, 2016 meeting and reported the following highlights:

- Collective bargaining agreement approved.
- Proposal for wage increases adopted. Negotiations were positive.
- Income continues to be above projection.
- New TCOMM website funded partially by the Nisqually Grant.

C. City / District Liaison  
Communication updates

No report. Chief Brooks will work with staff to propose the next meeting in late January or early February.

D. Thurston County Fire Commissioners Association  
Regular meeting

Chair Dobry gave a reminder of the upcoming events and ongoing agenda highlights:

- Secretary position vacancy
- Register for Legislative Day, Pre-Webinar is January 11, 2017.
- Recruit Graduation – December 22, 2016 Located at Black Hills, 6:30 p.m.

- WFOA Training Calendar – Commissioner Nelson is interested in attending the SNURE Seminar in Oceans Shores. Commissioners Nelson, Roberts and Kirkbride shared interest to attend the seminar on February 4, 2017 located at the Red Lion. Chief Brooks will register them.
- The next meeting is December 20, 2016. Spouses are invited and hors d'oeuvres will be served.

E. Thurston Regional Planning Council  
Status report

Chair Dobry attended the December 2, 2016 meeting and reported that three candidates for the Executive Director position were selected to move forward in the interview process. Final interviews will take place before the Council on January 5, 2017 as part of the regular meeting. Staff and select stakeholders will have an opportunity to meet the candidates from 4:30 p.m. – 6 p.m. Commissioner Nelson will attend 4:30 p.m. – 5 p.m. for a brief meet and greet.

F. Community Outreach  
Status report

Chief Brooks highlighted the following events/updates:

1. Santa Mobile Route – Santa's route added a central location stop in local parks or schools. It's been a great success. Over one hundred community members stopped to visit Santa on the first night. Approximately 200 community members visited Santa on the second day.
2. "CPR Saves VR" Event – Approximately 100 attended including the press. Commissioners Roberts and Kirkbride each requested a viewer. Chief Brooks will provide.
3. Santa's Holiday Workshop – The Lacey Firefighters' Charity is supporting 50 adopted families for the holiday and will be hosting a Santa's Holiday Workshop for the families at Station 31 on December 18, 2016. Chief Brooks gave a special thanks the Nisqually Red Wind Casino for donating gifts to provide for the 50 families. Five members of the Nisqually Red Wind staff delivered the donations today.
4. Lacey Chamber Forum – The District was one of the primary sponsors at the December 7, 2016 event. The "CPR Saves VR" was presented. The feedback was positive.
5. 16th Annual Distinguished Leader Awards – The award ceremony is on January 25, 2017 at 5:30 p.m. located at the RL.

G. Nisqually Tribe  
Status report

Chief Brooks reported that Nisqually Senior Accountant stated that the tribe is working on a fee for service solution and requested an update of the District's

cost. Deputy Chief Dickson provided the updated numbers through the 3rd quarter. The Nisqually Tribe will be finalizing their budget at the end of the month.

H. Citizen Advisory Committee  
Status report

No report. Commissioner Wilson will attend the next meeting on January 18, 2017.

**VII. OLD BUSINESS**

A. Communications Strategy Development Update

Chief Brooks reported that Communications Strategy Consultant J. Marie Riche is battling health issues and will schedule a presentation her Draft Communications Plan to the Board as soon as she is able.

**VIII. NEW BUSINESS**

- B. Proposed adjustment of the 2016 General Fund Expenditure Budget in the amount of \$125,000 for an inter-fund transfer to the Capital Projects Fund and a proposed adjustment of the 2016 Capital Projects Fund Expenditure Budget in the amount of \$165,000 for the purchase of real property at 8447 Steilacoom Rd. SE:

**MOTION:** To authorize the adjustment of the 2016 General Fund Expenditure Budget in the amount of \$125,000 for an inter-fund transfer to the Capital Projects Fund and a proposed adjustment of the 2016 Capital Projects Fund Expenditure Budget in the amount of \$165,000 for the purchase of real property at 8447 Steilacoom Rd. SE:

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

**Motion carried**

**C. ADMINISTRATIVE REPORT**

Chief Brooks reported the following updates/events:

1. Financial Software Change – \$75K budgeted as a place holder for potential financial and human resource software modifications. The current software “BIAS” is not a robust or stable platform for payroll and human resource integration. Staff evaluated a proposal from Tyler Technologies showcasing the product “INCODE”. Staff believes it is the right product. The \$75K will allow the transition for early 2018 implementation. \$140K –\$145K in total to integrate Payroll, HR, and digitized record keeping. The ongoing cost for service updates is \$20K annually. Chief Brooks will move forward in signing the agreement.

2. Read Around Lacey – The Board agreed to participate during selected hours between 3 p.m. – 5 p.m. and flexible weekends. Chief Brooks will register and verify the event dates. He noted that Administrative Specialist Chris Debell will recruit additional staff to help.

#### **D. COMMISSIONER COMMENTS**

Commissioner Nelson reported that as an elected official, he was invited to present to a Boy Scouts group.

Commissioner Wilson congratulated Commissioner Roberts for being a new grandparent.

Commissioner Kirkbride reported that he attended the Disaster Preparedness Seminar. He suggested that the District focus on communicating the message of disaster preparedness and recovery to the public. Vice Chair Roberts suggested the possibility of using school buses as portable communication resources in a disaster event.

Vice Chair Roberts thanked everyone for their well wishes in grandparenthood.

Chair Dobry stated that will consolidate Chief Brooks' Performance Evaluation submitted by the Board and proposed to present it to the Chief at the first regular Board meeting in January.

#### **E. OTHER INFORMATION**

A. Suggestion Box – None

B. Correspondence – West Thurston had a response vehicle struck.

#### **F. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

#### **G. ADJOURNMENT**

Chair Dobry adjourned the meeting at 7:25 p.m.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: January 5, 2017 – 5:30 pm*



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Chair

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Vice Chair

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Commissioner

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Commissioner

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Commissioner

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ATTEST: District Secretary

# CHECK REGISTER

Lacey Fire District Three  
MCA# #: 1346

01/01/2017 To: 01/31/2017

Time: 09:45:01 Date: 01/04/2017

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1	01/06/2017	Claims	6630	18783	ALARM CENTER/ACE FIRE	75.00	S34 Monitoring Fees, 1/1/17-3/31/17
			001 - 522-50-48-2030 - Facilities Maintenance			75.00	Station 34 Monitoring Service
	Invoices		Amount	PO	For		
	1045806		75.00	1826	S34 Monitoring Fees, 1/1/17-3/31/17		
2	01/06/2017	Claims	6630	18784	ALARM CENTER/CUSTOM SECURITY	75.00	S35 Monitoring Fees, 1/1/17-3/31/17
			001 - 522-50-48-2030 - Facilities Maintenance			75.00	Station 35 Monitoring Service
	Invoices		Amount	PO	For		
	1046850		75.00	1825	S35 Monitoring Fees, 1/1/17-3/31/17		
3	01/06/2017	Claims	6630	18785	AMERICAN EXPRESS	800.53	Business Expenses - Hulse, 11/29/16-12/28/16; Business Expenses - Fox, 11/29/16-12/28/16; Business Expenses - Harn, 11/29/16-12/28/16; Business Expenses - Cox, 11/29/16-12/28/16
			001 - 522-20-31-2001 - Training Supplies			134.42	Home Depot-Peer Fitness Training Supplies
			001 - 522-20-31-2001 - Training Supplies			33.57	Amazon-Training Supplies
			001 - 522-20-31-2043 - Food-Meetings, Workshops			138.56	Firehouse Subs-Event Food
			001 - 522-20-31-2046 - Public Education Supplies			46.81	Lowe's-Santamobile Supplies
			001 - 522-20-31-2046 - Public Education Supplies			75.98	Home Depot-Santamobile Lighting
			001 - 522-20-31-2046 - Public Education Supplies			179.83	Amazon-Santamobile Candy Canes
			001 - 522-20-31-2046 - Public Education Supplies			65.94	Pub Ed Supplies
			001 - 522-20-31-2046 - Public Education Supplies			46.71	Lowe's- Pub Ed Supplies
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			38.53	Home Depot-Incident Response Supplies
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			40.18	Santamobile Parts And Supplies
	Invoices		Amount	PO	For		
	12/28/16 HULSE		302.62	1736	Business Expenses - Hulse, 11/29/16-12/28/16		
	12/28/16 FOX		65.94	1798	Business Expenses - Fox, 11/29/16-12/28/16		
	12/28/16 HARN		85.24		Business Expenses - Harn, 11/29/16-12/28/16		
	12/28/16 COX		346.73	1746	Business Expenses - Cox, 11/29/16-12/28/16		
4	01/06/2017	Claims	6630	18786	AMERISAFE	97.83	6 Oxygen Bottles Hydrottested
			001 - 522-20-48-2024 - Small Equipment Repair, M			97.83	O2 Bottles Hydrottested
	Invoices		Amount	PO	For		
	36794		97.83	1783	6 Oxygen Bottles Hydrottested		
5	01/06/2017	Claims	6630	18787	ASSN OF WA CITIES	3,070.20	2017 Membership Renewal; 2017 Annual Assessment Fee
			001 - 522-10-49-1014 - Annual Assessments			500.00	Annual Membership
			001 - 522-10-49-1014 - Annual Assessments			2,570.20	2017 Annual Assessment Fee
	Invoices		Amount	PO	For		
	47228		500.00	1794	2017 Membership Renewal		
	47882		2,570.20	1794	2017 Annual Assessment Fee		
6	01/06/2017	Claims	6630	18788	JACOB A BENTLEY	1,200.00	Practicum Supervision For Jeff Holguin, 10/13/16, 10/20/16, 11/10/16, & 12/8/16
			001 - 522-10-41-6029 - Management Consultants			1,200.00	Practicum Supervision For Jeff Holguin, 10/13/16, 10/20/16, 11/10/16, & 12/8/16

# CHECK REGISTER

Lacey Fire District Three  
 MCAG #: 1346

01/01/2017 To: 01/31/2017

Time: 09:45:01 Date: 01/04/2017

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		12/8/16 BENTLE	1,200.00	1802	Practicum Supervision for Jeff Holguin, 10/13/16, 10/20/16, 11/10/16, & 12/8/16		
<b>7</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18789</b>	<b>BIAS SOFTWARE</b>	<b>4,646.93</b>	<b>Annual Maintenance &amp; Support - 2017</b>
		001 - 522-10-41-1081 - Web Based Services				4,646.93	Annual Maintenance
		Invoices	Amount	PO	For		
		9349	4,646.93	1793	Annual Maintenance & Support - 2017		
<b>8</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18790</b>	<b>CAPITAL ELECTRIC INC</b>	<b>1,071.00</b>	<b>S34 Pole Light Replacement</b>
		001 - 522-50-48-2030 - Facilities Maintenance				1,071.00	Pole Light Replacements
		Invoices	Amount	PO	For		
		27392	1,071.00	1828	S34 Pole Light Replacement		
<b>9</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18791</b>	<b>CITI CARDS - VISA</b>	<b>5,625.03</b>	<b>Dickson Business Expenses, 11/23/16-12/22/16; Chambers Business Expenses, 11/23/16-12/22/16, Less 3 Pearson Credits</b>
		001 - 522-10-31-1011 - Office Supplies				97.63	Office Supplies
		001 - 522-10-31-1011 - Office Supplies				25.48	Power Cord & Case Holder
		001 - 522-10-31-1011 - Office Supplies				91.97	Printer Maintenance Kit
		001 - 522-10-31-1043 - Food-Meetings & Workshop				34.00	Meeting Food
		001 - 522-10-31-1043 - Food-Meetings & Workshop				53.95	Meeting Food
		001 - 522-10-41-1081 - Web Based Services				-2.16	CREDIT
		001 - 522-10-41-1081 - Web Based Services				-2.16	CREDIT
		001 - 522-10-41-1081 - Web Based Services				-107.61	CREDIT
		001 - 522-10-41-1081 - Web Based Services				380.02	Snagit Software
		001 - 522-10-41-1081 - Web Based Services				781.66	Email Protection
		001 - 522-10-41-1081 - Web Based Services				77.84	Private Domain Registration
		001 - 522-10-41-1081 - Web Based Services				41.54	Web Service
		001 - 522-10-41-1081 - Web Based Services				41.66	Google Apps
		101 - 522-10-45-1010 - Banquet Rentals					Banquet Room Rental Deposit
		001 - 522-10-49-1011 - Dues & Certification				120.00	MRSC Rosters -Member Dues
		001 - 522-20-31-2032 - PPE [Bunker Gear]				110.00	Boot Repair
		001 - 522-20-31-2032 - PPE [Bunker Gear]				72.79	Patches Sewn
		001 - 522-20-31-2044 - Food - Incidents				131.56	ISU Supplies
		001 - 522-20-31-2044 - Food - Incidents				1,006.40	80 Cases Of 8oz Water Bottles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				91.08	Strobe
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				478.26	Audio & Lighting
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				103.99	Adjustable Holder
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				61.99	40' Hose
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				26.95	Lithium Battery
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				47.68	Voltage Tester
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				43.68	Battery Booster & Cables
		001 - 522-20-35-2041 - Small Comm. Eqpm - Misc				21.73	Stereo Cable
		001 - 522-20-35-2041 - Small Comm. Eqpm - Misc				21.24	Speaker/Headset Cables
		001 - 522-20-35-2041 - Small Comm. Eqpm - Misc				13.80	Stereo Cables
		001 - 522-20-35-2041 - Small Comm. Eqpm - Misc				12.14	Headset Adapters
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies				54.00	Janitorial Supplies
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies				26.07	Storage Rings
		001 - 594-22-64-2021 - Facility Furn., Appl., Eqpm.				1,172.85	65" TV
		001 - 594-22-64-2021 - Facility Furn., Appl., Eqpm.				495.00	Adjustable Desk

# CHECK REGISTER

Lacey Fire District Three  
MCAG #: 1346

01/01/2017 To: 01/31/2017

Time: 09:45:01 Date: 01/04/2017

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> <tr> <td>12/23/16 - DICKS</td> <td style="text-align: right;">741.14</td> <td>1814</td> <td colspan="5">Dickson Business Expenses, 11/23/16-12/22/16</td> </tr> <tr> <td>11/23/16 - CHAM</td> <td style="text-align: right;">5,133.89</td> <td>1732</td> <td colspan="5">Chambers Business Expenses, 11/23/16-12/22/16, less 3 Pearson Credits</td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>					12/23/16 - DICKS	741.14	1814	Dickson Business Expenses, 11/23/16-12/22/16					11/23/16 - CHAM	5,133.89	1732	Chambers Business Expenses, 11/23/16-12/22/16, less 3 Pearson Credits																												
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11/23/16 - CHAM	5,133.89	1732	Chambers Business Expenses, 11/23/16-12/22/16, less 3 Pearson Credits																																																				
<b>10</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18792</b>	<b>CITY OF LACEY</b>	<b>4,218.86</b>	<b>Fuel - Nov., 2016; S31 Utilities - Water; S33 Utilities - Water; S34 Utilities - Water; S35 Utilities - Water</b>																																																
					001 - 522-50-47-2011 - Sta. 31 Utilities	500.14	S31 Utilities - Water																																																
					001 - 522-50-47-2013 - Sta. 33 Utilities	47.34	S33 Utilities - Water																																																
					001 - 522-50-47-2014 - Sta. 34 Utilities	63.00	S34 Utilities - Water																																																
					001 - 522-50-47-2015 - Sta. 35 Utilities	108.72	S35 Utilities - Water																																																
					001 - 522-60-32-2011 - Fuel; Apparatus	3,499.66	Fuel - Nov., 2016																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> <tr> <td>12879</td> <td style="text-align: right;">3,499.66</td> <td>465</td> <td colspan="5">Fuel - Nov., 2016</td> </tr> <tr> <td>12/23/16 - 461-71</td> <td style="text-align: right;">500.14</td> <td>464</td> <td colspan="5">S31 Utilities - Water</td> </tr> <tr> <td>12/23/16 - 461-68</td> <td style="text-align: right;">47.34</td> <td>464</td> <td colspan="5">S33 Utilities - Water</td> </tr> <tr> <td>12/23/16 - 461-22</td> <td style="text-align: right;">63.00</td> <td>464</td> <td colspan="5">S34 Utilities - Water</td> </tr> <tr> <td>12/23/16 - 461-52</td> <td style="text-align: right;">108.72</td> <td>464</td> <td colspan="5">S35 Utilities - Water</td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>					12879	3,499.66	465	Fuel - Nov., 2016					12/23/16 - 461-71	500.14	464	S31 Utilities - Water					12/23/16 - 461-68	47.34	464	S33 Utilities - Water					12/23/16 - 461-22	63.00	464	S34 Utilities - Water					12/23/16 - 461-52	108.72	464	S35 Utilities - Water				
<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																																				
12879	3,499.66	465	Fuel - Nov., 2016																																																				
12/23/16 - 461-71	500.14	464	S31 Utilities - Water																																																				
12/23/16 - 461-68	47.34	464	S33 Utilities - Water																																																				
12/23/16 - 461-22	63.00	464	S34 Utilities - Water																																																				
12/23/16 - 461-52	108.72	464	S35 Utilities - Water																																																				
<b>11</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18793</b>	<b>CITY OF OLYMPIA</b>	<b>30,348.39</b>	<b>Oly Shop Contracted Services - Nov., 2016</b>																																																
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	9,601.36	Apparatus Parts - Nov. 2016																																																
					001 - 522-60-48-2025 - Apparatus Mx Svs - Olympi	20,747.03	Oly Shop Vehicle Maintenance - Nov. 2016																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> <tr> <td>12/19/16 OLY SH</td> <td style="text-align: right;">30,348.39</td> <td>1834</td> <td colspan="5">Oly Shop Contracted Services - Nov., 2016</td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>					12/19/16 OLY SH	30,348.39	1834	Oly Shop Contracted Services - Nov., 2016																																				
<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																																				
12/19/16 OLY SH	30,348.39	1834	Oly Shop Contracted Services - Nov., 2016																																																				
<b>12</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18794</b>	<b>COPIERS NORTHWEST INC</b>	<b>428.87</b>	<b>Canon Color Copier Rental 12/14/16-1/13/17, Overages 11/14/16-12/13/16</b>																																																
					001 - 522-10-45-1021 - Office Equipment Rental	428.87	Canon Copier Rental																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> <tr> <td>INV1488110</td> <td style="text-align: right;">428.87</td> <td>468</td> <td colspan="5">Canon Color Copier Rental 12/14/16-1/13/17, Overages 11/14/16-12/13/16</td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>					INV1488110	428.87	468	Canon Color Copier Rental 12/14/16-1/13/17, Overages 11/14/16-12/13/16																																				
<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																																				
INV1488110	428.87	468	Canon Color Copier Rental 12/14/16-1/13/17, Overages 11/14/16-12/13/16																																																				
<b>13</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18795</b>	<b>CUTTERS EDGE</b>	<b>81.03</b>	<b>Saw Parts</b>																																																
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	81.03	Saw Parts																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> <tr> <td>121516-3</td> <td style="text-align: right;">81.03</td> <td>1785</td> <td colspan="5">Saw Parts</td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>					121516-3	81.03	1785	Saw Parts																																				
<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																																				
121516-3	81.03	1785	Saw Parts																																																				
<b>14</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18796</b>	<b>EMERGENCY REPORTING</b>	<b>11,152.62</b>	<b>Annual Subscription Software Use - 2017</b>																																																
					001 - 522-20-42-2024 - Emergency Reporting Svs	11,152.62	Annual Subscription																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> <tr> <td>2016-5919</td> <td style="text-align: right;">11,152.62</td> <td>1801</td> <td colspan="5">Annual Subscription Software Use - 2017</td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>					2016-5919	11,152.62	1801	Annual Subscription Software Use - 2017																																				
<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																																				
2016-5919	11,152.62	1801	Annual Subscription Software Use - 2017																																																				
<b>15</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18797</b>	<b>FITNESS INSTALLERS &amp; TECHNICIANS INC</b>	<b>521.76</b>	<b>Fitness Equipment Maintenance</b>																																																
					001 - 522-20-48-2024 - Small Equipment Repair, M	521.76	Fitness Equipment Preventive Maintenance - All Stations																																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Invoices</b></td> <td style="width: 15%;"><b>Amount</b></td> <td style="width: 15%;"><b>PO</b></td> <td colspan="5"><b>For</b></td> </tr> </table>								<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																												
<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>																																																				

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		Invoices	Amount	PO	For		
		LFR20	521.76	1800	Fitness Equipment Maintenance		
<b>16</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18798</b>	<b>FOSTER PEPPER PLLC</b>	<b>6,257.50</b>	<b>Legal Fees - Matter 4, Personnel; Legal Fees - Matter 6, General; Legal Fees - Matter 39, S34 Remodel Issues</b>
			001 - 522-10-41-1031 - Legal Services			2,041.00	Personnel Matters
			001 - 522-10-41-1031 - Legal Services			1,488.00	General Representation
			001 - 522-10-41-1031 - Legal Services			2,728.50	Station 34 Remodel Issues
		Invoices	Amount	PO	For		
		1155982	2,041.00	1824	Legal Fees - Matter 4, Personnel		
		1155983	1,488.00	1822	Legal Fees - Matter 6, General		
		1156002	2,728.50	1823	Legal Fees - Matter 39, S34 Remodel Issues		
<b>17</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18799</b>	<b>GARDNER'S TRUST INC</b>	<b>1,856.66</b>	<b>Grounds Maintenance - Dec., 2016</b>
			001 - 522-50-48-2030 - Facilities Maintenance			1,856.66	Grounds Maintenance - Dec., 2016
		Invoices	Amount	PO	For		
		21521	1,856.66	471	Grounds Maintenance - Dec., 2016		
<b>18</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18800</b>	<b>LIND ELECTRONIC DESIGN CO INC</b>	<b>434.85</b>	<b>MDT Power Supply</b>
			001 - 522-20-35-2044 - Small Comm. Eqpm - MDT			434.85	MDT Power Supply
		Invoices	Amount	PO	For		
		320707	434.85	1722	MDT Power Supply		
<b>19</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18801</b>	<b>MCKINNEY'S APPLIANCE CNTR</b>	<b>130.33</b>	<b>S35 Dryer Repair</b>
			001 - 522-50-48-2018 - Sta. 35 Facilities Repair			130.33	Dryer Coil Replacement
		Invoices	Amount	PO	For		
		56009NW-9	130.33	1807	S35 Dryer Repair		
<b>20</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18802</b>	<b>MUNICIPAL EMERGENCY SVS</b>	<b>13,475.54</b>	<b>Target Solutions On-Line Training Software Use Membership Fees - 2017</b>
			001 - 522-45-41-2029 - External Training Services			13,475.54	Target Solutions Membership Fee
		Invoices	Amount	PO	For		
		IN1088171	13,475.54	1805	Target Solutions On-Line Training Software Use Membership Fees - 2017		
<b>21</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18803</b>	<b>PATTISON WATER CO</b>	<b>34.88</b>	<b>S32 Utilities, #2010400 - Water</b>
			001 - 522-50-47-2012 - Sta. 32 Utilities			34.88	Station 32 Water
		Invoices	Amount	PO	For		
		12/29/16 PATTIS	34.88	472	S32 Utilities, #2010400 - Water		
<b>22</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18804</b>	<b>PROFESSIONAL HEALTH SVS INC</b>	<b>7,085.00</b>	<b>Annual Physicals, 2016</b>
			001 - 522-20-41-2051 - Medical Services			7,085.00	Annual Medical Physicals

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		Invoices	Amount	PO	For		
			105031	7,085.00	1809		Annual Physicals, 2016
<b>23</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18805</b>	<b>PUBLIC SAFETY SELECTION PC</b>	<b>375.00</b>	<b>Suitability Assessment</b>
			001 - 522-10-41-1091		- Other Professional Services	375.00	Suitability Assessment
		Invoices	Amount	PO	For		
			3371	375.00	1817		Suitability Assessment
<b>24</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18806</b>	<b>SEA-WESTERN INC</b>	<b>5,376.29</b>	<b>SCBA Equipment Overhaul Kit; Helmet Front - Kruse; Calibration Gas Cylinder; SCBA Parts; Calibration Gas Cylinder; 8 Leather Helmet Fronts; Air Sensor Kit</b>
			001 - 522-20-31-2032		- PPE [Bunker Gear]	56.52	Helmet Front KRUSE
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Leyva
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Towers
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Greene
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Santhuff
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Hammond
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Randall
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.09	Helmet Front - Hunter
			001 - 522-20-31-2032		- PPE [Bunker Gear]	45.11	Helmet Front - Eliason
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	1,320.69	SCBA Equipment
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	340.32	Calibration Gas Cylinder
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	863.18	SCBA Parts
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire		SCBA Parts
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	1,424.94	SCBA Parts
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	291.40	Calibration Gas Cylinder
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	449.61	Air Sensor Kit
			001 - 522-20-35-2019		- Incident Resp Eqpm - Fire	268.89	Sensor
		Invoices	Amount	PO	For		
			195600	1,320.69	1787		SCBA Equipment Overhaul Kit
			195733	56.52	1731		Helmet Front - Kruse
			195759	340.32	1806		Calibration Gas Cylinder
			195819	2,288.12	1792		SCBA Parts
			195888	291.40	1827		Calibration Gas Cylinder
			195890	360.74	1750		8 Leather Helmet Fronts
			195931	718.50	1835		Air Sensor Kit
<b>25</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18807</b>	<b>SHARP ELECTRONICS CORP</b>	<b>108.32</b>	<b>Sharp Copier Rental, 12/15/16-1/14/17</b>
			001 - 522-10-45-1021		- Office Equipment Rental	108.32	Sharp Copier Rental, 12/15/16-1/14/17
		Invoices	Amount	PO	For		
			SH185563	108.32	478		Sharp Copier Rental, 12/15/16-1/14/17
<b>26</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18808</b>	<b>STERICYCLE INC</b>	<b>156.90</b>	<b>Biohazard Waste Disposal</b>
			001 - 522-50-47-2041		- Refuse Services	156.90	Biohazard Waste Removal
		Invoices	Amount	PO	For		
			3003678019	156.90	1829		Biohazard Waste Disposal

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27	01/06/2017	Claims	6630	18809	TAGS TROPHIES	141.44	13 Dorm Room Door Signs
			001 - 522-50-35-2031 - Facilities Equipment			141.44	Dorm Room Door Signs
		Invoices	Amount	PO	For		
		183922	141.44	1790	13 Dorm Room Door Signs		
28	01/06/2017	Claims	6630	18810	TAKE AIM, LLC	4,305.89	Uniforms - Invoices # 3288, 3298, 3302, 3319, 3320, 3321, & 3323 Dated 11/30/16-12/7/16; SORT Vinyl Lettering; Uniform - Volunteer Crebs; Uniforms - Invoices #3343, 3346, 3347, 3348, 3350, 3351, 3354,
			001 - 522-20-31-2031 - Uniforms			152.31	Uniforms
			001 - 522-20-31-2031 - Uniforms			133.27	Uniforms
			001 - 522-20-31-2031 - Uniforms			103.90	Uniforms
			001 - 522-20-31-2031 - Uniforms			199.08	Uniforms
			001 - 522-20-31-2031 - Uniforms			91.39	Uniforms
			001 - 522-20-31-2031 - Uniforms			48.96	Uniforms
			001 - 522-20-31-2031 - Uniforms			192.55	Uniforms
			001 - 522-20-31-2031 - Uniforms			3.37	Name Tape Sewn
			001 - 522-20-31-2031 - Uniforms			22.51	Jacket Liner
			001 - 522-20-31-2031 - Uniforms			1.69	Name Tapes
			001 - 522-20-31-2031 - Uniforms			5.07	Class C Tee
			001 - 522-20-31-2031 - Uniforms			20.00	#3343 - Weekly Delivery Dec 14, 2016
			001 - 522-20-31-2031 - Uniforms			95.74	#3346 - Tyler Uniforms
			001 - 522-20-31-2031 - Uniforms			65.28	#3347 - Seick Uniforms
			001 - 522-20-31-2031 - Uniforms			21.76	33348 - Gottbreht Uniforms
			001 - 522-20-31-2031 - Uniforms			21.76	#3350 - Wallace Uniforms
			001 - 522-20-31-2031 - Uniforms			125.12	#3351 - Johnson Uniforms
			001 - 522-20-31-2031 - Uniforms			26.11	#3354 - Pearsall Uniforms
			001 - 522-20-31-2031 - Uniforms			159.93	#3355 - Roberts Uniforms
			001 - 522-20-31-2031 - Uniforms			112.61	#3356 - Jackins Uniforms
			001 - 522-20-31-2031 - Uniforms			13.06	#3357 - Frank Uniforms
			001 - 522-20-31-2031 - Uniforms			94.66	#3358 - Conklin Uniforms
			001 - 522-20-31-2031 - Uniforms			52.22	#3359 Lt Perry Uniforms
			001 - 522-20-31-2031 - Uniforms			20.67	Uniform - Johnson
			001 - 522-20-31-2031 - Uniforms			21.95	Class C Tee
			001 - 522-20-31-2031 - Uniforms			7.32	Name Tapes
			001 - 522-20-31-2031 - Uniforms			97.52	Jacket Liner
			001 - 522-20-31-2031 - Uniforms			14.64	Name Tape Sewn
			001 - 522-20-31-2031 - Uniforms			174.07	#3375 - McAdoo Uniforms
			001 - 522-20-31-2031 - Uniforms			56.58	#3377 - Craig Uniforms
			001 - 522-20-31-2031 - Uniforms			21.76	#3378 - Byers Uniforms
			001 - 522-20-31-2031 - Uniforms			112.61	#3380 - Johnson Uniforms
			001 - 522-20-31-2031 - Uniforms			174.07	#3382 - Casey Uniforms
			001 - 522-20-31-2031 - Uniforms			207.81	#3385 - Randall Uniforms
			001 - 522-20-31-2031 - Uniforms			226.29	#3386 - Fox Uniforms
			001 - 522-20-31-2031 - Uniforms			176.80	#3387 - Greene Uniforms
			001 - 522-20-31-2031 - Uniforms			240.44	#3389 - Pearsall Uniforms
			001 - 522-20-31-2031 - Uniforms			174.07	#3390 - Paulsen Uniforms
			001 - 522-20-31-2031 - Uniforms			174.07	#3391 - Seick Uniforms
			001 - 522-20-31-2031 - Uniforms			105.54	#3392 - Tyler Uniforms
			001 - 522-20-31-2031 - Uniforms			121.86	#3393 - Alderman Uniforms
			001 - 522-20-31-2031 - Uniforms			85.94	#3394 - Hulse Uniforms
			001 - 522-20-31-2031 - Uniforms			67.46	#3395 - Jackson Uniforms
			001 - 522-20-31-2031 - Uniforms			133.27	#3396 - Frank Uniforms

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			001 - 522-20-31-2031 - Uniforms			20.00	#3397 - Weekly Delivery Dec 21, 2016
			001 - 522-20-31-2032 - PPE [Bunker Gear]			108.80	Vinyl Lettering
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
	11/30/16	TAKE A	921.46	1773	Uniforms - Invoices # 3288, 3298, 3302, 3319, 3320, 3321, & 3323 dated 11/30/16-12/7/16		
		3335	108.80	1784	SORT Vinyl Lettering		
		3349	32.64	1745	Uniform - Volunteer Crebs		
	12/14/16	TAKE A	808.25	1786	Uniforms - Invoices #3343, 3346, 3347, 3348, 3350, 3351, 3354, 3355, 3356, 3357, 3358, 3359 dated 12/14/16		
		3381	20.67	1775	Uniform - Johnson		
		3384	141.43	1745	Volunteer Resident Uniform		
	12/21/16	TAKE A	2,272.64	1811	Uniforms - Invoices #3375, 3377, 3378, 3380, 3382, 3385, 3386, 3387, 3389, 3390, 3391, 3392, 3393, 3394, 3395, 3396, & 3397 dated 12/21/16		
<b>29</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18811</b>	<b>JOHN THOBURN, Ph.D.</b>	<b>400.00</b>	<b>Practicum Supervision For Jeff Holguin, Rate Increase On 11/3/16 &amp; 11/17/16 Of \$200 Per Date</b>
			001 - 522-10-41-6029 - Management Consultants			400.00	Practicum Supervision For Jeff Holguin
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
	11/17/16	THOBU	400.00	1788	Practicum Supervision for Jeff Holguin, rate increase on 11/3/16 & 11/17/16 of \$200 per date		
<b>30</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18812</b>	<b>ULTRA GREEN SYSTEMS</b>	<b>458.71</b>	<b>Janitorial Supplies</b>
			001 - 522-50-31-2051 - Facilities/Janitorial Supplies			458.71	Janitorial Supplies
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		60641	458.71	1776	Janitorial Supplies		
<b>31</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18813</b>	<b>UNIFIRST CORPORATION</b>	<b>844.58</b>	<b>Laundry - Dec., 2016</b>
			001 - 522-20-41-2092 - Garment Mx. & Laundry			844.58	Laundry - Dec., 2016
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
	12/27/16	UNIFIR	844.58	480	Laundry - Dec., 2016		
<b>32</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18814</b>	<b>UPS</b>	<b>84.99</b>	<b>Shipping, Shipper #08XY88</b>
			001 - 522-10-42-1021 - Postage/Shipping			84.99	Shipping
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		000008XY88516	84.99	481	Shipping, Shipper #08XY88		
<b>33</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18815</b>	<b>US HEALTH WORKS MED GROUP</b>	<b>2,224.00</b>	<b>Oct. 13th Blood Draws - Labor; Oct. 14th Blood Draws - Labor; Annual Medical Physicals; Medical Services - Dec., 2016</b>
			001 - 522-20-41-2051 - Medical Services				Annual Medicals Blood Draws 1 Of 5
			001 - 522-20-41-2051 - Medical Services				Annual Physicals Blood Draws 2 Of 5
			001 - 522-20-41-2051 - Medical Services			390.00	Annual Physicals Blood Draws 3 Of 5
			001 - 522-20-41-2051 - Medical Services				Annual Physicals Blood Draws 4 Of 5
			001 - 522-20-41-2051 - Medical Services				Annual Physicals Blood Draws 5 Of 5
			001 - 522-20-41-2051 - Medical Services				Annual Medicals Blood Draws 1 Of 5
			001 - 522-20-41-2051 - Medical Services				Annual Physicals Blood Draws 2 Of 5
			001 - 522-20-41-2051 - Medical Services				Annual Physicals Blood Draws 3 Of 5
			001 - 522-20-41-2051 - Medical Services			390.00	Annual Physicals Blood Draws 4 Of 5



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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-20-41-2051 - Medical Services				Annual Physicals Blood Draws 5 Of 5
			001 - 522-20-41-2051 - Medical Services			1,220.00	Annual Medical Physicals
			001 - 522-20-41-2051 - Medical Services			224.00	Medical Services
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		677-067090	390.00	1709	Oct. 13th Blood Draws - Labor		
		677-067091	390.00	1709	Oct. 14th Blood Draws - Labor		
		0701400-WA	1,220.00	1795	Annual Medical Physicals		
		0702256-WA	224.00	1819	Medical Services - Dec., 2016		
<b>34</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18816</b>	<b>VERIZON WIRELESS</b>	<b>2,454.29</b>	<b>Cell Phones - Jan., 2017</b>
			001 - 522-20-42-2012 - Cell Phones			2,454.29	Cell Phones - Jan., 2017
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		9777811113	2,454.29	482	Cell Phones - Jan., 2017		
<b>35</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18817</b>	<b>VOYAGER FLEET SYSTEMS / US BANK</b>	<b>2,235.53</b>	<b>Fuel - Dec., 2016</b>
			001 - 522-60-32-2011 - Fuel; Apparatus			2,235.53	Dec. 2016 Fuel
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		1/1/17 - 86935733	2,235.53	1842	Cell Phones - Jan., 2017		
<b>36</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18818</b>	<b>WA FINANCE OFFICERS ASSN</b>	<b>5,038.00</b>	<b>2017 Membership Dues</b>
			001 - 522-10-49-6011 - Dues & Certification			5,038.00	WFOA 2017 Membership Dues
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		34D03--2017	5,038.00	1812	2017 Membership Dues		
<b>37</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18819</b>	<b>WA ST DEPT OF REVENUE</b>	<b>8,879.91</b>	<b>Combined Excise Tax Return - Sales And Use Tax Due For 2016</b>
			001 - 586-00-49-1059 - Other Taxes			8,879.91	Combined Excise Tax Return - Sales And Use Tax Due For 2016
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		2016 DEPT OF R	8,879.91		Combined Excise Tax Return - Sales and Use Tax Due for 2016		
<b>38</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18820</b>	<b>WA ST FF'S JATC</b>	<b>516.25</b>	<b>JATC FESHE Classes - Summer 2016</b>
			001 - 522-20-49-2012 - Training Registration			516.25	#1471 - JATC FESHE Classes Summer 2016
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		1471	516.25	1789	JATC FESHE Classes - Summer 2016		
<b>39</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18821</b>	<b>WA ST FFS ASSN</b>	<b>165.00</b>	<b>2017 Membership Dues</b>
			001 - 522-20-49-2011 - Dues & Certifications			165.00	Membership For 2017
		<b>Invoices</b>	<b>Amount</b>	<b>PO</b>	<b>For</b>		
		12/21/16 WSFFA	165.00	1803	2017 Membership Dues		
<b>40</b>	<b>01/06/2017</b>	<b>Claims</b>	<b>6630</b>	<b>18822</b>	<b>WESTCARE CLINIC LLC</b>	<b>1,825.00</b>	<b>Medicals</b>
			001 - 522-20-41-2051 - Medical Services			1,825.00	Medical Services - New Member Medicals

# CHECK REGISTER

Lacey Fire District Three  
 MCAG #: 1346

01/01/2017 To: 01/31/2017

Time: 09:45:01 Date: 01/04/2017

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Invoices	Amount	PO	For
DEC2016	1,825.00	1841	Medicals

41	01/06/2017	Claims	6630	18823	WHISTLE WORKWEAR	125.00	ISU Boots Less Pmt.
					001 - 522-20-31-2031 - Uniforms	125.00	ISU Boots

Invoices	Amount	PO	For
4066	125.00	1756	ISU Boots less Pmt.

42	01/05/2017	Withdra	6630	18824	THUR CO FD3 REV FUND	1,447.72	Commissioner's Meeting 1/5/17, Reimbursement Of The Revolving Fund
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43	01/06/2017	Claims	6633	18825	CITI CARDS - VISA	250.00	Lacey Community Center Banquet Room Rental
					001 - 522-10-31-1011 - Office Supplies		Office Supplies
					001 - 522-10-31-1043 - Food-Meetings & Worksho		Meeting Food
					001 - 522-10-31-1043 - Food-Meetings & Worksho		Meeting Food
					101 - 522-10-45-1010 - Banquet Rentals	250.00	Banquet Room Rental Deposit
					001 - 522-10-49-1011 - Dues & Certification		MRSC Rosters -Member Dues
					001 - 522-20-31-2044 - Food - Incidents		ISU Supplies
					001 - 522-50-31-2051 - Facilities/Janitorial Supplies		Janitorial Supplies

Invoices	Amount	PO	For
154119	250.00	1814	Lacey Community Center Banquet Room Rental

500 Support Services	25,485.54
501 Operations	96,279.37
502 Executive	6,638.00
	128,402.91
001 General Fund	128,402.91
522 Fire Control	250.00
	250.00
101 Donations Fund	250.00

	Claims:	130,100.63
		130,100.63

[Handwritten Signature]

DEPUTY CHIEF

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1/4/17

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Signature and Title

Date

# CHECK REGISTER

Lacey Fire District Three  
MCAG #: 1346

01/01/2017 To: 01/31/2017

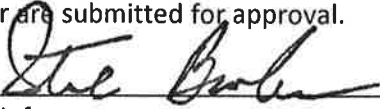
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approval Date: \_\_\_\_\_

THURSTON COUNTY FIRE DIST. #3  
MASTER PAYROLL LIST

Payroll Period 12B 2016 (Draw)

DIRECT DEPOSIT - KEY BANK	284,811.78
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	27,744.46
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	9,091.70
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	36,836.16
<b>TOTAL PAYROLL</b>	<b>321,647.94</b>

# **FIRE PROTECTION DISTRICT NO. 3**

THURSTON COUNTY, WASHINGTON  
(Lacey Fire District #3)

## **BOARD OF FIRE COMMISSIONERS**

### **POLICY NUMBER 2013 - 2**

**PURPOSE:** To establish a process for the selection of a Chairperson and Vice Chairperson for the Board of the Fire Commissioners in accordance with RCW 52.14.080.

R.C.W. 52.14.080 directs that the fire commissioners shall elect a chairperson from their number. The Board of Fire Commissioners finds that Resolution 596-02-93 adopted in 1993 does not reflect the method of selection the current Board of Commissioners desires.

The Board of Commissioners of Thurston County Fire Protection District No. 3, hereby repeals Resolution 596-02-93 and establishes that the Chair and Vice Chair of the Board shall be elected in the following manner:

- A. At the last regularly scheduled meeting of the Board in January, based on a rotation of the Positions beginning with Position 1, the individual holding that position will serve as Chairperson until replaced or removed from office as a commissioner. The rotation started in 2011 with Position 1.
- B. If for any reason the individual holding the Position does not desire to serve as Chairman, the individual in the next Position will assume the role. The succession will continue unless the majority of Board of Fire Commissioners agrees to change the order.
- C. The new Chairperson will seek a motion of the Board to select a Vice Chairperson. Upon approval by a simple majority vote, the elected Vice-Chairperson shall serve until replaced or removed from office as a commissioner.
- D. In the event that a sitting Chairperson should leave the office of commissioner, the Vice chair shall assume the position of Chair until the next regular selection of a Chair or until further action by the Board.

**ADOPTED** at the regular meeting of the Board of Commissioners for Fire Protection District Three, Thurston County, Washington, on January 3, 2013, of which the majority of commissioners being present and voting.