

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

February 4, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the January 21, 2016 of the Board of Fire Commissioners.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #17785 through #17830 in the amount of \$58,441.05.
 - Repair and Replacement Fund 103 (Acct# 6636) check #17831 in the amount of \$13,543.34.
 - C. Payroll # in the amount of \$308,900.30.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council Commissioner Kirkbride
 - B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
 - C. City / District Liaison
Communication updates Commissioners Dobry & Roberts

- D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Nelson
- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Staff/Commissioners Dobry & Roberts
- H. Citizen Advisory Committee
Status report

VI. OLD BUSINESS

A.

VII. NEW BUSINESS

A.

VIII. ADMINISTRATIVE REPORT

IX. COMMISSIONER COMMENTS

X. OTHER INFORMATION

A. Suggestion Box

B. Correspondence

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

XII. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: February 18, 2016 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

January 21, 2016

Present:

Chair Wilson

Vice Chair Dobry

Commissioner Nelson

Commissioner Kirkbride

Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Wilson called them meeting to order at 5:30 p.m. She announced a change to the order of the agenda for the purpose of adding a CPR Presentation and Pinning Ceremony.

II. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

III. PRESENTATION BY PARAMEDIC KAREN WEISS

Paramedic Karen Weiss gave a presentation to promote the National Heart Month in February and raise awareness of the cardiac arrest survival rate and the “Compression Only CPR” method. She outlined the District’s following objectives to reach out to the community:

- Inform – Public service announcement release on Valentine’s Day. District partnerships include: TCTV, City of Lacey, UW Media Program, and TC Medic One.
- Engage – Public outreach through social media outlets. The District will be the first in the fire service to implement an innovative way to demonstrate skills and engage a learner. In March, the District will introduce a virtual interactive way for citizens to examine “Compression Only CPR”.
- Connect – Direct Citizens back to social media and website participation

She shared a PowerPoint of the campaign vision and YouTube video introducing the Virtual Reality Google Demo found on the website:

[://www.youtube.com/watch?v=](http://www.youtube.com/watch?v=) . She provided a sample of the Google Goggles product and a smart phone for the Board to experience first-hand. She reported that the cost of the view box goggles is approximately six dollars a box. She advised that she continues to negotiate costs.

The Board commented that they are very pleased with the demo and are excited with the District's role in the campaign. They thanked Karen for her contribution and hard work.

IV. PINNING CEREMONY FOR NEW MEMBERS

Chief Brooks welcomed new Volunteer Firefighters Christopher Crebs and Eric Hill. Each new member gave a brief introduction. A pinning ceremony was conducted.

Chair Wilson recessed the Board meeting at 6:01 p.m. for duration of 10 min.

Chair Wilson reconvened at 6:10 p.m.

V. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

VI. APPROVAL OF THE CONSENT AGENDA

The Board reviewed and discussed the following Consent Agenda items:

A. Draft minutes of the January 7, 2016 of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #17739 through #17783 in the amount of \$86,633.69.
 1. Association of WA Cities in the amount of \$3,279.80 – 2016 Benefit Membership and Assessment fee based on the District's population. Benefits include vision, dental, EAP, and Group Health programs.
- Donation Fund 101 (Acct# 6633) check numbered #17784 in the amount of \$583.17.

C. Payroll #1A in the amount of \$1,065,244.28.

MOTION: To accept the Consent Agenda as amended.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

VII. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the January 20, 2016 meeting and reported the following highlights:

1. Steve Romines to retire May 31, 2016 after over 24 years of service.
2. TRPC Study progressing but may be delayed due to a delay in data availability.
3. Digital Inventory System Overview
4. Mobile Integrated Healthcare Programs – Chief Brooks and Chief Greg Wright presented a program concept overview.
5. District 8 Transport License application – vote to recommend approval to WREMS was approved by council.

Commissioner Kirkbride reminded that he is traveling out of town and is unable to attend the February 18, 2016 meeting. He asked that the alternate to the EMS Council attend in his absence.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Chair Wilson reported that she attended former Executive Director Jim Quackenbush's retirement celebration yesterday at the Indian Summer Country Club. Jim Quackenbush served the position for over 25 years.

C. City / District Liaison Communication updates

Upcoming Calendar:

- February 16 – Next scheduled meeting.
- February 25 – Karen Weiss will present the CPR Campaign to Lacey City Council.

D. Thurston County Fire Commissioners Association Regular meeting

Commissioners Dobry and Wilson attended the January 19, 2016 meeting and reported the following highlights:

1. West Pierce Fire Commissioner Dan Rankin is the new Region 7 Representative.

2. Business Plan Presentation – District 8 Fire Commissioner Dick Small will present to the committee for comments and then to the general assembly for approval.
3. Legislature
 - House Bill 2348 – Fireworks ordinance
 - SB 6250 – Union firefighters’ eligibility to volunteer in their communities.
 - House Bill 2287 – Stickers for vehicles to identify special needs passengers.

E. Thurston Regional Planning Council
Status report

Commissioner Dobry attended the January 8, 2016 meeting and reported the following highlights:

1. Officer nominations
2. South Sound Military & Communities Partnership Participation approved
3. Proposed Organizational Restructure approved
4. The Profile 2015 is available on the TRPC website
5. Smart Towns Event is available on the TRPC website
6. Mobile Integrated Healthcare Programs – A presentation by Fire Chief Brooks and Greg Wright will be given at the February 5, 2016 meeting.
7. Transportation Benefit Districts – City of Lacey will place on upcoming ballot. Chief Brooks reported that Thurston Public Works Director Ramiro Chavez requested to present to the Board at the regular Board meeting on February 18, 2016. Chief Brooks recommended having a workshop session at 5 p.m. for Mr. Chavez’s presentation. The Board agreed. Chief Brooks will send a reminder to the Board.

F. Community Outreach
Status report

1. Lacey Loves to Read “Scavenger Hunt”– The District will welcome participants to Station 31 on February 15th and 20th, between 12 p.m. – 5 p.m. and February 16th-19th between 3 p.m. – 5 p.m. The Board volunteered to host the following dates:
 - February 15– Commissioner Dobry: 12 p.m. - 2:30 p.m.
Commissioner Roberts: 2:30 p.m. - 5 p.m.
 - February 16 – Commissioner Wilson
 - February 17 – Commissioner Roberts
 - February 18 – Commissioner Nelson
 - February 19 – Commissioner Nelson

- February 20 – Commissioner Dobry: 12 p.m. - 2:30 p.m.
Commissioner Wilson: 2:30 p.m. - 5 p.m.

Chief Brooks advised that staff can be available for tours. He will post the host assignments to the Board calendar. Commissioner Kirkbride will be out of town the third week in February and unable to participate.

G. Nisqually Tribe
Status report

No report.

H. Citizen Advisory Committee
Status report

Commissioner Kirkbride attended the January 20, 2016 CAC meeting and reported that he presented a summary of the District's current education and outreach services. He advised that the CAC will be visiting the District website to offer suggestions for improvement and will report at the next meeting. He informed the Board that CAC member Glenn Cramer drafted a Proposed Project Development Plan as a guide moving forward. He noted that recruiting more CAC members was discussed. He reported that the committee recommended that the Board reach out to the Board of Fire Commissioner applicants to them to join the CAC.

Chief Brooks stated that the CAC advertisement for seeking volunteers is now posted on the District website. He also added that the District website will be going "mobile friendly" along with other updates.

VIII. OLD BUSINESS

A. Implementation of Fee Schedule for Tax Exempt Services

The Board discussed the implementation of the Fee Schedule adopted in 2015. The Board will pursue a meeting with the Nisqually Tribal Counsel to present the adopted Tax Exempt Policy and Fee Schedule. The Board discussed deducting the Nisqually grant award from the amount of service fees due this year but to not dismiss the District's opportunity to seek application for the future. Chief Brooks will contact the Nisqually Chief Financial Officer David Montgomery via email. The Board will determine next action if there is no response within 30 days.

IX. NEW BUSINESS

A. Selection of Board Officers

Per the adopted policy on selecting the Chairperson in accordance with RCW 52.14.080., Commissioner Dobry is the 2016 Chair. He opened the nomination for 2016 Vice Chair.

MOTION: To nominate Commissioner Roberts as Vice Chair for 2016.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

Commissioner Roberts accepted the nomination.

B. Appointment of Subcommittee Representatives

1. Thurston County EMS Council
 - Commissioner Kirkbride; representative to the EMS Council
 - Commissioner Wilson; alternate to the EMS Council
 - Chief Brooks; alternate to the EMS Council
2. Thurston 911 Communications (TCOMM)
 - Commissioner Wilson; representative to TCOMM
 - Vice Chair Roberts; alternate to TCOMM
 - Commissioner Nelson; alternate to TCOMM
3. Thurston Regional Planning Council (TRPC)
 - Chair Dobry; representative to TRPC
 - Commissioner Kirkbride; alternate to TRPC
 - Commissioner Nelson; alternate to TRPC
4. Nisqually/ District Liaison
 - Chair Dobry; representative
 - Vice Chair Roberts ; representative
 - Chief Brooks; staff support
5. City of Lacey/ District Liaison
 - Chair Dobry; representative
 - Vice Chair Roberts; representative
 - Chief Brooks; staff support
6. Thurston County Fire Commissioners Association (TCFCA)
 - Commissioner Nelson; representative
7. Appellate Panel for District Members
 - Vice Chair Roberts; representative
 - Commissioner Kirkbride; representative
 - Commissioner Nelson; alternate

MOTION: To accept the 2016 Subcommittee Representation appointments.

Motion: Commissioner Nelson

Second: Vice Chair Roberts

Carried: Unanimous

Chief Brooks will notify the committees of the new representative appointments.

X. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates:

1. Financial Report – Approximately 13.6% revenue carried over from last year with over 8% call volume increase over last year.
2. IT Specialist – Ryan Parson has been hired.
3. Administrative Specialist – 28 applications received. There are eight potential applicants moving forward for interviews.
4. Basic Recruit Academy – Three will new members will enter the volunteer academy.
5. District Boundary Issues – Legal Counsel has been in contact with legal counsel for the Board of County Commissioners. Document review is ongoing with a recommendation for next steps to follow.

XI. COMMISSIONER COMMENTS

Commissioner Nelson thanked Commissioner Wilson for leadership as Chair. He congratulated the new Chair and Vice Chair.

Commissioner Kirkbride echoed Commissioner Nelson's comments. He stated that cannot be more pleased with the CAC.

Chair Dobry thanked Commissioner Wilson for her service as Chair.

Commissioner Wilson thanked the Board for the compliments. She reminded the Board to complete the PDC reports.

XII. OTHER INFORMATION

A. Suggestion Box

None

B. Correspondence

1. Art Piece – The District was gifted a handmade wooden fire truck from a resident of Fire District 8 in appreciation of Paramedics responding to multiple emergency calls for his mother. The artist dedicated over 88 hours constructing the fire truck. It is on display in the BoFC. A photo of the fire truck with the Fire Chief was taken and forwarded to the artist with a thank you.
2. Staff will meet with Panorama staff to discuss Falls Coalition Program due to an increase in service calls.

XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Service Coordinator Jim Dickson thanked Commissioner Wilson for bringing treats to the meeting. Chair Dobry reminded the Board of the Fire Commissioners Seminar in Ocean Shores on March 19, 2016.

Chair Dobry announced a 30 minute recess at 7:59 p.m. to open an Executive Session.

XIV. REQUEST FOR EXECUTIVE SESSION

- A. Pursuant to RCW 42.30.110(1)(g): To review the performance of a public employee

The Executive Session was adjourned at 8:28 p.m.

Chair Dobry reconvened the Regular Meeting at 8:28 p.m. He reported that the Board had completed the 2015 Performance Review for Chief Brooks and that no other action was taken during the Executive Session. Commissioner Wilson summarized that the Board is very pleased with the overall leadership and direction provided by Chief Brooks.

MOTION: To increase Chief Brooks' salary for the remainder of 2016 by \$10,000 over the current 2016 base level.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Discussion followed regarding the Fire Chief's wage scale relative to other comparable agencies and the fact that the current 2016 level is at approximately the average of comparables. Commissioner Kirkbride expressed his belief that the wage should be above average based on the Chief's performance. Commissioner Nelson concurred that the wage should be above the average of comparables.

MOTION: To amend the previous motion to raise the Chief’s 2016 wage to \$10,000 above the 2015 level.

Motion: Commissioner Nelson

Second: Chair Dobry

Chair Dobry and Commissioner Nelson provided their perspectives that using the index of the 2015 wage would still place the base salary above the comparable average but lessen the budgetary impact. Commissioner Kirkbride restated his belief that the 2016 index was more appropriate based on the Fire Chiefs’ performance.

In Favor: Chair Dobry and Commissioner Nelson

Opposed: Vice Chair Roberts and Commissioners Wilson and Kirkbride

Motion Failed

The question was then called for on the original motion:

ORIGINAL MOTION: To increase Chief Brooks’ salary for the remainder of 2016 by \$10,000 over the current 2016 base level.

In Favor: Vice Chair Roberts, and Commissioners Kirkbride and Wilson

Opposed: Chair Dobry and Commissioner Nelson

Carried: 3 to 2

XV. ADJOURNMENT

Chair Dobry adjourned the regular meeting at 8:40 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: February 4, 2016 – 5:30 pm

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

02/04/2016 To: 02/05/2016

Time: 14:07:21 Date: 02/02/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
377	02/05/2016	Claims	6630	17785	ALARM CENTER/CUSTOM SECURITY	344.98	S31 Monitoring & Software Support - 2/1/16-4/30/16

001 - 522-50-48-2030 - Facilities Maintenance 344.98 #1002381 - Station 31 Monitoring Service
2/1/2016 - 4/30/2016

Invoices	Amount	PO For
1002381	344.98	637 S31 Monitoring & Software Support - 2/1/16-4/30/16

378	02/05/2016	Claims	6630	17786	AMERICAN EXPRESS	4,040.86	1/22/16 Statement, Business Expenses
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001 - 522-10-31-1011 - Office Supplies	5.36	Costco-Office Supplies
001 - 522-10-31-1011 - Office Supplies	179.82	Office Depot - Office Supplies
001 - 522-10-41-1081 - Web Based Services	309.09	LogMeIn.com-Service Upgrade
001 - 522-10-41-1081 - Web Based Services	199.00	VIMEO-Annual VIMEO Pro
001 - 522-10-41-1081 - Web Based Services	216.51	Dropbox Pro-Annual Fee
001 - 522-10-41-1081 - Web Based Services	45.00	Google Apps-Dec, 2015
001 - 522-10-44-1011 - Advertising	90.00	Craigslist-Admn Specialist Posting
001 - 522-20-31-2001 - Training Supplies	50.50	NFPA -Training Supplies
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	457.28	BigBlue-Dive Lights
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	167.45	Amazon-Fire Flashlight
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	167.45	Amazon-Fire Flashlight
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	167.45	Amazon-Fire Flashlight
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	64.49	Pigeon MT Ind-Rope Rescue Supplies
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	171.33	PayPal-Pager Alerting System
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	22.80	Amazon-Phone Mount - Watercraft
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	6.89	Amazon-Watercraft Plug
001 - 522-20-42-2012 - Cell Phones	16.99	Amazon-Cell Phone Case
001 - 522-20-42-2012 - Cell Phones	86.95	Amazon-Cell Phone Case
001 - 522-20-42-2012 - Cell Phones	8.97	Amazon-Cell Phone Covers
001 - 522-20-42-2012 - Cell Phones	92.99	Amazon-Cell Phone Case, Mount
001 - 522-20-42-2012 - Cell Phones	35.88	Amazon-Phone Charger Protectors
001 - 522-20-42-2012 - Cell Phones	31.00	Amazon-Cell Phone Cass
001 - 522-20-42-2012 - Cell Phones	6.99	Amazon-iPhone Case
001 - 522-20-42-2012 - Cell Phones	7.99	Amazon-Cell Phone Charger
001 - 522-20-42-2012 - Cell Phones	31.96	Amazon-Car Cell Phone Charger
001 - 522-50-31-2051 - Facilities/Janitorial Supplies	274.93	Amazon-Earplugs And Hand Cleaner
001 - 522-50-31-2051 - Facilities/Janitorial Supplies	16.98	Home Depot-Facility Supplies
001 - 522-50-31-2051 - Facilities/Janitorial Supplies	7.16	Home Depot-Scotch Blue Tape
001 - 522-50-31-2051 - Facilities/Janitorial Supplies	237.18	Home Depot-BoFC Project Install Supplies
001 - 522-50-31-2051 - Facilities/Janitorial Supplies	6.50	Home Depot-FoFC Project Supplies
001 - 522-60-31-2022 - Apparatus Parts/Supplies	109.16	Amazon-Ford Explorer Cargo Liner
001 - 522-60-31-2022 - Apparatus Parts/Supplies	108.70	Home Depot-Watercraft Cord Reel
001 - 594-22-64-1011 - Office Furniture & Equipme	495.00	Varidesk-Office Furniture
001 - 594-22-64-1011 - Office Furniture & Equipme	26.03	Amazon-Conference Table Locks
001 - 594-22-64-1051 - Computer Equipment	69.99	Amazon-Barcode Reader & Scanner
001 - 594-22-64-1051 - Computer Equipment	19.49	Amazon-Computer Speakers
001 - 594-22-64-1051 - Computer Equipment	29.60	Amazon-Monitor Cables

Invoices	Amount	PO For
1/22/16 AM EX	4,040.86	521 1/22/16 Statement, Business Expenses

379	02/05/2016	Claims	6630	17787	JOHN C. BARNES	880.00	Janitorial Services - January, 2016
						880.00	Janitorial Services - January, 2016

Invoices	Amount	PO For
1-2016	880.00	460 Janitorial Services - January, 2016

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

02/04/2016 To: 02/05/2016

Time: 14:07:21 Date: 02/02/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
380	02/05/2016	Claims	6630	17788	BRAUN NORTHWEST INC	363.93	Oly Shop #3170 Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	363.93	#18882 - Shop #3170 E31 Part
		Invoices	Amount	PO	For		
		18882	363.93	651	Oly Shop #3170 Parts		
381	02/05/2016	Claims	6630	17789	CITY OF LACEY	728.83	#461-7258, S31 Utilities - Water; #461-68710 - S33 Utilities, Water; #461-22982 - S34 Utilities, Water; #461-52468 - S35 Utilities, Water
					001 - 522-50-47-2011 - Sta. 31 Utilities	489.47	#461-7258, S31 Utilities - Water
					001 - 522-50-47-2013 - Sta. 33 Utilities	54.08	#461-68710 - S33 Utilities, Water
					001 - 522-50-47-2014 - Sta. 34 Utilities	75.76	#461-22982 - S34 Utilities, Water
					001 - 522-50-47-2015 - Sta. 35 Utilities	109.52	#461-52468 - S35 Utilities, Water
		Invoices	Amount	PO	For		
		1/22/16 - #461-72	489.47	464	#461-7258, S31 Utilities - Water		
		1/16 - 461-68710	54.08	464	#461-68710 - S33 Utilities, Water		
		1/16 - 461-22982	75.76	464	#461-22982 - S34 Utilities, Water		
		1/16 - 461-52468	109.52	464	#461-52468 - S35 Utilities, Water		
382	02/05/2016	Claims	6630	17790	CITY OF OLYMPIA	25,292.72	Oly Shop Contracted Services - December, 2015
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	2,461.37	Dec. 2015 Olylmpia Shop Parts
					001 - 522-60-48-2025 - Apparatus Mx Svs - Olympi	22,831.35	Oly Shop Contracted Svs. - Dec. 2015
		Invoices	Amount	PO	For		
		1/13/16 - OLY SH	25,292.72	632	Oly Shop Contracted Services - December, 2015		
383	02/05/2016	Claims	6630	17791	COMMERCIAL BRAKE & CLUTCH	531.34	Oly Shop #3174 Parts, Less Credit Memo #13681; Oly Shop Stock Parts; Oly Shop Stock Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	313.49	Oly Shop #3174 Parts, Less Credit Memo #13681
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	71.52	Oly Shop Stock Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	146.33	Oly Shop Stock Parts
		Invoices	Amount	PO	For		
		13683 & CM1368	313.49	643	Oly Shop #3174 Parts, Less Credit Memo #13681		
		13691	71.52	644	Oly Shop Stock Parts		
		13865	146.33	645	Oly Shop Stock Parts		
384	02/05/2016	Claims	6630	17792	COPIERS NORTHWEST INC	300.46	Canon Copier Rental, 1/22/16 - 2/21/16; Canon Copier Overages, 12/22/15-1/21/16
					001 - 522-10-45-1021 - Office Equipment Rental	282.07	Canon Copier Rental, 1/22/16 - 2/21/16
					001 - 522-10-45-1021 - Office Equipment Rental	18.39	Canon Copier Overages, 12/22/15-1/21/16
		Invoices	Amount	PO	For		
		INV1326460	282.07	468	Canon Copier Rental, 1/22/16 - 2/21/16		
		INV1326461	18.39	470	Canon Copier Overages, 12/22/15-1/21/16		
385	02/05/2016	Claims	6630	17793	CUTTERS EDGE	269.67	Chainsaw Repair
					001 - 522-20-48-2024 - Small Equipment Repair, M	215.74	Chainsaw Repair
					001 - 522-20-48-2024 - Small Equipment Repair, M	53.93	Recondition Chain

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

02/04/2016 To: 02/05/2016

Time: 14:07:21 Date: 02/02/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
			011216-5	269.67	532 Chainsaw Repair		
386	02/05/2016	Claims	6630	17794	DELUXE	85.31	2015 W-2 Forms & Envelopes
			001 - 522-10-31-1011 - Office Supplies			85.31	Blank 3-part W2 Forms W/Instructions On Back
		Invoices	Amount	PO	For		
			75627331	85.31	514 2015 W-2 Forms & Envelopes		
387	02/05/2016	Claims	6630	17795	FITNESS INSTALLERS & TECHNICIANS INC	521.76	Annual Fitness Equipment Maintenance - 2016
			001 - 522-20-48-2024 - Small Equipment Repair, M			521.76	Annual Fitness Equipment Maintenance - 2016
		Invoices	Amount	PO	For		
			LFR16	521.76	657 Annual Fitness Equipment Maintenance - 2016		
388	02/05/2016	Claims	6630	17796	FOSTER PEPPER PLLC	1,864.00	Legal Services - Matter 1; Legal Fees - Matter 4; Legal Fees - Matter 4
			001 - 522-10-41-1031 - Legal Services			144.00	Legal Services - Matter 1
			001 - 522-10-41-1031 - Legal Services			1,096.00	Legal Fees - Matter 4
			001 - 522-10-41-1031 - Legal Services			624.00	Legal Fees - Matter 4
		Invoices	Amount	PO	For		
			1121921	144.00	623 Legal Services - Matter 1		
			1124390	1,096.00	622 Legal Fees - Matter 4		
			1121919	624.00	624 Legal Fees - Matter 4		
389	02/05/2016	Claims	6630	17797	GARDNER'S TRUST INC	1,856.66	Grounds Maintenance - January, 2016
			001 - 522-50-48-2030 - Facilities Maintenance			1,856.66	Station's 31,33,34 & 35 Regular Grounds Maintenance For January, 2016
		Invoices	Amount	PO	For		
			20555	1,856.66	681 Grounds Maintenance - January, 2016		
390	02/05/2016	Claims	6630	17798	HUGHES FIRE EQUIPMENT INC	3,947.10	Oly Shop #3177 Parts; Oly Shop #3183 Part; Oly Shop # 3170 Parts
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			2,226.38	#500699 - Shop #3177 E342 Parts
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			1,464.19	#500764 - Shop #3183 E34 Part
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			256.53	#500947 - Shop #3170 E31 Parts
		Invoices	Amount	PO	For		
			500699	2,226.38	648 Oly Shop #3177 Parts		
			500764	1,464.19	649 Oly Shop #3183 Part		
			500947	256.53	650 Oly Shop # 3170 Parts		
391	02/05/2016	Claims	6630	17799	HUNG RIGHT DOORS LLC	211.97	S35 Door Maintenance
			001 - 522-50-48-2030 - Facilities Maintenance			211.97	#418925 - Station 35 Door Maintenance
		Invoices	Amount	PO	For		

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

02/04/2016 To: 02/05/2016

Time: 14:07:21 Date: 02/02/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		418925	211.97	636	S35 Door Maintenance		
392	02/05/2016	Claims	6630	17800	INDUSTRIAL HYDRALICS INC	809.74	Oly Shop #3170 Parts
		001 - 522-60-31-2022 - Apparatus Parts/Supplies				809.74	#T164289 - Shop #3170 E31 Parts
		Invoices	Amount	PO	For		
		T164289	809.74	647	Oly Shop #3170 Parts		
393	02/05/2016	Claims	6630	17801	LACROSSE SAFETY & IND.	200.00	Boot Repairs - J. Roberts
		001 - 522-20-41-2092 - Garment Mx. & Laundry				200.00	Boot Recrafting For Jason Roberts
		Invoices	Amount	PO	For		
		0821642	200.00	282	Boot Repairs - J. Roberts		
394	02/05/2016	Claims	6630	17802	LEGEND DATA SYSTEMS	35.16	Passport Tags
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				12.38	Passport Tags
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				22.78	Passport Tags
		Invoices	Amount	PO	For		
		109693	35.16	551	Passport Tags		
395	02/05/2016	Claims	6630	17803	LN CURTIS & SONS INC	5,242.23	Wildland Fittings Adapter; Wildland Ladder Heat Sensors; 3 Wildland Fittings, Straight Tip; 3 Wildland Mesh Bags For Lift Assist Harness; New E31 Monitor
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Ladder Heat Sensors
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Bag
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				58.30	Adapter
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Tip
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Wildland Hose
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				299.00	Ladder Heat Sensors
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Bag
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Adapter
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Tip
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Wildland Hose
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Ladder Heat Sensors
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Bag
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Adapter
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				217.57	3 Wildland Fittings, Straight Tip
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Wildland Hose
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Wildland Hose
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Tip
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Adapter
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire				43.36	3 Wildland Mesh Bags For Lift Assist Harness
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					Ladder Heat Sensors
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles
		001 - 522-20-35-2019 - Incident Resp Eqpm - Fire					New Engine 31 Nozzles

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			62.35	Custom EM3 Tags
		Invoices	Amount	PO	For		
		181260	62.35	553	Custom EM3 Tags		
403	02/05/2016	Claims	6630	17811	PATTISON WATER CO	43.54	S32 Utilities, Water #2010400
			001 - 522-50-47-2012 - Sta. 32 Utilities			43.54	Station 32 Water
		Invoices	Amount	PO	For		
		1/28/16 - 2010400	43.54	472	S32 Utilities, Water #2010400		
404	02/05/2016	Claims	6630	17812	REACHONE INTERNET	25.00	Web Hosting - Feb., 2016
			001 - 522-10-42-1011 - Telephone			25.00	Web Hosting - Feb., 2016
		Invoices	Amount	PO	For		
		797214	25.00	477	Web Hosting - Feb., 2016		
405	02/05/2016	Claims	6630	17813	RESCUE RESPONSE GEAR INC	227.02	Replacement Rescue Harness
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			22.30	Rescue Rope
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			54.72	Replacement SORT Harness
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			143.36	TK31 Harness
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			6.64	Shipping
		Invoices	Amount	PO	For		
		15931A	227.02	569	Replacement Rescue Harness		
406	02/05/2016	Claims	6630	17814	SEA-WESTERN INC	712.89	1 Pair Volunteer Boots; Air Analysis For High Pressure Units; Replacement Boot Zippers & Laces
			001 - 522-20-31-2031 - Uniforms			141.95	Replacement Boot Zippers & Laces
			001 - 522-20-31-2032 - PPE [Bunker Gear]			370.94	1 Pair Volunteer Boots
			001 - 522-20-48-2024 - Small Equipment Repair, M			200.00	Air Analysis For High Pressure Units
		Invoices	Amount	PO	For		
		188766	370.94	617	1 Pair Volunteer Boots		
		188804	200.00	640	Air Analysis for High Pressure Units		
		189084	141.95	524	Replacement Boot Zippers & Laces		
407	02/05/2016	Claims	6630	17815	SHARPELECTRONICS CORP	106.11	Sharp Copier Rental & Overages - Dec. 2015
			001 - 522-10-45-1021 - Office Equipment Rental			106.11	Sharp Copier Rental & Overages - Dec. 2015
		Invoices	Amount	PO	For		
		SH134802	106.11	478	Sharp Copier Rental & Overages - Dec. 2015		
408	02/05/2016	Claims	6630	17816	SPRINGER PLUMBING LLC	190.23	S31 Water Heater Repair
			001 - 522-50-48-2011 - Sta. 31 Facilities Repair			190.23	S31 Water Heater Repair
		Invoices	Amount	PO	For		
		27183	190.23	658	S31 Water Heater Repair		
409	02/05/2016	Claims	6630	17817	STAPLES ADVANTAGE	390.33	Office Supplies; Office Supplies; Office Supplies

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			001 - 522-10-31-1011		Office Supplies	116.85	Office Supplies
			001 - 522-10-31-1011		Office Supplies	27.16	Office Supplies
			001 - 522-10-31-1011		Office Supplies	246.32	Office Supplies
		Invoices	Amount	PO	For		
			3289064686	566	Office Supplies	116.85	
			3289632190	566	Office Supplies	27.16	
			3290357402	629	Office Supplies	246.32	
410	02/05/2016	Claims	6630	17818	STERICYCLE INC	145.06	Biohazard Removal
			001 - 522-50-47-2041		Refuse Services	145.06	Biohazard Removal
		Invoices	Amount	PO	For		
			3003288268	633	Biohazard Removal	145.06	
411	02/05/2016	Claims	6630	17819	TAGS TROPHIES	95.74	8 Door Name Plates
			001 - 522-10-31-1011		Office Supplies	95.74	8 Door Name Plates
		Invoices	Amount	PO	For		
			177194	626	8 Door Name Plates	95.74	
412	02/05/2016	Claims	6630	17820	TAKE AIM, LLC	2,368.74	Uniforms #2152 - #2161, 1/18/16-1/20/16 Less Acct Credit Of \$381.88 (Weiss & Kruse); Uniform Shirt & Belt - Dominguez; 4 Uniform Shirts - Cox; Uniforms - Invoices #2176 - #2196, 1/26/16-1/27/16
			001 - 522-20-31-2031		Uniforms	131.74	#2164 - Hagstrom: 2Shirts 44/SS
			001 - 522-20-31-2031		Uniforms	44.81	#2163 - Hodge: 1/4 Zip L
			001 - 522-20-31-2031		Uniforms	22.74	#2162 - Major: 2Shirt Navy 2XL, Athletic T-Shirt 2XL
			001 - 522-20-31-2031		Uniforms	89.62	#2160 - Tumblin: 2 -1/4 Zip Navy L
			001 - 522-20-31-2031		Uniforms	166.51	#2159 - Alderman: Boot 9.5, Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	3.34	#2158 - Patches Sewn On Garment
			001 - 522-20-31-2031		Uniforms	44.13	#2156 - Wallace: Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	18.06	#2155 - Wallace: Sweatshirt XL
			001 - 522-20-31-2031		Uniforms	44.13	#2153 - Collins: Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	44.13	#2152 - Zohn: Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	40.57	Uniform Shirt & Belt - Dominguez
			001 - 522-20-31-2031		Uniforms	65.28	4 Uniform Shirts - Cox
			001 - 522-20-31-2031		Uniforms	281.77	#2176 - Perry, M.: Boot 11, Insoles, Sweatpant XL, Shirt XLT, Hat L/XL, Beanie
			001 - 522-20-31-2031		Uniforms	139.80	#2182 - Sundberg: Shirt 48/SS, Sweatpant 2XL
			001 - 522-20-31-2031		Uniforms	103.90	#2183 - Weiss: Pant 16/31
			001 - 522-20-31-2031		Uniforms	71.80	#2185 - Freitas: Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	152.31	#2186 - Berman: Helmet Mounted Light
			001 - 522-20-31-2031		Uniforms	311.71	#2188 - Zohn: Pant Rlx Navy 34/XX
			001 - 522-20-31-2031		Uniforms	71.80	#2189 - Petersen: Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	56.58	#2191 - Casey: 2Shirts 3XLT, Shorts 3XL
			001 - 522-20-31-2031		Uniforms	158.84	#2193 - Pion: 3Shirt L, Shorts L, Sweatpant M, Streamlight Survivor LED
			001 - 522-20-31-2031		Uniforms	133.27	#2194 - Major: Fleece Jacket 2XL
			001 - 522-20-31-2031		Uniforms	26.11	#2195 - Zohn: 3Trouser Hem
			001 - 522-20-31-2031		Uniforms	145.79	#2196 - Bowman: 21/4 Zip L

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		Invoices	Amount	PO	For		
		1/18/16 TAKE AI	609.21	654	Uniforms #2152 - #2161, 1/18/16-1/20/16 Less Acct Credit Of \$381.88 (Weiss & Kruse)		
		2161	40.57	552	Uniform Shirt & Belt - Dominguez		
		2187	65.28	638	4 Uniform Shirts - Cox		
		1/26/16 TAKE AI	1,653.68	660	Uniforms - Invoices #2176 - #2196, 1/26/16-1/27/16		
413	02/05/2016	Claims	6630	17821	TEMP CONTROL MECH SVS CORP	1,184.45	S31 HVAC Repairs; S33 HVAC Repairs; S31 HVAC Repairs
		001 - 522-50-48-2011 - Sta. 31 Facilities Repair		278.54 #063781 - Station 31 HVAC Repairs			
		001 - 522-50-48-2011 - Sta. 31 Facilities Repair		666.77 #4395425 - Station 31 HVAC Repair			
		001 - 522-50-48-2016 - Sta. 33 Facilities Repair		239.14 #063813 -Station 33 HVAC Repairs			
		Invoices	Amount	PO	For		
		063781	278.54	634	S31 HVAC Repairs		
		063813	239.14	635	S31 HVAC Repairs		
		120012	666.77	655	S31 HVAC Repairs		
414	02/05/2016	Claims	6630	17822	THUR CO CENTRAL SERVICES DEPT	86.32	Radio Repair
		001 - 522-20-48-2024 - Small Equipment Repair, M		86.32 IN# 15-541-244 Radio Repair			
		Invoices	Amount	PO	For		
		15-541-244	86.32	684	Radio Repair		
415	02/05/2016	Claims	6630	17823	TNT EXTERMINATORS INC	217.80	Pest Control - Jan., 2016
		001 - 522-50-48-2030 - Facilities Maintenance		217.80 Pest Control - Jan., 2016			
		Invoices	Amount	PO	For		
		24369,420,64,508	217.80	479	Pest Control - Jan., 2016		
416	02/05/2016	Claims	6630	17824	TROXELL COMMUNICATIONS INC	77.64	BoFC Microphone Upgrade - Overlay 3; BoFC Microphone Upgrade - Overlay 4&7
		001 - 522-50-35-2031 - Facilities Equipment		SHU SHUFP5981F			
		001 - 522-50-35-2031 - Facilities Equipment		SHU SHUFP5921F			
		001 - 522-50-35-2031 - Facilities Equipment		21.08 SHU SHUFP5921F - Overlay 3			
		001 - 522-50-35-2031 - Facilities Equipment		SHU SHUFP5921F - Overlay 3			
		001 - 522-50-35-2031 - Facilities Equipment		31.06 SHU SHUFP5921F			
		001 - 522-50-35-2031 - Facilities Equipment		25.50 SHU SHUFP5981F			
		Invoices	Amount	PO	For		
		873722	21.08	572	BoFC Microphone Upgrade - Overlay 3		
		873823	56.56	572	BoFC Microphone Upgrade - Overlay 4&7		
417	02/05/2016	Claims	6630	17825	ULTRA JANITORIAL SUPPLY	361.23	Janitorial Supplies
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies		361.23 59550 - Janitorial Supplies			
		Invoices	Amount	PO	For		
		59550	361.23	631	Janitorial Supplies		
418	02/05/2016	Claims	6630	17826	UNIFIRST CORPORATION	769.55	Laundry - January, 2016

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			001 - 522-20-41-2092 - Garment Mx. & Laundry			769.55	Laundry - January, 2016
		Invoices	Amount	PO	For		
		1/26/16 - UNIFIR	769.55	480	Laundry - January, 2016		
419	02/05/2016	Claims	6630	17827	UPS	163.31	Shipping; Shipping
			001 - 522-10-42-1021 - Postage			50.78	Shipping
			001 - 522-10-42-1021 - Postage			112.53	Shipping
		Invoices	Amount	PO	For		
		000008XY88036	50.78	481	Shipping		
		000008XY88046	112.53	481	Shipping		
420	02/05/2016	Claims	6630	17828	VISA - FIRST CITIZENS BANK	26.00	Monthly Web Based Service - Surveymonkey.com
			001 - 522-10-41-1081 - Web Based Services			26.00	Monthly Web Based Service - Surveymonkey.com
		Invoices	Amount	PO	For		
		1/22/16 VISA	26.00	682	Monthly Web Based Service - Surveymonkey.com		
421	02/05/2016	Claims	6630	17829	WA ST FFS ASSN	165.00	Membership Dues For 2016
			001 - 522-20-49-2011 - Dues & Certifications			165.00	Membership Dues For 2016
		Invoices	Amount	PO	For		
		16-463	165.00	618	Membership Dues for 2016		
422	02/04/2016	Withdra	6630	17830	THUR CO FD3 REV FUND	1,760.66	Commissioner's Mtg. Of 2/4/16, Reimbursement Of Revolving Fund
423	02/05/2016	Claims	6636	17831	PAULSON'S INC.	13,543.34	2015 Kawasaki Rough Terrain Vehicle & Trailer
			103 - 594-22-64-2048 - Replacement Vehicles			13,543.34	2015 Kawasaki Rough Terrain Vehicle & Trailer
		Invoices	Amount	PO	For		
		1/28/16 PAULSO	13,543.34	674	2015 Kawasaki Rough Terrain Vehicle & Trailer		
		500 Support Services				4,741.15	
		501 Operations				51,939.24	
		001 General Fund				56,680.39	
		594 Capital Expenditures				13,543.34	
		103 Equipment Repair and Replacement Fund				13,543.34	
						71,984.39	Claims: 71,984.39

Nola E. von Neudorff
Signature and Title

Finance Director

2/2/2016

Date

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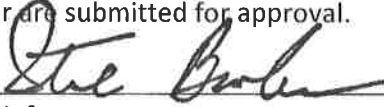
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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



Fire Chief

Chairman of the Board

Commissioner

Commissioner

Commissioner

Commissioner

Approval Date: _____

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 01B 2016 (Draw)

DIRECT DEPOSIT - KEY BANK	274,005.34
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	26,167.62
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	8,727.34
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	34,894.96
TOTAL PAYROLL	308,900.30