

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

February 4, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

A. Addition – 2A 2016 B Add-on warrant for Chevron.

MOTION: To accept the agenda as amended.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Service Coordinator Jim Dickson stated that three new recruits will start the recruit academy orientation today.

IV. APPROVAL OF THE CONSENT AGENDA

The Board reviewed the following Consent Agenda items:

A. Draft minutes of the January 21, 2016 of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #17785 through #17830 in the amount of \$58,441.05.
- General Fund 001 (Acct# 6630) check #17832 for Chevron in the amount of \$1,732.73.
- Repair and Replacement Fund 103 (Acct# 6636) check #17831 in the amount of \$13,543.34.

C. Payroll # in the amount of \$308,900.30.

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

The next meeting is February 17, 2016. Lacey City Councilman Michael Steadman was appointed committee representative replacing Lenny Greenstein.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson attended the February 3, 2016 meeting. She stated that the election appointments made earlier this year still stand. Commissioner Wilson will remain the Chair of the Administration Board. She reported that the TCOMM ending fund balance was approximately \$600K higher than anticipated due mostly to sales tax income.

C. City / District Liaison Communication updates

The next meeting is February 16, 2016 at 8:30 a.m. located at the Lacey City Hall. Commissioners Dobry & Roberts will attend. Chief Brooks advised that the Mayor and City Manager participate. Commissioner Wilson reported that the Deputy Mayor may be attending future meetings.

Chief Brooks reported that he was invited to present the Mobile Integrated Program to the City Council during a Workshop Session on March 17, 2016 at 7 p.m., the same evening as the regular Board meeting. He noted that depending on the Board agenda, he will arrange staff to be available to lead to Board meeting. The Board is welcome to attend the presentation to the City Council.

D. Thurston County Fire Commissioners Association Regular meeting

Chief Brooks reported that he and Deputy Chief Pearson attended Legislative Day. There were no significant actions.

Chair Dobry attended the Strength of Purpose meeting on February 5, 2016. He reported that Commissioner Slater will be contacting Chief Brooks to

discuss the County Fire Chief's Association and County Fire Commissioner's Association 2003 Inter-Agency agreement. He highlighted the upcoming items on the next meeting agenda:

- Training Report – Chief Brooks will present at the next meeting.
- Business Plan Draft Review
- Consolidating Districts Discussion

E. Thurston Regional Planning Council
Status report

The next scheduled meeting is February 5, 2016. Chair Dobry will attend. Chief Brooks will present the Mobile Integration Healthcare Program.

F. Community Outreach
Status report
Staff

1. Read a-Round Lacey "Scavenger Hunt" – The District will welcome participants to Station 31 on February 15th and 20th, between 12 p.m. – 5 p.m. and February 16th-19th between 3 p.m. – 5 p.m. Chief Brooks reported that staff is available to assist. He will provide the list of names of available staff members prior to the event.
2. Homeowner's Associations – There are no annual HOA meetings this month.

G. Nisqually Tribe
Status report

Commissioner Wilson reported that she reached out to Nisqually CFO Montgomery via email to inform him that she is no longer Chair and articulated the Board's interest to continue fee for service discussions. He responded that he is preparing the 2017 budget and that he intends to include this in the proposed budget. He advised that he will be contacting Chief Brooks.

Chief Brooks stated that he reached out to CFO Montgomery last Friday to discuss establishing a fee for service agreement. Chief Brooks is awaiting a response.

The Board inquired the District's involvement as emergency standby for the upcoming Canoe Journey that the Nisqually Tribe is hosting this summer. Approximately 20k people are anticipated to attend the festivities. Chief Brooks stated that the District has an interest to discuss this further with the Tribal planners.

H. Citizen Advisory Committee
Status report

The next scheduled meeting is February 17, 2016 located at Station 34. Paramedic Karen Weiss will give a presentation on National Heart Month. Chair Dobry will attend. Vice Chair Roberts will confirm availability and follow up with the Chair.

VI. OLD BUSINESS

A. None

VII. NEW BUSINESS

A. None

VIII. ADMINISTRATIVE REPORT

1. Off-road Mobile Unit – The District purchased a Kawasaki Mule with trailer to meet the needs for standby emergency services at public events and equipped with a patient transport module. The District has utilized an electric county-wide shared golf cart in the past primarily for public events for paved surfaces and short distances. The accessibility for use was limited. The District's intent is to broaden the scope of usage to include operation as a response vehicle to non-vehicle environments such as the Chehalis Trail and Nisqually boardwalk. The six passenger mobile unit can convert to an add-on patient module which is approximately \$2,500. The Kawasaki Mule will be available for SORT Team rescues and crew transport.
2. Retirement celebration for Medic One Director Steve Romines is in planning.
3. Mobile Integrated Healthcare Update – Chief Brooks and Olympia Deputy Chief Wright met with Providence Family Physician Representative Dr. Haughton and three Nurse Practitioners to share insights for barriers and partnerships with the Providence Family Medicine facility on College Street and proposed healthcare pilot program. Chief Brooks received feedback for the District to consider running the pilot program as an independent agency to evaluate and present the value for partnerships. The District will continue to pursue partnerships. Chief Brooks is evaluating this for the amended budget.

Commissioner Wilson inquired the value of moving to an integrated program. Chief Brooks stated that the greatest value is providing the appropriate services for appropriate care coordination intervention to the patient for restoring service capacity and avoiding the need to add resources.

Chair Dobry inquired about grant funding. Chief Brooks reported that there is inadequate staff to manage the grant workload.

IX. COMMISSIONER COMMENTS

Commissioner Wilson reiterated that the TCOMM Administrative Board may not continue to have routine monthly meetings.

Commissioner Nelson commented that the Mobile Integrated Healthcare Program is one of the best things the District can do to enhance service delivery. He thanked FET Director Matt Chambers and IT Specialist Ryan Parsons for installing the new Board of Fire Commissioner microphones and audio system.

Commissioner Kirkbride reported that he received the District's February Community Dispatch email. He commented that the "Lacey Fire Loves Your Heart!" message is great.

Vice Chair Roberts echoed the positive commentary. She reminded everyone that the North Thurston Public Schools has its levy on the ballot. She encouraged everyone to vote.

Chair Dobry gave a reminder that the WA Fire Commissioner's Association is having a Saturday Seminar Series on February 27, 2016 located in Spokane, WA. Chief Brooks will add this to the calendar. He reflected on the cardiac arrest survival rate increase of 59%.

X. OTHER INFORMATION

A. Suggestion Box

None

B. Correspondence

None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Chief Brooks reminded the Board of the 5 p.m. workshop session on February 18, 2016. Thurston Public Works Director Ramiro Chavez will present.

XII. ADJOURNMENT

Chair Dobry adjourned the regular meeting at 6:22 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: February 18, 2016 – 5:30 pm

Eugene W. Dolney
Chair

Judy Wilson
Commissioner

Murray Hulson
Commissioner

Sylvia Roberts
Vice Chair

Commissioner

[Signature]
ATTEST: District Secretary