

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

May 5, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the April 21, 2016 of the Board of Fire Commissioners meeting.
 - B. Draft minutes of the April 28, 2016 Special Meeting of the Board of Fire Commissioners.
 - C. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #18077 through #18111 in the amount of \$43,307.63.
 - Capital Projects Fund 301 (Acct# 6631) check numbered #18112 in the amount of \$9,871.10.
 - C. Payroll #4B 2016 in the amount of \$317,499.00.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council Commissioner Kirkbride
 - B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson

- C. City / District Liaison
Communication updates Commissioner Dobry & Roberts
- D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Nelson
- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Commissioners Dobry & Roberts
- H. Citizen Advisory Committee
Status report

VI. PINNING CEREMONY FOR PROMOTIONS AND NEW MEMBERS/ROLL-OUT OF NEW ENGINE 31

VII. OLD BUSINESS

A.

VIII. REQUEST FOR EXECUTIVE SESSION

- A. In accordance with RCW 42.30.110(1)(b): To consider the selection of a site of real estate by lease or purchase

IX. NEW BUSINESS

- A. Evaluation of property for acquisition: Discussion/Potential Action

X. ADMINISTRATIVE REPORT

XI. COMMISSIONER COMMENTS

XII. OTHER INFORMATION

- A. Suggestion Box
- B. Correspondence

XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT

XIV. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: May 19, 2016 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

April 7, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride

Commissioner Wilson

Chief Brooks and Vice Chair Roberts were excused. Deputy Chief Dickson will staff the meeting in Chief Brooks' absence.

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

A. Addition – Declaration of Surplus List under New Business item A.

MOTION: To accept the agenda as modified.

Motion: Commissioner Wilson

Second: Commissioner Kirkbride

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

The Board reviewed the following Consent Agenda items:

A. Draft minutes of the April 7, 2016 of the Board of Fire Commissioners.

Chair Dobry suggested a change to the language regarding the CAC applicant process. The language will state "the Board will review all applications".

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18041 through #18075 in the amount of \$140,846.57

- Capital Projects Fund 301 (Acct# 6631) checks numbered #18076 in the amount of \$4,898.85.

C. Payroll #4A 2016 in the amount of \$904,714.45.

MOTION: To accept the consent agenda as modified.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the April 20, 2016 meeting and reported the following highlights:

1. Brown Fellow Scholarships – Tumwater and Olympia Fire Paramedics were awarded \$1000 each.
2. Thurston County Medic 14 Accident Update – Paramedics were not injured. The medic van was damaged and is awaiting the adjustor.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next regular Administration Board meeting is May 4, 2016.

C. City / District Liaison Communication updates

The next City/District meeting is April 26, 2016.

D. Thurston County Fire Commissioners Association (TCFCA) Regular meeting

Commissioner Nelson attended the April 19, 2016 and reported the agenda items discussed:

1. Meeting date schedule change is tabled till next meeting.
2. WA State Fire Commissioners Association first Annual Report was distributed via email.
3. Burn Ban – Fire Chiefs Peterson and VanCamp presented in support of the Olympic Regional Clean Air Agency's (ORCAA) proposal to adjust the seasonal burn dates to July 15–September 30 and the addition of the winter

months December and January. TCFCA took action in support of ORCAA's proposal.

4. Next Meeting – The Department Natural Resources will present at the next meeting.
5. Thurston County Treasure Shawn Meyers presented – Thurston County repossessed approximately 200 properties. Commissioner Nelson distributed informational pamphlets to the Board.

E. Thurston Regional Planning Council
Status report

No report.

F. Community Outreach
Status report

1. Commissioner Wilson reported that she attended the Kensington HOA annual meeting April 20, 2016 at Station 31 in the BoFC. The District CPR video was presented and the District logo reusable bags with the CPR message were distributed.
2. Upcoming HOA annual meetings:
 - Eaglecliffe – April 22, 2016 located at Station 35. Chair Dobry and Chief Dickson will attend.
 - Shadywood – April 25, 2016 located at Station 31 in the BoFC. HOA declined the CPR video presentation because only a few residents will be attending. The Board will not attend.
 - Cottages at Lakepoint – April 27, 2016 located at Station 33. The HOA declined the District CPR video presentation with only four residents attending. The Board will not attend.
 - Meridian Campus – April 27, 2016. Chair Dobry reported that he received a newsletter invitation to attend the annual HOA meeting located at Station 31, 7 p.m. with an Executive meeting at 6:30 p.m. He noted that it was not on posted on the District calendar. The calendar shows availability to accommodate the meeting. DC Dickson will confirm the reservation with staff. Chair Dobry stated that he will attend. Staff will provide the District 2015 Annual Report and District logo reusable bags for distribution.
 - Wedgewood HOA– May 2, 2016 located at Station 31. Commissioner Wilson will attend.

- Courtney Place – May 11, 2016 located at Station 33. Commissioner Nelson will attend.
3. Board Facility Tour – April 28, 2016 5:30-7:30 p.m. Deputy Chief Pearson will lead the tour beginning at Station 31. A 15 passenger van was rented to accommodate the tour group.
 4. Lacey Spring Fair – The District will have a presence at the event in May.

G. Nisqually Tribe
Status report

No correspondence updates.

H. Citizen Advisory Committee
Status report

Commissioner Nelson attended the April 20, 2016 meeting located at Station 34. He reported that the CAC welcomed newest member Bill Miller. Approximately nine were in attendance. DC Dickson gave a presentation on the District website upgrade updates and the CAC gave suggestions. The next meeting is May 18, 2016 located at Station 35. The next meeting will focus on the CAC proposed Communication Strategy Project. Commissioner Wilson will attend. Commissioner Kirkbride also noted that he invited the District Commissioner candidates to participate as CAC members.

VI. OLD BUSINESS

- A. None

VII. NEW BUSINESS

- A. 2016 Special Operations Rescue Team Agreement: Discussion/Action

DC Dickson reported that the agreement was primarily rewritten to include the addition of SE Thurston as a participant, storage and use of company vehicles, update references from CAPCOM to TCOMM, and record keeping provisions. She advised that this is an existing agreement and the revisions were reviewed by legal counsel. The Board noted a typo on the footer of the first page. The language “SORT 2010” should state “SORT 2016”.

MOTION: To approve the Interlocal Agreement Authorizing the Creation of a Firefighter Special Operations Rescue Team (SORT) dated 2016 with changes as noted in the agreement.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

B. Surplus Equipment

DC Dickson reported that staff toured District facilities to assess the need and quality of miscellaneous items such as furniture, electronics, and equipment. Staff identified items in poor condition, unsatisfactory for operational use, and unused. DC Dickson referenced staff's surplus list of these items and recommended the Board's approval to declare as surplus. The Board gave direction to include inventory numbers with the item descriptions.

MOTION: To declare as surplus equipment the list that has been provided to the Board which includes computers, computer equipment, media, miscellaneous office furniture and response equipment to be identified with inventory numbers.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

VIII. ADMINISTRATIVE REPORT

DC Dickson reported the following events and updates:

1. New Engine – The new engine arrived and is being stored at the Vehicle Repair Facility and outfitted with equipment. The proposed service date will be in the first week of May.
2. 2015 District Annual Report – Commissioner Wilson reported that the TCOMM's Dispatch report stated 11,192 dispatched calls by the District. The District's report states 12,693. TCOMM is aware of the discrepancy as the TCOMM report should have higher calls. DC Dickson reported that District calls and call numbers are directly fed from TCOMM. DC Pearson stated that the discrepancy is not unusual and probably has to do with how calls are counted at each agency.
3. Website Update – The new features were presented to the Board. Features include: a sliding bar, map, feedback/signup for newsletter link, Facebook/Twitter, and mobile friendly. Commissioner Kirkbride suggested that all photo images of members are in color. The Board discussed the map feature and suggested that the District map be on the District's main page in addition to making a City/District version available and links to details of District stations of the "About" bar. DC Dickson advised the website development is in progress. She will take the inquiries and suggestions to the developer.

IX. COMMISSIONER COMMENTS

Commissioner Nelson noted that North Thurston Public Schools is proposing a name change to "Lacey Public Schools" and commented that he's in support of

this. Member of the public Terry Ware commented that he is not in support of the North Thurston Public Schools name change.

Commissioner Kirkbride reported that he met with Lacey Community Development Director Rick Walk to discuss upcoming development projects in the City of Lacey. Commissioner Kirkbride distributed a summary handout related to the City of Lacey development status. He reported that the City is close to meeting the Urban Growth Management objective for population allocation of 1994. Comprehensive Plan will be ready to review and will be up for adoption in July. The District is invited to review the plan.

Chair Dobry reported that he and Commissioner Wilson attended the District luncheon in recognition of the District volunteers and National Volunteer Week. He thanked Chief Brooks and Volunteer Service Coordinator Jim Dickson for recognizing the volunteers. He requested a list of the volunteers and their volunteer hours be given to the Board. Jim Dickson stated that he will provide this. The Board suggested that Volunteer hours be posted in the Annual Report and the District website.

X. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson reported that the Volunteer Recognition Luncheon was well received. All District Volunteers combined contributed over 2100 hours. The Board suggested that Volunteer hours be included in the Annual Report. He stated that the two District academy candidates are in the top three of their class and are assigned company leaders. Two Fast Trackers will begin their shifts May 1, 2016. The District will interview ten candidates for six Volunteer Firefighter positions in the fall academy.

DC Pearson noted that the City of Lacey Master Plan includes a space for an emergency fire response site.

Chair Dobry recessed the regular meeting at 7:00 p.m. to conduct an Executive Session for duration of 15 minutes.

XII. REQUEST FOR EXECUTIVE SESSION

- A. In accordance with RCW 42.30.110(1)(b): To consider the selection of a site of real estate by lease or purchase

Chair Dobry adjourned the Executive Session at 7:20 p.m. and reconvened the regular Board meeting. There was no action taken.

XIII. ADJOURNMENT

Chair Dobry adjourned the regular meeting at 7:21 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: May 5, 2016 – 5:30 pm

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE SPECIAL MEETING

April 28, 2016

Present: Chair Dobry, Vice Chair Roberts, Commissioner Kirkbride, Commissioner Nelson, and Commissioner Wilson.

I. CALL TO ORDER/ FLAG SALUTE

Chair Dobry called the meeting order at 5:31 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

III. TOUR OF DISTRICT FACILITIES: Chief Brooks and FET Director Chambers led a van tour of District and regional facilities to include Stations 31, 33, and 34 along with the Vehicle Repair Facility. Additionally, a tour was conducted by Olympia Deputy Chief Wright of Station 04 off Lilly Rd. to view a newer facility and discuss concepts for future station designs. The Board was joined by a member of the public, Mr. Paul Perz, for the facilities tour. The purpose of the tour was for staff to highlight proposed priorities for long-range capital planning efforts.

IV. REQUEST FOR EXECUTIVE SESSION: The Executive Session was originally scheduled for 8 p.m. but was postponed until 8:45 p.m. due to the tour taking longer than anticipated. Notice of the time change was posted at Station 31. The Executive Session was initiated at 8:47 p.m. for no more than 30 minutes by Chair Dobry in accordance with RCW 42.30.110(1)(b): To consider the selection of a site of real estate by lease or purchase. The Executive Session was adjourned and the Special Meeting resumed at 9:15 p.m.

V. NEW BUSINESS

A. Proposal for purchase of real estate: a brief discussion regarding the Board's interest to pursue a parcel of land for purchase was discussed but no action was taken.

VI. HEARING OF THE PUBLIC/ MEMBERS PRESENT

None

VII. ADJOURN

The Special Meeting was adjourned at 9:18 p.m.

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

05/05/2016 To: 05/06/2016

Time: 11:55:20 Date: 05/04/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1511	05/06/2016	Claims	6630	18077	ALARM CENTER/CUSTOM SECURITY	344.98	S31 Monitoring Fees & Software Support - 5/1/16-7/31/16

001 - 522-50-48-2030 - Facilities Maintenance 344.98 S31 Monitoring Fees & Software Support - 5/1/16-7/31/16

Invoices	Amount	PO	For
1015401	344.98	1003	S31 Monitoring Fees & Software Support - 5/1/16-7/31/16

1512	05/06/2016	Claims	6630	18078	AMERICAN EXPRESS	2,612.23	Statement Of 4/21/16, Business Expenses
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001 - 522-10-31-1011 - Office Supplies 146.69 Office Depot - 5 Cases Copier Paper
 001 - 522-10-31-1011 - Office Supplies 14.85 Amazon - 160 Business Cards For Inkjet Printers

 001 - 522-10-41-1081 - Web Based Services 37.50 Google Apps - April, 2016
 001 - 522-10-41-1081 - Web Based Services 86.97 Doist - Team-to-Do Software Rental
 001 - 522-20-31-2032 - PPE [Bunker Gear] 76.56 Defender - Bunker Gear Strobe Light
 001 - 522-20-31-2044 - Food - Incidents 330.27 Costco - Incident Supplies, Food
 001 - 522-20-35-2019 - Incident Resp Eqpm - Fire 61.44 Amazon - Battery Tender Charger & Adapter
 001 - 522-20-35-2019 - Incident Resp Eqpm - Fire 43.87 Amazon - Battery & Glue
 001 - 522-20-35-2019 - Incident Resp Eqpm - Fire 283.69 Home Depot - New E31 Equipment
 001 - 522-20-35-2019 - Incident Resp Eqpm - Fire 22.80 Amazon - Reflectors
 001 - 522-20-35-2019 - Incident Resp Eqpm - Fire 103.84 Home Depot - New E31 Equipment
 001 - 522-20-49-2032 - Media; Film, Books, CD's 72.35 Costco - New E31 Layout Photos
 001 - 522-50-31-2051 - Facilities/Janitorial Supplies 96.34 Costco - Janitorial Supplies
 001 - 522-60-31-2022 - Apparatus Parts/Supplies 95.80 Costco - 2 Flashlights, Keyboard Bundle
 001 - 522-60-31-2022 - Apparatus Parts/Supplies 911.00 Oly Shop #3179 Parts
 001 - 594-22-64-1011 - Office Furniture & Equipme 228.26 Amazon - Office Chair

Invoices	Amount	PO	For
4/21/16 AM EX	2,612.23		Statement of 4/21/16, Business Expenses

1513	05/06/2016	Claims	6630	18079	ATEGAN TECHNOLOGIES LLC	6,383.52	Onsite Management - May, 2016; Server Disaster Recovery - May, 2016; Spam Filter - May, 2016; Desktop Security Suite - May, 2016
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001 - 522-10-41-1041 - Info Systems Consulting 5,163.25 Onsite Management - May, 2016
 001 - 522-10-41-1041 - Info Systems Consulting 889.60 Server Disaster Recovery - May, 2016
 001 - 522-10-41-1041 - Info Systems Consulting 84.79 Spam Filter - May, 2016
 001 - 522-10-41-1041 - Info Systems Consulting 245.88 Desktop Security Suite - May, 2016

Invoices	Amount	PO	For
503418	5,163.25	456	Onsite Management - May, 2016
503444	889.60	457	Server Disaster Recovery - May, 2016
503443	84.79	459	Spam Filter - May, 2016
503450	245.88	458	Desktop Security Suite - May, 2016

1514	05/06/2016	Claims	6630	18080	JOHN C. BARNES	880.00	Janitorial Services - April, 2016
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001 - 522-50-48-2030 - Facilities Maintenance 880.00 Janitorial Services - April, 2016

Invoices	Amount	PO	For
4-2016	880.00	460	Janitorial Services - April, 2016

1515	05/06/2016	Claims	6630	18081	CHEVRON AND TEXACO BUSINESS CARD SVS	1,326.51	Fuel - April 2016
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001 - 522-60-32-2011 - Fuel; Apparatus 1,326.51 #NP47349867 - April 2016 Apparatus Fuel

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

05/05/2016 To: 05/06/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		NP47349867	1,326.51	1045	Fuel - April 2016		
1516	05/06/2016	Claims	6630	18082	CITY OF LACEY	637.49	Utilities - Water, S31 - #461-7258; Utilities - Water, S33 - #461-68710; Utilities - Water, S34 - #461-22982; Utilities - Water, S35 - #461-52468
		001 - 522-50-47-2011 - Sta. 31	Utilities			377.72	Water, Stormwater, Misc.
		001 - 522-50-47-2013 - Sta. 33	Utilities			77.67	Water, Stormwater, Misc.
		001 - 522-50-47-2014 - Sta. 34	Utilities			66.10	Water, Stormwater, Misc.
		001 - 522-50-47-2015 - Sta. 35	Utilities			116.00	Water, Stormwater, Misc.
		Invoices	Amount	PO	For		
		4/22/16 - 461-725	377.72	464	Utilities - Water, S31 - #461-7258		
		4/22/16 - 461-687	77.67	464	Utilities - Water, S33 - #461-68710		
		4/22/16 - 461-229	66.10	464	Utilities - Water, S34 - #461-22982		
		4/22/16 - 461-524	116.00	464	Utilities - Water, S35 - #461-52468		
1517	05/06/2016	Claims	6630	18083	CITY OF OLYMPIA	9,273.96	Oly Shop Contracted Services - March, 2016
		001 - 522-60-31-2022 - Apparatus Parts/Supplies				2,155.20	Apparatus Parts & Supplies - March 2016
		001 - 522-60-48-2025 - Apparatus Mx Svs - Olympi				7,118.76	Oly Shop Vehicle Maintenance Contract - March 2016
		Invoices	Amount	PO	For		
		4/18/16 - OLYMP	9,273.96	1020	Oly Shop Contracted Services - March, 2016		
1518	05/06/2016	Claims	6630	18084	COPIERS NORTHWEST INC	309.06	Canon Copier Rental - 4/22/16-5/21/16; Canon Copier Overages - 3/22/16-4/21/16
		001 - 522-10-45-1021 - Office Equipment Rental				282.07	Canon Copier Rental - 4/22/16-5/21/16
		001 - 522-10-45-1021 - Office Equipment Rental				26.99	Canon Copier Overages - 3/22/16-4/21/16
		Invoices	Amount	PO	For		
		INV1372679	282.07	468	Canon Copier Rental - 4/22/16-5/21/16		
		INV1372680	26.99	470	Canon Copier Overages - 3/22/16-4/21/16		
1519	05/06/2016	Claims	6630	18085	GARDNER'S TRUST INC	2,312.66	Grounds Maintenance - All Stations, April, 2016; S34 Weed Control Spraying
		001 - 522-50-48-2030 - Facilities Maintenance				2,084.93	Grounds Maintenance - All Stations, April, 2016
		001 - 522-50-48-2030 - Facilities Maintenance				227.73	S34 Weed Control Spraying
		Invoices	Amount	PO	For		
		20821	2,084.93	471	Grounds Maintenance - All Stations, April, 2016		
		20829	227.73	1022	S34 Weed Control Spraying		
1520	05/06/2016	Claims	6630	18086	HUGHES FIRE EQUIPMENT INC	2,644.81	Oly Shop Pumper Seat Belt & ICP Bar; Oly Shop #3170 Parts; Oly Shop #3171 Seat Cushions; Oly Shop #3192 Parts
		001 - 522-60-31-2022 - Apparatus Parts/Supplies				588.45	New Engine Fire Response Equipment
		001 - 522-60-31-2022 - Apparatus Parts/Supplies				145.71	#503498 - Oly Shop #3170 Parts
		001 - 522-60-31-2022 - Apparatus Parts/Supplies				1,259.99	#503511 - Oly Shop #3171 Parts
		001 - 522-60-31-2022 - Apparatus Parts/Supplies				650.66	Oly Shop #3192 Parts

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Lacey Fire District Three
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
	502958		588.45	994	Oly Shop Pumper Seat Belt & ICP Bar		
	503498		145.71	1041	Oly Shop #3170 Parts		
	503511		1,259.99	1040	Oly Shop #3171 Seat Cushions		
	503512		650.66		Oly Shop #3192 Parts		
1521	05/06/2016	Claims	6630	18087	J & I POWER EQUIPMENT	2,816.43	Chain Saw Parts; Rescue Chain Saw; Chain Saw Repair Parts; Chain Saw Repair & Parts
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	441.55	#31159 - Chainsaw Equipment & Accessories
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	2,045.36	#311601 - 20" Rescue Chain Saw & 14" Stihl Cutquik
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	171.87	20" Bar SN 404 063 W & Rim Sprocket 404.7T
					001 - 522-20-48-2024 - Small Equipment Repair, M	157.65	#312387 - Stihl Rescue Saw Repair
		Invoices	Amount	PO	For		
	311599		441.55	1006	Chain Saw Parts		
	311601		2,045.36	1005	Rescue Chain Saw		
	312311		171.87	1030	Chain Saw Repair Parts		
	312387		157.65	1031	Chain Saw Repair & Parts		
1522	05/06/2016	Claims	6630	18088	LEGEND DATA SYSTEMS	65.18	30 Name Tags
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	65.18	30 Name Tags
		Invoices	Amount	PO	For		
	111375		65.18	988	30 Name Tags		
1523	05/06/2016	Claims	6630	18089	NW SAFETY CLEAN	168.38	Bunker Gear Repair - Taylor
					001 - 522-20-31-2032 - PPE [Bunker Gear]	168.38	#16-13803 - Bunker Gear Repair
		Invoices	Amount	PO	For		
	16-13803		168.38	1038	Bunker Gear Repair - Taylor		
1524	05/06/2016	Claims	6630	18090	PALADIN BACKGROUND SCREENING LLP	60.00	Background Checks - Tromboni & Adeogun; Background Check - Holguin
					001 - 522-10-41-1091 - Other Professional Services	40.00	Background Checks - Tromboni & Adeogun
					001 - 522-10-41-1091 - Other Professional Services	20.00	Background Check - Holguin
		Invoices	Amount	PO	For		
	452		40.00	1042	Background Checks - Tromboni & Adeogun		
	492		20.00	1042	Background Check - Holguin		
1525	05/06/2016	Claims	6630	18091	PATTISON WATER CO	54.15	S32 Utilities - Water, #2010400, April - 2016
					001 - 522-50-47-2012 - Sta. 32 Utilities	54.15	S32 Utilities - Water, #2010400, April - 2016
		Invoices	Amount	PO	For		
	4/29/16 #201040C		54.15	472	S32 Utilities - Water, #2010400, April - 2016		
1526	05/06/2016	Claims	6630	18092	REACHONE INTERNET	100.00	Web Hosting - May, 2016 & 5 Year Domain Name Renewal

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

05/05/2016 To: 05/06/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-10-42-1011 - Telephone			100.00	Web Hosting - May, 2016 & 5 Year Domain Name Renewal
		Invoices	Amount	PO	For		
			802030 & 802576	100	Web Hosting - May, 2016 & 5 Year Domain Name Renewal		
1527	05/06/2016	Claims	6630	18093	RESCUE RESPONSE GEAR INC	2,565.00	Bunker Gear
			001 - 522-20-31-2032 - PPE [Bunker Gear]			2,070.00	10 - NRS Rapid Rescuer PFD Universal Red
			001 - 522-20-31-2032 - PPE [Bunker Gear]			495.00	NRS Maverick Glove
		Invoices	Amount	PO	For		
			16110	979	Bunker Gear		
1528	05/06/2016	Claims	6630	18094	SEA-WESTERN INC	2,009.09	Bunker Boots - Volunteer D. West; Bunker Boots; 2 Bas Air Kit For High Pressure Units; Truck Charging System For Imaging Camera
			001 - 522-20-31-2032 - PPE [Bunker Gear]			392.68	Bunker Boots - Volunteer D. West
			001 - 522-20-31-2032 - PPE [Bunker Gear]			392.68	Bunker Boots
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			200.00	2 Bas Air Kit For High Pressure Units
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			1,023.73	Truck Charging System For Imaging Camera
		Invoices	Amount	PO	For		
			190757		Bunker Boots - Volunteer D. West		
			191021		Bunker Boots		
			190934	365	2 Bas Air Kit for High Pressure Units		
			191044	952	Truck Charging system for Imaging Camera		
1529	05/06/2016	Claims	6630	18095	SHARP ELECTRONICS CORP	120.35	Sharp Copier Rental - 4/15/16 - 5/14/16
			001 - 522-10-45-1021 - Office Equipment Rental			120.35	Sharp Copier Rental - 4/15/16 - 5/14/16
		Invoices	Amount	PO	For		
			SH148383	478	Sharp Copier Rental - 4/15/16 - 5/14/16		
1530	05/06/2016	Claims	6630	18096	SPRINGER PLUMBING LLC	364.48	S32 Refrigerator Repair
			001 - 522-50-48-2015 - Sta. 32 Facilities Repair			364.48	S32 Refrigerator Repair
		Invoices	Amount	PO	For		
			27289	995	S32 Refrigerator Repair		
1531	05/06/2016	Claims	6630	18097	STAPLES ADVANTAGE	86.42	Office Supplies
			001 - 522-10-31-1011 - Office Supplies			86.42	Office Supplies
		Invoices	Amount	PO	For		
			3299440563	983	Office Supplies		
1532	05/06/2016	Claims	6630	18098	STERICYCLE INC	149.60	Bio Hazard Waste Disposal
			001 - 522-50-47-2041 - Refuse Services			149.60	Bio Hazard Waste Disposal
		Invoices	Amount	PO	For		
			3003389760	997	Bio Hazard Waste Disposal		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1533	05/06/2016	Claims	6630	18099	TAKE AIM, LLC	503.02	Uniforms - Invoices #2509 & 2510, Dated 4/20/16; Uniforms - Invoices #2523, 2528, 2529, 2531, & 2533, Dated 4/27/16; Uniforms - West & Postier; Uniform - Bamer
					001 - 522-20-31-2031 - Uniforms	16.32	#2509 - Pelligrino Uniform
					001 - 522-20-31-2031 - Uniforms	20.00	#2510 - Weekly Uniform Delivery
					001 - 522-20-31-2031 - Uniforms	20.00	#2523 - Weekly Delivery
					001 - 522-20-31-2031 - Uniforms	26.11	#2528 - Frank Uniforms
					001 - 522-20-31-2031 - Uniforms	118.59	#2529 - BC Harn & BC Fox Uniforms
					001 - 522-20-31-2031 - Uniforms	84.86	#2531 - Santhuff Uniforms
					001 - 522-20-31-2031 - Uniforms	5.44	#2533 - Pelligrino Name Tag Sewn
					001 - 522-20-31-2031 - Uniforms	4.02	
					001 - 522-20-31-2031 - Uniforms	4.11	
					001 - 522-20-31-2031 - Uniforms	42.77	
					001 - 522-20-31-2031 - Uniforms	2.57	
					001 - 522-20-31-2031 - Uniforms	4.02	
					001 - 522-20-31-2031 - Uniforms	4.11	
					001 - 522-20-31-2031 - Uniforms	42.77	
					001 - 522-20-31-2031 - Uniforms	2.57	
					001 - 522-20-31-2031 - Uniforms	1.71	
					001 - 522-20-31-2031 - Uniforms	1.71	
					001 - 522-20-31-2031 - Uniforms	1.71	
					001 - 522-20-31-2031 - Uniforms	1.71	
					001 - 522-20-31-2031 - Uniforms	48.96	Shirts
					001 - 522-20-31-2031 - Uniforms	48.96	Name Tapes
		Invoices	Amount	PO	For		
		2509 & 2510	36.32	993	Uniforms - Invoices #2509 & 2510, dated 4/20/16		
		2523,28,29,31,& :	255.00	1009	Uniforms - Invoices #2523, 2528, 2529, 2531, & 2533, dated 4/27/16		
		2527	113.78	986	Uniforms - West & Postier		
		2530	97.92	966	Uniform - Bamer		
1534	05/06/2016	Claims	6630	18100	TEMP CONTROL MECH SVS CORP	317.95	S33 HVAC Repairs
					001 - 522-50-48-2030 - Facilities Maintenance	317.95	#064973 - Station 33 HVAC Control Assessment
		Invoices	Amount	PO	For		
		064973	317.95	1019	S33 HVAC Repairs		
1535	05/06/2016	Claims	6630	18101	JOHN THOBURN, Ph.D.	400.00	Practicum Supervision For Jeff Holguin - 4/20/16 & 4/27/16
					001 - 522-10-41-6029 - Management Consultants	400.00	Practicum Supervision For Jeff Holguin - 4/20/16 & 4/27/16
		Invoices	Amount	PO	For		
		5/2/16 THOBURN	400.00	1036	Practicum Supervision for Jeff Holguin - 4/20/16 & 4/27/16		
1536	05/06/2016	Claims	6630	18102	TNT EXTERMINATORS INC	217.80	Pest Control - April, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	217.80	Pest Control - April, 2016
		Invoices	Amount	PO	For		
		25194,233,56,309	217.80	479	Pest Control - April, 2016		
1537	05/06/2016	Claims	6630	18103	UNIFIRST CORPORATION	817.59	Laundry - April, 2016
					001 - 522-20-41-2092 - Garment Mx. & Laundry	817.59	Laundry - April, 2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		4/25/16 UNIFIRS	817.59	480	Laundry - April, 2016		
1538	05/06/2016	Claims	6630	18104	UPS	58.78	Shipping #08XY88
		001 - 522-10-42-1021 - Postage				58.78	Shipping
		Invoices	Amount	PO	For		
		000008XY88176	58.78	481	Shipping		
1539	05/06/2016	Claims	6630	18105	US HEALTH WORKS MED GROUP	71.00	Medicals - Roberts
		001 - 522-20-41-2051 - Medical Services				71.00	Return To Work Physical
		Invoices	Amount	PO	For		
		0662686-WA	71.00	1002	Medicals - Roberts		
1540	05/06/2016	Claims	6630	18106	VISA - FIRST CITIZENS BANK	1,476.09	4/22/16 Statement - Business Expenses
		001 - 522-10-41-1081 - Web Based Services				26.00	SurveyMonkey.com-Web Based Services
		001 - 522-10-41-1091 - Other Professional Services				330.00	Lemay Mobile Shredding
		001 - 522-10-44-1011 - Advertising				21.50	Classified Ad For Volunteer Receptionist In Nisqually Valley News
		001 - 522-20-31-2043 - Food-Meetings, Workshops				21.17	Haggen - Meeting Food
		001 - 522-20-43-2011 - Travel Transportation				1,065.40	American Airlines - 2 Airfare For Boat Ops Training
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies				12.02	Home Depot-Paint
		Invoices	Amount	PO	For		
		4/22/16 VISA	1,476.09		Business Expenses		
1541	05/06/2016	Claims	6630	18107	VOYAGER FLEET SYSTEMS / US BANK	112.04	Fuel - April, 2016
		001 - 522-60-32-2011 - Fuel; Apparatus				112.04	#869357335619 - April 2016 Apparatus Fuel
		Invoices	Amount	PO	For		
		869357335619	112.04	1046	Fuel - April, 2016		
1542	05/06/2016	Claims	6630	18108	WASHINGTON FIRE CHIEFS	50.00	EVIP 2.1 Regional Training - J. Hoffman
		001 - 522-20-49-2012 - Training Registration				50.00	EVIP Regional Training For J Hoffman
		Invoices	Amount	PO	For		
		7234	50.00	1012	EVIP 2.1 Regional Training - J. Hoffman		
1543	05/06/2016	Claims	6630	18109	WAXIE SANITARY SUPPLY	161.76	Janitorial Supplies
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies				161.76	Janitorial Supplies
		Invoices	Amount	PO	For		
		75942106	161.76	1013	Janitorial Supplies		
1544	05/06/2016	Claims	6630	18110	WEST THUR REGIONAL FIRE AUTHORITY	2,000.00	IFSAC Instructor 1 Class - 8 Registrations

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		001 - 522-20-49-2012 - Training Registration			2,000.00	#042516D - IFSAC Instructor 1 Class Registration

Invoices	Amount	PO	For
042516D	2,000.00	1032	IFSAC Instructor 1 Class - 8 Registrations

1545	05/05/2016	Withdra	6630	18111	THUR CO FD3 REV FUND	1,837.30	Reimburse Revolving Fund - 5/5/16
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1546	05/06/2016	Claims	6631	18112	LN CURTIS & SONS INC	9,871.10	New E31 Tools; New E31 Tools; New E31 Hose Recouple
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301 - 594-22-64-2045 - New Apparatus Equipment	9,270.67	E31 Tools
301 - 594-22-64-2045 - New Apparatus Equipment	138.03	E31 Tools
301 - 594-22-64-2045 - New Apparatus Equipment	462.40	Hose Recoupling

Invoices	Amount	PO	For
2134432-00	9,270.67	702	New E31 Parts
2134432-01	138.03	702	New E31 Tools
2136491-00	462.40	1025	New E31 Tools

500 Support Services	8,009.90
501 Operations	33,060.43
502 Executive	400.00
<hr/>	
001 General Fund	41,470.33
<hr/>	
594 Capital Expenditures	9,871.10
<hr/>	
301 Capital Projects Fund	9,871.10

Claims: 53,178.73
53,178.73

Signature and Title

Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.

Fire Chief

Chairman of the Board

Commissioner

Commissioner

Commissioner

Commissioner

Approval Date: _____

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 04B 2016 (Draw)

DIRECT DEPOSIT - KEY BANK	281,623.63
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	26,902.37
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	8,973.00
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	35,875.37
TOTAL PAYROLL	317,499.00