

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

June 2, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the May 19, 2016 of the Board of Fire Commissioners.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #18171 through #18202 in the amount of \$68,603.98.
 - C. Payroll #5B 2016 in the amount of \$318,396.30.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council Commissioner Kirkbride
 - B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
 - C. City / District Liaison
Communication updates Commissioners Dobry & Roberts
 - D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Nelson

E. Thurston Regional Planning Council
Status report

Commissioner Dobry

F. Community Outreach
Status report

Staff

G. Nisqually Tribe
Status report

Commissioners Dobry & Roberts

H. Citizen Advisory Committee
Status report

VI. OLD BUSINESS

A.

VII. NEW BUSINESS

A.

VIII. ADMINISTRATIVE REPORT

IX. COMMISSIONER COMMENTS

X. OTHER INFORMATION

A. Suggestion Box

B. Correspondence

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

XII. ADJOURNMENT

THERE WILL BE A COMMUNICATION STRATEGY PLANNING WORKSHOP CONDUCTED THIS EVENING.

***Next Regular Meeting: June 16, 2016 – 5:30 pm located at Black Hills High School
7741 Little Rock Road SW, Olympia, WA 98512***

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

May 19, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the May 5, 2016 of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18131 through #18167 in the amount of \$34,200.87.
- Capital Projects Fund 301 (Acct# 6631) checks numbered #18168 through #18170 in the amount of \$25,805.55.

C. Payroll #5A 2016 in the amount of \$881,739.46.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the May 18, 2016 meeting and reported the following agenda highlights:

1. TRPC Medic One/EMS System Study – TRPC Senior Planner Paul Brewster will present his report to the Operations Committee in June and to the E.M.S Council at the June 15, 2016 meeting.
2. Brown/Fell Scholarship Presentation – Paramedic Firefighters Alex McNeally and James Osberg were awarded \$1,000 each.
3. Special Projects – Approximately \$12K was funded for special projects in addition to \$5K for the Special Operations Response Team (SORT).
4. SWAT Contract – The contract with Dr. Fontanilla, Medic One MPD, was modified by removing SWAT doctor duties and reducing the contract total by \$650 per month. A new contract was approved between Medic One and Dr. Daniel Gilday to be the SWAT doctor. Compensation will be \$1,000 per month.
5. Medic Unit Mechanic Lift Replacement – Approved.
6. ALS Contract – The Negotiations Committee briefed on the progress and changes to the ALS Contract for the next contract period beginning in January. The contracted agencies of Lacey Fire District, Tumwater Fire Department, and Olympia Fire Department discussed the 50% reimbursement for the cost of an EMT to pursue paramedic school up to \$70K per agency or a maximum of \$210K for the three agencies. There is no funding support to non-contracted agencies.
7. 2015 System Data Report – Call volume trends from 1989 – 2015 show a 4.5% increase for EMS calls per year and an 8.2% ALS increase per year.
8. Medic One Director Position Vacancy – The Thurston County Board of County Commissioners is hoping to hire in July.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next meeting is in September.

C. City / District Liaison Communication updates

No Report. The next scheduled meeting is June 21, 2016.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Nelson attended the May 19, 2016 meeting and reported the agenda items:

1. Department of Natural Resources (DNR) Presentation – DNR statistics, mobilization, law enforcement, response ground and air response crew, and the inmate partnership with Cedar Lake Jail were highlighted.
2. Meeting Schedule – It was approved to continue conducting regularly monthly meetings. Upcoming meetings:
 - June- Providence Hospital Representative TJ Larocque will give a presentation on behavioral health.
 - August – Picnic meeting.
 - September – Commissioner Stan Moon will present.

E. Thurston Regional Planning Council
Status report

Chair Dobry attended the May 6, 2016 meeting and highlighted the following agenda items:

1. 2040 Regional Transportation Plan – The public feedback and commentary period expired May 9, 2016. Public comments were shared. Comments and feedback will be a part of the Transportation Policy Board, and staff recommendations to TRPC for adoption in July.
2. Sound Transit 3 (ST3) Light Rail – 25 year project costing approximately \$50 billion. The emphasis is for north and east routes. There are no plans for projects south of Tacoma until 2041.
3. Pierce County Transportation Plan has received conditional approval.
4. South Sound Military Communities Partnership – An official “South Puget Sound, Washington Great American Defense Communities” logo was established.
5. Ex-Officio Secretary Retirement – After forty years of service, Lon Wyrick will retire effective July 29, 2016.

F. Community Outreach
Status report
Staff

1. Lacey Spring Fun Fair – May 21st and May 22nd. There will be District presence both days with a static display of apparatus. The District will host a free car seat clinic at Station 31’s parking lot on Saturday, 10 a.m.- 4 p.m.

2. Lakemont HOA Annual Meeting – May 24, 2016 located at Station 33, 6:30 p.m. – Vice Chair Roberts and Deputy Chief (DC) Pearson will attend. The CPR video will be presented.
3. Medic One Director Steve Romines Retirement Party – May 21, 2016, 6 p.m. Chief Brooks will be Master of Ceremonies.

G. Nisqually Tribe
Status report

Chief Brooks reported that the Nisqually Tribe requested District services for the canoe journey events and has agreed to pay fee for services. The District will have dedicated staffing at the canoe journey protocol events. Over 20K people are expected to attend.

Chief Brooks summarized total responses and liability trends for the Red Wind Casino and the Nisqually Corrections Facility. The Board agreed that staff move forward in submitting an invoice for response services to both enterprises.

H. Citizen Advisory Committee
Status report

Commissioner Wilson attended the May 18, 2016 meeting. She reported that the CAC presented a proposed Communication Strategy framework for the Boards' review and consideration in developing a communication plan. Commissioner Wilson distributed copies to the Board and recommended a workshop session moving forward. She advised that the CAC shared interest to attend the workshop. September 21, 2016 is the next scheduled meeting.

VI. OLD BUSINESS

A. Evaluation of Property for Acquisition

Chief Brooks and the Board received an email of the counter proposal within the range of the Board's proposal. Staff recommends that the Board accept the counter offer. Chief Brooks advised that an assessment of the environmental elements of the property was conducted. DC Pearson stated that the Consultant Environmental Biologist's report declared no findings of endangered gophers on the property. The summary noted the need for a mitigation plan related to possible endangered squirrels and oak trees on the property. The Board agreed to accept the counter offer. Chief Brooks will make the counter tomorrow.

MOTION: To accept the counter offer from James and Penelope Speaks for the total of \$144,500 assuming liability for the unused well and septic system and earnest money of \$5,000.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

VII. NEW BUSINESS

A. Resolution 849-05-16; Expense Management and Credit Card Usage

Staff recommends the Board adopt Resolutions #849-05-16 to modify current practices and allowing the District to meet the threshold for total credit card limits.

MOTION: To accept Resolution #849-05-16 relating to expense management and credit card use: revising and adopting rules and procedures for the use of credit cards for District purposes; repealing resolution 832-01-13 and superseding other resolutions or authorizations inconsistent with this Resolution.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

B. Credit and Purchasing Card Policy

Chief Brooks presented the policy relating to the Resolution #849-05-16 to better define the use and guidelines of credit card usage.

MOTION: To adopt the 2016 Credit and Purchasing Cards Policy.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

VIII. ADMINISTRATIVE REPORT

1. District Boundary Update – Legal counsel and the Thurston County Prosecuting Attorney’s Office reported no appropriate filing documents acknowledging the incorporation areas in question that are located south of Yelm Highway. Chief Brooks reported that the Assessor’s Office made adjustments to the parcels that DC Pearson discovered within the District that do not pay taxes. Further discussion continued.

The Board agreed to bill the individual residential addresses within the District on the Nisqually Reservation. Chief Brooks reported additional staff time to generate the incident response reports. Commissioner Kirkbride will assist in researching the individual addresses for invoicing. Deputy Chief (DC) Dickson will email a report to Commissioner Kirkbride. As discussed in the Nisqually Tribe report under Committee Reports, Chief Brooks reported that he will contact legal counsel before submitting the invoice to Nisqually CFO for the Red Wind Casino and the Nisqually Correctional Facility.

2. Firefighter Recruit Graduation – June 16, 2016, 6:30 p.m. located at Black Hills High School on the same evening of the regular Board meeting. Chief Brooks proposed a meeting location change from Station 31 to the Black Hills

High School for the Board to attend. The Board agreed to relocate the regular Board meeting and to conduct a condensed agenda for the purpose of approving the warrants. Chief Brooks reported that he is unable to attend and that DC Dickson will staff the meeting in his absence. DC Pearson will also be in attendance. Chief Brooks will reserve a meeting space at the high school.

3. EMS/ALS Contract 2017-2021 – Commissioner Kirkbride commented that he is pleased with the contract but he prefers the acceptance of the contract be postponed until the new Medic One Director is in place. Chief Brooks reported that current Medic One Director Steve Romines wanted to have the contract approved and available for the county budget process in June. Commissioner Kirkbride suggested that Chief Brooks reach out to Tumwater and Olympia Fire Chiefs for feedback on postponing the action until the new Director is in position. Chief Brooks will reach out to the Fire Chiefs.
4. Capital Planning – Chief Brooks highlighted Facility & Apparatus Issues and presented a working timeline. Chair Dobry proposed a retreat workshop for further dialogue. The Board agreed. Commissioner Wilson suggested that the workshops do not exceed two hours. The following Board workshops were scheduled:
 - CAC Communication Strategy Proposal – June 2, 2016, 6:15 p.m. located at Station 31 in the BoFC.
 - Capital Facility Planning – June 18, 2016, 7:30 a.m. located at Station 31.

IX. COMMISSIONER COMMENTS

Commissioner Wilson commented that she enjoyed attending the CAC meeting and encourages the Board to provide more direction. She requested that Staff extend an invitation to the June 2, 2016 workshop.

Commissioner Kirkbride emphasized the importance of Emergency Preparedness Awareness. He will email an informational document to Chief Brooks.

X. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson gave an update on the progress of Volunteer Firefighter Recruits.

XII. ADJOURNMENT

Chair Dobry adjourned the regular meeting at 7:32 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: June 2, 2016 – 5:30 pm

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

06/02/2016 To: 06/03/2016

Time: 16:02:03 Date: 05/31/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1889	06/03/2016	Claims	6630	18171	ALARM CENTER/CUSTOM SECURITY	1,470.26	S33 Fire Inspection; S35 Fire Inspection; S31 Fire Inspection; S33 Monitoring Fees - 6/1/16-8/31/16

001 - 522-50-48-2030 - Facilities Maintenance	271.75	#1018449	- Station 33 Fire Inspection
001 - 522-50-48-2030 - Facilities Maintenance	271.75	#1018450	-Station 35 Fire Inspection
001 - 522-50-48-2030 - Facilities Maintenance	843.51	#1018451	-Station 31 Fire Inspection
001 - 522-50-48-2030 - Facilities Maintenance	83.25	#1019018	-Station 33 Monitoring Fees

Invoices	Amount	PO	For
1018449	271.75	1121	S33 Fire Inspection
1018450	271.75	1122	S35 Fire Inspection
1018451	843.51	1123	S31 Fire Inspection
1019018	83.25	1144	S33 Monitoring Fees - 6/1/16-8/31/16

1890	06/03/2016	Claims	6630	18172	AMERICAN EXPRESS	20,102.00	Statement - Business Expenses 5/22/16
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001 - 522-10-31-1011 - Office Supplies	112.55	Amazon-Office Supplies	
001 - 522-10-31-1011 - Office Supplies	89.94	Amazon-Training Headphones	
001 - 522-10-41-1041 - Info Systems Consulting	14,604.34	Total/Tech - IT Cloud Protection	
001 - 522-10-41-1081 - Web Based Services	997.00	R1 Web Design - Website Update	
001 - 522-10-41-1081 - Web Based Services	37.50	Google-Apps For Work	
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	62.80	Lowes-Incident Response Equipment	
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	62.60	Amazon-LED Flare	
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	133.92	Amazon-Bolt Cutters	
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	299.00	Amazon-SORT Trailer Hitch	
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	203.35	Amazon-Incident Equipment Supplies & Office Supply	
001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	101.10	Amazon-Mesh Equipment Bags	
001 - 522-20-41-2051 - Medical Services	-209.86	Costco-Flu Shots Return Refund	
001 - 522-20-42-2012 - Cell Phones	39.96	Amazon-Charging Cables	
001 - 522-20-42-2022 - Response Notification System	212.95	Amazon-M2 Alerting System	
001 - 522-20-49-2011 - Dues & Certifications	50.00	Safekids NHTSA Car Recert, Chambers	
001 - 522-20-49-2032 - Media; Film, Books, CD's	-232.55	Pearson Store Refund For Returned Books	
001 - 522-50-35-2031 - Facilities Equipment	49.64	Amazon-Facilities Tools	
001 - 522-60-31-2022 - Apparatus Parts/Supplies	69.21	Amazon-Search Light Part	
001 - 594-22-64-1051 - Computer Equipment	799.00	Amazon-Logitech Camera	
001 - 594-22-64-1051 - Computer Equipment	364.46	Amazon-Replacement Servers	
001 - 594-22-64-1051 - Computer Equipment	92.25	Amazon-Computer Keyboard	
001 - 594-22-64-1051 - Computer Equipment	65.99	Amazon-Computer Mouse	
001 - 594-22-64-1051 - Computer Equipment	25.98	Amazon-Monitor Splitter FoFC	
001 - 594-22-64-1051 - Computer Equipment	479.98	Amazon-Replacement Tablets	
001 - 594-22-64-1051 - Computer Equipment	39.90	Amazon-Tablet Cases	
001 - 594-22-64-1051 - Computer Equipment	89.99	Amazon-Electronic Equipment	
001 - 594-22-64-1051 - Computer Equipment	147.96	Amazon-4 Hard Drives	
001 - 594-22-64-1051 - Computer Equipment	36.99	Amazon-Dual Port In Tray SAS Hard Drive	
001 - 594-22-64-1051 - Computer Equipment	348.25	Amazon-Computer Equipment	
001 - 594-22-64-1051 - Computer Equipment	269.97	Amazon-Electronic Equipment	
001 - 594-22-64-1051 - Computer Equipment	605.88	Costco-Computer Equipment	
001 - 594-22-64-1051 - Computer Equipment	35.97	Amazon-HDTV Cables	
001 - 594-22-64-1051 - Computer Equipment	15.98	Amazon-HDTV Cable Display Port	

Invoices	Amount	PO	For
5/22/16 - AM EX	20,102.00		Statement - Business Expenses 5/22/16

1891	06/03/2016	Claims	6630	18173	AMERISAFE	40.76	Fire Extinguisher Recharge
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CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

06/02/2016 To: 06/03/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-20-48-2024		Small Equipment Repair, M	40.76	#34806 - 20 Lb ABC Fire Extinguisher Recharge
		Invoices	Amount	PO	For		
		34806	40.76	1124	Fire Extinguisher Recharge		
1892	06/03/2016	Claims	6630	18174	JOHN C. BARNES	880.00	Janitorial Services - May, 2016
			001 - 522-50-48-2030		Facilities Maintenance	880.00	Janitorial Services - May, 2016
		Invoices	Amount	PO	For		
		5-2016	880.00	460	Janitorial Services - May, 2016		
1893	06/03/2016	Claims	6630	18175	BRAUN NORTHWEST INC	208.49	12 E31 Placards
			001 - 522-60-31-2022		Apparatus Parts/Supplies	193.64	E31 Placards
			001 - 522-60-31-2022		Apparatus Parts/Supplies	14.85	Shipping
		Invoices	Amount	PO	For		
		19350	208.49	1018	12 E31 Placards		
1894	06/03/2016	Claims	6630	18176	CITY OF LACEY	4,077.37	Fuel - April, 2016; 5/27/16 #461-7258, S31 Utilities - Water; 5/27/16 #461-68710, S33 Utilities - Water; 5/27/16 #461-22982, S34 Utilities - Water; 5/27/16 #461-52468, S35 Utilities - Water
			001 - 522-50-47-2011		Sta. 31 Utilities	563.74	5/27/16 #461-7258, S31 Utilities - Water
			001 - 522-50-47-2013		Sta. 33 Utilities	339.30	5/27/16 #461-68710, S33 Utilities - Water
			001 - 522-50-47-2014		Sta. 34 Utilities	230.68	5/27/16 #461-22982, S34 Utilities - Water
			001 - 522-50-47-2015		Sta. 35 Utilities	236.80	5/27/16 #461-52468, S35 Utilities - Water
			001 - 522-60-32-2011		Fuel; Apparatus	2,706.85	#12417 - Apparatus Fuel For April 2016
		Invoices	Amount	PO	For		
		12417	2,706.85	1147	Fuel - April, 2016		
		5/27/16 #461-725	563.74	464	5/27/16 #461-7258, S31 Utilities - Water		
		5/27/16 #461-687	339.30	464	5/27/16 #461-68710, S33 Utilities - Water		
		5/27/16 #461-229	230.68	464	5/27/16 #461-22982, S34 Utilities - Water		
		5/27/16 #461-524	236.80	464	5/27/16 #461-52468, S35 Utilities - Water		
1895	06/03/2016	Claims	6630	18177	CITY OF OLYMPIA	28,398.83	Oly Shop Contracted Services - April, 2016
			001 - 522-60-31-2022		Apparatus Parts/Supplies	5,246.82	Oly Shop Parts - April, 2016
			001 - 522-60-48-2025		Apparatus Mx Svs - Olympi	23,152.01	Olympia Shop Contracted Services - April, 2016
		Invoices	Amount	PO	For		
		5/17/16 - OLYMP	28,398.83	1148	Oly Shop Contracted Services - April, 2016		
1896	06/03/2016	Claims	6630	18178	COPIERS NORTHWEST INC	300.31	Canon Copier Rental, 5/22/16 - 6/21/16; Canon Copier Overages 4/22/16 - 5/21/16
			001 - 522-10-45-1021		Office Equipment Rental	282.07	Canon Copier Rental, 5/22/16 - 6/21/16
			001 - 522-10-45-1021		Office Equipment Rental	18.24	Canon Copier Overages 4/22/16 - 5/21/16
		Invoices	Amount	PO	For		
		INV1387783	282.07	468	Canon Copier Rental, 5/22/16 - 6/21/16		
		INV1387784	18.24	470	Canon Copier Overages 4/22/16 - 5/21/16		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1897	06/03/2016	Claims	6630	18179	DAN'S MOBILE DETAIL /DANIEL L. BAILEY	652.80	3 Command Vehicles Detailing; B32 Vehicle Detailing
					001 - 522-60-48-2014 - Apparatus Repair	489.60	3 Command Vehicles Detailing
					001 - 522-60-48-2014 - Apparatus Repair	163.20	B32 Vehicle Detailing
		Invoices	Amount	PO	For		
		173300	489.60	1157	3 Command Vehicles Detailing		
		273201	163.20	1160	B32 Vehicle Detailing		
1898	06/03/2016	Claims	6630	18180	FIRE SERVICE BOOKSTORE	294.39	JATC Textbooks - Alderman & Hoffman; JATC Textbooks - J. Johnson
					001 - 522-20-49-2032 - Media; Film, Books, CD's	194.04	JATC Textbooks
					001 - 522-20-49-2032 - Media; Film, Books, CD's	100.35	JATC Textbooks - J. Johnson
		Invoices	Amount	PO	For		
		300010032	194.04	1120	JATC Textbooks - Alderman & Hoffman		
		300010056	100.35	1145	JATC Textbooks - J. Johnson		
1899	06/03/2016	Claims	6630	18181	FOSTER PEPPER PLLC	336.00	Legal Services - Matter 4
					001 - 522-10-41-1031 - Legal Services	336.00	#1135006 - Matter #4
		Invoices	Amount	PO	For		
		1135006	336.00	1146	Legal Services - Matter 4		
1900	06/03/2016	Claims	6630	18182	GARDNER'S TRUST INC	2,470.82	Grounds Maintenance - May, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	2,470.82	Monthly Grounds Maintenance
		Invoices	Amount	PO	For		
		20882	2,470.82	471	Grounds Maintenance - May, 2016		
1901	06/03/2016	Claims	6630	18183	HALF MOON SANITATION	250.00	Portable Toilet Rental For Red Card Training
					001 - 522-20-31-2001 - Training Supplies	250.00	Portable Toilet Rental For Red Card Training
		Invoices	Amount	PO	For		
		36132	250.00	1150	Portable Toilet Rental for Red Card Training		
1902	06/03/2016	Claims	6630	18184	LN CURTIS & SONS INC	54.73	Incident Response Equipment
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	50.26	TOOL CLIPS 2PER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	4.47	Tax
		Invoices	Amount	PO	For		
		INV26199	54.73	1000	Incident Response Equipment		
1903	06/03/2016	Claims	6630	18185	NATL FIRE PROTECTION ASSN	136.00	NFPA Standards 1033 & 921
					001 - 522-20-49-2032 - Media; Film, Books, CD's	136.00	NFPA Standards 1033 & 921
		Invoices	Amount	PO	For		
		6685701Y	136.00	941	NFPA Standards 1033 & 921		
1904	06/03/2016	Claims	6630	18186	NW SAFETY CLEAN	146.47	Bunker Gear Repair - Berman

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Lacey Fire District Three

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06/02/2016 To: 06/03/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-20-31-2032 - PPE [Bunker Gear]			146.47	Bunker Gear Repair-Berman
		Invoices	Amount	PO	For		
		16-13900	146.47	936	Bunker Gear Repair - Berman		
1905	06/03/2016	Claims	6630	18187	RAPCO INDUSTRIES INC	1,036.13	Rescue Chains
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			928.70	Rescue Chains
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			82.93	Tax
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			24.50	Freight/Handling
		Invoices	Amount	PO	For		
		065740	1,036.13	1011	Rescue Chains		
1906	06/03/2016	Claims	6630	18188	SEA-WESTERN INC	1,915.84	Bunker Boots - D. Perz; Cleaner/Disinfectant; Incident Response Equipment
			001 - 522-20-31-2032 - PPE [Bunker Gear]			392.68	Bunker Boots
			001 - 522-20-31-2032 - PPE [Bunker Gear]			201.07	MSA Germical Cleaner
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			1,322.09	3 Elkhart #4A Clappered Wye
		Invoices	Amount	PO	For		
		191558	392.68	1106	Bunker Boots - D. Perz		
		191607	201.07	1117	Cleaner/Disinfectant		
		191635	1,322.09	987	Incident Response Equipment		
1907	06/03/2016	Claims	6630	18189	SHARP ELECTRONICS CORP	108.65	Sharp Copier Rental & Overages
			001 - 522-10-45-1021 - Office Equipment Rental			108.65	Sharp Copier Rental & Overages
		Invoices	Amount	PO	For		
		SH153049	108.65	478	Sharp Copier Rental & Overages		
1908	06/03/2016	Claims	6630	18190	SIGNEZIGN LLC	391.68	Letter/Number Engine Placards
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			391.68	Engine Placards
		Invoices	Amount	PO	For		
		0516-94	391.68	1039	Letter/Number Engine Placards		
1909	06/03/2016	Claims	6630	18191	STAPLES ADVANTAGE	38.69	Office Supplies
			001 - 522-10-31-1011 - Office Supplies			38.69	Office Supplies
		Invoices	Amount	PO	For		
		3302147398	38.69	1128	Office Supplies		
1910	06/03/2016	Claims	6630	18192	STERICYCLE INC	198.34	BioHazard Waste Disposal; BioHazard Waste Disposal
			001 - 522-50-47-2041 - Refuse Services			156.90	30033426126 Station 31 & 34 Biohazard Waste Disposal
			001 - 522-50-47-2041 - Refuse Services			41.44	#3003430873 Station 33 & 35 Biohazard Waste Disposal
		Invoices	Amount	PO	For		
		3003426126	156.90	1110	BioHazard Waste Disposal		
		3003430873	41.44	1143	BioHazard Waste Disposal		

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

06/02/2016 To: 06/03/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1911	06/03/2016	Claims	6630	18193	TAKE AIM, LLC	1,001.22	Uniforms - #2593, 2597, 2598, 2600, 2602, & 2603, Dated 5/17/16 - 5/18/16; Uniform - 2 Polo Shirts, J. Holguin; Invoices #2625, 2630, & 2631, Dated 5/24/16 - 5/25/16; Uniform - Tactical Pants, J. Hol
			001 - 522-20-31-2031 - Uniforms			152.31	#2593 Taylor, P. Uniforms
			001 - 522-20-31-2031 - Uniforms			8.16	#2597 Name Tape Sewn - Bamer
			001 - 522-20-31-2031 - Uniforms			311.71	#2598 Landwehrle Uniforms
			001 - 522-20-31-2031 - Uniforms			112.61	#2600 Frank Uniforms
			001 - 522-20-31-2031 - Uniforms			20.00	#2602 Weekly Delivery
			001 - 522-20-31-2031 - Uniforms			65.28	#2603 Fox Uniforms
			001 - 522-20-31-2031 - Uniforms			82.69	Uniform - 2 Polo Shirts, J. Holguin
			001 - 522-20-31-2031 - Uniforms			81.60	#2630 Hunter Uniforms
			001 - 522-20-31-2031 - Uniforms			48.96	#2625 Taylor, P Uniforms
			001 - 522-20-31-2031 - Uniforms			20.00	#2631 Weekly Delivery
			001 - 522-20-31-2031 - Uniforms			97.90	Uniform - Tactical Pants, J. Holguin
		Invoices	Amount	PO	For		
		5/17/16 TAKE AI	670.07	1149	Uniforms - #2593, 2597, 2598, 2600, 2602, & 2603, Dated 5/17/16 - 5/18/16		
		2601	82.69		Uniform - 2 Polo Shirts, J. Holguin		
		5/24/16 TAKE AI	150.56	1158	Invoices #2625, 2630, & 2631, Dated 5/24/16 - 5/25/16		
		2632	97.90		Uniform - Tactical Pants, J. Holguin		
1912	06/03/2016	Claims	6630	18194	TITUS-WILL CHEVROLET/CADILLAC	478.75	Oly Shop # 3153 Part
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			478.75	#2347586 - Shop 3153 (Bn 35) Apparatus Part
		Invoices	Amount	PO	For		
		2347586	478.75	1116	Oly Shop # 3153 Part		
1913	06/03/2016	Claims	6630	18195	TNT EXTERMINATORS INC	217.80	Pest Control - May, 2016
			001 - 522-50-48-2030 - Facilities Maintenance			217.80	Pest Control - May, 2016
		Invoices	Amount	PO	For		
		25475,545,60,68,t	217.80	479	Pest Control - May, 2016		
1914	06/03/2016	Claims	6630	18196	ULTRA JANITORIAL SUPPLY	378.62	Janitorial Supplies
			001 - 522-50-31-2051 - Facilities/Janitorial Supplies			378.62	Janitorial Supplies
		Invoices	Amount	PO	For		
		60034	378.62	1126	Janitorial Supplies		
1915	06/03/2016	Claims	6630	18197	UPS	58.80	Shipping
			001 - 522-10-42-1021 - Postage			58.80	Shipping
		Invoices	Amount	PO	For		
		000008XY88216	58.80	481	Shipping		
1916	06/03/2016	Claims	6630	18198	WA ST DEPT OF NATURAL RES	138.50	Fire Supplies & Materials
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			138.50	#18013188 - Gasket 1.5" F NPSH (50)
		Invoices	Amount	PO	For		

CHECK REGISTER

Lacey Fire District Three
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		Invoices	Amount	PO	For		
	18013188		138.50	1156	Fire Supplies & Materials		
1917	06/03/2016	Claims	6630	18199	WA ST FF'S JATC	663.75	Bates Technical College Winter Quarter - 2016, 9 Registrations
					001 - 522-20-49-2012 - Training Registration	663.75	#1426 JATC FESHE Classes - Winter 2016
		Invoices	Amount	PO	For		
	1426		663.75	1152	Bates Technical College Winter Quarter - 2016, 9 Registrations		
1918	06/03/2016	Claims	6630	18200	ZEIGLER WELDING, INC	335.21	New Engine 31 Parts; New Engine 31 Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	158.41	#19946 New Engine 31 Apparatus Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	176.80	#20005 - New Engine 31 Apparatus Parts
		Invoices	Amount	PO	For		
	19946		158.41	1112	New Engine 31 Parts		
	20005		176.80	1113	New Engine 31 Parts		
1919	06/03/2016	Claims	6630	18201	ZEP SALES & SERVICE	985.92	Facility Supplies - Shampoo & Dispensers; Zep 2 Way Ball Valve Mix
					001 - 522-50-31-2051 - Facilities/Janitorial Supplies	300.32	Fuzion Hair & Body Shampoo 4-1200mL
					001 - 522-50-31-2051 - Facilities/Janitorial Supplies	249.46	Fuzion Hair & Body Shampoo 4-1200mL
					001 - 522-50-31-2051 - Facilities/Janitorial Supplies	436.14	#9002251228 - Zep 2 Way Ball Valve Mix
		Invoices	Amount	PO	For		
	9002251227		549.78	1051	Facility Supplies - Shampoo & Dispensers		
	9002251228		436.14	1074	Zep 2 Way Ball Valve Mix		
1920	06/02/2016	Withdra	6630	18202	THUR CO FD3 REV FUND	836.85	Commissioner's Meeting 6/2/16 Reimbursement Of Revolving Fund
					500 Support Services	20,102.33	
					501 Operations	47,664.80	
					001 General Fund	67,767.13	
						Claims:	68,603.98
						68,603.98	

Nola E. von Neudorff Finance Director
Signature and Title

5/31/16
Date

CHECK REGISTER

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



Fire Chief

Chairman of the Board

Commissioner

Commissioner

Commissioner

Commissioner

Approval Date: _____

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 05B 2016 (Draw)

DIRECT DEPOSIT - KEY BANK	282,410.53
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	26,987.11
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	8,998.66
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	35,985.77
TOTAL PAYROLL	318,396.30