

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**June 4, 2015**

Present:

Chair Wilson

Vice Chair Dobry

Commissioner Kirkbride

Commissioner Nelson

Commissioner Roberts participated via video conference.

**I. CALL TO ORDER / FLAG SALUTE**

Chair Wilson called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

- A. Addition – Change to the order of the agenda. New Business item A. – The Citizen Advisory Committee Presentation moved to follow the Approval of the Consent Agenda.

**MOTION:** To accept the agenda as amended.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

**Motion carried**

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the May 21, 2015 Board of Fire Commissioners meeting.

B. Warrants

1. Equipment Repair and Replacement Fund 103 (Acct# 6636) check #16993 in the amount of \$37,627.37.
2. General Fund 001 (Acct# 6630) checks numbered #16965 through #16992 in the amount of \$65,541.85. The Board inquired about the following warrants. Chief Brooks gave a description:

- Chevron and Texaco Diesel Advantage Card – A secondary fueling option for remote engine companies to relieve travel time and remain in their service area. The City of Lacey is the primary fueling station.
- WA State FF's Training & Education Fund – Swimmers Certifications for Rapid Entry Rescue Swimmers Certification for Firefighters Cox and Perz. District goal is to have a minimum of six certified rapid swimmers per shift.

C. Payroll #5B 2015 in the amount of \$300,596.84.

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

**Motion carried**

## V. NEW BUSINESS

### A. Citizen Advisory Committee Presentation

CAC Chair Tom Carroll highlighted the CAC's mission and progress since the CAC began meeting. The CAC researched the challenges presented by the Board and the District and collaborated a recommendation proposal moving forward. On behalf of the CAC, Chair Carroll presented the following recommendations for the Board to consider:

1. Establishment of a legal agreement with the Nisqually Tribe for services provided.
2. Project development to implement a Mobile Integrated Healthcare pilot program to manage low acuity medical responses.
3. Communication Enhancements – Implementation of a formal program led by an experienced public affairs officer to develop and manage community outreach and education.

The Board thanked the CAC for their participation and commended them for their work in the recommendations. Chair Wilson presented Tom Carroll with a certificate of appreciation to CAC Chair Tom Carroll for his leadership and wished him well as he steps down as CAC Chair. The Board welcomed newly appointed CAC Chair Dianna Cockrell. District logo mugs were gifted to CAC members in attendance.

**MOTION:** To accept the recommendations of the Citizen Advisory Committee as presented on June 4, 2015.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

**Motion carried**

## **VI. COMMITTEE REPORTS**

### **A. Thurston County Medic One E.M.S. Council**

No report.

### **B. Thurston 9-1-1 Communications (TCOMM) Administration Board**

Chair Wilson attended the June 3, 2015 meeting and reported the following agenda items discussed:

1. Private Line Tone Replacements – Complete with no major problems.
2. Strategic Positioning Project Presentation Meeting – A follow-up report will be accomplished after the July 1, 2015 presentation.
3. Text-to-911 Service – Kitsap County launched this process. Thurston County 911 has the capability with the New Generation 911 upgrade and proposed to begin provide this service at the end of the year.
4. Retirement Announcement – Executive Director Jim Quackenbush announced his retirement beginning January 1, 2016.

### **C. City / District Liaison Communication updates**

The next scheduled meeting is June 16, 2015 located at Station 31, 8:30 a.m.

### **D. Thurston County Fire Commissioners Association Regular meeting**

Vice Chair Dobry attended the Strength of Purpose meeting on June 3, 2015 and reported the following agenda items discussed:

1. ORCAA Recommendation Letter – Draft letter reviewed and will be presented at the general meeting.
2. Training Consortium Closing – Refunds will be distributed to Fire Districts. District Three will not receive any refund.

3. August Picnic – Food sign up list is in circulation.
4. Clerk Position – Still in search of a replacement.
5. Meeting Location – Rotational changes discussed.
6. June 16, 2015 Meeting – Commissioner Nelson will attend in Vice Chair Dobry's absence.
7. WA Fire Commissioners Association Newsletter "Fireline" – The 2015 2<sup>nd</sup> quarter newsletter is now available on the WFCA website.

E. Thurston Regional Planning Council  
Status report

No report. Next scheduled meeting is June 5, 2015.

F. Community Outreach  
Status report

1. Lakemont HOA Annual Meeting – Commissioner Wilson attended the May 28, 2015 meeting located at Station 31. Approximately 15 were in attendance.
2. WA State Fallen Firefighter Memorial Service – June 7, 2015 at the State Capitol. 3:30 p.m. – 4:30 p.m.

G. Nisqually Tribe  
Status report

Chief Brooks will reach out to the Interim CEO Allen Frazier tomorrow.

H. Citizen Advisory Committee  
Status report

Commissioner Wilson restated the announcement of the new Chair Dianna Cockrell and the postponement of CAC meetings until fall.

## VII. ADMINISTRATIVE REPORT

1. Capital Project Station 33 & Station 35 Apparatus Bay Apron Replacements – Completed under budget and ahead of schedule.
2. New Engine Update – A surplus recommendation of one of the two 1994 reserve engines maybe presented to the Board by the July 2, 2015 regular meeting. Central Mason Fire gave interest of purchasing one engine.

3. Radio Congestion – District will assume sole Frequency 6 primary use and has licensing for an additional frequency. DC Pearson is working with TCOMM for a cost proposal to implement the second frequency.
4. Hill-Betti Annexation – Completed; The District will officially assume this service area from District 8.
5. June 18, 2015 Board Meeting Location Change – Moved to the Yelm High School library for the purpose of allowing staff to attend the Firefighter Recruit Graduation at 6:30 p.m. There will be a condensed agenda and approval of warrants. Chief Brooks is the emcee for the graduation ceremony.
6. District Open House Events – The Board recommended hosting open house events at the substations during Fire Prevention Month in the October. It was recommended that Open House Events are not scheduled in conjunction with with the regular Board meetings.
7. Open Burning Policy Changes – Olympic Clear Air Agency (ORCAA) has proposed the implementation of a fee structure at approximately \$35 per Burn Permit issuance. The County Fire Chiefs discussed the associated impacts on the Districts and are working in collaboration with TCOMM on strategies to eliminate District enforcement responsibilities.

#### **VIII. COMMISSIONER COMMENTS**

Commissioner Nelson will be traveling out of town and unable to attend the first regular Board meeting in July.

Vice Chair Dobry will be traveling out of town June 10<sup>th</sup> – June 17<sup>th</sup>.

#### **IX. OTHER INFORMATION**

A. Suggestion Box – A written concern of visible cigarette butts found in the parking lot near the lobby entrance was addressed. A suggestion was made to post prominent signs declaring District property a “No tobacco Product Zone” at the main entrance of the parking lot. DC Pearson reported that staff has ordered signs and will be posting soon.

B. Correspondence – Hill-Betti Annexation correspondence.

#### **X. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Chief Brooks introduced newly appointed Lacey Firefighters Charity Chair Jake Hunter. Jake gave a brief update of the Charity status.

## **A WORKSHOP WAS CONDUCTED TO REVIEW AND DISCUSS MOBILE INTEGRATED HEALTHCARE PROGRAMS.**

Chief Brooks and Special Guest, Olympia Deputy Fire Chief Wright, gave a presentation on the Mobile Integrated Healthcare Pilot Program in Mesa Fire & Medical Department and Chandler Fire, Health & Medical Department. They reported their evaluation of their onsite visits to both fire departments and compared the District's needs and practices in mirroring the pilot concept. The program's objective is to reduce the demand on existing resources and divert unnecessary hospital emergency room visits. The integration program provides the following beneficial resources:

- Alternative destinations
- 24 hour patient follow-ups following hospital discharge
- Improved service levels
- Sustainability – possible cost recovery
- Support to law enforcement
- Behavioral health resources

Chief Brooks and Chief Wright commented that the District and the Olympia Fire Department can benefit from a similar program. The evolving issues include the rise in cost of healthcare, impacts of Affordable Care Act, and creation of Accountable Care Organizations. The Board is in support of the District exploring opportunities and community partnerships moving forward.

### **XI. REQUEST FOR EXECUTIVE SESSION**

- A. Pursuant to RCW 42.30.140(4)(b): For reviewing proposals made in the negotiations process of collective bargaining

Chair Wilson called an Executive Session to order at 7:50 p.m. for duration of 15 minutes. There was no action taken. The Executive Session was adjourned and the regular Board meeting reconvened 8:04 p.m.

### **XII. ADJOURNMENT**

Chair Wilson adjourned the regular meeting at 8:05 p.m.

***Next Regular Meeting: June 18, 2015 – 5:30 pm, Location to be Yelm High School Library  
in conjunction with the Recruit Academy Graduation  
Next Regular Meeting: June 18, 2015 – 5:30 pm***

*Judy Wilson*  
Chair

*Timothy Shelton*  
Commissioner

*Debra Roberts*  
Commissioner

*Eugene W. Doloy*  
Vice Chair

*[Signature]*  
Commissioner

*[Signature]*  
ATTEST: District Secretary