

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

July 21, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **OATH AND PINNING FOR NEW MEMBERS**
- V. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the July 7, 2016 of the Board of Fire Commissioners' meeting.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #18327 through #18351 in the amount of \$25,990.15.
 - Capital Projects Fund 301 (Acct# 6631) check number #18352 in the amount of \$ 8,754.09.
 - C. Payroll #7A in the amount of \$ 1,077,962.64
- VI. **COST RECOVERY PRESENTATION: EF RECOVERY**
- VII. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council
Commissioner Kirkbride
 - B. Thurston 9-1-1 Communications (TCOMM)
Administration Board
Commissioner Wilson

- C. City / District Liaison
Communication updates Commissioner Dobry & Roberts
- D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Nelson
- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Commissioners Dobry & Roberts
- H. Citizen Advisory Committee
Status report

VIII. OLD BUSINESS

- A. Nisqually Tribe Service Agreement: Review Updated Draft

IX. NEW BUSINESS

- A.

X. ADMINISTRATIVE REPORT

XI. COMMISSIONER COMMENTS

XII. OTHER INFORMATION

- A. Suggestion Box
- B. Correspondence

XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT

XIV. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: August 4, 2016 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

July 7, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride is excused

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

Addition of New Business Items:

C. Declaration of Surplus Equipment – Rotary Lift Serial # RCS030I001

D. Release of Contingency on Steilacoom property and Authorization of Fire Chief to Sign

MOTION: To accept the agenda as modified.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson reported that six prospective experienced volunteer firefighters were interviewed and will be moving forward in the process.

IV. NEW MEMBERS OATH AND PINNING

Chief Brooks introduced new volunteer firefighters Todd McClellan and Ryan Merten and their families. Firefighters McClellan and Merten recently graduated from the 240 hour Thurston County Firefighter Recruit Academy; both were the highest performers of the Academy. Firefighter McClellan was chosen as the Outstanding Recruit of the academy and Firefighter Merten was team leader on the Academy's Outstanding Engine Company.

Chief Brooks recognized the contributions of District members instructing during the Academy and of Lt Rob Randall for leadership in the post-academy Lacey specific skills training.

The Chief led the firefighters in the Oath of Office, family members pinned their badges, and Chief Pearson presented them with their helmets. The Board then took a ten minute recess to meet families and congratulate the firefighters.

V. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the June 16, 2016 of the Board of Fire Commissioners meeting.
- B. Draft minutes of the June 18, 2016 Special Meeting of the Board of Fire Commissioners
- C. Warrants
 - General Fund 001 (Acct# 6630) 6A 2016 - checks numbered #18263 through #18306 in the amount of \$62,955.73.
 - Capital Projects Fund 301 (Acct#6630) check numbered #18307 in the amount of \$5,471.02
- C. Payroll #6B 2016 in the amount of \$321,615.19

MOTION: To accept the consent agenda.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

VI. COMMITTEE REPORTS

- A. Thurston County Medic One
E.M.S. Council

No report. Next meeting is on July 20th.
- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

No report. Next meeting is in September.
- C. City / District Liaison
Communication updates

Chair Dobry, Vice Chair Roberts and Chief Brooks met with the City of Lacey yesterday and Chair Dobry reported these items of discussion:

- An after action report on the July 3rd fireworks show was conducted
- The City is arranging a meeting with Providence for the medical response team partnership
- The planned construction of a five story retirement complex at the corner of Pacific and Carpenter is moving ahead and should begin in September.
- Ammonia gas storage at Trader Joes may create a toxic gas corridor that would affect future planned construction of the Salish School. Chief Brooks has been requested to get additional information on this issue.
- Nisqually Canoe Journey traffic between the intended landing in Olympia and travel to the Nisqually reservation
- The tax payment for Gateway from the Tribe to the City of Lacey is still in arrears. The City has not yet been successful in scheduling a meeting with the Tribal Chair.
- The City has seen as many building permits through the end of June as they usually see all year; thus far 196 permits have been applied for.
- The City population has grown to over 47,500
- The next meeting is scheduled for August 16th or 23rd; schedule coordination and notification will be forthcoming.

D. Thurston County Fire Commissioners Association
Regular meeting

The Commissioners met June 21st with a program presentation from the Providence Community Behavioral Health Manager.

The annual potluck will be on August 16th with a BBQ at Priest Point Park. The Commissioners will provide the main dish and there is a signup sheet for salads and sides.

E. Thurston Regional Planning Council
Status report

No report. Next meeting is July 8th, no meeting planned in August and the September meeting will be the 9th.

F. Community Outreach
Status report
Staff

1. The District has had a presence at the July 3rd Fireworks show, and will be at this weekend's BBQ Festival. Chief Brooks will participate in the Tour d'Lacey Bike Ride as well as the dunking booth.
2. Friday night July 8th, the District will have the antique engine at the Ice cream Social at the Lacey Museum from 5- 8 PM.

G. Nisqually Tribe
Status report

No report

H. Citizen Advisory Committee
Status report

No report. The next meeting is scheduled for September.

VII. OLD BUSINESS

A. Nisqually Tribe Service Agreement Draft Discussion

The Chief presented the draft Agreement for discussion. Commissioner Kirkbride's previously submitted comments were discussed. The Chief will take the edits and comments back to the attorney for review, revision and/or recommendation with a revised draft planned for the next Board meeting. Additionally, the Chair asked the Chief to attempt to make contact with the Tribe's CEO John Simmons.

VIII. NEW BUSINESS

A. Department of Ecology Service Agreement Renewal – Discussion/Potential Action

In 2012 the District entered into contract with tax exempt government facilities, one of which was the Department of Ecology (DOE). The contract expired in June, and immediately thereafter the District reengaged in negotiations. A new contract has been developed and is offered for Board review.

MOTION: To execute the DOE Agreement and authorize the Chief to sign.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

B. Public Relations Consultant Engagement – Discussion/Potential Action

The consultant under consideration, Ideal Communications, has requested a phone or Skype conversation to determine the scope of the work being considered by the Commissioners. Commissioner Roberts will send the Citizens Advisory Committee recommendation, and inquire as to availability for a phone call/Skype call at the next Board meeting.

MOTION: To authorize up to \$3,000 for a management consultant to assist with a marketing plan.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

C. Disposal of surplus equipment – Rotary Lift Serial #RCS030I0001

A light vehicle lift was installed in the Vehicle Repair Facility during construction. When Olympia took over the VRF, it was determined that the lift was underweight for the work. Because the lift was primarily used for Medic Vans, Olympia requested funding from Medic One to replace the lift. Medic One provided sufficient funding to replace the lift, but will be working with Olympia to determine how to fund the costs of installation. This is considered a tenant improvement, and will be at no cost to the District.

The existing lift will be removed, and has been assessed as having approximate value of \$2,000. Because storage is not an option, and the lift will not ever be reinstalled, the District would like to transfer ownership to Olympia. Olympia would either pay the District in cash at the time of sale and/or will provide shop credit to \$2,000.

MOTION: To transfer the ownership of the Rotary Lift, Serial #RCS030I0001 to Olympia and receive \$2,000, either cash at the time of sale and/or credit in shop time.

Motion: Commissioner Nelson

Second: Commissioner Roberts

Carried: Unanimous

D. Release of Contingency on the Steilacoom Property and Authorize the Fire Chief to Sign

Chief Pearson reported that the contracted biologist has again assessed the Steilacoom property and has found no sign of pocket gophers. It is not anticipated that there will be any as this is not traditional gopher habitat. The County has

reported that the District will not be having their first County gopher inspection in July, and possibly not August. The County requires at least two and possibly three inspections, each one month apart. With the timing of the contingency period, the probably unavailability of the County gopher inspection, the inspection report from the contracted biologist, and the need to coordinate closing, staff is requesting to release the contingency and authorize the Chief to sign the contract.

MOTION: To release the contingency on the Steilacoom property and to authorize the Chief to sign the closing papers.

Motion: Commissioner Roberts

Second: Commissioner Wilson

Carried: Unanimous

IX. ADMINISTRATIVE REPORT

1. Chief Brooks reported the two newest career firefighters are finishing their Lacey specific training and will begin 24-hour shifts next week. Both will be at a BoFC meeting in the future to meet the Commissioners and be sworn in.
2. The District had units at the commercial structure fire in Olympia both times.
3. Chief Brooks testified at the County Commissioners meeting on behalf of the Thurston County Fire Chiefs regarding a proposed ban on fireworks. The Chiefs were supportive of the ability to implement an emergency ban, and were silent on the complete ban of fireworks. The County Commissioners approved the emergency ban option; it will take effect in 2017.

X. COMMISSIONER COMMENTS

Commissioner Wilson asked about fire alarms in the commercial area in the NE part of the District, and fireworks caused fires over the weekend of the 4th. Chief Brooks responded that we have commercial fire alarms fairly often, and that there were very few fireworks caused fires over the weekend

Commissioner Nelson stated he was unable to attend Chief Bob Petersen's retirement event but wished him well on his new chapter in life. He also expressed deep gratitude for his contributions to Lacey Fire and the community throughout his many years of service.

Commissioner Roberts thanked the District for having the Water Rescue Craft out on Long Lake in June for the Triathlon. She also reported she is eagerly anticipating her first grandchild.

Commissioner Dobry reported looking forward to participating in the Tour D' Lacey if the weather cooperated.

XI. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – None

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XIII. ADJOURNMENT

Chair Dobry adjourned the regular meeting 7:05 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: July 21, 2016 – 5:30 pm

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

07/21/2016 To: 07/22/2016

Time: 14:25:33 Date: 07/19/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2592	07/22/2016	Claims	6630	18327	ATEGAN TECHNOLOGIES LLC	793.94	Server Disaster Recovery - July, 2016
					001 - 522-10-41-1041 - Info Systems Consulting	793.94	Server Disaster Recovery - July, 2016
		Invoices	Amount	PO	For		
		503544	793.94	457	Server Disaster Recovery - July, 2016		
2593	07/22/2016	Claims	6630	18328	JOHN C. BARNES	880.00	Janitorial Services - June, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	880.00	Janitorial Services - June, 2016
		Invoices	Amount	PO	For		
		6-2016	880.00	460	Janitorial Services - June, 2016		
2594	07/22/2016	Claims	6630	18329	CENTURYLINK - LONG DISTANCE	540.73	Acct # 85430675, Phone Expenses - June, 2016
					001 - 522-10-42-1011 - Telephone	540.73	Monthly Phone Expenses - Long Distance
		Invoices	Amount	PO	For		
		1380823489	540.73	462	Acct # 85430675, Phone Expenses - June, 2016		
2595	07/22/2016	Claims	6630	18330	CITY OF LACEY	3,770.17	Fuel - June, 2016
					001 - 522-60-32-2011 - Fuel; Apparatus	3,770.17	Fuel - Monthly Charges For FD3 Vehicles
		Invoices	Amount	PO	For		
		12531	3,770.17	463	Fuel - June, 2016		
2596	07/22/2016	Claims	6630	18331	COMCASTCABLE	1,255.78	7/2/16 #8498 30 099 0001154, Internet & Phone Services, July, 2016; Acct # 8498 38 007 2259854, S32 High Def Service
					001 - 522-10-42-1011 - Telephone	1,245.19	7/2/16 #8498 30 099 0001154, Internet & Phone Services, July, 2016
					001 - 522-10-42-1011 - Telephone	10.59	Acct # 8498 38 007 2259854, S32 High Def Service
		Invoices	Amount	PO	For		
		7/16 - COMCAST	1,245.19	467	7/2/16 #8498 30 099 0001154, Internet & Phone Services, July, 2016		
		7/6/16 COMCAST	10.59	467	Acct # 8498 38 007 2259854, S32 High Def Service		
2597	07/22/2016	Claims	6630	18332	FLAGS A' FLYING LLC	1,718.76	Replacement 30'x50' Display Flag
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	1,581.20	Replacement 30x50 Display Flag
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	137.56	WSST
		Invoices	Amount	PO	For		
		71891	1,718.76	1259	Replacement 30'x50' Display Flag		
2598	07/22/2016	Claims	6630	18333	HUGHES FIRE EQUIPMENT INC	214.83	Oly Shop #3171 Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	214.83	#505237 - Parts
		Invoices	Amount	PO	For		
		505237	214.83	1309	Oly Shop #3171 Parts		
2599	07/22/2016	Claims	6630	18334	HUNG RIGHT DOORS LLC	648.12	S33 Garage Door Repairs

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-50-48-2030 - Facilities Maintenance			648.12	S33 Garage Door Repairs
		Invoices	Amount	PO	For		
		421107	648.12	1295	S33 Garage Door Repairs		
2600	07/22/2016	Claims	6630	18335	J & I POWER EQUIPMENT	227.95	S32 Lawn Mower Repair; Saw Repair
			001 - 522-20-48-2024 - Small Equipment Repair, M			92.33	S32 Lawn Mower Repair
			001 - 522-20-48-2024 - Small Equipment Repair, M			135.62	Saw Repair
		Invoices	Amount	PO	For		
		322802	92.33	1298	S32 Lawn Mower Repair		
		325868	135.62	1287	Saw Repair		
2601	07/22/2016	Claims	6630	18336	LIND ELECTRONIC DESIGN CO INC	661.50	Small Communication Equipment Parts
			001 - 522-20-35-2044 - Small Comm. Eqpm - MDT			559.80	Power Supplies
			001 - 522-20-35-2044 - Small Comm. Eqpm - MDT			101.70	Power Cords
		Invoices	Amount	PO	For		
		314731	661.50	1050	Small Communication Equipment Parts		
2602	07/22/2016	Claims	6630	18337	MULLINAX FORD OF OLYMPIA	4.16	Oly Shop #3182 Parts
			001 - 522-60-31-2022 - Apparatus Parts/Supplies			4.16	#236605 - Oly Shop #3182 Parts
		Invoices	Amount	PO	For		
		236605	4.16	1286	Oly Shop #3182 Parts		
2603	07/22/2016	Claims	6630	18338	PALADIN BACKGROUND SCREENING LLP	300.00	Background Checks
			001 - 522-10-41-1091 - Other Professional Services			300.00	Background Checks
		Invoices	Amount	PO	For		
		531	300.00	1289	Background Checks		
2604	07/22/2016	Claims	6630	18339	POPE, HOUSER & BARNES, PLLC	1,711.00	Legal Services For June, 2016
			001 - 522-10-41-1031 - Legal Services			1,711.00	#71759 - Legal Services For June 2016
		Invoices	Amount	PO	For		
		71759	1,711.00	1303	Legal Services for June, 2016		
2605	07/22/2016	Claims	6630	18340	PUGET SOUND ENERGY INC	5,937.44	Utilities - June, 2016
			001 - 522-50-47-2011 - Sta. 31 Utilities			3,375.94	S31 Utilities
			001 - 522-50-47-2012 - Sta. 32 Utilities			59.13	S32 Utilities
			001 - 522-50-47-2013 - Sta. 33 Utilities			944.37	S33 Utilities
			001 - 522-50-47-2014 - Sta. 34 Utilities			735.76	S34 Utilities
			001 - 522-50-47-2015 - Sta. 35 Utilities			726.96	S35 Utilities
			001 - 522-50-47-2016 - Sta. 32 Residence Utilities			95.28	S32 Mfg. Utilities
		Invoices	Amount	PO	For		
		7/7/16 UTILITIES	5,937.44	475	Utilities - June, 2016		

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Lacey Fire District Three
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2606	07/22/2016	Claims	6630	18341	SEA-WESTERN INC	1,467.99	4 Bunker Gear Ultralite Lens; 14 Pair Of Bunker Gear Fire Gloves
					001 - 522-20-31-2032 - PPE [Bunker Gear]	305.44	#192527 Ultralite Lens
					001 - 522-20-31-2032 - PPE [Bunker Gear]	1,162.55	#192576 - Titan Long Cuff Fire Gloves
		Invoices	Amount	PO	For		
		192527	305.44	1296	4 Bunker Gear Ultralite Lens		
		192576	1,162.55	1308	14 Pair of Bunker Gear Fire Gloves		
2607	07/22/2016	Claims	6630	18342	STERICYCLE INC	119.89	Bio-Hazard Waste Disposal
					001 - 522-50-47-2041 - Refuse Services	119.89	3003484637 - Biohazard Waste Disposal @ 31, 33, 34, 35
		Invoices	Amount	PO	For		
		3003484637	119.89	1322	Bio-Hazard Waste Disposal		
2608	07/22/2016	Claims	6630	18343	TACOMA SCREW PRODUCTS INC	23.85	Incident Response Equipment
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	23.85	Incident Response Equipment
		Invoices	Amount	PO	For		
		17125376	23.85	1312	Incident Response Equipment		
2609	07/22/2016	Claims	6630	18344	TAGS TROPHIES	76.16	5 Bunker Gear Tags Engravings
					001 - 522-20-31-2032 - PPE [Bunker Gear]	14.00	2"x16" Name Plate Red W/ White Letters "Paulsen"
					001 - 522-20-31-2032 - PPE [Bunker Gear]	14.00	2"x16" Name Plate Black W/ White Letters "Powell"
					001 - 522-20-31-2032 - PPE [Bunker Gear]	14.00	2"x16" Name Plate Black W/ White Letters "K. Perry"
					001 - 522-20-31-2032 - PPE [Bunker Gear]	14.00	2"x16" Name Plate Black W/ White Letters "M. Perry"
					001 - 522-20-31-2032 - PPE [Bunker Gear]	14.00	2"x16" Name Plate Black W/ White Letters "Craig"
					001 - 522-20-31-2032 - PPE [Bunker Gear]	6.16	8.8% Tax
		Invoices	Amount	PO	For		
		180565	76.16	1232	5 Bunker Gear Tags Engravings		
2610	07/22/2016	Claims	6630	18345	TAKE AIM, LLC	117.91	Uniforms #2769, 2772, & 2773 Dated 7/5/16-7/6/16
					001 - 522-20-31-2031 - Uniforms	26.11	#2769 - Murphy Uniforms
					001 - 522-20-31-2031 - Uniforms	71.80	#2772 - Weiss Uniforms
					001 - 522-20-31-2031 - Uniforms	20.00	#2773 Weekly Delivery July 6, 2016
		Invoices	Amount	PO	For		
		7/7/16 TAKE AIM	117.91	1300	Uniforms #2769, 2772, & 2773 dated 7/5/16-7/6/16		
2611	07/22/2016	Claims	6630	18346	UPS	78.15	Shipping; Shipping
					001 - 522-10-42-1021 - Postage	37.94	Shipping
					001 - 522-10-42-1021 - Postage	40.21	Shipping
		Invoices	Amount	PO	For		
		000008XY88276	37.94	481	Shipping		

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Lacey Fire District Three
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07/21/2016 To: 07/22/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		000008XY88286	40.21	481	Shipping		
2612	07/22/2016	Claims	6630	18347	VERIZON WIRELESS	1,999.86	Acct # 665389947-00002, District Cell Phones - July, 2016; Acct # 771883370-00001, District Cell Phones - July, 2016
		001 - 522-20-42-2012 - Cell Phones				1,853.35	Acct # 665389947-00002, District Cell Phones - July, 2016
		001 - 522-20-42-2012 - Cell Phones				146.51	Acct # 771883370-00001, District Cell Phones - July, 2016
		Invoices	Amount	PO	For		
		9767839168	1,853.35	482	Acct # 665389947-00002, District Cell Phones - July, 2016		
		9767847452	146.51	482	Acct # 771883370-00001, District Cell Phones - July, 2016		
2613	07/22/2016	Claims	6630	18348	WA ST FF TRAINING & EDUCATION FUND	2,975.00	5 Registrations
		001 - 522-20-49-2012 - Training Registration				2,975.00	5 Rapid Entry Rescue Swimmer Registrations
		Invoices	Amount	PO	For		
		7888	2,975.00	777	5 Registrations		
2614	07/22/2016	Claims	6630	18349	WAXIE SANITARY SUPPLY	325.15	Janitorial Supplies
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies				325.15	Janitorial Supplies
		Invoices	Amount	PO	For		
		76067817	325.15	1261	Janitorial Supplies		
2615	07/22/2016	Claims	6630	18350	ZEP SALES & SERVICE	141.81	Janitorial Supplies - 4 Soap Dispensers
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies				141.81	Janitorial Supplies- 4 Soap Dispensers
		Invoices	Amount	PO	For		
		9002325496	141.81	1299	Janitorial Supplies - 4 Soap Dispensers		
2617	07/21/2016	Withdra	6630	18351	THUR CO FD3 REV FUND	572.78	Commissioner's Meeting 7/21/16, Reimbursement Of Revolving Fund
2618	07/22/2016	Claims	6631	18352	RICE FERGUS MILLER INC	8,754.09	#4 - Captial Improvement Services Through 6/30/2016 - Project 2015132.00
		301 - 594-22-63-2000 - Facility Capital Projects				8,754.09	#4 - Captial Improvement Services Through 6/30/2016 - Project 201532
		Invoices	Amount	PO	For		
		00004	8,754.09	1313	#4 - Captial Improvement Services Through 6/30/2016 - Project 2015132.00		
		500 Support Services				4,679.60	
		501 Operations				21,310.55	
		001 General Fund				25,990.15	
		594 Capital Expenditures				8,754.09	
		301 Capital Projects Fund				8,754.09	

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
							Claims: 35,317.02
							35,317.02

Nola E. von Neudorff, Finance Director 7/19/2016
Signature and Title Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.

Steve Baker
Fire Chief

Chairman of the Board

Commissioner

Commissioner

Commissioner

Commissioner

Approval Date: _____

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 07A 2016

Checks Total Amount	460,368.47
<hr/>	
DIRECT DEPOSIT - KEY BANK	331,548.18
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	91,038.74
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	17,666.76
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	577.84
Net Tax Deposit Total	109,283.34
<hr/>	
UNEMPLOYMENT FUND	0.00
<hr/>	
WASH STATE DEPT OF RETIREMENT SYSTEMS	176,762.65
<hr/>	
TOTAL PAYROLL	1,077,962.64

**AGREEMENT BETWEEN
THE NISQUALLY INDIAN TRIBE OF THE NISQUALLY RESERVATION
AND
LACEY FIRE DISTRICT #3
FOR FIRE PROTECTION AND RELATED EMERGENCY SERVICES**

THIS AGREEMENT is made and entered into this ____ day of July, 2016, by and between the Nisqually Indian Tribe of the Nisqually Reservation, a sovereign nation hereinafter referred to as "TRIBE," and Lacey Fire DISTRICT #3, hereinafter referred to as "DISTRICT."

WHEREAS, the TRIBE has land located within the DISTRICT's service area; and

WHEREAS, the DISTRICT has the resources to provide fire and emergency medical protection to residents, guests, visitors, employees, and inmates and the buildings within the TRIBE's lands located within the DISTRICT service area; and

WHEREAS, the TRIBE and the DISTRICT believe that it is in the best interests of the public to enter into an agreement for their mutual benefit; and

WHEREAS, it is the purpose of this Agreement to establish fire protection and emergency medical services wherein the DISTRICT will provide fire protection, rescue, and emergency medical services (hereinafter referred to as "Services") to the TRIBE; and

WHEREAS, the DISTRICT is a fire protection district organized and operating pursuant to Title 52 RCW with the responsibility to provide fire protection and emergency medical services within its geographical boundaries; and

WHEREAS, the DISTRICT funds its operations primarily through property tax levies. The TRIBE is a federally-recognized tribal nation that owns tax-exempt properties located in or adjacent to the DISTRICT; and

WHEREAS, the TRIBE does not pay property taxes to the DISTRICT and the purpose of this Agreement is to provide for the costs and reimbursement of services by the DISTRICT.

NOW THEREFORE, for and in consideration of the mutual promises contained herein, the parties hereto hereby agree:

I. SERVICES

This Agreement covers all portions of the TRIBE'S reservation and trust lands within the DISTRICT'S service area including but not limited to the Nisqually Corrections Center and

facilities, Nisqually Youth Center, Red Wind Casino, private residences, and adjoining tribal property.

The DISTRICT will provide fire and emergency medical services to the businesses, buildings, guests, visitors, employees, inmates and the residents of the Nisqually Reservation and all trust lands located within the DISTRICT service area.

II. PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on July 1, 2016 and shall remain in full force and effect until June 30, 2026 unless and until one of the following shall occur:

- a) the parties mutually agree in writing to terminate this Agreement on a date certain; or
- b) either party gives written notice of termination to the other party at least sixty (60) days prior to the effective date of termination.

III. PAYMENT

Compensation for the services provided according to this Agreement have been established and agreed to based on a fee structure that will be assessed in the amount of one thousand twenty five dollars and no cents (\$1,025.00) per incident and call. The fee may be reviewed by both parties and may be adjusted every two years by mutual agreement from the effective date of this Agreement. The TRIBE will be invoiced by the DISTRICT on a quarterly basis.

The TRIBE shall make payments upon receipt of an invoice submitted to the TRIBE and the TRIBE'S current CEO, John Simmons, on a quarterly basis. Payment shall be considered timely if made by the TRIBE within thirty (30) days after receipt of properly completed invoices. Payments shall be sent to the address designated by the DISTRICT.

TRIBE requested standby or special event services by the DISTRICT will be undertaken by separate agreement and fee.

IV. REVIEW OF AGREEMENT

The TRIBE and DISTRICT will meet prior to the expiration of this Agreement to discuss terms and conditions of carrying forward subsequent agreements related to fire and emergency medical protection to residents, guests, visitors, employees, inmates and the buildings within the TRIBE'S lands located within the DISTRICT service area. Meetings may occur up to six (6) months prior to the expiration of this Agreement.

V. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute

Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties thereto.

VI. ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

VII. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

VIII. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

IX. AGREEMENT MANAGEMENT

The manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The contact for the TRIBE will be:

John Simmons
Chief Executive Officer
Nisqually Tribe
4820 She-Nah-Num Drive S.E.
Olympia, WA 98513
(360) 456-5221

The Contact for the DISTRICT is:

Steve Brooks
Fire Chief
Lacey Fire District #3
1231 Franz Street SE
Lacey, WA 98503
(360) 491-2410

X. NON-EXCLUSIVE AGREEMENT

The parties to this Agreement shall not be precluded from entering into similar agreement with other municipal corporations.

XI. ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement.

NISQUALLY INDIAN TRIBE OF THE
NISQUALLY RESERVATION

LACEY FIRE DISTRICT #3

Farron McCloud
Chairman

Eugene W. Dobry, Jr.
Chairman

Frank Kirkbride
Commissioner

Tom Nelson
Commissioner

Sylvia Roberts
Commissioner

Judy Wilson
Commissioner