

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

August 6, 2015

Present:
Chair Wilson
Vice Chair Dobry
Commissioner Kirkbride
Commissioner Nelson
Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Wilson called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

Chair Wilson requested that the agenda be amended to move the executive session from the end of the meeting to when the attorney arrived.

MOTION: To accept the agenda as amended.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the July 2, 2015 of the Board of Fire Commissioners.

Corrections made to draft minutes.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #17122 through #17164 in the amount of \$50,633.98.

The Board inquired about the following warrants:

1. Gregory Bennett in the amount of \$3,170.00 for the purchase of 15 used Motorola radios. The Chief responded that we have several radios at the end of their service life, and that the current model radio we use is no longer available. These portable radios meet our specifications and are more cost effective than purchasing new radios.
2. DK Boos Glass Inc. in the amount of \$130.44 for window replacement at Station 33. The Chief reported a correction to the description. Replacement was for Station 31 where an office door window fell out and shattered.
3. Electronic in the amount of \$14.64 describes E-Tone Office wiring supplies and references Station 33's window. The Chief indicated that the purchase was for wiring apparatus with the emergency traffic tone to alert responders. The reference to the Station 33 window was in error.
4. OTIS in the amount of \$4,032.29 for elevator maintenance. The Chief indicated it was part of the annual maintenance fee for the elevator.
5. WA State Auditor's Office in the amount of \$9,081.50 for auditing services. The Chief replied we are now on an annual audit cycle due to the federal grant monies received. Additionally, the bond underwriters prefer an annual audit, so we have requested to continue scheduling the audit annually.

C. Payroll #7A 2015 in the amount of \$989,450.24.

MOTION: To accept the consent agenda with the corrections to the minutes.

Motion: Commissioner Dobry

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

- A. Thurston County Medic One
E.M.S. Council

No report. The next meeting is scheduled for August 19, 2015.

- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson attended the August 5, 2015 meeting. The Admin Board addressed the following items:

1. Reviewed and prioritized the results of the strategic positioning evaluation; the priorities established by the Board include staffing, funding, and thirdly, technology. The Association of Public Safety Communications (APCO) report received recommends additional staffing. The Board will seek to fill the five positions that were frozen last year, probably over a two year period. The budget group that is meeting in November will address this issue.
2. Authorized the Director to work with other counties to ascertain interest in seeking legislative assistance for additional funding, up to 0.01%.
3. Board is meeting tomorrow to begin discussion on the process for replacement of the TCOMM Director. They will ask the County Commissioners to appoint the Deputy Director in an Acting capacity to address issues while the Director is absent.

C. City / District Liaison
Communication updates

No report. The next scheduled meeting is August 18, 2015 located at Station 31, 8:30 a.m.

D. Thurston County Fire Commissioners Association
Status Report

Vice Chair Dobry attended the Board meeting and reported the following:

1. The Commissioners are seeking a new recording secretary. The position pays \$50 per meeting, for one meeting per month. Interested persons should contact Commissioner Slater.
2. The ORCAA meeting to create language to allow for burn permit fees is August 12, 2015 at 10 AM. The Commissioners encourage fire service to attend and provide comment.
3. Denny Heck has cancelled his attendance as speaker at the annual picnic on August 18, 2105. The replacement program will be the Port Commissioner Candidates. Commissioners attending the picnic please RSVP with Commissioner Slater.
4. The Maintenance and Operations levy for both District 5 and District 9 passed and received sufficient votes to be validated.

E. Thurston Regional Planning Council
Status Report

No report. No meeting in August.

F. Community Outreach
Status report

The following events/updates were reported:

1. National Night Out – The District was represented at this annual event at two different venues.
2. Antique Truck Show – The Chief will be taking the District antique engine to the Antique Truck Show at Kiperts Corner Feed Store this weekend.

G. Nisqually Tribe
Status Report

No report

H. Citizen Advisory Committee
Status Report

The CAC is seeking a location for an August BBQ event; it may be held at Station 31. Chief Brooks will update as information is received.

The CAC Chair has requested to meet with the Board Chair to develop the next round of projects. Chair Wilson suggested Board discussion at the first Board meeting in September and meeting with the CAC Chair at the second Board meeting in September.

ADJOURN TO EXECUTIVE SESSION at 5:55 PM for 50 minutes. No action will be taken.

Pursuant to RCW 42.30.140(4)(b) and RCW 42.30.110 (1)(i): For reviewing proposals made in the negotiations process of collective bargaining and to discuss potential litigation with legal counsel representing the agency.

Reconvene at 6:45 PM.

VI. OLD BUSINESS

A. Letter to Nisqually Tribal Leadership: Discussion

Two alternate letters were drafted by staff for discussion. The Board made the following suggested changes:

- removing the legal reference
- removing any reference to annexation
- strengthening the fee for service language

The Chief will make changes and re-send the letter.

The Board asked Chief Brooks to check with TCOMM to determine if they have any contract with the Tribe and if so, to obtain a copy.

VII. NEW BUSINESS

A. 2015 Nisqually Grant Request

The Board reviewed the grant request and asked staff to restructure the request emphasizing a partnership opportunity to help us purchase a fire engine, with a grant request total of \$275,000. The Board also expressed an interest in ascertaining whether, if a grant was received, if the monies could be expended for the already in progress purchase of a fire engine.

The Chief reported that a revised application will be available at the next Board meeting and that he would check with legal counsel.

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. The Audit Exit Meeting was conducted and there were no findings. The District received a management letter regarding procurement and a management letter relating to a spreadsheet calculation for the SAFER grant that was corrected on site. The Auditor's staff was very complimentary of the District's staff involved in the audit process.
2. Lacey Chamber of Commerce would like to offer us a second year of participation in the Lacey Chamber of Commerce Directory. This year, Lacey Fire has the coveted inside front cover position. Cost for next year is the same as this year, about \$2,400.

The Board directed the Chief to make the arrangement for a second year of participation.

3. The Chief will be out of town next week and Chiefs Pearson and Dickson will be available.

IX. COMMISSIONER COMMENTS

Commissioner Nelson reported he had received a notice from his insurance company that his fire rating had improved, but his premium had not decreased. He also reported he will be gone for the next Commissioners meeting but will work with Chief Brooks to participate remotely.

Commissioner Kirkbride praised the crews' efforts in fighting a wildland fire in the Tanglewilde area. He believes we should be actively working to get the message out about the extreme environmental conditions and what people can do to protect their homes from wildfires, such as create a defensive perimeter, clean up greenbelts and not discard cigarettes. Chief Brooks reported that the County Fire Chiefs are looking into a standardized program partnership with International Fire Chief and Firefighters, and NFPA.

Vice Chair Dobry reported a training opportunity in Dupont in October called "Politics and the White Helmet". He reported that he would likely be attending as he is anticipating retirement on September 30, 2015 and will then have time.

X. OTHER INFORMATION

A. Suggestions

None

B. Correspondence

None



XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

XII. ADJOURNMENT

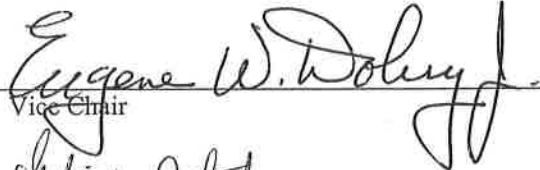
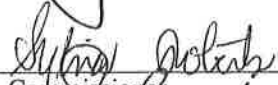

Chair Wilson adjourned the regular Board meeting at 7:30 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: August 20, 2015 – 5:30 pm


Chair

Commissioner

Commissioner


Vice Chair

Commissioner

ATTEST: District Secretary