

# Thurston County Fire District Three



## Agenda for the Board of Fire Commissioners

### Regular Meeting

September 15, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
  - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
  - A. Draft minutes of the September 1, 2016 of the Board of Fire Commissioners regular meeting.
  - B. Warrants
    - General Fund 001 (Acct# 6630) checks numbered #18486 through #18515 in the amount of \$38,531.35.
    - Capital Projects Fund 301 (Acct# 6631) checks numbered #18516 in the amount of \$7,190.00.
  - C. Payroll #9A 2016 in the amount of \$935,634.62.
- V. **COMMITTEE REPORTS**
  - A. Thurston County Medic One  
E.M.S. Council Commissioner Kirkbride
  - B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board Commissioner Wilson
  - C. City / District Liaison  
Communication updates Commissioners Dobry & Roberts

- D. Thurston County Fire Commissioners Association  
Regular meeting Commissioner Nelson
- E. Thurston Regional Planning Council  
Status report Commissioner Dobry
- F. Community Outreach  
Status report Staff
- G. Nisqually Tribe  
Status report Commissioners Dobry & Roberts
- H. Citizen Advisory Committee  
Status report

**VI. OLD BUSINESS**

- A. Ideal Communications Consultant Services: Scheduling
- B. Nisqually Tribe Agreement: Staff Updates/Discussion
- C. Nisqually Charitable Grant Request: Discussion
- D. Impact Fee Process: Staff Updates/Discussion

**VII. NEW BUSINESS**

- A.

**VIII. ADMINISTRATIVE REPORT**

**IX. COMMISSIONER COMMENTS**

**X. OTHER INFORMATION**

- A. Suggestion Box
- B. Correspondence

**XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**

**XII. ADJOURNMENT**

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

***Next Regular Meeting: October 6, 2016 – 5:30 pm***

# **THURSTON COUNTY FIRE DISTRICT THREE**

## **BOARD OF FIRE COMMISSIONERS**

### **MINUTES OF THE MEETING**

**September 1, 2016**

Present:  
Chair Dobry  
Vice Chair Roberts  
Commissioner Kirkbride  
Commissioner Wilson  
Commissioner Nelson

#### **I. CALL TO ORDER / FLAG SALUTE**

Chair Dobry called the meeting to order at 5:30 p.m.

#### **II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the consent agenda a presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

#### **III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Paramedic Karen Weiss gave an update on the progress of the CPR Awareness Campaign. She highlighted the following partnerships and the ongoing efforts of the project:

- A one-minute public service announcement will play in cinemas beginning September 17, 2016. Olympia and Tumwater Fire Departments support the PSA and will cost share the expenses with the District. The cost of theater time is \$6,800. Olympia Fire Responders were also filmed in action. The Olympia Fire Department will fund the expense of editing their department footage.
- The District will lead the virtual reality (VR) project in the pilot program. Roll out of the VR viewers is September 17, 2016. 2,500 viewers were ordered at a cost of \$4.65 each with the partnership of John Grantham from Budd Bay Promotions & Apparel. A significant savings from the previous quote of \$8 per viewer. The viewers will arrive on September 14, 2016. Branding will include Lacey Fire District on one side, Thurston County Medic One on the other side, and the three steps to CPR message on the back.
- Filming ended today on location at the TCOMM center to capture 911 dispatches in action.
- South Bay Fire Department also donated their time and engines for filming.

- The University of Washington donated two student interns' time to support the efforts with approximately 10 hours per week to drive the digital platform.
- Captain/MSO Christiansen reached out to the National Fire-Rescue Med to present this campaign for next year's conference.
- A grant request to Verizon was submitted with the support of the Media Program Director of the University of Washington asking for 25 VR Gear Headsets and Samsung smart phone kits for the District to share an in- the-field experience.
- Lacey Firefighters Charity supports the project and has approved the acceptance of donations related to the CPR campaign efforts.

Chair Dobry invited Karen Weiss to present to the Thurston County Regional Planning Committee in October. Chief Brooks reported that he is collaborating with the Lacey Rotary Club to schedule the CPR Presentation. Karen Weiss welcomed the invitation to present to businesses and organizations. She will present an update of the campaign to the Board next month.

#### **IV. APPROVAL OF THE CONSENT AGENDA**

- Draft minutes of the August 18, 2016 of the Board of Fire Commissioners meeting.
- Warrants – General Fund 001 (Acct# 6630) checks numbered #18441 through #18470 in the amount of \$34,919.62. Chief Brooks informed that the Economy Septic & Construction invoice in the amount of \$1,391.36 was significantly higher than routine pump and maintenance at Station 33. He reported that one of the three tanks was discovered to be inaccessible. The service invoice included the insert of a vertical pipe for accessing and pumping of years of buildup.
- Payroll #8B 2016 in the amount of \$324,998.93.

**MOTION:** To accept the consent agenda a presented.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

#### **V. COMMITTEE REPORTS**

- Thurston County Medic One  
E.M.S. Council

The next meeting is September 21, 2016. Commissioner Kirkbride gave a brief update on Steve Romine's medical condition.

B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board

The next meeting is September 7, 2016. Commissioner Wilson reported that Governor Inslee issued a proclamation recognizing 911 dispatchers. The City of Olympia adopted a resolution.

C. City / District Liaison  
Communication updates

Chair Dobry reported the following items discussed at the August 23, 2016 meeting:

- Recent fires in Indian Summer and Tanglewild Communities
- Burn ban
- District mobilization assignments
- Emergency evacuation plan meeting with Salish Middle School officials
- Big construction boom in Lacey. The District is invited to attend monthly tours of the construction sites with the City Planning Commission. Chief Brooks will confirm tour schedule times.
- EF Recovery update
- District property purchase and gopher inspection pending status
- District potential bond proposal next year and communication plan
- City annexation at Capital City and Martin Way near the German Diner
- Cost analysis of annexing Tanglewild and Thompson Place which include the Regional Athletic Complex and Station 34.

Chief Brooks will reach out to the City to confirm the next meeting date and will follow-up with the Board.

D. Thurston County Fire Commissioners Association  
Regular meeting

No report. The next meeting is September 20, 2016. The Strength of Purpose meeting is September 7, 2016. The proxy authority submission deadline is October 20, 2016. Commissioner Wilson shared interest to attend the Conference and the SNURE Seminar. The Board will confirm registration needs at the next meeting. Registration closes on October 8, 2016.

E. Thurston Regional Planning Council  
Status report

No report. The next meeting is September 9, 2016.

## F. Community Outreach

Status report

Staff

1. Assoc. of the US Army Lacey Chapter Annual Military Day – The District participated in the annual recognition of the Stryker Brigade at the Regional Athletic Complex on the August 30, 2016. The event was well attended. Over 6K people were in attendance. The District raised and displayed the flag on Truck 31. District responders were onsite for aid support.
2. Gateway Rotary’s Brats Brews & Bands — September 10, 2016 located at Woodland Square Loop.
3. Cabela’s Military Appreciation Day – September 10, 2016 beginning at 9:30 a.m.
4. 9/11 Remembrance Bell Ceremony – September 11, 2016. The ceremony will begin at 6:30 a.m. around the flagpole at Station 31. Light refreshments will be served. An invitation was extended to law enforcement.
5. Lacey South Sound Chamber Summers End Car Show – September 17, 2016. The District will have apparatus on display. The Lacey Firefighters Charity will assist in hosting the beer garden as an element of their fundraising.
6. Health Care Event – September 13, 2016 located at Station 31.
7. Panorama City Event– September 15, 2016 4:30 p.m. – 6:30 p.m. Chair Dobry will attend.
8. Panorama City Annual Art Walk – September 8, 2016. There are 150 resident exhibitors.

## G. Nisqually Tribe

Status report

Chief Brooks will report further under New Business.

## H. Citizen Advisory Committee

Status report

Chief Brooks reported that the CAC Chair and Communication Consultant J. Marie Richie were not able to meet on September 7th and 8th. He proposed the following meeting schedule:

- Staff – September 29, 2016 in the afternoon
- CAC – September 29, 2016 at 5:30 p.m. – Chief Brooks will survey the CAC.
- September 30, 2016 at 8:30 a.m. – Commissioners Wilson, Kirkbride and Dobry will attend.

## **VI. OLD BUSINESS**

### **A. Ideal Communications Consultant Services**

Chief Brooks reported that he will present the service proposal from Ideal Communications at the next regular Board meeting.

### **B. Nisqually Tribe Agreement**

Chief Brooks reported that Nisqually CFO David Montgomery advised that the budget meeting is scheduled for September 7, 2016 and September 28, 2016. Commissioners Dobry and Roberts agreed to attend the September 7, 2016 meeting. Commissioners Dobry and Roberts will meet with Chief Brooks on September 6, 2016 at 3 p.m. for preliminary discussion. Deputy Chief Dickson will provide a response data update. Chief Brooks will confirm attendance with CFO Montgomery.

## **VII. NEW BUSINESS**

### **A. Nisqually Grant Application**

The Nisqually Annual Grant Charity Application closes September 30, 2016. The Board agreed to disconnect the grant application from the proposed service agreement. The Board inquired a list of equipment needs to specify in the grant application. Chief Brooks reported that Staff will provide a list for the Board. The Board advised Staff to prepare the grant application but refrain from submitting until after the Chief and Commissioners Dobry and Roberts attend the Nisqually Budget Meeting.

## **VIII. ADMINISTRATIVE REPORT**

Chief Brooks reported the following:

1. Thurston County Sheriff John Snaza Update – Medic One’s Medical Program Director approved the coordination of transporting Sheriff Snaza. Chief Brooks will follow-up with the Medical Program Director to offer ground transportation if needed.
2. EF Recovery on track with a fee-schedule.
3. Payroll/ Benefits Coordinator – Chris Hill has announced her intent to retire at the end of January. The new position announcement will be by the next meeting.
4. Series of Fires – Chief Brooks met with the Cities of Lacey and Olympia law enforcement to discuss the three fires within five days along the Chehalis Trail corridor. No pattern was identified.

5. Retirement Party for City Fire Official Terry Davis – August 31, 2016 located at City Hall. County Fire Marshall Brent Walker has expressed that the county is experiencing the challenge of keeping up with inspections. Chief Brooks will continue to collaborate with the City and County Fire Marshalls and building a relationship in fire investigation partnerships.

## **IX. COMMISSIONER COMMENTS**

Commissioner Wilson reported that the Olympia Fire Department received a SAFER Grant award for an aid car unit that will respond to downtown Olympia. Commissioner Wilson stated she will be absent on the first regular Board meeting in October.

Commissioner Kirkbride thanked Paramedic Karen Weiss for her efforts in the CPR Campaign and commented that he's excited to see it evolve. He commented that he attended the Lacey Rotary and enjoyed a presentation by Lacey Police Chief Dusty Pierpont. He highlighted the challenges of policing and raising the awareness of the mental health issues in the community and the need for providing the best resources. Commissioner Kirkbride stated that he will not attend the next Board meeting.

Chair Dobry reported that McCallister Park HOA hosted a BBQ picnic. He thanked Station 34 crews for their presence. He stated that he will be unavailable September 21st -28th.

## **X. OTHER INFORMATION**

- A. Suggestion Box – None
- B. Correspondence – City of L.A. Fire Chief wrote a letter of recognition for Firefighters Crystal Murphy for her participation in the Camp Blaze Fire Program. Chief Brooks will share the letter in an email distribution.

## **XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

## **XII. ADJOURNMENT**

Chair Dobry adjourned the regular meeting 6:40 p.m.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**  
*Next Regular Meeting: September 15, 2016 – 5:30 p.m.*



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Chair

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Vice Chair

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Commissioner

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Commissioner

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Commissioner

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ATTEST: District Secretary

# CHECK REGISTER

Lacey Fire District Three  
MCAG #: 1346

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
<b>3219</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18486</b>	<b>AMERISAFE</b>	<b>146.75</b>	<b>Hydro Tested 9 Ox-D Bottles</b>
					001 - 522-20-48-2024 - Small Equipment Repair, M	146.75	(9) O2 Cylinder Hydrotesting
		Invoices	Amount	PO	For		
		35962	146.75	1499	Hydro Tested 9 Ox-D Bottles		
<b>3220</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18487</b>	<b>BATTERIES PLUS</b>	<b>382.11</b>	<b>Westnet Back-up Batteries</b>
					001 - 522-20-42-2020 - Westnet Services	351.20	Battery Backup
					001 - 522-20-42-2020 - Westnet Services	30.91	Tax
		Invoices	Amount	PO	For		
		244-427091	382.11	1496	Westnet Back-up Batteries		
<b>3221</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18488</b>	<b>CENTURYLINK - LOCAL</b>	<b>224.76</b>	<b>Acct # 360-412-0116 629, Sept. 2016 Phone Expenses - Local</b>
					001 - 522-10-42-1011 - Telephone	224.76	Acct # 360-412-0116 629, Sept. 2016 Phone Expenses - Local
		Invoices	Amount	PO	For		
		9/2/16 CENTURY	224.76	461	Acct # 360-412-0116 629, Sept. 2016 Phone Expenses - Local		
<b>3222</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18489</b>	<b>CENTURYLINK - LONG DISTANCE</b>	<b>540.73</b>	<b>Acct # 85430675, Sept. 2016 Phone Expenses - Out-of-State</b>
					001 - 522-10-42-1011 - Telephone	540.73	Acct # 85430675, Sept. 2016 Phone Expenses - Out-of-State
		Invoices	Amount	PO	For		
		9/7/16 CENTURY	540.73	462	Acct # 85430675, Sept. 2016 Phone Expenses - Out-of-State		
<b>3223</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18490</b>	<b>CHEVRON AND TEXACO BUSINESS CARD SVS</b>	<b>40.22</b>	<b>Brush 33 Fuel - July 29, 2016</b>
					001 - 522-60-32-2011 - Fuel; Apparatus	40.22	Brush 33 Fuel - July 29, 2016
		Invoices	Amount	PO	For		
		NP48384866	40.22	1506	Brush 33 Fuel - July 29, 2016		
<b>3224</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18491</b>	<b>CITY OF OLYMPIA</b>	<b>7,103.21</b>	<b>Oly Shop Contracted Services - July, 2016</b>
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	3,062.83	Shop Parts July 2016
					001 - 522-60-48-2025 - Apparatus Mx Svs - Olympi	4,040.38	Shop Services July 2016
		Invoices	Amount	PO	For		
		8/24/16 OLYSHO	7,103.21	1505	Oly Shop Contracted Services - July, 2016		
<b>3225</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18492</b>	<b>COMCASTCABLE</b>	<b>1,245.70</b>	<b>Internet &amp; Phone Expenses - Sept. 2016</b>
					001 - 522-10-42-1011 - Telephone	1,245.70	Internet & Phone Expenses - Sept. 2016
		Invoices	Amount	PO	For		
		9/2/16 - COMCA'	1,245.70	467	Internet & Phone Expenses - Sept. 2016		
<b>3226</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18493</b>	<b>FITNESS INSTALLERS &amp; TECHNICIANS INC</b>	<b>521.76</b>	<b>Fitness Equipment Maintenance</b>
					001 - 522-20-48-2024 - Small Equipment Repair, M	521.76	Fitness Equipment Maintenance

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		LFR19	521.76	1492	Fitness Equipment Maintenance		
<b>3227</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18494</b>	<b>GARDNER'S TRUST INC</b>	<b>1,333.21</b>	<b>S31 Sprinkler System Repair; S34 Lawn &amp; Sprinkler Repairs</b>
					001 - 522-50-48-2011 - Sta. 31 Facilities Repair	363.06	Water Leak Repair
					001 - 522-50-48-2017 - Sta. 34 Facilities Repair	970.15	Lawn & Sprinkler Servicing
		Invoices	Amount	PO	For		
		21195	363.06	1493	S31 Sprinkler System Repair		
		21203	970.15	1497	S34 Lawn & Sprinkler Repairs		
<b>3228</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18495</b>	<b>HUGHES FIRE EQUIPMENT INC</b>	<b>1,430.36</b>	<b>Oly Shop #3171 Part</b>
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	1,430.36	E33 Apparatus Part
		Invoices	Amount	PO	For		
		506745	1,430.36	1509	Oly Shop #3171 Part		
<b>3229</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18496</b>	<b>J &amp; I POWER EQUIPMENT</b>	<b>698.34</b>	<b>4 PPE Woodcutter Kits; Incident Response Equipment &amp; Motomix</b>
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	435.16	(4) Woodcutter PPE Kits
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	1.98	Clip Fasteners
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	239.92	Chainsaw Oil
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	21.28	Tax
		Invoices	Amount	PO	For		
		335915	435.16	1498	4 PPE Woodcutter Kits		
		336498	263.18	1512	Incident Response Equipment & Motomix		
<b>3230</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18497</b>	<b>PALADIN BACKGROUND SCREENING LLP</b>	<b>60.00</b>	<b>Background Checks</b>
					001 - 522-10-41-1091 - Other Professional Services	60.00	Background Checks
		Invoices	Amount	PO	For		
		606	60.00	1495	Background Checks		
<b>3231</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18498</b>	<b>PITNEY BOWES GLOBAL FIN. SVS LLC</b>	<b>167.78</b>	<b>Q4, 2016 - Postage Meter Machine Rental</b>
					001 - 522-10-42-1021 - Postage/Shipping	167.78	Q4, 2016 - Postage Meter Machine Rental
		Invoices	Amount	PO	For		
		3301388094	167.78	473	Q4, 2016 - Postage Meter Machine Rental		
<b>3232</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18499</b>	<b>POPE, HOUSER &amp; BARNES, PLLC</b>	<b>2,558.00</b>	<b>Legal Fees</b>
					001 - 522-10-41-1031 - Legal Services	2,558.00	8/1/16 - 8/29/16 Services
		Invoices	Amount	PO	For		
		72200	2,558.00	1515	Legal Fees		
<b>3233</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18500</b>	<b>PUGET SOUND ENERGY INC</b>	<b>6,123.59</b>	<b>Utilities - Gas &amp; Electric - August, 2016</b>

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					001 - 522-50-47-2011 - Sta. 31 Utilities	3,513.46	S31 Natural Gas & Electricity
					001 - 522-50-47-2012 - Sta. 32 Utilities	74.20	S32 Natural Gas & Electricity
					001 - 522-50-47-2013 - Sta. 33 Utilities	825.32	S33 Natural Gas & Electricity
					001 - 522-50-47-2014 - Sta. 34 Utilities	811.02	S34 Natural Gas & Electricity
					001 - 522-50-47-2015 - Sta. 35 Utilities	790.18	S35 Natural Gas & Electricity
					001 - 522-50-47-2016 - Sta. 32 Residence Utilities	109.41	S32 Mfg - Electricity
		Invoices	Amount	PO	For		
	9/6/16	PSE	6,123.59	475	Utilities - Gas & Electric - August, 2016		
<b>3234</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18501</b>	<b>RAINIER CONNECT</b>	<b>25.00</b>	<b>Web Hosting - Sept. 2016, Acct. # 9021082</b>
					001 - 522-10-41-1081 - Web Based Services	25.00	Web Hosting - Sept. 2016, Acct. # 9021082
		Invoices	Amount	PO	For		
	9/1/16	- #9021082	25.00	477	Web Hosting - Sept. 2016, Acct. # 9021082		
<b>3235</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18502</b>	<b>RIVER CITY SUPPLY, LLC</b>	<b>742.79</b>	<b>Pub Ed Jr. Fireman Hats, Bulk</b>
					001 - 522-20-31-2046 - Public Education Supplies	742.79	Childrens Fire Hats
		Invoices	Amount	PO	For		
		083016-B	742.79	1490	Pub Ed Jr. Fireman Hats, Bulk		
<b>3236</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18503</b>	<b>SEA-WESTERN INC</b>	<b>1,968.46</b>	<b>S31 Air Compressor Service Work; Small Equipment Repair - TIC; 17 Mounting Brackets</b>
					001 - 522-20-31-2032 - PPE [Bunker Gear]		
					001 - 522-20-31-2032 - PPE [Bunker Gear]		Bunker Gear Mask Parts
					001 - 522-20-31-2032 - PPE [Bunker Gear]		
					001 - 522-20-31-2032 - PPE [Bunker Gear]		
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire		SCBA Parts Return
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	471.75	SCBA HUD Brackets
					001 - 522-20-48-2024 - Small Equipment Repair, M	459.61	#193542 - Station 31 Air Compressor Service Work
					001 - 522-20-48-2024 - Small Equipment Repair, M	1,037.10	TIC Repair
		Invoices	Amount	PO	For		
		193542	459.61	1479	S31 Air Compressor Service Work		
		193573	1,037.10	1448	Small Equipment Repair - TIC		
		193588	471.75	1480	17 Mounting Brackets		
<b>3237</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18504</b>	<b>SONETICS CORPORATION</b>	<b>217.40</b>	<b>Digital Intercom Repair</b>
					001 - 522-20-48-2037 - Communication Eqpm. Mx.	217.40	5100D Digital Intercom Repair
		Invoices	Amount	PO	For		
		180831	217.40	1402	Digital Intercom Repair		
<b>3238</b>	<b>09/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18505</b>	<b>STERICYCLE INC</b>	<b>109.53</b>	<b>Bio Hazard Waste Disposal</b>
					001 - 522-50-47-2041 - Refuse Services	109.53	August 2016
		Invoices	Amount	PO	For		
		3003553271	109.53	1513	Bio Hazard Waste Disposal		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3239	09/16/2016	Claims	6630	18506	TAKE AIM, LLC	889.55	Uniforms - Inv# 2985, 2988, 2899, 2990, 2991, Dated 8/30/16-8/31/16; Uniforms - Invoices #3009, 3010, 3011, 3012, 3013, & CM2974, Dated 8/26/16 & 9/7/16
					001 - 522-20-31-2031 - Uniforms	112.61	#2985 - Leyva Uniforms
					001 - 522-20-31-2031 - Uniforms	52.22	#2988 -BC Crimmins Uniforms
					001 - 522-20-31-2031 - Uniforms	65.28	#2899 - Phillips Uniforms
					001 - 522-20-31-2031 - Uniforms	65.28	#2990 -Lt Randall Uniforms
					001 - 522-20-31-2031 - Uniforms	20.00	#2991 - Weekly Delivery Aug 31, 2016
					001 - 522-20-31-2031 - Uniforms	20.00	#3009 - Weekly Delivery Sept 7, 2016
					001 - 522-20-31-2031 - Uniforms	103.36	#3010 - DuRocher Uniforms
					001 - 522-20-31-2031 - Uniforms	73.98	#3011 - Peterson Uniforms
					001 - 522-20-31-2031 - Uniforms	134.91	#3012 - Pellegrino Uniforms
					001 - 522-20-31-2031 - Uniforms	415.98	#3013 - BC Crimmins Uniforms
					001 - 522-20-31-2031 - Uniforms	-174.07	#2974 Credit Memo - Faust Return Item
		Invoices	Amount	PO	For		
		8/30/16 PO1494	315.39	1494	Uniforms - Inv# 2985, 2988, 2899, 2990, 2991, dated 8/30/16-8/31/16		
		8/26/16 TAKE AI	574.16	1488	Uniforms - Invoices #3009, 3010, 3011, 3012, 3013, & CM2974, dated 8/26/16 & 9/7/16		
3240	09/16/2016	Claims	6630	18507	TEMP CONTROL MECH SVS CORP	2,537.33	HVAC Regular Maintenance - All Stations, 9/1/16-11/30/16
					001 - 522-50-48-2030 - Facilities Maintenance	2,537.33	HVAC Regular Maintenance
		Invoices	Amount	PO	For		
		066021	2,537.33	1507	HVAC Regular Maintenance - All Stations, 9/1/16-11/30/16		
3241	09/16/2016	Claims	6630	18508	JOHN THOBURN, Ph.D.	400.00	Practicum Supervision For Jeff Holguin
					001 - 522-10-41-6029 - Management Consultants	400.00	Practicum Supervision For Jeff Holguin - August 2016
		Invoices	Amount	PO	For		
		8/23/16 THOBUF	400.00	1508	Practicum Supervision for Jeff Holguin		
3242	09/16/2016	Claims	6630	18509	THUR CO RESOURCE STEWARDSHIP	115.00	Fire Code Safety Inspection - Station 33
					001 - 522-20-49-2049 - Other Licenses	115.00	Application/Permit #07102219
		Invoices	Amount	PO	For		
		207995	115.00	1519	Fire Code Safety Inspection - Station 33		
3243	09/16/2016	Claims	6630	18510	TNT EXTERMINATORS INC	234.14	Pest Control - August, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	234.14	Pest Control - August, 2016
		Invoices	Amount	PO	For		
		26393,413,71,549	234.14	479	Pest Control - August, 2016		
3244	09/16/2016	Claims	6630	18511	UNIFIRST CORPORATION	1,087.02	Laundry - August 2016 (7/26/16-8/26/16)
					001 - 522-20-41-2092 - Garment Mx. & Laundry	1,087.02	Laundry - August 2016 (7/26/16-8/26/16)
		Invoices	Amount	PO	For		

# CHECK REGISTER

Lacey Fire District Three  
MCAG #: 1346

09/15/2016 To: 09/16/2016

Time: 11:53:15 Date: 09/13/2016

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Invoices	Amount	PO For
8/29/16 UNIFIRS	1,087.02	480 Laundry - August 2016 (7/26/16-8/26/16)

<b>3245</b>	09/16/2016	Claims	6630	18512 UPS		<b>171.75</b>	Shipping; Shipping
				001 - 522-10-42-1021 - Postage/Shipping		120.07	Shipping
				001 - 522-10-42-1021 - Postage/Shipping		51.68	Shipping

Invoices	Amount	PO For
000008XY88356	120.07	481 Shipping
000008XY88366	51.68	481 Shipping

<b>3246</b>	09/16/2016	Claims	6630	18513 VERIZON WIRELESS		<b>2,072.73</b>	Cell Phones, Data Cards - August 2016; Cell Phones, Data Cards - August 2016
				001 - 522-20-42-2012 - Cell Phones		1,925.82	Cell Phones, Data Cards - August 2016
				001 - 522-20-42-2012 - Cell Phones		146.91	Cell Phones, Data Cards - August 2016

Invoices	Amount	PO For
9771134892	1,925.82	482 Cell Phones, Data Cards - August 2016
9771143301	146.91	482 Cell Phones, Data Cards - August 2016

<b>3247</b>	09/16/2016	Claims	6630	18514 VOYAGER FLEET SYSTEMS / US BANK		<b>3,195.83</b>	Fuel - August, 2016
				001 - 522-60-32-2011 - Fuel; Apparatus		3,195.83	August 2016 Fuel

Invoices	Amount	PO For
869357335636	3,195.83	1500 Fuel - August, 2016

<b>3248</b>	09/15/2016	Withdra	6630	18515 THUR CO FD3 REV FUND		<b>2,188.30</b>	Commissioner's Meeting 9/15/16, Reimbursement Of Revolving Fund
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<b>3249</b>	09/16/2016	Claims	6631	18516 RICE FERGUS MILLER INC		<b>7,190.00</b>	Project 2015132.00 Lacey Fire District 3 Capital Improvements
				301 - 594-22-63-2000 - Facility Capital Projects		1,030.00	Step 1 - Rice Fergus Miller - Architectural
				301 - 594-22-63-2000 - Facility Capital Projects		6,160.00	The Robinson Company Cost Estimate

Invoices	Amount	PO For
00006	7,190.00	1514 Project 2015132.00 Lacey Fire District 3 Capital Improvements

500 Support Services		4,993.72
501 Operations		30,949.33
502 Executive		400.00
		36,343.05
001 General Fund		36,343.05
594 Capital Expenditures		7,190.00
		7,190.00
301 Capital Projects Fund		7,190.00

		Claims: 45,721.35
		45,721.35

[Handwritten Signature]

\_\_\_\_\_  
Signature and Title

9-13-16

\_\_\_\_\_  
Date

# CHECK REGISTER

Lacey Fire District Three  
MCAG #: 1346

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approval Date: \_\_\_\_\_

THURSTON COUNTY FIRE DIST. #3  
MASTER PAYROLL LIST

Payroll Period 09A 2016

Checks Total Amount	275,500.26
<hr/>	
DIRECT DEPOSIT - KEY BANK	367,456.55
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	102,391.13
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	18,805.02
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	914.38
Net Tax Deposit Total	122,110.53
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UNEMPLOYMENT FUND	0.00
<hr/>	
WASH STATE DEPT OF RETIREMENT SYSTEMS	170,567.28
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<b>TOTAL PAYROLL</b>	<b>935,634.62</b>