

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

October 1, 2015

Present:

Chair Wilson

Vice Chair Dobry

Commissioner Kirkbride

Commissioner Nelson

Commissioner Roberts was excused.

I. CALL TO ORDER / FLAG SALUTE

Chair Wilson called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the September 17, 2015 of the Board of Fire Commissioners.

B. Warrants – Chief Brooks advised a format change to the warrants.

- General Fund 001 (Acct# 6630) checks numbered #17365 through #17398 & numbered #17340 in the amount of \$52,856.24.
- Donation Fund 101 (Acct# 6633) checks numbered #17399 in the amount of \$317.85.

C. Payroll # in the amount of \$295,281.26.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

Motion carried

V. PINNING CEREMONY FOR PROMOTIONS AND NEW MEMBERS

Chief Brooks welcomed new Volunteer Firefighters: Tyler Hill, Tyler Janke, and Karl Long. Each new member gave a brief introduction. A pinning ceremony was conducted.

Chief Brooks announced the promotion of Lieutenants Alex Christiansen and Ryan Cox to Captains. Captain Christiansen was presented with his badge and collar brass. Chief Brooks noted that Ryan Cox was unable to attend as he is participating in an out-of-state training conference. His promotional pinning ceremony will be conducted at a future Board meeting.

The Board congratulated the recipients. Chair Wilson recessed the Board meeting for duration of five minutes.

Chair Wilson reconvened the meeting at 5::49 p.m.

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

No report. The next scheduled meeting is October 21, 2015.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next scheduled meeting is October 7, 2015.

C. City / District Liaison Communication updates

Chief Brooks will contact the City of Lacey to confirm the next meeting date. He will follow-up with the Board.

D. Thurston County Fire Commissioners Association Regular meeting

No report.

E. Thurston Regional Planning Council Status report

No report. The next scheduled meeting is October 2, 2015.

F. Community Outreach Status report

1. Canterwood HOA Annual Meeting – Vice Chair Dobry and Chief Brooks attended the September 29, 2015 meeting located at Station 31. Vice Chair

Dobry reported approximately 25 in attendance. The District Annual Report and District logo reusable grocery bags were distributed.

2. Horizon Pointe HOA Annual Meeting – Chief Brooks will confirm date and follow-up with the Board.
3. Capital City Golf Club HOA Annual Meeting. – November 17, 2015, 5:30 p.m. located at Station 31. Commissioner Nelson will attend.

G. Nisqually Tribe
Status Report

Chief Brooks reported that he is working on updating the fee structure document. He will draft a letter on behalf of the Board to be sent to the Tribal Chair which will include the current proposed fee structure.

H. Citizen Advisory Committee
Status report

The next scheduled meeting is October 21, 2015 located at Station 34. Chief Brooks reported that CAC Chair Cockrell received interest from citizens to participate as a CAC member. She inquired the Board's thoughts on accepting new members. The Board encouraged solicitation and welcomed new applicants. Commissioner Nelson will attend the next CAC meeting.

VII. OLD BUSINESS

A. 2016 Budget Review

Chief Brooks reported that the Budget timeline is on schedule. He proposed to move up the Public Hearing earlier to October 15, 2015 with adoption on November 5, 2015. The Board approved.

Chief Brooks reported a projecting end of the year balance of \$2.11 million, 3-5% under budget. He briefed the Board on the significant changes that include the hiring of two Full Time Employees, one in a Firefighter rank and one in Administration or the equivalent of two part-time Administration employees. He reported that staff is evaluating this further. He will provide a proposal to the Board.

VIII. NEW BUSINESS

None

IX. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Firefighter Medical Physicals – The District is providing medical physicals for Firefighters conducted by Professional Health Services (PHS). A mobile screening unit will be onsite at Station 31 for three days. The District is partnered with local physician Dr. Kraus who also contracted with PHS as the follow-up physician. A peer fitness assessment will be in conjunction with the confidential health screening. Chief Brooks thanked the peer fitness team for their efforts.
2. Flu Shots – Flu shots will be available at no cost to District members and their family on October 20, 2015 located at Station 31.

X. COMMISSIONER COMMENTS

Chair Wilson reported that Commission Roberts' encourages everyone to get their flu shot.

Commissioner Kirkbride commented that he enjoyed his recent trip to the East Coast. He visited Sandy Point, New Jersey and the 9/11 memorial in New York. He stated that the New York Fire Department has a really nice museum.

Commissioner Nelson reported that he read the book "Bitter Waters of Medicine Creek". He commented that it is well written and highly recommends this book as it relates to the Nisqually Tribe and the local area. Commissioner Kirkbride also added that he recommends the book, "The Mighty Mountain".

Vice Chair Dobry commented that today was his last day of work. He will be officially retired effective October 31, 2015.

Chair Wilson reminded the Board that the Thurston County Seminar for Hazardous Material Rail Transport is on October 19, 2015 between 5 p.m. – 8 p.m. at the County ECC. Dinner will be served. Chief Brooks will attend.

XI. OTHER INFORMATION

A. Suggestion Box

None

B. Correspondence

None

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XIII. REQUEST FOR EXECUTIVE SESSION

ADJOURN TO EXECUTIVE SESSION at 6:25 p.m. for duration of 10 minutes.

Pursuant to RCW 42.30.140(4)(b): For reviewing proposals made in the negotiations process of collective bargaining. No action will be taken.

Reconvened at 6:35 p.m.

XIV. ADJOURNMENT

The regular Board Meeting adjourned at 6:35 p.m.

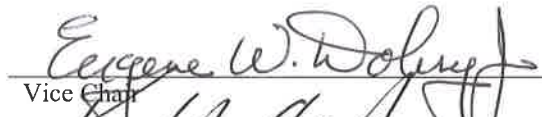
THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: October 15, 2015 – 5:30 pm


Chair


Commissioner


Commissioner


Vice Chair


Commissioner


ATTEST: District Secretary