

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**October 15, 2015**

Present:  
Chair Wilson  
Vice Chair Dobry  
Commissioner Kirkbride  
Commissioner Nelson  
Commissioner Roberts

**I. CALL TO ORDER / FLAG SALUTE**

Chair Wilson called the meeting to order at 5:30 p.m. She excused Chief Brooks and advised of his late arrival. Deputy Chief Dickson will represent staff in Chief Brooks' absence.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

**Motion carried**

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the October 1, 2015 of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #17424 through #17453 in the amount of \$43,539.67. The Board inquired about the following warrants and DC Dickson gave a brief description:
  1. Comcast Cable in the amount of \$1,239.98 – Internet service for all stations and landline services for the sub-stations.
  2. Century Link in the amount of \$208 – Landline telephone service for alarm and elevator line service at Station 31.

3. Foremost Promotions in the amount of \$992.61 – Public Education supplies. DC Dickson will research more details and follow-up with the Board.

- Capital Projects Fund 301 (Acct# 6631) check numbered #17454 in the amount of \$324,473.00.

C. Payroll 10A-2015 in the amount of \$902,034.76.

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

**Motion carried**

## V. PUBLIC HEARING ON 2016 BUDGET

Chair Wilson opened the Public Hearing on the 2016 Budget.

Deputy Chief Dickson gave a brief presentation on the major changes to the 2016 Budget to include a more accurate end of year forecast. There is a slight assessed value increase to 4.8%. The significant changes include proposed incremental salary adjustments for non-represented staff based on the comparables survey and the union contract which is pending approval. She reported that the District will receive \$180K from the SAFER Grant, which was more than anticipated.

There was no public comment.

**MOTION:** To close the Public Hearing.

Motion: Commissioner Dobry

Second: Commissioner Kirkbride

Carried: Unanimous

**Motion carried**

## VI. COMMITTEE REPORTS

### A. Thurston County Medic One E.M.S. Council

No report. The next scheduled meeting is October 21, 2015. Commissioner Kirkbride advised that he will be attending the SNURE Seminar next week and is unable to attend the next E.M.S. Council meeting. He inquired if Chief Brooks is available to attend. Deputy Chief Dickson reported that Chief Brooks has it scheduled on his calendar to attend.

B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board

Chair Wilson attended the October 7, 2015 meeting. She reported the following agenda items discussed:

1. 2016 Budget Adoption – Total revenue \$7,839,130. Budget includes the addition of two new positions in June.
2. Sales Tax Increase – Discussion to seek authorization from legislators for an increase of sales tax revenue up to 2/10<sup>th</sup> percent instead of 1/10<sup>th</sup> percent. Commissioner Kirkbride commented that Medic One has sought authorization from legislators to seek a levy increase of \$.75 from the voters. Vice Chair Dobry will share this information with the Thurston Regional Planning Council as they are addressing legislative priorities.
3. House Emergency Committee requests a TCOMM911 presentation on the Next Generation 911 System status and dispatch call management issues.

C. City / District Liaison  
Communication updates

The next scheduled meeting is October 20, 2015 located at City Hall, 8:30 a.m.

D. Thurston County Fire Commissioners Association  
Regular meeting

No report. The next scheduled meeting is October 20, 2015. Members of the Board will attend the State Commissioners Conference next week in Tulalip, WA.

E. Thurston Regional Planning Council  
Status report

Vice Chair Dobry attended the October 2, 2015 meeting. He reported that 2016 Legislative priorities, restoration funding to the Public Works Fund, Transportation Districts, and Sound Transit Planning were discussed. TRPC will be a recipient for the Lifetime of GMA Achievement Award at the 25<sup>th</sup> Anniversary Conference for the Growth Management Act on November 13, 2015. The cost is \$90 to attend the event.

F. Community Outreach  
Status report

1. Citizen Advisory Committee Meeting – The next scheduled meeting is October 21, 2015, located Station 34. Commissioner Nelson will attend.

2. Horizon Point Annual HOA Meeting – November 14, 2015 located at Station 31 at 10:30 a.m. Vice Chair Dobry will attend.
3. Capital City Golf Club Annual HOA Meeting –November 17, 2015 located at the Jacob Smith House, 6:00 p.m. Commissioner Nelson will attend.

G. Nisqually Tribe  
Status report

As a response to the recent District/Nisqually Tribal Council meeting and for consideration of the District's proposed fee scheduled per the established fee for service policy, Chair Wilson reported that she hand delivered and emailed a follow-up letter to Tribal Chairman McCloud.

**VII. OLD BUSINESS**

1. 2016 Budget – Action is scheduled for the November 5, 2016 regular Board meeting. Finance Director Nola vonNeudegg reported that she will have final assessed value calculations by the next meeting.

**VIII. ADMINISTRATIVE REPORT**

1. Flu Shots Reminder – Flu shots will be available for District members October 20, 2015 located at Station 31. If unable to attend, the District will have flu shot cards to be redeemed at the Lacey Costco Pharmacy at a future date.

Chair Wilson announced a change to the order of the agenda to conduct the pining ceremony following the Commissioner Comments.

**IX. COMMISSIONER COMMENTS**

Commissioner Roberts shared that she will be accompanying her husband in attending his forty year college reunion this weekend.

Commissioner Nelson commented that District operations is running smoothly and he is pleased with the 2016 Budget.

Commissioner Kirkbride echoed Commissioner Nelson's comments. He reported that he received an email notice of the upcoming JEMS Conference held in Baltimore, Maryland. He reported that there is a Community Paramedicine Workshop and recommended that the Fire Chief attend the February 2016 event. He distributed informational copies to the Board. He referred the Board to visit the EMS Today website for more details.

Vice Chair Doby commented that he's glad to witness the progress of the District. He shared that he and his wife celebrated their 43rd wedding anniversary yesterday.

**X. OTHER INFORMATION**

A. Suggestion Box

None

B. Correspondence

None

**XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Volunteer Service Coordinator Jim Dickson reported that District member Firefighter Scott Santhuff is serving as the County Academy Coordinator as an independent contractor. Jim informed that the District will consider placing four applicants in the spring academy.

Chair Wilson recessed the Board meeting for the purpose of awaiting Chief Brooks' arrival to conduct the pinning ceremony. Chief Brooks arrived at 6:15 p.m. The regular Board meeting reconvened.

**XII. PINNING CEREMONY**

Chief Brooks gave kind words of recognition to Captain Ryan Cox. He presented him with this promotional badge. Captain Cox gave a brief speech expressing his appreciation to his family, friends and the District. The Board and Chief Brooks gave their congratulations.

**XIII. ADJOURNMENT**

Chair Wilson adjourned the regular meeting at 6:40 pm.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: November 5, 2015 – 5:30 pm*

Chair Judy Wilson

Commissioner Shannon Fuchs

Commissioner Sylvia Roberts

Vice Chair Eugene W. DeLong

Commissioner John M. [Signature]

ATTEST: District Secretary [Signature]