

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

December 1, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the November 17, 2016 of the Board of Fire Commissioners.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #18700 through #18730 in the amount of \$24,247.81.
 - C. Payroll #11B-2016 in the amount of \$326,834.85.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council Commissioner Kirkbride
 - B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
 - C. City / District Liaison
Communication updates Commissioners Dobry & Roberts
 - D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Nelson

- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Commissioners Dobry & Roberts
- H. Citizen Advisory Committee
Status report

VI. PINNING CEREMONY FOR PROMOTIONS

VII. OLD BUSINESS

A.

VIII. NEW BUSINESS

A.

IX. ADMINISTRATIVE REPORT

X. COMMISSIONER COMMENTS

XI. OTHER INFORMATION

A. Suggestion Box

B. Correspondence

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

XIII. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: December 15, 2016 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

November 17, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Kirkbride

Commissioner Nelson

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the November 3, 2016 Regular Board of Fire Commissioners and Board of Volunteer Firefighters' meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18659 through #18699 in the amount of \$112,009.58.

C. Payroll #11A 2016 in the amount of \$927,273.82.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

Commissioner Kirkbride attended the November 16, 2016 meeting and reported that Levy Restoration was the main agenda item. Timing, jurisdiction

conflicts, and revenue projections were discussed. Revenue projections used did not include new construction. Commissioner Kirkbride distributed his proposed analysis report of Medic One's Revenue & Expenditures and projections. He welcomed feedback from the Board. He emphasized that Medic One's operational budget is over what has actually been expended. He presented his spreadsheet proposal based on actual expenditures. Commissioner Kirkbride stated that a task force will be formed to evaluate where the agency is today and where they're going to include fee-for-service and transport.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson attended the November 9, 2016 meeting and reported the following agenda items:

1. Financial Report Review – Sales and excise tax is coming in ahead of schedule. The 2017 Budget was adopted at \$8,500,000. There is a 3% increase for staffing to include the addition of two staff members. An annual audit of contracts received good reviews.
2. Non-Emergency Calls Hoax – A Lacey resident impacted 911 dispatch recently with an internet hoax. Dispatch staff member assisted in identifying the culprit. The Lacey resident was arrested.
3. Pulse Point – Chief Brooks reported that legal counsel shared a concern of the program and management regarding private protective information being shared. The initial setup cost to participate in the program is \$18K. There is no current interest to include this program in the budget.

C. City / District Liaison
Communication updates

No report. The next meeting is November 22, 2016 located at City Hall, 9 a.m.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Nelson attended the November 15, 2016 meeting and reported the following items discussed:

1. Medic One Budget & Levy Restoration – Kurt Hardin presented.
2. Radio System – Keith Flewelling presented. TCOMM is researching other systems to replace the current infrastructure. Current hardware is approaching the end of life. Chief Brooks clarified that the infrastructure piece and radio subscriber costs for agencies are up to \$20 million.
3. Legislative Day – January 26, 2017. Legislative priorities include changing the 1% limit increase and an exclusion for fire districts.
4. Commissioners Conference Locations:
 - 2017 - Spokane
 - 2018 - Yakima

- 2019 - Tulalip
- 2019 - Yakima
- 2020 - Tulalip

5. Call for Nominations – Commissioner Brinn nominated the existing Board and there were no oppositions. Officer elections will take place at the next meeting.
6. Next Meeting – December 20, 2016 is a Christmas Potluck. With hors d'oeuvres will be served.

E. Thurston Regional Planning Council
Status report

Chair Dobry attended the November 4, 2016 meeting and reported the agenda item highlights:

1. LOTT Reclaimed Water Infiltration Study – Director of Environmental Planning & Communications Lisa Dennis-Perez and Environmental Project Manager Wendy Steffensen gave a presentation on residual chemicals remaining in reclaimed water. Unregulated low concentrations levels of medication, personal care products, hormones, household chemicals and an increase in a high concentration of chemicals in artificial sweeteners are found after water treatment. Although the concentration levels do not pose a risk to the public it can be infiltrated back into the ground water system. A study will evaluate the impact of reclaimed water being infiltrated into the ground. The study will be completed in 2018.
2. Amendment to the Budget
3. Position Classification Description – A draft was distributed to the members of the council to review for approval at the next meeting.
4. Executive Director Recruitment Update – The application closing date was November 15, 2016. There are 25 candidates. Semi-finalist interviews will be conducted in December. The Finalist Forum is tentatively scheduled on January 5, 2016. Final interviews and selection is scheduled on the January 6, 2016 regular meeting, 8 a.m.-12 p.m.
5. 2017 -2019 Federal Funding Call for Projects – Council will perform a final review of proposals and take action at the December 2, 2016 meeting. 28 applicants include:
 - Surface Transportation Program (STP): 16 Applicants
 - Transportation Alternatives Program (TAP): 10 Applicants
 - Congestion Mitigation and Air Quality Improvement Program (CMAQ): 2 Applicants
6. 2017 Work Program Draft – Projecting \$2.7 million in assessments, contracts, and grants for funding. Projected regional assessment estimated at \$605, 000. The District's dues for membership is \$1000.

F. Community Outreach

Status report

1. Classic Heights HOA Annual Meeting – Commissioner Wilson and Chief Brooks attended the November 5, 2016. Approximately 16 were in attendance. The CPR video was presented and District logo reusable bags were distributed.
2. Horizon Point HOA Annual Meeting – Commissioner Wilson and Chief Brooks attend the November 9, 2016 meeting. The “CPR Saves” video was presented.
3. District “All Personnel” meetings will be conducted next week at 3:30 p.m.
4. Lacey Firefighters Charity (LFC) Thanksgiving Meal Deliveries – November 22, 2016 – Volunteers are welcomed. Deliveries for the 20 families will begin at 5 p.m.
5. “CPR Saves” Virtual Reality Event – Registration is open to participate in a training session. Station 31 will host the event on December 3, 2016.
6. Lacey’s 50th Anniversary/Tree Lighting – December 5, 2016. The District will have a display booth located at the Lacey HUB Zone beginning at 3 p.m. The Santa Mobile will participate in the parade.
7. Lacey Chamber Forum – The District will be a program sponsor highlighting the CPR Virtual Reality Campaign on December 7, 2016 at 12 p.m.
8. City of Lacey Council Meeting Presentation – Chief Brooks would like to present “CPR Saves” highlights to the City Council at the December 1, 2016 council meeting. Chief Brooks reported that he received follow-up to the District’s request to distribute advertisements via city utility mailings. He reported that the cost would be \$1,500-\$1,800 for a two-sided flyer. He was advised that there is not enough time for advertising the CPR Saves event. The city gave support to announce the event through social media.
9. Communication Strategy – Ideal Communications Consultant J. Marie Riche will present a proposed draft to the Board at the December 15, 2016 regular Board meeting.
10. LFC Charity Shopping – December 17, 2016.
11. LFC Santa’s Workshop – December 18, 2016 at 2 p.m.
12. Santa Mobile Neighborhood Route Schedule will be posted next week. Volunteers are welcome.

G. Nisqually Tribe

Status report

No report.

H. Citizen Advisory Committee
Status report

Commissioner Nelson attended the November 16, 2016 meeting and reported that Chief Brooks gave a presentation on the Capital Facilities and Equipment Plan and the 2017 Budget. Chief Brooks followed up on the Communications Strategy progress and informed that Communication Consultant J. Marie Riche will be presenting her Proposed Communication Plan to the Board at the December 15, 2016 regular Board of Fire Commissioners meeting. The CAC will attend the December 15, 2016 meeting in place of the regular scheduled monthly CAC meeting.

VI. OLD BUSINESS

A. 2017 Budget:

Chief Brooks reported no substantial changes. The changes from the general fund reflect the updated numbers from the Assessor's Office and the newly adopted Medic One contract. Projecting currently to end 2016 at \$2.69 million. The actual budgeted ending year projected was \$1.7 million. Chief Brooks recommended that the Board adopt the 2017 Budget and authorize the District Secretary to sign the 2016 Levy Certification.

MOTION: To approve the adoption of the 2017 Budget as presented and published on November 17, 2016 and authorize the District Secretary Fire Chief Brooks to sign the 2017 Levy Certification.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

VII. NEW BUSINESS

A. 2017 Levy Resolutions:

1. Levy Increase Resolution # 852-11-16

MOTION: To adopt Resolution # 842-11-16 authorizing an increase in the District's tax levy from the previous year.

Motion: Commissioner Wilson

Second: Commissioner Kirkbride

Carried: Unanimous

Motion carried

2. Substantial Needs Resolution # 853-11-16

MOTION: To adopt Resolution # 853-11-16 authorizing an increase in the District's levy limit factor up to 106%.

Motion: Commissioner Nelson

Second: Vice Chair Roberts

Carried: Unanimous

Motion carried

- B. Agreement for Joint Training Services and Use of the City of Olympia Mark Noble Regional Training Center

MOTION: To adopt the Inter-local Agreement for Joint Training Services and Use of the City of Olympia Mark Noble Regional Training Center

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

Motion carried

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates/events:

1. Promotions/Pinning – To be conducted in conjunction with the December 1, 2016 regular Board meeting at 6 p.m.
2. SEPA Checklist – Chief Brooks will present a proposal to the Board at the December 15, 2016 regular Board meeting.
3. 16th Annual Distinguished Leader Awards – Chief Brooks is one of three recipients to be recognized as a Distinguish Leader in Thurston County. The award ceremony is on January 25, 2017 at 5:30 p.m. The Board expressed interest to make personal donations toward sponsoring a table to attend. The cost is \$600 per table.
4. Election Schedule – Staff recommends pursuing a bond request in the 2017 General Election instead of the Primary Election.
5. EF Recovery – The District received \$4,600.

IX. COMMISSIONER COMMENTS

Commissioner Nelson announced that he will begin the email chain of policy recommendations to the Board.

Commissioner Wilson congratulated Chief Brooks as an honoree for The Thurston County Chamber Foundation Distinguished Leader Award.

Commissioner Kirkbride thanked Finance Director Nola vonNeudegg for her efforts in creating the 2017 Budget.

Vice Chair Roberts reached out to the Senior Center to promote the CPR Saves Training.

Chair Dobry shared that he promoted the CPR Saves and echoed appreciation remarks to Finance Director Nola vonNeudegg.

X. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – Received a voicemail giving appreciation to Station 35 crew for delivering a baby.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

Chair Dobry announced a recess at 7:05 p.m. to open an Executive Session. The Executive Session was expected to last 10 minutes with no action taken.

XII. REQUEST FOR EXECUTIVE SESSION: In accordance with RCW 42.30.110(g) to review the performance of a public employee.

The Executive session was extended for an additional 10 minutes. No action taken. Chair Dobry reconvened the Regular Meeting at 7:25p.m.

XIII. ADJOURNMENT

Chair Dobry adjourned the meeting at 7:25 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: December 1, 2016 – 5:30 pm

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

CHECK REGISTER

Lacey Fire District Three
MCAG #: 1346

12/01/2016 To: 12/02/2016

Time: 12:35:52 Date: 11/29/2016
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4129	12/02/2016	Claims	6630	18700	ALARM CENTER/CUSTOM SECURITY	83.25	S33 Monitoring Fees, 12/1/16 - 2/28/17
					001 - 522-50-48-2030 - Facilities Maintenance	83.25	S33 Monitoring Fees, 12/1/16 - 2/28/17
		Invoices	Amount	PO	For		
		1041907	83.25	1741	S33 Monitoring Fees, 12/1/16 - 2/28/17		
4130	12/02/2016	Claims	6630	18701	JOHN C. BARNES	880.00	Janitorial Services - November, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	880.00	Janitorial Services - November, 2016
		Invoices	Amount	PO	For		
		11-2016	880.00	460	Janitorial Services - November, 2016		
4131	12/02/2016	Claims	6630	18702	BATTERIES PLUS	369.75	Multiple Incident Response Batteries
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	369.75	9V & C Batteries
		Invoices	Amount	PO	For		
		244-435001	369.75	1724	Multiple Incident Response Batteries		
4132	12/02/2016	Claims	6630	18703	CITI CARDS - VISA	4,037.29	Chief Dickson, Business Expenses 10/25/16 - 11/22/16; Chief Brooks, Business Expenses 10/25/16 - 11/22/16; Chief Pearson, Business Expenses 10/25/16 - 11/22/16; Chambers, Business Expenses 10/25/16 -
					001 - 522-10-31-1011 - Office Supplies	94.72	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	17.38	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	20.85	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	28.79	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	61.64	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	139.09	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	107.05	Office Supplies
					001 - 522-10-31-1011 - Office Supplies	114.87	Office Supplies
					001 - 522-10-31-1043 - Food-Meetings & Workshop	72.98	ECM Demo Meeting Lunch
					001 - 522-10-41-1081 - Web Based Services	107.61	Amazon Prime Membership
					001 - 522-10-41-1081 - Web Based Services	2.16	Digital Bill Services
					001 - 522-10-41-1081 - Web Based Services	2.16	Digital Services
					001 - 522-10-41-1081 - Web Based Services	41.66	Google Apps
					001 - 522-10-41-1081 - Web Based Services	41.54	Web Services
					001 - 522-10-41-1081 - Web Based Services	773.30	Mailprotection
					001 - 522-10-43-6031 - Travel Lodging	379.47	WFCA Lodging
					001 - 522-10-43-6031 - Travel Lodging	379.47	WFCA Lodging
					001 - 522-10-43-6031 - Travel Lodging	385.91	WFCA Lodging
					001 - 522-20-31-2001 - Training Supplies	115.00	Training Supplies - Swim Lap Counters
					001 - 522-20-31-2031 - Uniforms	202.18	SORT Pants
					001 - 522-20-31-2031 - Uniforms	272.49	SORT Patches Sewn On (8) Coats
					001 - 522-20-31-2031 - Uniforms	-195.66	Return
					001 - 522-20-31-2032 - PPE [Bunker Gear]	31.62	Amazon.com - Steel Hangers And Key Rings
					001 - 522-20-31-2032 - PPE [Bunker Gear]	21.00	Storage Supplies
					001 - 522-20-31-2032 - PPE [Bunker Gear]	7.98	Bunker Storage
					001 - 522-20-31-2032 - PPE [Bunker Gear]	-3.71	Return
					001 - 522-20-31-2043 - Food-Meetings, Workshops	75.31	Chief Officer Meeting Lunch

CHECK REGISTER

Lacey Fire District Three
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522-20-49-2011 - Dues & Certifications			240.00	International Code Council - Membership Dues
			001 - 522-20-49-2012 - Training Registration			69.00	International Code Council - Training Module
			001 - 522-20-49-2032 - Media; Film, Books, CD's			431.43	International Code Council - Code Manuals
		Invoices	Amount	PO	For		
	11/22/16	DICKSC	1,473.24	1667	Chief Dickson, Business Expenses 10/25/16 - 11/22/16		
	11/23/16	BROOK	1,144.85	1706	Chief Brooks, Business Expenses 10/25/16 - 11/22/16		
	11/23/16	PEARSC	111.93	1648	Chief Pearson, Business Expenses 10/25/16 - 11/22/16		
	11/23/16	CHAME	1,307.27	1647	Chambers, Business Expenses 10/25/16 - 11/22/16		
4133	12/02/2016	Claims	6630	18704	CITY OF LACEY	695.16	#461-7258, S31 Utilities - Water; #461-68710, S33 Utilities - Water; #461-22982, S34 Utilities - Water; #461-22982, S35 Utilities - Water
			001 - 522-50-47-2011 - Sta. 31 Utilities			446.71	#461-7258, S31 Utilities - Water
			001 - 522-50-47-2013 - Sta. 33 Utilities			75.57	#461-68710, S33 Utilities - Water
			001 - 522-50-47-2014 - Sta. 34 Utilities			62.95	#461-22982, S34 Utilities - Water
			001 - 522-50-47-2015 - Sta. 35 Utilities			109.93	#461-22982, S35 Utilities - Water
		Invoices	Amount	PO	For		
	11/25/16	461-725	446.71	464	#461-7258, S31 Utilities - Water		
	11/25/16	461-687	75.57	464	#461-68710, S33 Utilities - Water		
	11/25/16	461-229	62.95	464	#461-22982, S34 Utilities - Water		
	11/25/16	461-524	109.93	464	#461-22982, S35 Utilities - Water		
4134	12/02/2016	Claims	6630	18705	COPIERS NORTHWEST INC	1,297.22	Canon Copier Rental And Overages - 9/14/16-10/13/16; Canon #IRC5240A Copier Rental - 10/14/16-11/13/16; Canon #IRC5240A Copier Rental - 11/14/16-12/13/16, Overages 10/14/16-11/13/16
			001 - 522-10-45-1021 - Office Equipment Rental			587.23	Canon Copier Rental And Overages - 9/14/16-10/13/16
			001 - 522-10-45-1021 - Office Equipment Rental			323.14	Canon #IRC5240A Copier Rental - 10/14/16-11/13/16
			001 - 522-10-45-1021 - Office Equipment Rental			386.85	Canon #IRC5240A Copier Rental - 11/14/16-12/13/16, Overages 10/14/16-11/13/16
		Invoices	Amount	PO	For		
		INV1473046	587.23	468	Canon Copier Rental and Overages - 9/14/16-10/13/16		
		INV1473056	323.14	468	Canon #IRC5240A Copier Rental - 10/14/16-11/13/16		
		INV1473441	386.85	468	Canon #IRC5240A Copier Rental - 11/14/16-12/13/16, Overages 10/14/16-11/13/16		
4135	12/02/2016	Claims	6630	18706	COX INNOVATIONS LLC/GREGORY L COX	1,275.00	Forklift Repair
			001 - 522-60-48-2014 - Apparatus Repair			1,275.00	Forklift Repair
		Invoices	Amount	PO	For		
		1260	1,275.00	1717	Forklift Repair		
4136	12/02/2016	Claims	6630	18707	ECMS INC	1,648.60	Bunker Gear Repair & Cleaning - Batch 4 Of 4
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			30.53	Jacket Maintenance
			001 - 522-20-35-2019 - Incident Resp Eqpm - Fire			210.58	Jacket Maintenance

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	76.33	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	129.35	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	229.19	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	224.10	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	196.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	185.57	Pant Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.53	Jacket Maintenance
				001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	30.59	Pant Maintenance

Invoices	Amount	PO	For
INV62925	1,648.60	1646	Bunker Gear Repair & Cleaning - Batch 4 of 4

4137	12/02/2016	Claims	6630	18708	KENT D. BRUCE CO., LLC	339.34	Oly Shop #3151 Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	339.34	Oly Shop #3151 Parts

Invoices	Amount	PO	For
1880	339.34	1713	Oly Shop #3151 Parts

4138	12/02/2016	Claims	6630	18709	LN CURTIS & SONS INC	1,076.78	5 Pair SORT Pants; Factory Repair NAFH
					001 - 522-20-31-2031 - Uniforms	53.30	SORT Pants
					001 - 522-20-31-2031 - Uniforms	53.30	SORT Pants
					001 - 522-20-31-2031 - Uniforms	106.60	SORT Pants
					001 - 522-20-31-2031 - Uniforms	53.30	SORT Pants
					001 - 522-20-31-2031 - Uniforms	2.23	SORT Pants
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	808.05	Hose Repair

Invoices	Amount	PO	For
INV65263	268.73	1714	5 Pair SORT Pants
INV65334	808.05	1728	Factory Repair NAFH

4139	12/02/2016	Claims	6630	18710	MALLORY SAFETY & SUPPLY LLC	107.35	Fit Testing Supplies
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	107.35	Fit Testing Supplies

Invoices	Amount	PO	For
4155865	107.35	1711	Fit Testing Supplies

4140	12/02/2016	Claims	6630	18711	MASTERLINE INC	144.52	SCBA Fill Parts
					001 - 522-20-48-2024 - Small Equipment Repair, M	144.52	SCBA Maint

Invoices	Amount	PO	For
6181	144.52	1627	SCBA Fill Parts

4141	12/02/2016	Claims	6630	18712	MOTOROLA	107.18	10 Radio Equipment Antennas
					001 - 522-20-48-2037 - Communication Eqpm. Mx.	107.18	Antennas (10)

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		92254401	107.18	1697	10 Radio Equipment Antennas		
4142	12/02/2016	Claims	6630	18713	PUBLIC SAFETY SELECTION PC	125.00	Suitability Assessment
					001 - 522-10-41-1091 - Other Professional Services	125.00	Suitability Assessment
		Invoices	Amount	PO	For		
		3346	125.00	1718	Suitability Assessment		
4143	12/02/2016	Claims	6630	18714	ROCK-N-RESCUE/JE WEINEL INC	143.50	SORT Equipment
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	48.00	SORT Equipment
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	35.50	SORT Equipment
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	60.00	SORT Equipment
		Invoices	Amount	PO	For		
		173591	143.50	1651	SORT Equipment		
4144	12/02/2016	Claims	6630	18715	SEA-WESTERN INC	694.57	SCBA Fit Test Adapters; SCBA Repair
					001 - 522-20-31-2032 - PPE [Bunker Gear]	547.84	SCBA Fit Test
					001 - 522-20-48-2024 - Small Equipment Repair, M	146.73	SCBA Repair
		Invoices	Amount	PO	For		
		195075	547.84	1691	SCBA Fit Test Adapters		
		195335	146.73	1723	SCBA Repair		
4145	12/02/2016	Claims	6630	18716	SHARP ELECTRONICS CORP	114.38	Sharp Copier Rental & Overages, 11/15/16-12/14/16
					001 - 522-10-45-1021 - Office Equipment Rental	114.38	Sharp Copier Rental & Overages
		Invoices	Amount	PO	For		
		SH180790	114.38	478	Sharp Copier Rental & Overages, 11/15/16-12/14/16		
4146	12/02/2016	Claims	6630	18717	SOFTWAREONE INC	1,241.79	Adobe Software - 12 Month Subscription
					001 - 522-10-41-1081 - Web Based Services	1,142.40	Adobe Software Subscription
					001 - 522-10-41-1081 - Web Based Services	99.39	Tax
		Invoices	Amount	PO	For		
		US-PSI-536412	1,241.79	1715	Adobe Software - 12 Month Subscription		
4147	12/02/2016	Claims	6630	18718	STERICYCLE INC	156.90	Biohazard Waste Disposal
					001 - 522-50-47-2041 - Refuse Services	156.90	Biohazard Removal
		Invoices	Amount	PO	For		
		3003648016	156.90	1739	Biohazard Waste Disposal		
4148	12/02/2016	Claims	6630	18719	TAGS TROPHIES	30.46	2 Name Plates
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	15.23	Name Plate
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	15.23	Name Plate

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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Invoices	Amount	PO	For
183227	30.46	1665	2 Name Plates

4149	12/02/2016	Claims	6630	18720	TAKE AIM, LLC	920.29	Uniforms - Invoices #3240, 3241, 3250, 3253, 3255, & 3256 Dated 11/11/16 To 11/16/16; Name Tape On Garment; New Lieutenant Uniforms
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001 - 522-20-31-2031 - Uniforms	174.07	#3240 - Bamer Uniforms
001 - 522-20-31-2031 - Uniforms	10.88	#3241 - Bamer Uniforms
001 - 522-20-31-2031 - Uniforms	20.00	#3250 - Weekly Delivery Nov 16, 2016
001 - 522-20-31-2031 - Uniforms	59.84	#3253 - Tumblin Uniforms
001 - 522-20-31-2031 - Uniforms	297.01	#3255 - Hammond Uniforms
001 - 522-20-31-2031 - Uniforms	130.55	#3256 - Frank Uniforms
001 - 522-20-31-2031 - Uniforms	2.72	Name Tape Sewn
001 - 522-20-31-2031 - Uniforms	12.37	Name Tapes
001 - 522-20-31-2031 - Uniforms	12.37	Name Tapes
001 - 522-20-31-2031 - Uniforms	12.37	Name Tapes
001 - 522-20-31-2031 - Uniforms	12.37	Name Tapes
001 - 522-20-31-2031 - Uniforms	12.37	Name Tapes
001 - 522-20-31-2031 - Uniforms	32.67	Class C Shirt: Kruse
001 - 522-20-31-2031 - Uniforms	32.67	Class C Shirt: Greene
001 - 522-20-31-2031 - Uniforms	32.67	Class C Shirt: Towers
001 - 522-20-31-2031 - Uniforms	32.67	Class C Shirt: Leyva
001 - 522-20-31-2031 - Uniforms	32.69	Class C Shirt: Hammond

Invoices	Amount	PO	For
11/11/16 TAKE A	692.35	1720	Uniforms - Invoices #3240, 3241, 3250, 3253, 3255, & 3256 dated 11/11/16 to 11/16/16
3252	2.72	1679	Name Tape on Garment
3257	225.22	1707	New Lieutenant Uniforms

4150	12/02/2016	Claims	6630	18721	THE SILVER AGENCY	2,195.00	2017 Community Resource Guide
					001 - 522-10-41-6029 - Management Consultants	2,195.00	Community Resource Guide

Invoices	Amount	PO	For
LFD111416	2,195.00	1719	2017 Community Resource Guide

4151	12/02/2016	Claims	6630	18722	JOHN THOBURN, Ph.D.	400.00	Practicum Supervision For Jeff Holguin 11/3/16 & 11/17/16
					001 - 522-10-41-6029 - Management Consultants	400.00	Practicum Supervision For Jeff Holguin 11/3/16 & 11/17/16

Invoices	Amount	PO	For
11/3/16 THOBUR	400.00	1744	Practicum Supervision For Jeff Holguin 11/3/16 & 11/17/16

4152	12/02/2016	Claims	6630	18723	THUR CO CENTRAL SERVICES DEPT	3,022.49	3 Radio Repairs
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001 - 522-20-48-2037 - Communication Eqpm. Mx.	1,553.76	Radio Repairs
001 - 522-20-48-2037 - Communication Eqpm. Mx.	1,382.41	Radio Repairs
001 - 522-20-48-2037 - Communication Eqpm. Mx.	86.32	Radio Repairs

Invoices	Amount	PO	For
16-541-206	3,022.49	1687	3 Radio Repairs

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4153	12/02/2016	Claims	6630	18724	THUR CO FD 6	895.00	Annual Air Six Maintenance & Operations - 2017
					001 - 522-45-51-2012 - T. C. Air Trailer/SORT	895.00	2017 Air Six Maintenance/Operations
		Invoices	Amount	PO	For		
		11/15/16 FD6	895.00	1726	Annual Air Six Maintenance & Operations - 2017		
4154	12/02/2016	Claims	6630	18725	TNT EXTERMINATORS INC	217.80	Pest Control - November, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	217.80	Pest Control - November, 2016
		Invoices	Amount	PO	For		
		27181,246,79,321	217.80	479	Pest Control - November, 2016		
4155	12/02/2016	Claims	6630	18726	ULTRA GREEN SYSTEMS	749.81	Janitorial Supplies; Janitorial Supplies
					001 - 522-50-31-2051 - Facilities/Janitorial Supplies	363.87	Janitorial Supplies
					001 - 522-50-31-2051 - Facilities/Janitorial Supplies	385.94	Janitorial Supplies
		Invoices	Amount	PO	For		
		60558	363.87	1620	Janitorial Supplies		
		60568	385.94	1735	Janitorial Supplies		
4156	12/02/2016	Claims	6630	18727	UPS	59.25	Shipping
					001 - 522-10-42-1021 - Postage/Shipping	59.25	Shipping
		Invoices	Amount	PO	For		
		000008XY88476	59.25	481	Shipping		
4157	12/02/2016	Claims	6630	18728	US HEALTH WORKS MED GROUP	585.00	Blood Draws - Oct. 11, 2016, Labor; Blood Draws - Oct. 10, 2016, Labor
					001 - 522-20-41-2051 - Medical Services		Annual Medicals Blood Draws 1 Of 5
					001 - 522-20-41-2051 - Medical Services	195.00	Annual Physicals Blood Draws 2 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 3 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 4 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 5 Of 5
					001 - 522-20-41-2051 - Medical Services	390.00	Annual Medicals Blood Draws 1 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 2 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 3 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 4 Of 5
					001 - 522-20-41-2051 - Medical Services		Annual Physicals Blood Draws 5 Of 5
		Invoices	Amount	PO	For		
		677-067089	195.00	1709	Blood Draws - Oct. 11, 2016, Labor		
		677-067088	390.00	1709	Blood Draws - Oct. 10, 2016, Labor		
4158	12/02/2016	Claims	6630	18729	WHISLER COMMUNICATIONS	158.27	2 Kenwood Speaker Mics
					001 - 522-20-48-2037 - Communication Eqpm. Mx.	158.27	Radio Speaker Mic
		Invoices	Amount	PO	For		
		1039	158.27	1664	2 Kenwood Speaker Mics		
4159	12/01/2016	Withdra	6630	18730	THUR CO FD3 REV FUND	476.86	Commissioner's Meeting Of 12/1/16, Reimbursement Of Revolving Fund

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			500 Support Services			4,463.44	
			501 Operations			15,567.66	
			502 Executive			3,739.85	
		001 General Fund				23,770.95	
							Claims: 24,247.81
						24,247.81	

Nela E. von Neudorff
Signature and Title

Finance Director

11/29/16
Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.

Steve Bolen

Fire Chief

Chairman of the Board

Commissioner

Commissioner

Commissioner

Commissioner

Approval Date: _____

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 11B 2016 (Draw)

DIRECT DEPOSIT - KEY BANK	289,404.98
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	28,189.93
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	9,239.94
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	37,429.87
TOTAL PAYROLL	326,834.85