

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**December 3, 2015**

Present:

Vice Chair Dobry  
Commissioner Nelson  
Commissioner Kirkbride  
Commissioner Roberts  
Chair Wilson was excused

**I. CALL TO ORDER / FLAG SALUTE**

Vice Chair Dobry called the meeting to order at 5:31 p.m.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

Chief Brooks was excused to attend a leadership conference. Deputy Chief Pearson is staffing the Board meeting in his absence.

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. SWEARING IN OF COMMISSIONER ROBERTS**

Finance Director Nola vonNeudegg conducted the swearing in of Commissioner Roberts for Fire Commissioner Position #2. Commissioner Roberts commented that she's happy to be back and looks forward to serving her term. Deputy Chief Pearson presented her with her Commissioner badge.

**V. APPROVAL OF THE CONSENT AGENDA**

The Board reviewed and approved the following Consent Agenda items:

A. Draft minutes of the November 19, 2015 of the Board of Fire Commissioners meeting.

Commissioner Nelson noted a correction to the minutes under Committee reports D. Thurston County Fire Commissioners Association #3, Retirement

Party Announcement. The correct date for Jim Quackenbush's celebration is January 20, 2016. It was noted as 2015 in error.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #17564 through #17603 in the amount of \$46,845.82.

Commissioner Nelson inquired about The Silver Agency invoice in the amount of \$2,495 for the Community Resource Guide. It was reported that the District will be highlighted in the Lacey Chamber Directory with a dedicated page.

C. Payroll #11B 2015 in the amount of \$297,871.84.

**MOTION:** To accept the agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

**VI. COMMITTEE REPORTS**

A. Thurston County Medic One  
E.M.S. Council

No report. The next scheduled meeting is December 16, 2015.

B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board

Commissioner Roberts reported that the meeting was canceled due to a lack of agenda items.

C. City / District Liaison  
Communication updates

No report. The next meeting will resume next year.

D. Thurston County Fire Commissioners Association  
Regular meeting

No report.

E. Thurston Regional Planning Council  
Status report

No report.

F. Community Outreach  
Status report

There are no Annual Homeowners Association meetings scheduled for the remainder of the year. Vice Chair Dobry commented that he received a notification of an upcoming annual meeting for his HOA of McAllister Park. He will confirm the meeting date and attend on behalf of the Board. Staff will provide Vice Chair Dobry supporting materials if needed.

G. Nisqually Tribe  
Status report

No report.

H. Citizen Advisory Committee  
Status report

No report. The next meeting is December 16, 2015 located at Station 34, 5:30 p.m. Commissioner Roberts will follow-up to confirm attendance.

**VII. OLD BUSINESS**

None

**VIII. NEW BUSINESS**

- A. Resolution #847-12-15 for 2016 Tax Levy: Supersedes Resolution #844-11-15 adopted on November 5, 2015 due to amended property valuations from the County Assessor

Finance Director Nola vonNeudegg reported that the Thurston County Assessor Office updated State property values which affected the District's Levy Certification. The County Assessor's recommendation is that the District submits a resolution replacing the original and incorporating the District's Tax levy increase of approximately \$14,000.

**MOTION:** To adopt Resolution #847-12-15 for 2016 Tax Levy which Supersedes Resolution #844-11-15 adopted on December 3, 2015 and to authorize an increase to the District's tax levy from the previous year.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

**IX. ADMINISTRATIVE REPORT**

1. Tom Wright's Benefit Banquet – December 5, 2015 located at Pelligrino's Event Center, 6:30 p.m. Online donations are welcomed.

2. All Personnel Meetings complete.
3. Couple Workshop – December 12th and 13th, 2015. A couple’s event as a part of a wellness program for Emergency Response Members and their partners. It will be held at Station 31 and broadcasted to Station 34.
4. Responder Physical Follow-up – Near completion.
5. Santa Mobile Update – Will have a presence at the Lacey Tree Lighting at Huntamer Park today. Neighborhood visits begin next week.

**X. COMMISSIONER COMMENTS**

Commissioner Kirkbride welcomed Vice Dobry back from his time away recovering from back surgery. Vice Chair Dobry thanked everyone for the well wishes.

**XI. OTHER INFORMATION**

A. Suggestion Box

None

B. Correspondence

None

**XII. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Local 2903 Secretary Karen Hoffmann reported that District members donated food items to provide Thanksgiving meals for 13 community families in need. She added that the District giving tree is up and name tags for adopted family members will soon be available. She thanked Equipment Technician Matt Chambers and Battalion Chief Hulse for their efforts in updating the Santa Mobile equipment. Local 2903 Vice President Greene encouraged the Board to attend the Benefit Fundraiser for Tom Wright and participation in the Santa Mobile neighborhood visits.

Volunteer Services Coordinator Jim Dickson reported that he is working with Joint Base Lewis McChord and Bates Technical College in a program that supports troops nearing retirement in preparation for a firefighter career. The program is gaining momentum. The goal is for the Army to cover firefighter training costs for any soldier within one year of discharge. Framework will begin in January with a proposed start date in May or June next year.

**XIII. ADJOURNMENT**

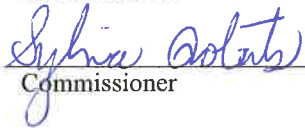
Vice Chair Dobry adjourned the regular Board meeting at 6 p.m.


**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: December 17, 2015 – 5:30 pm*

  
Chair

  
Commissioner

  
Commissioner

  
Vice Chair

  
Commissioner

  
ATTEST: District Secretary