

# Thurston County Fire District Three



## Agenda for the Board of Fire Commissioners

### Regular Meeting

December 15, 2016

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
  - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
  - A. Draft minutes of the December 1, 2016 regular Board of Fire Commissioners meeting.
  - B. Warrants
    - General Fund 001 (Acct# 6630) checks numbered #18745 through #18781 in the amount of \$111,511.48.
    - Donation Fund 101 (Acct# 6633) checks numbered #18782 in the amount of \$100.00.
  - C. Payroll #12-16 in the amount of \$914,802.58.
- V. **COMMITTEE REPORTS**
  - A. Thurston County Medic One  
E.M.S. Council Commissioner Kirkbride
  - B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board Commissioner Wilson
  - C. City / District Liaison  
Communication updates Commissioners Dobry & Roberts

- D. Thurston County Fire Commissioners Association  
Regular meeting Commissioner Nelson
- E. Thurston Regional Planning Council  
Status report Commissioner Dobry
- F. Community Outreach  
Status report Staff
- G. Nisqually Tribe  
Status report Commissioners Dobry & Roberts
- H. Citizen Advisory Committee  
Status report

**VI. OLD BUSINESS**

- A. Communications Strategy Development Update: Staff Report

**VII. NEW BUSINESS**

- A. Presentation on Potential Impact Fee Ordinance by City of Lacey: City Staff
- B. Proposed adjustment of the 2016 General Fund Expenditure Budget in the amount of \$125,000 for an inter-fund transfer to the Capital Projects Fund and a proposed adjustment of the 2016 Capital Projects Fund Expenditure Budget in the amount of \$165,000 for the purchase of real property at 8447 Steilacoom Rd. SE: Staff Report and Requested Board Action

**VIII. ADMINISTRATIVE REPORT**

**IX. COMMISSIONER COMMENTS**

**X. OTHER INFORMATION**

- A. Suggestion Box
- B. Correspondence

**XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**

**XII. ADJOURNMENT**

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

***Next Regular Meeting: January 5, 2016 – 5:30 pm***

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**December 1, 2016**

Present:

Chair Dobry

Commissioner Kirkbride

Commissioner Nelson

Commissioner Wilson

Vice Chair Roberts was excused.

**I. CALL TO ORDER / FLAG SALUTE**

Chair Dobry called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

**Motion carried**

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the November 17, 2016 of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18700 through #18730 in the amount of \$24,247.81. Commissioner Kirkbride inquired about forklift ownership. Chief Brooks reported that it was purchased with the donation funds and is shared with the Vehicle Repair Facility.

C. Payroll #11B-2016 in the amount of \$326,834.85.

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

**Motion carried**

## V. COMMITTEE REPORTS

### A. Thurston County Medic One E.M.S. Council

No report. The next meeting is December 21, 2016.

### B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next meeting is December 7, 2016.

### C. City / District Liaison Communication updates

Commissioners Dobry & Roberts attended the November 22, 2016 meeting with Chief Brooks. The following agenda highlights were reported:

1. CPR Saves Event – December 3, 2016 located at Station 31.
2. Annexation for Station 33 – The city is exploring annexation of boundary covering the north Pattison Lake and Glenn Terra extending from Mullen Road to Carpenter Road.
3. New Senior Apartments located on the corner of Carpenter Road and Pacific Avenue – A \$65 million project with 308 units and 9,000 square feet of retail space.
4. Lacey 50<sup>th</sup> Anniversary Celebration Parade – December 5, 2016. The Santa Mobile will be in the parade.

There is no meeting in December. Chief Brooks will propose tentative dates to meet with the City's new leadership next year.

### D. Thurston County Fire Commissioners Association Regular meeting

No report.

### E. Thurston Regional Planning Council Status report

No report. The next meeting is on December 2, 2016.

### F. Community Outreach Status report

Chief Brooks highlighted events and updates:

1. "CPR Saves" Virtual Reality Event – Registration is open to participate in a training session. Station 31 will host the event on December 3, 2016.
2. Lacey's 50<sup>th</sup> Anniversary Celebration – The District will have a booth showcasing District vintage photos located at The Hub on December 5,

2016, at 3 p.m. The Santa Mobile will be on static display and will participate in the parade to conclude with the tree lighting ceremony.

3. Santa Mobile Calendar – The schedule and route is posted on the District website. GPS tracking of Santa will be available in real time.
4. Santa’s Workshop – The Lacey Firefighters’ Charity is supporting 50 adopted families for the holiday and will host the families at Station 31 on December 18, 2016.
5. Lacey Chamber Forum – The District will be a program sponsor highlighting the CPR Virtual Reality Campaign on December 7, 2016 at 12 p.m.
6. Farewell Reception for Finance Director Nola vonNeudegg – December 9, 2016 located in the BoFC, 4 p.m.
7. Communication Strategy – Ideal Communications Consultant J. Marie Riche will present the draft Communication Plan to the Board at the December 15, 2016 regular Board meeting.

G. Nisqually Tribe  
Status report

No report.

H. Citizen Advisory Committee  
Status report

No report. The CAC will attend the regular Board of Fire Commissioners meeting on December 15, 2016 in replace of their regular scheduled monthly meeting.

Chair Dobry recessed the meeting at 5:49 p.m. for duration of nine minutes in preparation for the pinning ceremony.

## **VI. PINNING CEREMONY FOR PROMOTIONS**

Chief Brooks welcomed Firefighter/Paramedics Cherie Leyva and Ethan Kruse, Firefighter/EMTs Aaron Hammond, Neil Towers, Jim Greene, and guests. Promotional recipients gave a brief introduction and recited the oath of office for Lieutenants. A pinning ceremony was conducted. Deputy Chief Pearson presented the Lieutenants with their helmets.

Chair Dobry recessed the meeting at 6:10 p.m. for duration of 10 minutes. Light refreshments were served. The meeting reconvened at 6:25 p.m.

## **VII. ADMINISTRATIVE REPORT**

Chief Brooks reported the following updates/events:

1. Bond Discussions – Staff met bond consultant Jim Nelson of DA Davidson and Associates on November 30, 2016 to discuss scope, concepts and planning in preparation for pursuit of funding for the District’s Capital Facilities and Equipment Plan. Mr. Nelson will be invited to present to the Board in January.
2. Finance Director Transition – The Finance Director job description is being finalized for advertisement. Benefits & Payroll Coordinator Chris Hill’s position has been restored from part time to full time through the end of January.
3. Lacey’s 50<sup>th</sup> Celebration – Chief Brooks welcomed the Board’s presence at the District information booth. Commissioners Dobry and Nelson confirmed their attendance.

## **VIII. COMMISSIONER COMMENTS**

Commissioner Nelson reported that the South Bay Fire District 8 Protection Class Rating improved by two ratings and offered an example of resulting savings for homeowners insurance.

Commissioner Wilson reported that she attended the District All Personnel meeting and commented that it was very informational. She looks forward to the upcoming community events.

Chair Dobry stated that he will email the Chief’s Evaluation Form to the Board.

## **IX. OTHER INFORMATION**

- A. Suggestion Box – None
- B. Correspondence – Lt. Roberts and his crew received a thank you message for their service in providing aid to a newborn baby that was delivered by the crew.

## **X. HEARING OF THE PUBLIC / MEMBERS PRESENT\**

Chief Brooks invited the Board to join staff for lunch at the Red Lobster on December 8, 2016, at 1 p.m. to offer appreciation to Nola vonNeudegg.

## **XI. ADJOURNMENT**

Chair Dobry adjourned the meeting at 6:40 p.m.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: December 15, 2016 – 5:30 pm*

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Chair

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Vice Chair

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Commissioner

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Commissioner

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Commissioner

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ATTEST: District Secretary

# CHECK REGISTER

Lacey Fire District Three  
MCAG #: 1346

12/15/2016 To: 12/16/2016

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4349	12/16/2016	Claims	6630	18745	AMERISAFE	130.44	8 Oxygen Bottles
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	130.44	Oxygen Bottles
		Invoices	Amount	PO	For		
		36795	130.44	1753	8 Oxygen Bottles		
4350	12/16/2016	Claims	6630	18746	ASSOCIATED PETROLEUM	61.32	Apparatus Fuel - November, 2016
					001 - 522-60-32-2011 - Fuel; Apparatus	61.32	Fuel
		Invoices	Amount	PO	For		
		CL41709	61.32	1766	Apparatus Fuel - November, 2016		
4351	12/16/2016	Claims	6630	18747	JOHN C. BARNES	880.00	Janitorial Services - December, 2016
					001 - 522-50-48-2030 - Facilities Maintenance	880.00	Janitorial Services - December, 2016
		Invoices	Amount	PO	For		
		12-2016	880.00	460	Janitorial Services - December, 2016		
4352	12/16/2016	Claims	6630	18748	BATTERIES PLUS	562.45	Multiple Incident Response Batteries
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	562.45	Batteries
		Invoices	Amount	PO	For		
		244-436368	562.45	1761	Multiple Incident Response Batteries		
4353	12/16/2016	Claims	6630	18749	BOARD FOR VOLUNTEER FF	1,350.00	Remittance For 2017 Volunteer Pension & Disability
					001 - 522-20-20-2001 - Operations Volunteer Benef	1,350.00	Remittance 2017 - Pension And Disability
		Invoices	Amount	PO	For		
		12/8/16 BVFF	1,350.00	1777	Remittance for 2017 Volunteer Pension & Disability		
4354	12/16/2016	Claims	6630	18750	CALLBACK STAFFING	2,966.35	Annual Response Notification System - 2017
					001 - 522-20-42-2022 - Response Notification Syste	2,966.35	Annual Response Notification System - 2017
		Invoices	Amount	PO	For		
		004846	2,966.35	1752	Annual Response Notification System - 2017		
4355	12/16/2016	Claims	6630	18751	CENTURYLINK - BUSINESS SVS	539.47	# 85430675, Phone Expenses - December, 2016
					001 - 522-10-42-1011 - Telephone	539.47	# 85430675, Phone Expenses - December, 2016
		Invoices	Amount	PO	For		
		1395365647	539.47	462	# 85430675, Phone Expenses - December, 2016		
4356	12/16/2016	Claims	6630	18752	CENTURYLINK - LOCAL	223.70	#360-412-0116, Phone Charges - December, 2016
					001 - 522-10-42-1011 - Telephone	223.70	#360-412-0116, Phone Charges - December, 2016



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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
	12/2/16	CENTUR	223.70	461	#360-412-0116, Phone Charges - December, 2016		
<b>4357</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18753</b>	<b>CITY OF OLYMPIA</b>	<b>44,119.36</b>	<b>#9721/15962 Oly Shop Contracted Services - October, 2016</b>
		001 - 522-60-31-2022 - Apparatus Parts/Supplies	12,822.46		Shop Parts - Oct. 2016		
		001 - 522-60-48-2025 - Apparatus Mx Svs - Olympi	31,296.90		Oly Shop Vehicle Maintenance - Oct. 2016		
		Invoices	Amount	PO	For		
	11/18/16	OLY SH	44,119.36	1754	Oly Shop Contracted Services - October, 2016		
<b>4358</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18754</b>	<b>COMCASTCABLE</b>	<b>10.59</b>	<b>S32 High Def. - Acct.#8498 38 007 2259854, Dec., 2016</b>
		001 - 522-10-42-1011 - Telephone	10.59		S32 High Def. - Acct.#8498 38 007 2259854, Dec., 2016		
		Invoices	Amount	PO	For		
	12/8/16	COMCA	10.59	467	S32 High Def. - Acct.#8498 38 007 2259854, Dec., 2016		
<b>4359</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18755</b>	<b>DELUXE</b>	<b>77.71</b>	<b>50 - 1099 MISC &amp; 2 1096 Tax Forms, 2016</b>
		001 - 522-10-31-1011 - Office Supplies	77.71		2016 - 50 Count 1099-Misc. With Envelopes And 1096		
		Invoices	Amount	PO	For		
	78482287		77.71	1733	50 - 1099 MISC & 2 1096 Tax Forms, 2016		
<b>4360</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18756</b>	<b>ECMS INC</b>	<b>3,312.85</b>	<b>Multiple Bunker Gear Cleanings &amp; Inspections; Multiple Bunker Gear Repairs &amp; Cleanings</b>
		001 - 522-20-31-2032 - PPE [Bunker Gear]	327.33		(10) Garments - Cleaning & Inspection		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	172.99		Jacket		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	105.63		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	246.33		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	200.28		Jacket		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	125.94		Jacket		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.73		Jacket		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	132.60		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	197.51		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.74		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	36.63		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	217.84		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	82.07		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	64.68		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	62.50		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	136.96		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	40.76		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	66.31		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	391.86		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	72.29		Pant		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	92.94		Coat		
		001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07		Coat		

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					001 - 522-20-31-2032 - PPE [Bunker Gear]	62.50	Pant
					001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07	Pant
					001 - 522-20-31-2032 - PPE [Bunker Gear]	32.07	Coat
					001 - 522-20-31-2032 - PPE [Bunker Gear]	154.87	Coat
		Invoices	Amount	PO	For		
		INV66540	1,574.08	1694	Multiple Bunker Gear Cleanings & Inspections		
		INV67419	1,738.77	1727	Multiple Bunker Gear Repairs & Cleanings		
<b>4361</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18757</b>	<b>FASTSIGNS</b>	<b>241.32</b>	<b>Flow Test Stickers Reorder</b>
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	241.32	Flow Test Labels
		Invoices	Amount	PO	For		
		32234717	241.32	1742	Flow Test Stickers Reorder		
<b>4362</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18758</b>	<b>GARDNER'S TRUST INC</b>	<b>2,019.71</b>	<b>Grounds Maintenance - Nov., 2016</b>
					001 - 522-50-48-2030 - Facilities Maintenance	2,019.71	Grounds Maintenance - Nov., 2016
		Invoices	Amount	PO	For		
		21438	2,019.71	471	Grounds Maintenance - Nov., 2016		
<b>4363</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18759</b>	<b>HUNG RIGHT DOORS LLC</b>	<b>1,898.72</b>	<b>S31 Bay Door Repairs; S34 Bay Door Repairs</b>
					001 - 522-50-48-2011 - Sta. 31 Facilities Repair	900.04	Springs
					001 - 522-50-48-2030 - Facilities Maintenance	998.68	Backup Battery Replacement
		Invoices	Amount	PO	For		
		422911	900.04	1740	S31 Bay Door Repairs		
		423094	998.68	1779	S34 Bay Door Repairs		
<b>4364</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18760</b>	<b>JERRY'S AUTO TOWING</b>	<b>359.04</b>	<b>E33 Tow</b>
					001 - 522-20-41-2091 - Other Professional Services	359.04	E33 Tow
		Invoices	Amount	PO	For		
		63150	359.04	1778	E33 Tow		
<b>4365</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18761</b>	<b>LACEY PROF. FF LOCAL #2903</b>	<b>3,000.00</b>	<b>Peer Fitness Class - 3 Registrations</b>
					001 - 522-20-49-2012 - Training Registration	3,000.00	PFT Class - 3 Members
		Invoices	Amount	PO	For		
		1001	3,000.00	1767	Peer Fitness Class - 3 Registrations		
<b>4366</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18762</b>	<b>LN CURTIS &amp; SONS INC</b>	<b>15,255.45</b>	<b>Incident Response Equipment; Hose Equipment; SORT Parts</b>
					001 - 522-20-31-2031 - Uniforms	68.98	SORT Pants
					001 - 522-20-31-2031 - Uniforms		SORT Pants
					001 - 522-20-31-2031 - Uniforms		SORT Pants
					001 - 522-20-31-2031 - Uniforms		SORT Pants
					001 - 522-20-31-2031 - Uniforms		SORT Pants
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	64.00	Rescue Quick Links
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	5.56	Tax
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	425.03	ADAPTER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	537.08	ADAPTER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	220.39	ADAPTER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	437.07	ADAPTER

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	425.96	STEP CHOCK
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	31.49	ADAPTER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	103.71	ADAPTER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	58.34	ADAPTER
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	1,421.41	FIRE HOSE
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	3,855.86	FIRE HOSE
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	3,148.39	FIRE HOSE
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	1,214.91	FIRE HOSE
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	3,237.27	FIRE HOSE
		Invoices	Amount	PO	For		
		INV65676	69.56	1698	Incident Response Equipment		
		INV66253	15,116.91	1401	Hose Equipment		
		INV67305	68.98	1714	SORT Parts		
<b>4367</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18763</b>	<b>MULLINAX FORD OF OLYMPIA</b>	<b>849.14</b>	<b>Oly Shop #3011 Part, Invoice # 241465 &amp; Credit #241465</b>
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	930.74	Parts
					001 - 522-60-31-2022 - Apparatus Parts/Supplies	-81.60	Return
		Invoices	Amount	PO	For		
		241465, CM2414	849.14	1774	Oly Shop #3011 Part, Invoice # 241465 & Credit #241465		
<b>4368</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18764</b>	<b>NW RADIATOR WORKS</b>	<b>2,602.69</b>	<b>E35 Repair (#3173)</b>
					001 - 522-60-48-2014 - Apparatus Repair	2,602.69	E35 Repair
		Invoices	Amount	PO	For		
		103474	2,602.69	1764	E35 Repair (#3173)		
<b>4369</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18765</b>	<b>POPE, HOUSER &amp; BARNES, PLLC</b>	<b>116.00</b>	<b>Legal Services</b>
					001 - 522-10-41-1031 - Legal Services	116.00	Legal Services 11/17/2016
		Invoices	Amount	PO	For		
		72851	116.00	1770	Legal Services		
<b>4370</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18766</b>	<b>PREPARE WISE, LLC</b>	<b>1,776.50</b>	<b>Emergency Prep Supplies - 1080 Emergency Meals</b>
					001 - 522-20-31-2045 - Emergency Prep. Supplies	1,776.50	1080 Emergency Meals
		Invoices	Amount	PO	For		
		09062017	1,776.50	1771	Emergency Prep Supplies - 1080 Emergency Meals		
<b>4371</b>	<b>12/16/2016</b>	<b>Claims</b>	<b>6630</b>	<b>18767</b>	<b>PUGET SOUND ENERGY INC</b>	<b>8,437.65</b>	<b>Utilities - Gas &amp; Electricity, Nov., 2016</b>
					001 - 522-50-47-2011 - Sta. 31 Utilities	4,491.52	Gas & Electricity, S31, Nov., 2016
					001 - 522-50-47-2012 - Sta. 32 Utilities	154.04	Gas & Electricity, S32, Nov., 2016
					001 - 522-50-47-2013 - Sta. 33 Utilities	1,124.33	Gas & Electricity, S33, Nov., 2016
					001 - 522-50-47-2014 - Sta. 34 Utilities	1,452.57	Gas & Electricity, S34, Nov., 2016
					001 - 522-50-47-2015 - Sta. 35 Utilities	1,095.71	Gas & Electricity, S35, Nov., 2016
					001 - 522-50-47-2016 - Sta. 32 Residence Utilities	119.48	Gas & Electricity, S32 Mfg, Nov., 2016
		Invoices	Amount	PO	For		
		12/7/16 PUGET F	8,437.65	475	Utilities - Gas & Electricity, Nov., 2016		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4372	12/16/2016	Claims	6630	18768	SAFEGUARD BUSINESS SYSTEM	220.52	1000 Business Checks
					001 - 522-10-31-1011 - Office Supplies	220.52	1000 Business Checks
		Invoices	Amount	PO	For		
		031844586	220.52	1781	1000 Business Checks		
4373	12/16/2016	Claims	6630	18769	SEA-WESTERN INC	105.29	TIC Lanyard
					001 - 522-20-35-2019 - Incident Resp Eqpm - Fire	105.29	TIC Lanyard
		Invoices	Amount	PO	For		
		195369	105.29	1730	TIC Lanyard		
4374	12/16/2016	Claims	6630	18770	STERICYCLE INC	20.72	Biohazard Removal
					001 - 522-50-47-2041 - Refuse Services	20.72	Biohazard Removal At Stations 33 & 35
		Invoices	Amount	PO	For		
		3003658106	20.72	1762	Biohazard Removal		
4375	12/16/2016	Claims	6630	18771	TAKE AIM, LLC	628.68	Uniforms - Inv. #3267, 3269, 3270, & 3274 Dated 11/23/16; Uniform Name Tape - Hammond; Uniforms - 25 Cloth Name Tags; Uniform - Name Tapes - Cherie Leyva; Uniform - Name Tapes - Towers; Uniform Hem, H
					001 - 522-20-31-2031 - Uniforms	20.00	#3267 - Weekly Delivery Nov 23, 2016
					001 - 522-20-31-2031 - Uniforms	198.02	#3269 - Jackins Uniforms
					001 - 522-20-31-2031 - Uniforms	131.05	#3270 - Hammond Uniforms
					001 - 522-20-31-2031 - Uniforms	88.13	#3274 - Phillips Uniforms
					001 - 522-20-31-2031 - Uniforms	5.44	LT. Promotion Uniforms
					001 - 522-20-31-2031 - Uniforms	7.47	Name Tapes
					001 - 522-20-31-2031 - Uniforms	7.47	Name Tapes
					001 - 522-20-31-2031 - Uniforms	7.47	Name Tapes
					001 - 522-20-31-2031 - Uniforms	7.47	Name Tapes
					001 - 522-20-31-2031 - Uniforms	7.47	Name Tapes
					001 - 522-20-31-2031 - Uniforms	19.73	Class C Shirt: Kruse
					001 - 522-20-31-2031 - Uniforms	19.73	Class C Shirt: Greene
					001 - 522-20-31-2031 - Uniforms	19.73	Class C Shirt: Towers
					001 - 522-20-31-2031 - Uniforms	19.73	Class C Shirt: Leyva
					001 - 522-20-31-2031 - Uniforms	19.73	Class C Shirt: Hammond
					001 - 522-20-31-2031 - Uniforms	16.86	LT. Promotion Uniforms
					001 - 522-20-31-2031 - Uniforms	5.44	LT. Promotion Uniforms
					001 - 522-20-31-2031 - Uniforms	8.70	LT. Promotion Uniforms
					001 - 522-20-31-2031 - Uniforms	10.88	LT. Promotion Uniforms
					001 - 522-20-31-2031 - Uniforms	8.16	LT. Promotion Uniforms
		Invoices	Amount	PO	For		
		11/23/16 TAKE A	437.20	1738	Uniforms - Inv. #3267, 3269, 3270, & 3274 dated 11/23/16		
		3271	5.44	1721	Uniform Name Tape - Hammond		
		3273	136.00	1707	Uniforms - 25 Cloth Name Tags		
		3281	16.86	1721	Uniform - Name Tapes - Cherie Leyva		
		3290	5.44	1721	Uniform - Name Tapes - Towers		
		3291	8.70	1721	Uniform Hem, Hammond		
		3292	10.88	1721	Uniform Patches, Hammond		
		3294	8.16	1721	Uniform Tapes - Kruse		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4376	12/16/2016	Claims	6630	18772	TEMP CONTROL MECH SVS CORP	2,537.33	HVAC Maintenance
					001 - 522-50-48-2030 - Facilities Maintenance	2,537.33	HVAC Regular Maintenance
		Invoices	Amount	PO	For		
		067315	2,537.33	1765	HVAC Maintenance		
4377	12/16/2016	Claims	6630	18773	THUR CO ASSN OF FIRE CHIEFS	6,500.00	Rope Rescue Class - Nov. 14-19, 2016, 6 Registrations; Membership Dues - 2017
					001 - 522-10-49-6011 - Dues & Certification	500.00	Membership
					001 - 522-20-49-2012 - Training Registration	6,000.00	Rope Rescue Class
		Invoices	Amount	PO	For		
		95	6,000.00	1743	Rope Rescue Class - Nov. 14-19, 2016, 6 Registrations		
		102	500.00	1763	Membership Dues - 2017		
4378	12/16/2016	Claims	6630	18774	UNIFIRST CORPORATION	662.56	Laundry - November, 2016
					001 - 522-20-41-2092 - Garment Mx. & Laundry	662.56	Laundry - November, 2016
		Invoices	Amount	PO	For		
		11/29/16 UNIFIR	662.56	480	Laundry - November, 2016		
4379	12/16/2016	Claims	6630	18775	UPS	93.83	Shipping - Shipper #08XY88
					001 - 522-10-42-1021 - Postage/Shipping	93.83	Shipping - Shipper #08XY88
		Invoices	Amount	PO	For		
		000008XY88486	93.83	481	Shipping - Shipper #08XY88		
4380	12/16/2016	Claims	6630	18776	US HEALTH WORKS MED GROUP	3,321.00	Medical Services; 10/18/16 Annual Blood Draws - Code 4891
					001 - 522-20-41-2051 - Medical Services	729.00	0700003-WA RTW And Annual Medical Physicals
					001 - 522-20-41-2051 - Medical Services	2,592.00	Annual Physicals - Blood Draws
		Invoices	Amount	PO	For		
		0700003-WA	729.00	1772	Medical Services		
		677-067494	2,592.00	1760	10/18/16 Annual Blood Draws - Code 4891		
4381	12/16/2016	Claims	6630	18777	VERIZON WIRELESS	2,131.29	Acct. #771883370-00001 Cell Phone Charges - December, 2016; Acct. # 665389947-00002, Cell Phone Charges - December, 2016
					001 - 522-20-42-2012 - Cell Phones	173.09	Acct. #771883370-00001 Cell Phone Charges - December, 2016
					001 - 522-20-42-2012 - Cell Phones	1,958.20	Acct. # 665389947-00002, Cell Phone Charges - December, 2016
		Invoices	Amount	PO	For		
		9776143123	173.09	482	Acct. #771883370-00001 Cell Phone Charges - December, 2016		
		9776134764	1,958.20	482	Acct. # 665389947-00002, Cell Phone Charges - December, 2016		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4382	12/16/2016	Claims	6630	18778	VOYAGER FLEET SYSTEMS / US BANK	2,308.99	Acct # 869357335, Apparatus Fuel - November, 2016

001 - 522-60-32-2011 - Fuel; Apparatus 2,308.99 Acct # 869357335, Apparatus Fuel - November, 2016

Invoices	Amount	PO	For
12/1/16 VOYAGE	2,308.99	1749	Acct # 869357335, Apparatus Fuel - November, 2016

4383	12/16/2016	Claims	6630	18779	WAXIE SANITARY SUPPLY	200.42	Janitorial Supplies
		001 - 522-50-31-2051 - Facilities/Janitorial Supplies		200.42	Janitorial Supplies		

Invoices	Amount	PO	For
76389394	200.42	1759	Janitorial Supplies

4384	12/16/2016	Claims	6630	18780	WESTCARE CLINIC LLC	334.00	Medical Services - November, 2016; Medical Services - New Volunteer, October, 2016
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001 - 522-20-41-2051 - Medical Services  
 001 - 522-20-41-2051 - Medical Services 124.00 Medical Services - New Vol Medical  
 001 - 522-20-41-2051 - Medical Services  
 001 - 522-20-41-2051 - Medical Services 210.00 Medical Services - New Vol Medical

Invoices	Amount	PO	For
NOV2016	124.00	1755	Medical Services - November, 2016
OCT2016	210.00	1755	Medical Services - New Volunteer, October, 2016

4385	12/15/2016	Withdra	6630	18781	THUR CO FD3 REV FUND	1,656.39	Commissioner's Meeting 12/15/16, Reimbursement Of Revolving Fund
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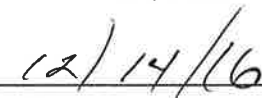
4386	12/16/2016	Claims	6633	18782	TAGS TROPHIES	100.00	Recognition Award
		101 - 522-10-30-1091 - Recog. Events-Awards		100.00	Recognition Vase		

Invoices	Amount	PO	For
183654	100.00	1782	Recognition Award

500 Support Services 1,281.82  
 501 Operations 108,073.27  
 502 Executive 500.00  
 001 General Fund 109,855.09  
 522 Fire Control 100.00  
 101 Donations Fund 100.00

Claims: 111,611.48  
 111,611.48

  
 Signature and Title

  
 Date

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Chairman of the Board

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

Approval Date: \_\_\_\_\_

THURSTON COUNTY FIRE DIST. #3  
MASTER PAYROLL LIST

Payroll Period 12A 2016

Checks Total Amount	264,712.32
<hr/>	
DIRECT DEPOSIT - KEY BANK	361,405.20
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	98,903.53
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	18,495.76
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	1,231.56
Net Tax Deposit Total	118,630.85
<hr/>	
UNEMPLOYMENT FUND	0.00
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WASH STATE DEPT OF RETIREMENT SYSTEMS	170,054.21
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<b>TOTAL PAYROLL</b>	<b>914,802.58</b>