

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

May 4, 2017

Present:

Commissioner Nelson

Commissioner Wilson

Chair Roberts via teleconference.

Chief Brooks was managing emergency operations during the storm and was excused. Commissioners Kirkbride and Dobry were also excused.

I. CALL TO ORDER / FLAG SALUTE

Commissioner Nelson called the meeting to order at 6:01 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Thurston County Fire Commissioner Chairman Slater, and Terry Ware, and Clair Nelson were in attendance. There was no comment.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the April 20, 2017 Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19142 through #19167 in the amount of \$178,590.01.
- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #19167 in the amount of \$3,044.03.

C. Payroll #4B 2017 (Draw) in the amount of \$318,196.82 and Payroll #4B2 2017 (Draw) in the amount of \$3,019.49.

MOTION: To accept the consent agenda.

Motion: Commissioner Wilson

Second: Commissioner Roberts

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

No report.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson attended the May 3, 2017 meeting and gave a report on the items discussed:

1. TCOMM Public Radio System – TCOMM Executive Director Keith Flewelling and Wendy Hill will be visiting jurisdictions to provide information on the Thurston County Safety Radio System. They will be visiting Yelm on June 6, 2017. Commissioner Wilson distributed a fact sheet to the Board. The Board authorized the Executive Director to negotiate a contract to conduct the radio review.
2. 2016 Volunteer of the Year – Awarded to Kelsey Lockness based on the vote of her peers.
3. Balance in the reserve fund is growing.

C. City / District Liaison Communication updates

No report. The next meeting is June 20, 2017.

D. Thurston County Fire Commissioners Association Regular meeting

No report. The next meeting is May 16, 2017. Roger Ferris will give a legislative update.

E. Thurston Regional Planning Council Status report

No report.

F. Community Outreach Status report Staff

1. Homeowners Association (HOA) Annual Meetings

Chair Roberts reported that there was District representation at the Eagle Court, Rosewood, and Shady Wood annual meetings on April 24, 2017. She attended the Cottages at Lakepointe HOA on April 26, 2017 and the Emerald Heights HOA on April 27, 2017. She reported that the meetings

were well attended and that homeowners expressed their appreciation for the State of the District address.

The Board confirmed their attendance for the upcoming annual HOA meetings:

- May 10, 2017 – Courtney Place located at Station 33, 6 p.m. Commissioner Nelson will attend.
- May 11, 2017 – College Spring Community Association located at Station 33, 6:30 p.m. Commissioner Wilson will attend.

2. Lacey Spring Fun Fair – May 6th- May 7th. Commissioners Wilson and Roberts will be volunteering their time. The District will have a presence.

G. Nisqually Tribe
Status report

Per the Nisqually and Fire District Service Agreement, The District sent the first quarter invoice.

H. Citizen Advisory Committee
Status report

The next meeting is May 17, 2017. Chair Roberts will attend.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Capital Facilities and Equipment Plan Outreach and Implementation

1. Open House Schedule – Tabled till the next meeting.
2. Steilacoom Site Survey and Soil Evaluation – Tabled till the next meeting.

VIII. ADMINISTRATIVE REPORT

Staff is managing emergency operations due to the storm. No report.

IX. COMMISSIONER COMMENTS

Chair Roberts commented that she attended the Mayor's Gala with Chief Brooks and reported it a very fine event.

X. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – None

XI. HEARING OF THE PUBLIC /MEMBERS PRESENT

TC Fire Commissioner Slater encourages more to attend the TC Fire Commissioner meetings. Commissioner Nelson welcomed new Finance Director Dale Hough to the District.

XII. ADJOURNMENT

Commissioner Nelson adjourned the meeting at 6:15 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: May 18, 2017 – 5:30 pm

Chair

Judy Wilson

Commissioner

Thurmon J Nelson

Commissioner

[Signature]

Vice Chair

Eugene W. Doherty

Commissioner

[Signature]

ATTEST: District Secretary