

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

January 4, 2018

Present:

Chair Roberts
Vice Chair Kirkbride
Commissioner Ryder
Commissioner Wilson
Commissioner Dobry

I. CALL TO ORDER / FLAG SALUTE

Chair Roberts called the meeting to order at 5:30 p.m.

II. OATH OF OFFICE FOR COMMISSIONERS KIRKBRIDE AND RYDER

Judge Houser conducted the swearing in of Liberty Ryder for Fire Commissioner position #4. She will serve a six-year term. Judge Houser presented her with a Commissioner badge. Judge Houser continued with the swearing in of Frank Kirkbride for Fire Commissioner Position #3.

III. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Kirkbride

Carried: Unanimous

IV. HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance Director of Thurston County Operations Chris Clem expressed his condolences of the District's recent loss. He thanked the District for the leadership and support at the Amtrak derailment incident.

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the December 21, 2017 of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19845 through #19895 in the amount of \$179,013.18.
- Donation Fund 101 (Acct# 6633) checks numbered #19896 in the amount of \$91.51.

- 2017 Capital Improvement Project Fund (Acct#6639) #19897 in the amount of \$15,000.00.

C. Payroll #12B 2017 in the amount of \$332,700.28.

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride reported that he was appointed to the Budget Committee. An EMS Strategic Planning Committee was appointed to put together a 20-year plan.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson attended the January 4, 2018 meeting.

- Recognition of Gary Pearson's retirement.
- Radio System Replacement Project – The Steering Committee's recommendation to the Admin Board is to go alone and get their own system or join with the WA State Patrol. The Admin Board will make a final decision on the recommendations at the March meeting. In 2019, the radio system will no longer be supported. Cost is estimated at the top of \$30 million. Discussion is to first develop a RFP. Funding source is unknown.
- Reinstating the Fee Review Committee – To review fees for services provided to “non-member” entities such as the tow truck companies, Nisqually Tribe and the Chehalis Tribe.
- AMR Agreement approved.
- First Net – All 50 states opted in to use First Net. AT&T was awarded the project contract.
- Professional Services Contract Update with Quakenbush LLC for the Interoperability within Counties – Addressed the new law regarding sick leave.
- 2018 Meeting Schedule – Every other month. The annual meeting will be in March.

C. City / District Liaison Communication updates

No report.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Dobry attended the January 3, 2018 meeting and reported the following agenda items discussed:

- Commissioner McMaster's Memorial Service – January 20, 2018. Class A uniform attire. Email RSVP to Commissioner Slater. McMaster family started a scholarship fund at Bates College at \$10k and it has gone up to \$40K.
- Strength of Purpose Meeting – Regular meetings will be moved to the first Monday of each month and no longer on Wednesdays. The next meeting is February 5, 2018.
- Upcoming Regular Meetings
 - January 16, 2018 – New Commissioners welcoming.
 - March – Request for Paramedic Karen Weiss to present the Virtual Reality CPR training presentation. Chief Brooks will confirm Karen's availability and follow-up.
 - May – Chief Brooks will confirm the District's hosting location of the Mark Noble Regional Training Center and will follow-up with Commissioner Dobry.

E. Thurston Regional Planning Council
Status report

There was no meeting in December. Commissioner Dobry will attend the January 5, 2018.

F. Community Outreach
Status report
Staff

Chief Brooks reported the following updates and events:

1. Board Workshop – January 13, 2018 located at Station 31, BOFC at 8:30 a.m.
2. Firefighter Murphy's Memorial – January 14, 2018 located at the Marcus Pavilion, 1 p.m.
3. Commissioner McMasters Memorial – January 20, 2018. The District will staff a medic unit at the memorial service.
4. Executive Seminar – January 29, 2018 located at the County ECC, 5 p.m.
5. WFCB State Board Meeting – January 20, 2018 at 9 a.m. Commissioners Wilson and Dobry will attend.
6. Lacey Loves to Read "Read Around Lacey" Program – The District will not participate this year.

G. Nisqually Tribe
Status report
No report

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

None

IX. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates/events:

1. Bond Funds – Debt issuance and deposit of \$9.915 Million was posted on December 28, 2017. Issuance at approximately 3.17% interest rate.
2. Presubmission Meeting regarding Architectural & Engineering Services – The District hosted a meeting on January 3, 2018. Proposals are due next Friday. It will be available for the Board to review at the Board of Fire Commissioners Workshop on January 13, 2018.
3. New District Members – Two Firefighter EMT's, two Paramedics, an Administrative Specialist, a Volunteer ISU Operator, and five Volunteer Firefighters began orientation this week. The EMTs and Paramedics will be attending West Pierce Fire Academy.
4. Commissioner Training – Staff recommends that the 15-minute training video be viewed by the Board and key staff at the next meeting. Chief Brooks will add to the agenda.

X. COMMISSIONER COMMENTS

Commissioner Dobry commented that he's pleased to see the Olympic Ambulance's van while passing Station 32. He announced that Legislative Day is January 25, 2018 located in the Columbia Room. He will confirm his attendance with the Chief attendance.

Commissioner Ryder thanked everyone for their support and commented that she's happy to be on the Board.

Commissioner Wilson gave condolences to the District for the death of Firefighter Murphy.

Vice Chair Kirkbride thanked Commissioner Ryder for joining the Board. He thanked Olympic Ambulance for their support in responding to the Amtrak derailment incident. He extended condolences to the family and the District for the loss of Firefighter Murphy.

Chair Roberts reported that she participated in the Lacey Annual Polar Bear Plunge at Long Lake Park.

XI. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – Multiple condolences from the community and beyond for the loss of Firefighter Crystal Murphy is ongoing.

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

Chair Roberts announced a 20-minute recess at 6:12 p.m. to open an Executive Session.

XIII. REQUEST FOR EXECUTIVE SESSION

- A. Pursuant to RCW 42.30.110(1)(g): To review the performance of a public employee

There was no action taken. The Executive Session was adjourned at 6:32 p.m.

XIV. ADJOURNMENT

Chair Roberts directed that the Fire Chief's Performance Appraisal be added to the agenda for the next Regular Meeting and adjourned the meeting at 6:33 p.m.

**THERE WILL BE A WORKSHOP CONDUCTED ON SATURDAY, JANUARY 13th
AT 8:30 AM.**

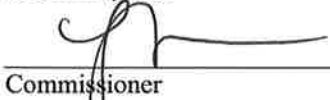
Next Regular Meeting: January 18, 2018 – 5:30 pm



Chair



Commissioner



Commissioner



Vice Chair



Commissioner



ATTEST: District Secretary