

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

Tumwater High School Library

December 21, 2017

I. CALL TO ORDER

Chair Roberts called the meeting to order at 5:30 p.m. Chair Roberts noted that Commissioner Tom Nelson was excused.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the December 7, 2017 Board of Fire Commissioners and Board of Volunteer Firefighters meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19812 through #19844 in the amount of \$129,978.05.

C. Payroll

- 12A 2017 in the amount of \$980,177.42.
- 12A2 2017 in the amount of \$9,581.10.

Commissioner Dobry inquired about the Mark Noble usage warrant for \$35,750; Chief Brooks noted that it was the 2nd half of the annual payment per our contract with City of Olympia for using the training center.

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

V. OLD BUSINESS

None.

VI. NEW BUSINESS

A. Resolution # 859-12-17 to Recertify the Bond Fund Excess Levy Collection:
Discussion/Final Action

Chief Brooks reported that the Bond Attorney, the Bond Underwriter and the County had engaged in multiple conversations regarding the wording and specific amounts related to the bond funding and related tax collections, with the main difference being the amount levied dropping from \$370,000 to \$345,000. This resulted in the need to recertify the levy collection documents.

MOTION: To approve Resolution # 859-12-17 to Recertify the Bond Fund Excess Levy.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

B. Purchase Agreement with Hughes Fire Equipment for Pierce Type 1 Engine:
Discussion/Proposed Final Action

Chief Brooks reported that the contract to purchase a new fire engine will be with Hughes Fire Equipment rather than Pierce directly, as Hughes is the authorized dealer for Pierce. Since the last purchase of engines, there have been three 3% price increases and also changes to the National Fire Protection Association apparatus standards that have added costs to purchasing an engine, causing a base price increase from approximately \$590,000 to \$680,000.

Hughes has several options for cost savings, with the best pricing obtained through 100% prepayment. Because the purchase contract has a performance bond clause, the District Staff recommends leveraging the 100% prepayment to maximize savings to the District with an engine base cost of \$651,000.

MOTION: To approve and authorize the Fire Chief to sign the Purchase Agreement with Hughes Fire Equipment for Pierce Type 1 Engine.

Motion: Commissioner Wilson

Second: Commissioner Kirkbride

Carried: Unanimous

VII. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates/events:

1. Monday December 18th Amtrak Train Derailment had a mutual aid response from Lacey Fire with the majority of the on-duty crew, and over 30 District responders returning to work to assist during the event, either at the scene or as staff for our regular District responses. They exhibited a great deal of professionalism and compassion throughout the event.
2. All closing documents have been signed for the bond, and the actual closing date has been set for the 28th of December.

VIII. COMMISSIONER COMMENTS

Commissioner Dobry noted that the Thurston County Fire Commissioners have decided on a dues holiday for 2018.

Commissioner Wilson – no comments

Vice Chair Kirkbride – no comments

Chair Roberts – no comments

IX. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence - None

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

XI. ADJOURNMENT

Chair Roberts adjourned the meeting at 5:48 p.m. and the Commissioners retired to the Thurston County Firefighter Recruit Academy and Thurston County Medic One EMT graduation.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: January 4, 2018 – 5:30 p.m.

Sylvia Roberts
Chair

Kell M
Vice Chair

Judy Wilson
Commissioner

Commissioner

Eugene W. Dolny
Commissioner

[Signature]
ATTEST: District Secretary