

# Thurston County Fire District Three



## Agenda for the Board of Fire Commissioners

### Regular Meeting

March 15, 2018

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
  - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **RECOGNITION EVENT BY LACEY FIREFIGHTERS' CHARITY FOR CHARITABLE EVENT SUPPORTERS**
- V. **APPROVAL OF THE CONSENT AGENDA**
  - A. Draft minutes of the March 1, 2018 of the Board of Fire Commissioners meeting.
  - B. Warrants
    - General Fund 001 (Acct# 6630) checks numbered #20117 through #20156 in the amount of \$37,497.11.
    - Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #20157 and #20158 in the amount of \$27,375.57.
    - 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20159 and #20160 in the amount of \$4,386.17.
  - C. Payroll #3A 2018 in the amount of \$1,021,562.42.
- VI. **COMMITTEE REPORTS**
  - A. Thurston County Medic One  
E.M.S. Council

Commissioner Kirkbride

- B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board Commissioner Wilson
- C. City / District Liaison  
Communication updates Commissioners Kirkbride & Wilson
- D. Thurston County Fire Commissioners Association  
Regular meeting Commissioner Dobry
- E. Thurston Regional Planning Council  
Status report Commissioner Dobry
- F. Community Outreach  
Status report Staff
- G. Nisqually Tribe  
Status report Staff
- H. Capital Facilities  
Status report Staff
- VII. OLD BUSINESS**
  - A.
- VIII. REQUEST FOR EXECUTIVE SESSION: RCW 42.30.110(1)(d): Regarding Publicly Bid Contracts**
- IX. NEW BUSINESS**
  - A. Contract for Architectural and Engineering Services: Discussion/Potential Action
- X. ADMINISTRATIVE REPORT**
- XI. COMMISSIONER COMMENTS**
- XII. OTHER INFORMATION**
  - A. Suggestion Box
  - B. Correspondence
- XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT**
- XIV. ADJOURNMENT**

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

***Next Regular Meeting: April 5, 2018 – 5:30 pm***

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**March 1, 2018**

Present:

Chair Kirkbride  
Vice Chair Wilson  
Commissioner Dobry  
Commissioner Ryder  
Commissioner Roberts

**I. CALL TO ORDER / FLAG SALUTE**

Chair Kirkbride called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

A. Additions

1. New Business – Interlocal Agreement between the City of Olympia and the District for Vehicle and Equipment Sharing
2. Executive Session after item XII. Hearing of the Public

**MOTION:** To accept the agenda as amended.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. PINNING CEREMONY FOR LT PROMOTION OF FF JAKE FOUTS**

Recess intermission for light refreshments at 5:40 p.m. for duration of five minutes.

**V. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the February 15, 2018 Board of Fire Commissioners and Board of Volunteer Firefighters Meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20073 through #20100 in the amount of \$55,020.11.

- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #20101 & #20102 in the amount of \$5,497.44.

C. Payroll #2B 2018 in the amount of \$355,753.34.

**MOTION:** To accept the Consent Agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Ryder

Carried: Unanimous

## **VI. COMMITTEE REPORTS**

### **A. Thurston County Medic One E.M.S. Council**

Commissioner Kirkbride attended the February 21, 2018 meeting and reported the following agenda items discussed:

- Re-nominations of Chair Margaret McPhee and Vice Chair Stan Moon
- Opioid Epidemic Presentation by Medic One Medical Program Director Dr. Larry Fontanilla – The issues and challenges of administering the opioid overdose antidote Narcan by the medical community and first responders was discussed.
- West Region EMS Council – Chief Brooks represents the Fire Chiefs. An EMS Council vacancy seat has been filled by Olympia City Council member Jim Cooper. The alternate is Commissioner Kirkbride.

### **B. Thurston 9-1-1 Communications (TCOMM) Administration Board**

No report. The next meeting is March 7, 2018.

### **C. City / District Liaison Communication updates**

Vice Chair Wilson, Chief Brooks attended the February 20, 2018 meeting. Chair Kirkbride did not attend. Vice Chair Wilson reported that the Mayor Ryder and City Manager Spence introduced potential annexations and Chief Brooks shared updates on Nisqually Tribe relations and upcoming meetings.

### **D. Thurston County Fire Commissioners Association Regular meeting**

Commissioner Dobry attended the February 20, 2018 meeting and reported low attendance. He advised that Smart 911 and the public notification system Rave are rolling out this month. He gave a reminder to file a PDC report before April 16, 2018. He highlighted the upcoming meeting calendar:

- March – Virtual Reality CPR presentation by Paramedic Karen Weiss.
- April – Proposed presentation by a Providence Representative

- May – Meeting at the Mark Noble Regional Fire Training
- June – TBD
- July – Proposed presentation from the Thurston County SORT.
- August – Picnic location to be determined. The Lacey Community Center is being considered. The cost will be \$75 to rent the pavilion.

E. Thurston Regional Planning Council

Status report

No report. The next meeting is March 2, 2018.

F. Community Outreach

Status report

Staff

Chief Brook reported the following events and updates:

1. Annual Homeowners Association Meetings
  - St. Clair Terrace –March 4, 2018 located at Station 34, 5:15 p.m. Vice Chair Wilson and Chief Brooks will attend.
  - Stikes Woods – March 7, 2018 located at Station 31, 7 p.m. Commissioner Roberts and Chief Brooks will attend.
  - Pattison Lake Homes – March 28. 2018 located at Station 33.
2. Chaplain Bob Sievers’ Retirement Celebration – Chief Brooks, Mrs. Brooks, Deputy Chief Dickson, and Volunteer Coordinator Jim Dickson attended the event hosted by the First Baptist Church Parish on February 24, 2018. It was well attended. Chaplain Bob was escorted with a bagpipe procession.
3. Chaplain Succession Planning – Searching to recruit up to three new chaplains. The District plans to host chaplain training.
4. Depot District Hearings – Chief Brooks stated that he was unable to attend the sessions. Vice Chair Wilson reported she participated in the interactive sessions. She noted that a report of citizen feedback will be posted.
5. State Chiefs Leadership Conference – March 22, 2018. Chief Brooks will be presenting.
6. West Region EMS Conference – March 23-25, 2018 located in Ocean Shores.
7. Lacey South Sound Chamber – Scott Spence will present on the State of the City on March 5, 2018.

G. Nisqually Tribe

Status report

Chief Brooks met with Medicine Creek Enterprise Cooperation CEO Bob Iyall to discuss the District’s interest to establish a service agreement for the Red

Wind Casino. The Medicine Enterprise Cooperation functions as a single unified Board overseeing commercial operations since late November. Chief Brooks reported that CEO Iyall agreed he would share the District and Nisqually Indian Tribe Service Agreement with the Medicine Creek Cooperation Board and will follow up with the District. Chief Brooks commented that CEO Iyall seemed very receptive to further discussions.

H. Capital Facilities  
Status report  
Staff

Chief Brooks reported that he received an email notice today that the Application for Special Permit was deemed complete on November 23, 2017. Public comment period opened today and will close March 21, 2018 with a subsequent Public Hearing thereafter. F.E.T Director Matt Chambers submitted the updated site plan and was advised that there is no concern.

**VII. OLD BUSINESS**

None

**VIII. NEW BUSINESS**

A. Interlocal Agreement between the City of Olympia and the District for Vehicle and Equipment Sharing

Chief Brooks recommend the Board's approval to replace the existing agreement between the City of Olympia regarding vehicle and equipment sharing. The revised agreement includes all vehicles and routine maintenance. If the vehicle is used for less than 30 days, the lender is responsible. If used over 30 days, the user will be responsible for maintenance and/or repairs.

**MOTION:** To approve the Interlocal Agreement between the City of Olympia and the District for Vehicle and Equipment Sharing.

Motion: Commissioner Dobry

Second: Commissioner Wilson

Carried: Unanimous

**IX. ADMINISTRATIVE REPORT**

Chief Brooks reported the following updates/events:

1. West Pierce Academy Update – Four recruits are doing well.
2. New District Boundary Signs – District member Zack Landgraf and volunteers installed 15 new signs in the community.
3. New District Boat – A replacement of the current boat was purchased with BLS funds. It's the same model as the Thurston County Sheriff's boat.

4. Engine 33 Repair Update – In-service date postponed. Awaiting delivery of the replacement driver’s door anticipated in mid-March.
5. Annexations – The City is looking into the annexation study that include the RAC and Station 34 properties with potential action. The city expressed interest to revisit annexing the Station 33 and the small partial that sits between the District’s property and Timberline High School.

## **X. COMMISSIONER COMMENTS**

Commissioner Dobry is pleased with the Nisqually Tribe update.

Commissioner Wilson inquired about the District’s responsibility on hydrant maintenance. Chief Brooks reported that water purveyors are responsible. She addressed the city and county fire code regulations and compliance issues. She recommended that the Board recommend a letter from the Thurston County Fire Commissioners Association requesting that Thurston County update fire codes to match the most current standards. The Board agreed to bring code discussions to the Thurston Fire County Fire Commissioners Association. Commissioner Dobry will introduce this at the next Fire Commissioners’ meeting. Vice Chair Wilson will help draft a letter.

Commissioners Ryder and Roberts had no comments.

Commissioner Kirkbride echoed Commissioner Dobry’s comments regarding the Nisqually Tribe update. He reported that Ostrom’s Mushroom Farm announced that there are breaking ground in Eastern Washington on April 1, 2018 and will close their Steilacoom location once the eastern Washington facility is completed.

## **XI. OTHER INFORMATION**

A. Suggestion Box – None

B. Correspondence – None

## **XII. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Olympic Ambulance Director of Thurston County Operations Chris Clem reported the following agency updates:

- Three new part time employees. Almost at maximum staffing every day.
- Community Outreach – Girls Scout visit was positive. Girls were engaged and practiced hand splinting. Looking for more opportunities to be engaged in the community.

**XIII. EXECUTIVE SESSION**

Pursuant to RCW 42.30.110 (1)(d): To discuss a publicly bid contract

Chair Kirkbride called the the Executive Session to order at 6:50 p.m. announcing a duration of 15 minutes. No action taken. The Executive Session ended at 7:08 p.m.

**XIV. ADJOURNMENT**

Chair Kirkbride reconvened the regular meeting and adjourned at 7:09 p.m.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: March 15, 2018 – 5:30 pm*

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
ATTEST: District Secretary





Lacey Fire District 3, WA

# Check Report

By Check Number

Date Range: 03/15/2018 - 03/16/2018

| Vendor Number                      | Vendor Name                    | Payment Date | Payment Type                              | Discount Amount | Payment Amount | Number |
|------------------------------------|--------------------------------|--------------|---|-----------------|----------------|--------|
| Payable #                          | Payable Type                   | Post Date    | Payable Description                       | Discount Amount | Payable Amount |        |
| <b>Bank Code: 001-GENERAL FUND</b> |                                |              |   |                 |                |        |
| 400                                | AMERISAFE                      | 03/16/2018   | Regular                                   | 0.00            | 830.36         | 20117  |
| <u>41541</u>                       | Invoice                        | 03/15/2018   | 15 Oxygen Bottle Hydrostatic Test         | 0.00            | 245.02         |        |
| <u>41755</u>                       | Invoice                        | 03/15/2018   | 2016 ABC Dry Chemical Recharge            | 0.00            | 40.84          |        |
| <u>41758</u>                       | Invoice                        | 03/15/2018   | New Water Fire Extinguishers              | 0.00            | 544.50         |        |
| 446                                | ASSOCIATED PETROLEUM           | 03/16/2018   | Regular                                   | 0.00            | 312.88         | 20118  |
| <u>1214246-IN</u>                  | Invoice                        | 03/15/2018   | S32 Propane Fuel - INV 1214246-IN         | 0.00            | 312.88         |        |
| 1012                               | BACKFLO PROS INC               | 03/16/2018   | Regular                                   | 0.00            | 855.00         | 20119  |
| <u>34000</u>                       | Invoice                        | 03/15/2018   | Annual Backflow Testing - Stations 31,33, | 0.00            | 855.00         |        |
| 691                                | CAPITOL CITY PRESS INC         | 03/16/2018   | Regular                                   | 0.00            | 620.87         | 20120  |
| <u>121053</u>                      | Invoice                        | 03/15/2018   | 2-Part Reciept Book - 4                   | 0.00            | 620.87         |        |
| 1356                               | CENTURYLINK - BUSINESS SVS     | 03/16/2018   | Regular                                   | 0.00            | 554.24         | 20121  |
| <u>3/7/18 Acct # 85</u>            | Invoice                        | 03/15/2018   | 3/2018 #85430675, Phone Service           | 0.00            | 554.24         |        |
| 151                                | CENTURYLINK - LOCAL            | 03/16/2018   | Regular                                   | 0.00            | 229.92         | 20122  |
| <u>3/2/18 Acct# 360</u>            | Invoice                        | 03/15/2018   | 3/2018 #3604120116629, Phone Service      | 0.00            | 229.92         |        |
| 1161                               | CHAMBERS PRAIRIE ELECTRIC      | 03/16/2018   | Regular                                   | 0.00            | 138.67         | 20123  |
| <u>10821</u>                       | Invoice                        | 03/15/2018   | S31 Kitchen Outlet Revision - INV 10821   | 0.00            | 138.67         |        |
| 704                                | CITY OF LACEY                  | 03/16/2018   | Regular                                   | 0.00            | 3,266.35       | 20124  |
| <u>13874</u>                       | Invoice                        | 03/15/2018   | Fuel - February, 2018                     | 0.00            | 3,266.35       |        |
| 665                                | COMCASTCABLE                   | 03/16/2018   | Regular                                   | 0.00            | 1,402.80       | 20125  |
| <u>3/2/18 Acct #849</u>            | Invoice                        | 03/15/2018   | 3/2018 #8498300990001154, Phone/Inte      | 0.00            | 1,392.26       |        |
| <u>3/6/18 Acct #849</u>            | Invoice                        | 03/15/2018   | 3/2018 #8498300990001154, Phone/Inte      | 0.00            | 10.54          |        |
| 639                                | CUTTERS EDGE                   | 03/16/2018   | Regular                                   | 0.00            | 487.87         | 20126  |
| <u>022618-1</u>                    | Invoice                        | 03/15/2018   | Bullet Chain Reconditioning               | 0.00            | 487.87         |        |
| 640                                | CW NIELSEN MFG CORP            | 03/16/2018   | Regular                                   | 0.00            | 525.34         | 20127  |
| <u>23885</u>                       | Invoice                        | 03/15/2018   | Collar Insignia                           | 0.00            | 407.29         |        |
| <u>23990</u>                       | Invoice                        | 03/15/2018   | Lieutenant Badge for Fouts                | 0.00            | 74.05          |        |
| <u>24029</u>                       | Invoice                        | 03/15/2018   | Collar Insginia                           | 0.00            | 44.00          |        |
| 113                                | ECMS INC                       | 03/16/2018   | Regular                                   | 0.00            | 486.24         | 20128  |
| <u>INV163334</u>                   | Invoice                        | 03/15/2018   | Bunker Gear Maintenance Work Order 38     | 0.00            | 486.24         |        |
| 594                                | GARDNER'S TRUST INC            | 03/16/2018   | Regular                                   | 0.00            | 1,860.08       | 20129  |
| <u>22695</u>                       | Invoice                        | 03/15/2018   | Ground Maintenance - Stations 31,33,34,   | 0.00            | 1,860.08       |        |
| 71                                 | HUNG RIGHT DOORS LLC           | 03/16/2018   | Regular                                   | 0.00            | 495.50         | 20130  |
| <u>429343</u>                      | Invoice                        | 03/15/2018   | Station 35 Door Repair - INV 429343       | 0.00            | 245.03         |        |
| <u>429458</u>                      | Invoice                        | 03/15/2018   | VRF Door Repair - INV 429458              | 0.00            | 250.47         |        |
| 523                                | INDUSTRIAL HYDRALICS INC       | 03/16/2018   | Regular                                   | 0.00            | 12.77          | 20131  |
| <u>T170042</u>                     | Invoice                        | 03/15/2018   | S31 Breathing Air Compressor Repair       | 0.00            | 12.77          |        |
| 525                                | INTL ASSN OF FIRE CHIEFS INC   | 03/16/2018   | Regular                                   | 0.00            | 1,934.00       | 20132  |
| <u>3/31/18-4/30/19</u>             | Invoice                        | 03/15/2018   | Annual Membership - 3/31/2018 - 4/30/2    | 0.00            | 1,934.00       |        |
| 406                                | LEMAY INC-PACIFIC DISPOSAL INC | 03/16/2018   | Regular                                   | 0.00            | 457.85         | 20133  |
| <u>9767065</u>                     | Invoice                        | 03/15/2018   | Acct. 2183-22511534, Extra 20 Yd. Dumps   | 0.00            | 457.85         |        |
| 1077                               | MOTOROLA SOLUTIONS, INC        | 03/16/2018   | Regular                                   | 0.00            | 370.26         | 20134  |

## Check Report

Date Range: 03/15/2018 - 03/16/2018

| Vendor Number               | Vendor Name                               | Payment Date | Payment Type                                 | Discount Amount | Payment Amount | Number |
|-----------------------------|---|--------------|--|-----------------|----------------|--------|
| Payable #                   | Payable Type                              | Post Date    | Payable Description                          | Discount Amount | Payable Amount |        |
| 8330077773                  | Invoice                                   | 03/15/2018   | Radio Repair                                 | 0.00            | 370.26         |        |
| 431                         | NISQUALLY AUTO TOWING                     | 03/16/2018   | Regular                                      | 0.00            | 291.33         | 20135  |
| <u>158457</u>               | Invoice                                   | 03/15/2018   | Medic Unit Tow                               | 0.00            | 291.33         |        |
| 944                         | OSP SLING INC / OLYMPIC SYNTHETIC PRODUCT | 03/16/2018   | Regular                                      | 0.00            | 357.97         | 20136  |
| <u>315602</u>               | Invoice                                   | 03/15/2018   | Hose Straps                                  | 0.00            | 357.97         |        |
| 1284                        | PALADIN BACKGROUND SCREENING              | 03/16/2018   | Regular                                      | 0.00            | 666.00         | 20137  |
| <u>1133</u>                 | Invoice                                   | 03/15/2018   | Background Sceening Checks                   | 0.00            | 666.00         |        |
| 410                         | PATTISON WATER CO                         | 03/16/2018   | Regular                                      | 0.00            | 32.50          | 20138  |
| <u>2/27/18 Acct. 20</u>     | Invoice                                   | 03/15/2018   | S32 Utilities - Water, Acct. #2010400        | 0.00            | 32.50          |        |
| 414                         | PITNEY BOWES GLOBAL FIN. SVS LLC          | 03/16/2018   | Regular                                      | 0.00            | 168.09         | 20139  |
| <u>3305608204</u>           | Invoice                                   | 03/15/2018   | Postage Machine Rental - Q2, 2018            | 0.00            | 168.09         |        |
| 418                         | PUGET SOUND ENERGY INC                    | 03/16/2018   | Regular                                      | 0.00            | 10,174.13      | 20140  |
| <u>3/8/18 Puget Sou</u>     | Invoice                                   | 03/15/2018   | 3/8/18 Utilities - Electricity & Natural Gas | 0.00            | 10,174.13      |        |
| 1405                        | RAINIER CONNECT                           | 03/16/2018   | Regular                                      | 0.00            | 12.95          | 20141  |
| <u>3/1/18 - Acct. 90</u>    | Invoice                                   | 03/15/2018   | Website Hosting - March, 2018                | 0.00            | 12.95          |        |
| 365                         | SEA-WESTERN INC                           | 03/16/2018   | Regular                                      | 0.00            | 513.39         | 20142  |
| <u>202621</u>               | Invoice                                   | 03/15/2018   | 7 Helmet Fronts for New Vol. FF's            | 0.00            | 317.78         |        |
| <u>204364</u>               | Invoice                                   | 03/15/2018   | Helmet Liner Pad Replacement                 | 0.00            | 195.61         |        |
| 1473                        | SMARSH INC.                               | 03/16/2018   | Regular                                      | 0.00            | 399.79         | 20143  |
| <u>INV00338257</u>          | Invoice                                   | 03/15/2018   | Text Archiving - February, 2018              | 0.00            | 399.79         |        |
| 306                         | STERICYCLE INC                            | 03/16/2018   | Regular                                      | 0.00            | 62.16          | 20144  |
| <u>3004170845</u>           | Invoice                                   | 03/15/2018   | S31 & S34 Biohazard Removal INV 300417       | 0.00            | 41.44          |        |
| <u>3004178711</u>           | Invoice                                   | 03/15/2018   | Biohazard Removal - Stations 33 & 35         | 0.00            | 20.72          |        |
| 1314                        | TAKE AIM, LLC                             | 03/16/2018   | Regular                                      | 0.00            | 1,237.61       | 20145  |
| <u>5646</u>                 | Invoice                                   | 03/15/2018   | Athletic Gear for Volunteer FFs              | 0.00            | 326.40         |        |
| <u>5648</u>                 | Invoice                                   | 03/15/2018   | Uniforms - LT Ranney Polo Shirts             | 0.00            | 52.21          |        |
| <u>5688, 5692 &amp; 569</u> | Invoice                                   | 03/15/2018   | Uniforms - INV #5688, 5692, & 5693           | 0.00            | 228.90         |        |
| <u>5689</u>                 | Invoice                                   | 03/15/2018   | Uniforms - MERTEN                            | 0.00            | 73.98          |        |
| <u>5690</u>                 | Invoice                                   | 03/15/2018   | Uniforms - LOWE                              | 0.00            | 147.74         |        |
| <u>5691</u>                 | Invoice                                   | 03/15/2018   | Uniforms - LT Ranney Polo Shirts             | 0.00            | 52.21          |        |
| <u>Inv #5645, 5647</u>      | Invoice                                   | 03/15/2018   | Uniforms - INV #5645, 5647 & 5650            | 0.00            | 356.17         |        |
| 888                         | TEMP CONTROL MECH SVS CORP                | 03/16/2018   | Regular                                      | 0.00            | 1,631.46       | 20146  |
| <u>072588</u>               | Invoice                                   | 03/15/2018   | S31 Bay Heat Diagnostics INV 072588          | 0.00            | 1,380.99       |        |
| <u>072611</u>               | Invoice                                   | 03/15/2018   | Station 35 - Temperature Adjustment INV      | 0.00            | 250.47         |        |
| 1377                        | THOBURN, Ph.D., JOHN                      | 03/16/2018   | Regular                                      | 0.00            | 200.00         | 20147  |
| <u>2/15/18 Thoburn</u>      | Invoice                                   | 03/15/2018   | 2/15/18 Practicum Supervision for Jeff Ho    | 0.00            | 200.00         |        |
| 285                         | TNT EXTERMINATORS INC                     | 03/16/2018   | Regular                                      | 0.00            | 217.80         | 20148  |
| <u>31721, 31768, 31</u>     | Invoice                                   | 03/15/2018   | Feb.2018 Extermination Svc.-Stations 31,     | 0.00            | 217.80         |        |
| 1427                        | TYLER TECHNOLOGIES INC                    | 03/16/2018   | Regular                                      | 0.00            | 406.25         | 20149  |
| <u>025-215605</u>           | Invoice                                   | 03/15/2018   | Continuing Software Implementation           | 0.00            | 406.25         |        |
| 137                         | ULTRA GREEN SYSTEMS                       | 03/16/2018   | Regular                                      | 0.00            | 374.83         | 20150  |
| <u>61490</u>                | Invoice                                   | 03/15/2018   | Janitorial Supplies                          | 0.00            | 374.83         |        |
| 187                         | UNIFIRST CORPORATION                      | 03/16/2018   | Regular                                      | 0.00            | 927.75         | 20151  |
| <u>2/26/18 Acct #91</u>     | Invoice                                   | 03/15/2018   | Laundry - Feb., 2018, Stations Mats & Mis    | 0.00            | 927.75         |        |
| 853                         | UPS                                       | 03/16/2018   | Regular                                      | 0.00            | 118.89         | 20152  |
| <u>000008XY88088</u>        | Invoice                                   | 03/15/2018   | Shipping, Shipper #08XY88, Invoice #0000     | 0.00            | 64.60          |        |
| <u>000008XY88098</u>        | Invoice                                   | 03/15/2018   | Shipping - Shipper #08XY88, Invoice #000     | 0.00            | 54.29          |        |

Check Report

Date Range: 03/15/2018 - 03/16/2018

| Vendor Number           | Vendor Name                     | Payment Date | Payment Type                           | Discount Amount | Payment Amount | Number |
|-------------------------|---------------------------------|--------------|--|-----------------|----------------|--------|
| Payable #               | Payable Type                    | Post Date    | Payable Description                    | Discount Amount | Payable Amount |        |
| 251                     | VERIZON WIRELESS                | 03/16/2018   | Regular                                | 0.00            | 2,328.95       | 20153  |
| <u>9802546918</u>       | Invoice                         | 03/15/2018   | Cell Phone Expenses, Acct #665389947-0 | 0.00            | 2,175.21       |        |
| <u>9802556074</u>       | Invoice                         | 03/15/2018   | Cell Phone Expenses, Acct #771883370-0 | 0.00            | 153.74         |        |
| 1392                    | VOYAGER FLEET SYSTEMS / US BANK | 03/16/2018   | Regular                                | 0.00            | 2,281.27       | 20154  |
| <u>869357335809</u>     | Invoice                         | 03/15/2018   | Apparatus Fuel - Feb. 2018             | 0.00            | 2,281.27       |        |
| 1329                    | WA ST DEPT OF REVENUE           | 03/16/2018   | Regular                                | 0.00            | 61.13          | 20155  |
| <u>3/12/18 UBI# 349</u> | Invoice                         | 03/15/2018   | Were Sent Excise Refund Check Erroneou | 0.00            | 61.13          |        |
| 1366                    | WAXIE SANITARY SUPPLY           | 03/16/2018   | Regular                                | 0.00            | 191.86         | 20156  |
| <u>77276922</u>         | Invoice                         | 03/15/2018   | Janitorial Supplies                    | 0.00            | 191.86         |        |

Bank Code 001 Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment          |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 57            | 40            | 0.00        | 37,497.11        |
| Manual Checks  | 0             | 0             | 0.00        | 0.00             |
| Voided Checks  | 0             | 0             | 0.00        | 0.00             |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00             |
| EFT's          | 0             | 0             | 0.00        | 0.00             |
|                | <b>57</b>     | <b>40</b>     | <b>0.00</b> | <b>37,497.11</b> |

Check Report

Date Range: 03/15/2018 - 03/16/2018

| Vendor Number  | Vendor Name                | Payment Date | Payment Type                          | Discount Amount | Payment Amount | Number |
|--|----------------------------|--------------|---------------------------------------|-----------------|----------------|--------|
| Payable #  | Payable Type               | Post Date    | Payable Description                   | Discount Amount | Payable Amount |        |
| <b>Bank Code: 103-EQUIPMENT REPAIR &amp; REPLACE</b> |                            |              |                                       |                 |                |        |
| 1272   | COLUMBIA FORD INC          | 03/16/2018   | Regular                               | 0.00            | 26,145.00      | 20157  |
| <u>3-J563 C124</u>                                   | Invoice                    | 03/15/2018   | 2018 Ford Escape Staff Car            | 0.00            | 26,145.00      |        |
| 1475   | HANNUKAIN SIGNS & GRAPHICS | 03/16/2018   | Regular                               | 0.00            | 1,230.57       | 20158  |
| <u>2/21/18 Hannuka</u>                               | Invoice                    | 03/15/2018   | Vinyl Design for V3140 (New Brush 34) | 0.00            | 32.67          |        |
| <u>2/8/18 Hannukai</u>                               | Invoice                    | 03/15/2018   | Vinyl Design for V3140 (New Brush 34) | 0.00            | 1,197.90       |        |

Bank Code 103 Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment          |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 3             | 2             | 0.00        | 27,375.57        |
| Manual Checks  | 0             | 0             | 0.00        | 0.00             |
| Voided Checks  | 0             | 0             | 0.00        | 0.00             |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00             |
| EFT's          | 0             | 0             | 0.00        | 0.00             |
|                | <b>3</b>      | <b>2</b>      | <b>0.00</b> | <b>27,375.57</b> |

Check Report

Date Range: 03/15/2018 - 03/16/2018

| Vendor Number                                    | Vendor Name               | Payment Date | Payment Type                            | Discount Amount | Payment Amount | Number |
|--|---------------------------|--------------|---|-----------------|----------------|--------|
| Payable #  | Payable Type              | Post Date    | Payable Description                     | Discount Amount | Payable Amount |        |
| <b>Bank Code: 306-2017 CAPITAL PROJECTS FUND</b> |                           |              |   |                 |                |        |
| 961  | HUGHES FIRE EQUIPMENT INC | 03/16/2018   | Regular                                 | 0.00            | 2,390.91       | 20159  |
| <u>522536</u>                                    | Invoice                   | 03/15/2018   | New Engine Ladder Retention Systems     | 0.00            | 56.45          |        |
| <u>522722</u>                                    | Invoice                   | 03/15/2018   | New Engine Ladder Retention Systems     | 0.00            | 2,334.46       |        |
| 1288   | KENT D. BRUCE CO., LLC    | 03/16/2018   | Regular                                 | 0.00            | 1,995.36       | 20160  |
| <u>3181</u>                                      | Invoice                   | 03/15/2018   | Brush Truck Response Items - New Chassi | 0.00            | 310.33         |        |
| <u>3231</u>                                      | Invoice                   | 03/15/2018   | Brush Truck Response Items - New Chassi | 0.00            | 148.68         |        |
| <u>3234</u>                                      | Invoice                   | 03/15/2018   | Brush Truck Response Items - New Chassi | 0.00            | 553.21         |        |
| <u>3267</u>                                      | Invoice                   | 03/15/2018   | Brush Truck Response Items - New Chassi | 0.00            | 983.14         |        |

**Bank Code 306 Summary**

| Payment Type   | Payable Count | Payment Count | Discount    | Payment         |
|----------------|---------------|---------------|-------------|-----------------|
| Regular Checks | 6             | 2             | 0.00        | 4,386.27        |
| Manual Checks  | 0             | 0             | 0.00        | 0.00            |
| Voided Checks  | 0             | 0             | 0.00        | 0.00            |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00            |
| EFT's          | 0             | 0             | 0.00        | 0.00            |
|                | <b>6</b>      | <b>2</b>      | <b>0.00</b> | <b>4,386.27</b> |

### All Bank Codes Check Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment          |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 66            | 44            | 0.00        | 69,258.95        |
| Manual Checks  | 0             | 0             | 0.00        | 0.00             |
| Voided Checks  | 0             | 0             | 0.00        | 0.00             |
| Bank Drafts    | 0             | 0             | 0.00        | 0.00             |
| EFT's          | 0             | 0             | 0.00        | 0.00             |
|                | <b>66</b>     | <b>44</b>     | <b>0.00</b> | <b>69,258.95</b> |

### Fund Summary

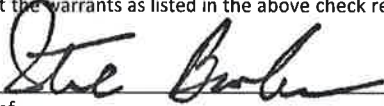
| Fund | Name                                  | Period | Amount           |
|------|---------------------------------------|--------|------------------|
| 001  | General Fund                          | 3/2018 | 37,497.11        |
| 103  | Equipment Repair and Replacement Fund | 3/2018 | 27,375.57        |
| 306  | 2017 Capital Improvement Project Fund | 3/2018 | 4,386.27         |
|      |                                       |        | <b>69,258.95</b> |

### Authorization Signatures

  
 \_\_\_\_\_  
 Signature Finance Director

3/13/18  
 \_\_\_\_\_  
 Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.

  
 \_\_\_\_\_  
 Fire Chief

\_\_\_\_\_  
 Chairman of the Board

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

\_\_\_\_\_  
 Commissioner

THURSTON COUNTY FIRE DIST. #3  
MASTER PAYROLL LIST

Payroll Period 03A 2018

|   |                     |
|---|---------------------|
| Checks Total Amount                                       | 329,595.50          |
| <hr/>   |                     |
| DIRECT DEPOSIT - KEY BANK                                 | 398,474.67          |
| <hr/>   |                     |
| KEY BANK FUNDS TRANSFER TO IRS<br>FED INCOME TAX DEPOSIT  | 73,379.95           |
| KEY BANK FUNDS TRANSFER TO IRS<br>MEDICARE DEPOSIT        | 18,826.88           |
| KEY BANK FUNDS TRANSFER TO IRS<br>SOCIAL SECURITY DEPOSIT | 751.92              |
| Net Tax Deposit Total                                     | 92,958.75           |
| <hr/>   |                     |
| UNEMPLOYMENT FUND   | 0.00                |
| <hr/>   |                     |
| WASH STATE DEPT OF<br>RETIREMENT SYSTEMS                  | 200,533.50          |
| <hr/>   |                     |
| <b>TOTAL PAYROLL</b>                                      | <b>1,021,562.42</b> |