

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE SPECIAL MEETING

March 29, 2018

Present:

Chair Kirkbride

Vice Chair Wilson

Commissioner Dobry

Commissioner Ryder

Commissioner Roberts attended via teleconference.

I. CALL TO ORDER & FLAG SALUTE

Chair Kirkbride called the meeting to order at 5 p.m.

II. APPROVAL OF THE AGENDA

III. Deletion – The Executive Session: RCW 42.30.110(1)(d): Regarding Publicly Bid Contracts.

MOTION: To accept the agenda as amended.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

IV. HEARING OF THE PUBLIC/ MEMBERS PRESENT

There were no members of the public present.

V. BUSINESS ITEM

A. Contract for Architectural and Engineering Services: Discussion/Proposed Action (see Appendix A)

Chief Brooks gave a timeline summary of the Capital Facilities and Equipment plan. At the last BoFC meeting, the Board discussed the based-on-State-costs proposal requested by the Board and submitted by Rice Fergus Miller. At the conclusion of the discussion, the Board asked Rice Fergus Miller to provide additional information on proposal costs. Subsequent to the Board meeting, Rice Fergus Miller had staff meetings last week and decided to withdraw their proposal as it was not in alignment with how they do business and the way public agencies generally do projects. Chief Brooks reported that he had several conversations with Rice Fergus Miller and inquired if they were willing to submit a revised proposal more in alignment with their business practices and public agency projects. The revised proposal is presented before the Board. Chief Brooks expressed his confidence in working with the level of

project management Rice Fergus Miller contains. Chief Brooks highlighted staff's efforts on building the Capital Facilities and Equipment Plan for the last two years. He highlighted the successful development of the budget and corresponding bond request to fund the projects. He acknowledged staffs' capacity, knowledge and abilities to complete the project with Rice Fergus Miller based on the current proposal. He commented that it's in the best interest of the District and community to move forward with Rice Fergus Miller's proposal to stay on budget and complete the project on time.

Chief Brooks advised that the District established a good working relationship with Rice Fergus Miller from the previous Station 34 remodel project. He added that they are a reputable architecture firm in the fire agency community specializing in Fire-Emergency facilities.

Commissioner Roberts stated that she is in favor of accepting the proposal presented. She commented that she is confident that the project will be done well and on time as promised to the community. She noted that the agreement relieves staffs' responsibility of managing any potential disagreements with the sub-contractors.

Commissioner Dobry stated that he approves moving forward with the agreement presented. He commented that the project cost proposed is within the cost estimate and not outside of the extreme. He noted that staff has spent a good amount of time exploring other alternatives and recommended the Board consider staffs' comfort level in managing the project. He commented that he's confident in the decision making of the Chief and staff.

Commissioner Ryder is in agreement to accept the proposal presented. She expressed her concern that Chair Kirkbride is the only Board member familiar with the processes of managing a project this size.

Vice Chair Wilson commented that the proposal is reasonable. She agreed to move forward with the agreement.

Chair Kirkbride stated that he does not accept the proposal presented. He's not in agreement with the 5% subconsultants mark up. He commented that he does not support paying over \$600k for the project when the cost can be \$200K. He believes the District can save money. He recommended the District hire a skilled construction manager on staff to oversee this process as high priority.

MOTION: To maintain the service of Rice Fergus Miller as currently proposed in the Standard Form of Master Agreement Between Owner and Architect Document B121 -2014 and the Service Order for use with the Master Agreement Between Owner and Architect Document B221-2014.

Motion: Commissioner Roberts

Second: Commissioner Dobry

Roll call vote.

Commissioner Dobry **YES**

Vice Chair Wilson **YES.**

Commissioner Ryder **YES**

Commissioner Roberts **YES**

Chair Kirkbride **NO**

Motion Carried: **4 Yes, 1 No.**

Chair Kirkbride requested to add an agenda item at the next regular Board meeting to discuss hiring a professional project manager to assist staff with the Capital Facilities project.

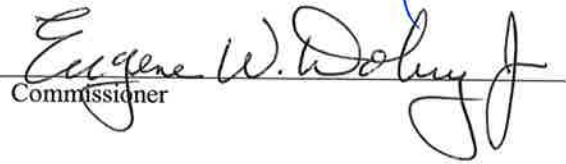
Commissioners Roberts and Ryder announced that they will not be attending the next regular meeting.

VI. ADJOURN

Chair Kirkbride adjourned the meeting at 5:22 p.m.

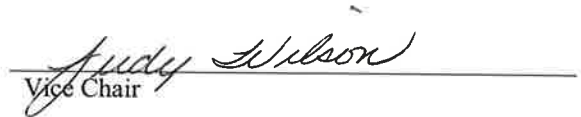


Chair



Commissioner

Commissioner



Vice Chair



Commissioner

ATTEST: District Secretary