

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

June 21, 2018

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the June 7, 2018 regular Board of the Board of Fire Commissioners meeting.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #20431 through #20460 in the amount of \$125,081.86.
 - Donation Fund 101 (Acct# 6633) checks numbered #20461 in the amount of \$1,216.52.
 - Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #20462 through #20463 in the amount of \$2,441.47.
 - 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20464 in the amount of \$15,745.63.
 - C. Payroll #6A 2018 in the amount of \$1,045,065.24.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council

Commissioner Kirkbride

- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
 - C. City / District Liaison
Communication updates Commissioners Kirkbride & Wilson
 - D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Dobry
 - E. Thurston Regional Planning Council
Status report Commissioner Dobry
 - F. Community Outreach
Status report Staff
 - G. Nisqually Tribe
Status report Staff
 - H. Capital Facilities and Equipment Activities Staff
- VI. OLD BUSINESS**
A.
- VII. NEW BUSINESS**
A. Consideration of Sole Source Resolution #862-06-18 Regarding the Re-Chassis of an Aid Unit by Braun Northwest (see Appendix A)
- VIII. ADMINISTRATIVE REPORT**
- IX. COMMISSIONER COMMENTS**
- X. OTHER INFORMATION**
A. Suggestion Box
B. Correspondence
- XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**
- XII. REQUEST FOR EXECUTIVE SESSION**
A. In Accordance with RCW 42.30.140(4)(a) Regarding Discussion of Collective Bargaining Strategies
- XIII. ADJOURNMENT**

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.
Next Regular Meeting: July 5, 2018 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

June 7, 2018

Present:

Chair Kirkbride
Vice Chair Wilson
Commissioner Ryder
Commissioner Dobry
Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Kirkbride called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the May 17, 2018 regular Board of Fire Commissioners meeting.

B. Warrants

1. AP 6A 2018

- General Fund 001 (Acct# 6630) checks numbered #20387 through #20428 in the amount of \$78,762.07.

Commissioner Dobry inquired if there is a maximum limit per visa credit card. Chief Brooks reported that the max is \$25K. Vice Chair Wilson inquired about the Station 32 water leak. Facility Equipment Technology Director Matt Chambers explained that the line was pressurized with CO2 to locate the leak and it was repaired the following day.

- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #20429 through #20430 in the amount of \$12,235.33.

2. AP 6A 2018 (b)

- General Fund 001 (Acct# 6630) check numbered #20372 in the amount of \$500.00

C. Payroll #5B 2018 in the amount of \$366,754.24.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Vice Chair Kirkbride reported that Capital Medical Center informed the State of their withdrawal from trauma center level IV effective May 31, 2018.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Vice Chair Wilson announced the Legislator Lunch on June 21, 2018 to discuss funding opportunities for replacing the radio system.

C. City / District Liaison Communication updates

Chief Brooks reported the senior housing project located on the former Albertsons property on Carpenter Road and Pacific Avenue will begin this month. He also noted that he received follow-up on ongoing discussions of Station 33 proposed annexation. He reported the possibility of Station 34 annexation study because the Rainer Vista Mobile Home Park is petitioning to be annexed. The possibility of Station 34, Rainer Vista Mobile Home Park, Regional Athletic Complex, and Ostrom's Farm annexation is being discussed.

The next meeting is June 19, 2018 located at City Hall.

D. Thurston County Fire Commissioners Association Regular meeting

The next regular meeting is June 19, 2018.

Commissioner Dobry attended the Strength of Purpose meeting on June 4, 2018. He reported the upcoming meeting schedule:

- June – Located at the TCOMM911 facility. Mended Hearts will be the key note speakers. They will give a presentation on recovering from heart attacks.
- July – Located at Fire Station 91. Special Operations Rescue Team (SORT) will present.
- August – Located at Lake Lawrence.
- September – Located at Fire Station 81. Providence will present.
- October – Located at Fire Station 61.
- November – Located at the ECC on Tilley Road.

E. Thurston Regional Planning Council

Status report

Commissioner Dobry attended the June 1, 2018 meeting. He highlighted the following agenda items discussed:

- 2020-2022 Call for Projects Funding – Surface Transportation Program, Transportation Alternative Program and Congestion Mitigation and Air Quality were shared. Most programs will receive full funding.
- Bylaws – Review of bylaws are every two years. A recommendation was made to extend the review period from two to every four years.
- I-5 Near Term Actions – WA DOT proposed near term actions to address I-5 congestions.
- Peninsula Regional Transportation Planning Organization (RTPO) – The RTPO council approached TRPC requesting consideration of staff support services.
- Deputy Director Jared Burbidge will be leaving the position on June 15, 2018.

F. Community Outreach

Status report

Staff

Chief Brooks reported the following updates and event:

1. Chaplain Update – Three new Chaplains will be on board and each will be assigned a shift.
2. Free Car Seat Check Clinic – The May 19, 2018 event hosted by the District was a success.
3. June 16, 2018 – Former District Volunteer Firefighter Loren Williams' Memorial.
4. June 16, 2018 – Behavioral Health Specialist Jeff Holguin send off at Station 31.
5. June 19, 2018 – Lt. Bowman will be recognized by the Thurston County Commissioners at 2 p.m. Chair Kirkride will attend. The District send-off is 3 p.m. located at Station 31.
6. June 18, 2018 – Bates Fire Recruit Academy graduation.
7. June 20, 2018 – Volunteer Academy Graduation – Chief Brooks will be a guest speaker. There is one District member that will graduate.
8. Independence Day Celebrations – The District will staff both events.
 - July 3rd – Lacey Fireworks Spectacular
 - July 4th – Nisqually Fireworks Show

9. Commissioner noted a correction to the calendar. The regular TCOMM911 meeting is rescheduled from July 4, 2018 to July 11, 2018 in observance of Independence Day. Chief Brooks will make the correction.

G. Nisqually Tribe
Status report
Staff

Chief Brooks reported that the District has not received three months of payments for emergency response services rendered at the Nisqually Reservation. He stated that he will follow-up with the Nisqually Tribe regarding the non-payment.

H. Capital Facilities and Equipment Activities
Staff

Facilities Equipment Technology Director (FET) Matt Chambers gave a Power Point presentation focusing on the latest version of the new Station 34 floor plan for updated cost estimating. He gave an overview of each room highlighting the ADA Compliance spaces. He presented the revised site plan based on feedback for the current special use permit application review. He stated that the next step is design for estimating the roof, exterior, electrical and mechanical.

FET Director Chambers reported that he returned from a site visit to Pierce Manufacturing Co. in Appleton, Wisconsin to conduct the drawing review for the new engine. The next evolution for the drawing will be signed off early next week. It is on schedule for delivery by December.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Opticom Use by Private Ambulance – Chief Brooks reported that the TRPC TAC discussed and agreed in concept to Private Ambulance usage of Opticom. He noted that partnering agencies were in agreement. Olympic Ambulance will move forward in getting equipment installed. Coding to identify users by vehicles is the goal for the future.
2. Financial Report – Chief Brooks summarized the report. 60% on revenue and 41% expense. Finance Director Dale Hough is working on end of year projections. Trending estimate 4% under budget. Chief Brooks will email the report to the Board.

3. Labor Negotiations Agreement – It is the final year of current labor agreement. Chief Brooks proposed an Executive Session at the second meeting of the month to provide updates on labor negotiations.
4. New Senior Living Facility – Chief Brooks will be conducting a building walkthrough with crews at Revel off Martin Way and Hoh St.

IX. COMMISSIONER COMMENTS

Commissioner Roberts commented that she was pleased to hear about the cat rescue.

Commissioner Dobry commented that F.E.T. Chambers' Capital Facilities and Equipment Activities presentation update was excellent and thanked him for keeping the Board informed.

Vice Chair Wilson reported that she volunteered at the Lacey Spring Fun Fair and it was good turn-out. She congratulated Commissioner Ryder for the front page news coverage of her engagement.

Chair Kirkbride also congratulated Commissioner Ryder and thanked F.E.T. Director Chambers for his work.

The Board collectively welcomed the return of Chief Brooks and Mrs. Lee from their travels.

X. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – A thank you letter for Battalion Chief Harn and Deputy Chief Dickson for helping in a promotional process was received from Tumwater Fire Department. Also, a call was received by a citizen thanking the Paramedic who controlled his severe bleeding during a recent response.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson reported the following 13 volunteers are to begin orientation next week:

- 3 Chaplains
- 1 Incident Support Unit Operator
- 9 Volunteer Firefighters. Three of the 9 were recruited from the Joint Base Lewis-McChord Soldier for Life-Transition Assistance Program (SLF-TAP) program. Six of the 9 are Fast Trackers. Two will be residents after training in July.

XII. ADJOURNMENT

Chair Kirkbride adjourned the regular board meeting at 6:47 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: June 21, 2018 – 5:30 pm



Lacey Fire District 3, WA

Check Report

By Check Number

Date Range: 06/19/2018 - 06/22/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: 001-GENERAL FUND							
446 9037745	ASSOCIATED PETROLEUM Invoice	06/21/2018	06/22/2018 S32 Propane Tank Rental	Regular	0.00 0.00	1.09 1.09	20431
1415 5/31/18 Bentley	BENTLEY, JACOB A Invoice	06/21/2018	06/22/2018 May 2018 - Practicum Supervision for Stu	Regular	0.00 0.00	400.00 400.00	20432
1356 1442652734	CENTURYLINK - BUSINESS SVS Invoice	06/21/2018	06/22/2018 Phone Services for Acct# 85430675	Regular	0.00 0.00	554.99 554.99	20433
151 6/2/18 #360-412-	CENTURYLINK - LOCAL Invoice	06/21/2018	06/22/2018 6/2/18 - Monthly Phone Expenses, #360-	Regular	0.00 0.00	229.16 229.16	20434
704 14069	CITY OF LACEY Invoice	06/21/2018	06/22/2018 Fuel - May 2018	Regular	0.00 0.00	4,679.47 4,679.47	20435
706 6/1/18 City of Oly	CITY OF OLYMPIA Invoice	06/21/2018	06/22/2018 Mark Noble Fire Training Center Facility U	Regular	0.00 0.00	35,750.00 35,750.00	20436
665 6/6/18 #8498 38	COMCASTCABLE Invoice	06/21/2018	06/22/2018 S32 High Def.	Regular	0.00 0.00	10.56 10.56	20437
715 INV1778138	COPIERS NORTHWEST INC Invoice	06/21/2018	06/22/2018 Canon Copier Rental - INV1778138	Regular	0.00 0.00	569.95 569.95	20438
639 053018-4	CUTTERS EDGE Invoice	06/21/2018	06/22/2018 Bullet Chain Reconditioning	Regular	0.00 0.00	55.05 55.05	20439
113 INV187856	ECMS INC Invoice	06/21/2018	06/22/2018 Bunker Gear Maintenance Work Order W	Regular	0.00 0.00	64.25 64.25	20440
1439 SR301014627:02	FREIGHTLINER NORTHWEST Invoice	06/21/2018	06/22/2018 Apparatus Repair	Regular	0.00 0.00	59,961.11 59,961.11	20441
594 22910 23009	GARDNER'S TRUST INC Invoice Invoice	06/21/2018 06/21/2018	06/22/2018 Sta. 35 Sprinkler System and Replacemen S33 Sprinkler System Valve Replacement	Regular	0.00 0.00	225.15 120.61 104.54	20442
1486 18-541	IMS ALLIANCE Invoice	06/21/2018	06/22/2018 Passport Tags for Vol. FF's & Vol. ISU	Regular	0.00 0.00	207.78 207.78	20443
319 435503 435507	J & I POWER EQUIPMENT Invoice Invoice	06/21/2018 06/21/2018	06/22/2018 Small Equipment Repair Small Equipment Repair	Regular	0.00 0.00	223.30 92.71 130.59	20444
480 INV187794	LN CURTIS & SONS INC Invoice	06/21/2018	06/22/2018 Structure Boots for Vol. FF's	Regular	0.00 0.00	1,791.34 1,791.34	20445
1032 0507275-IN 0507659-IN	NATIONAL SAFETY INC Invoice Invoice	06/21/2018 06/21/2018	06/22/2018 Gas Monitor Repair (E342) Gas Monitor Repair	Regular	0.00 0.00	366.87 121.84 245.03	20446
414 3306270982	PITNEY BOWES GLOBAL FIN. SVS LLC Invoice	06/21/2018	06/22/2018 Postage Meter Rental - Q3, 2018, Inv. #33	Regular	0.00 0.00	168.09 168.09	20447
1095 4033	PUBLIC SAFETY SELECTION PC Invoice	06/21/2018	06/22/2018 Suitability Assessments for Chaplains	Regular	0.00 0.00	375.00 375.00	20448
418	PUGET SOUND ENERGY INC		06/22/2018	Regular	0.00	5,656.17	20449

Check Report

Date Range: 06/19/2018 - 06/22/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6/4/18 Puget Po	Invoice	06/21/2018	6/4/18 Utilities - Electricity & Natural Gas	0.00	5,656.17	
365	SEA-WESTERN INC	06/22/2018	Regular	0.00	1,249.08	20450
206149	Invoice	06/21/2018	Helmet Fronts for New Volunteer Firefigh	0.00	404.40	
206183	Invoice	06/21/2018	Thermal Imaging Charger & Batteries	0.00	844.68	
306	STERICYCLE INC	06/22/2018	Regular	0.00	51.80	20451
3004284004	Invoice	06/21/2018	Stations 31,34, & 35 Biohazard Waste Re	0.00	51.80	
1314	TAKE AIM, LLC	06/22/2018	Regular	0.00	2,066.01	20452
6112	Invoice	06/21/2018	Uniforms - VFF Thompson	0.00	46.78	
6149, 6158, 6159	Invoice	06/21/2018	Uniforms INV #6149- 6168	0.00	757.51	
6161	Invoice	06/21/2018	Uniforms- VFF Heinrichs	0.00	44.06	
6162	Invoice	06/21/2018	Uniforms -VFF C. Johnson	0.00	291.58	
6164	Invoice	06/21/2018	Uniforms - VFF Wade	0.00	29.92	
6167	Invoice	06/21/2018	Uniforms - VFF Thompson	0.00	29.69	
6198, 6199, 6200	Invoice	06/21/2018	Uniforms INV# 6198-6203	0.00	859.94	
6202	Invoice	06/21/2018	Name Tapes for Wildland Coats	0.00	6.53	
888	TEMP CONTROL MECH SVS CORP	06/22/2018	Regular	0.00	2,696.91	20453
073384	Invoice	06/21/2018	Regular Monthly HVAC Maintenance Serv	0.00	2,696.91	
1377	THOBURN, Ph.D., JOHN	06/22/2018	Regular	0.00	400.00	20454
May 2018 - Thob	Invoice	06/21/2018	May 2018 - Practicum Supervision for Jeff	0.00	400.00	
1193	TIRES INC	06/22/2018	Regular	0.00	5,909.30	20455
421672	Invoice	06/21/2018	V3173 (E35) Tires - INV 421672	0.00	2,851.74	
421674	Invoice	06/21/2018	V3173 (E35) Tires - INV 421672	0.00	3,057.56	
1427	TYLER TECHNOLOGIES INC	06/22/2018	Regular	0.00	137.50	20456
025-225360	Invoice	06/21/2018	Software Training - Personnel Manageme	0.00	137.50	
853	UPS	06/22/2018	Regular	0.00	85.41	20457
000008XY88228	Invoice	06/21/2018	Shipping, Invoice #000008XY88228	0.00	39.48	
000008XY88238	Invoice	06/21/2018	Shipping, Invoice #000008XY88238	0.00	45.93	
746	WHISTLE WORKWEAR	06/22/2018	Regular	0.00	182.76	20458
5553	Invoice	06/21/2018	Boots for FET Director Chambers	0.00	182.76	
765	ZEP SALES & SERVICE	06/22/2018	Regular	0.00	677.52	20459
9003447213	Invoice	06/21/2018	Extractor Supplies	0.00	677.52	
1376	US BANK	06/19/2018	Regular	0.00	336.24	20460
INV01226	Invoice	06/22/2018	Hough - P Card 5007 - June 2018	0.00	336.24	

Bank Code 001 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	43	30	0.00	125,081.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	43	30	0.00	125,081.86

Check Report

Date Range: 06/19/2018 - 06/22/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 101-DONATIONS FUND						
31131	TORKELSON, SCOTT	06/22/2018	Regular	0.00	1,216.52	20461
<u>6/14/18 Torkelso</u>	Invoice	06/21/2018	Torkelson Reimb. of Pmt. to Dept. of Ret.	0.00	1,216.52	

Bank Code 101 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	1,216.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	1,216.52

Check Report

Date Range: 06/19/2018 - 06/22/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 103-EQUIPMENT REPAIR & REPLACE						
1475	HANNUKAINE SIGNS & GRAPHICS	06/22/2018	Regular	0.00	337.59	20462
<u>6/11/2018 Hann</u>	Invoice	06/21/2018	Brush Truck Decals	0.00	337.59	
794	WS DARLEY & CO	06/22/2018	Regular	0.00	2,103.88	20463
<u>17325655</u>	Invoice	06/21/2018	Apparatus Parts - INV 17325655	0.00	2,103.88	

Bank Code 103 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	2,441.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	2,441.47

Check Report

Date Range: 06/19/2018 - 06/22/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 306-2017 CAPITAL PROJECTS FUND						
1232	RICE FERGUS MILLER INC	06/22/2018	Regular	0.00	15,745.63	20464
<u>2017111-002</u>	Invoice	06/21/2018	Design Services - 2017111-002	0.00	15,745.63	

Bank Code 306 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	15,745.63
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	15,745.63

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	47	34	0.00	144,485.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	47	34	0.00	144,485.48


Fund Summary

Fund	Name	Period	Amount
001	General Fund	6/2018	125,081.86
101	Donations Fund	6/2018	1,216.52
103	Equipment Repair and Replacement Fund	6/2018	2,441.47
306	2017 Capital Improvement Project Fund	6/2018	15,745.63
			144,485.48

Authorization Signatures

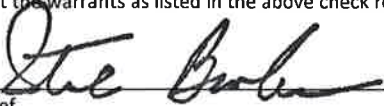


 Signature Finance Director



 Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



 Fire Chief

 Chairman of the Board

 Commissioner

 Commissioner

 Commissioner

 Commissioner

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 06A 2018

Checks Total Amount	324,255.61
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DIRECT DEPOSIT - KEY BANK	405,846.78
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	77,469.61
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	20,660.72
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	679.86
Net Tax Deposit Total	98,810.19
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UNEMPLOYMENT FUND	0.00
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WASH STATE DEPT OF RETIREMENT SYSTEMS	216,152.66
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TOTAL PAYROLL	1,045,065.24

FIRE PROTECTION DISTRICT NO. 3

THURSTON COUNTY, WASHINGTON

(Lacey Fire District # 3)

A R E S O L U T I O N

RESOLUTION NUMBER 862-06-18

Exempting the purchase and related installation of an aid unit chassis from competitive bidding pursuant to RCW 39.04.280

WHEREAS, Thurston County Fire Protection District No. 3 is a municipal corporation established under the laws of the state of Washington, RCW Title 52; and

WHEREAS, Thurston County Fire Protection District No. 3 is in need of purchasing and outfitting a new aid unit chassis; and

WHEREAS, Thurston County Fire Protection District No. 3's current fleet of staffed and reserve aid units are exclusively produced by Braun Northwest Manufacturing Company; and

WHEREAS, the lead Olympia Fire mechanic with whom the District contracts for maintenance and repair services is an experienced certified mechanic on Braun Northwest Equipment; and

WHEREAS, familiarity, experience, and specific training can significantly reduce repair time for these essential emergency vehicles; and

WHEREAS, the lead Olympia Fire mechanic has closely evaluated other brands of aid and medic transport vehicles and came to a clear consensus on the advantages of vehicle standardization; and

WHEREAS, the purchase is clearly and legitimately limited to a sole source of supply; and

WHEREAS, the vendor will certify the price is the lowest offered to anyone.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Thurston County Fire Protection District No. 3 as follows:

Section 1. The Board of Commissioners of Thurston County Fire Protection District No. 3 finds that the purchase is clearly and legitimately limited to a sole source of supply, declares an exemption from the competitive bidding requirements pursuant to RCW 39.04.280, and authorizes the purchase from Braun Northwest of one 2019 Ford E450 Gas Chassis and related installation and outfitting.

Section 2. Ratification. Any act consistent with the authority and prior to the effective date of this Resolution is hereby ratified and affirmed.

Section 3. Severability. The provisions of this Resolution are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this resolution or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the resolution, or the validity of its application to other persons or circumstances.

Section 4. Effective Date. This resolution shall become effective immediately upon adoption and signature as provided by law.

MOVED AND PASSED at a regular meeting of the Board of Fire Commissioners for Fire Protection District No. 3, Thurston County, Washington, on June 21, 2018 of which all Commissioners were notified and the following majority were present and voting:

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

BRAUN-NW inc.

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

REMOUNT PROPOSAL

JUNE 7, 2018

LACEY FIRE DISTRICT 3
ATTN: MATT CHAMBERS
1231 FRANZ STREET SOUTHEAST
LACEY, WA 98503

RE: REMOUNT/REFURBISH 2004 NORTH STAR 167" MODULE #621-3

BRAUN NORTHWEST IS PLEASED TO OFFER THE FOLLOWING PROPOSAL:

REMOUNT/REFURBISH ONE (1) 2004 NORTH STAR 167" VEHICLE #621-3 MODULE ONTO A 2019 FORD E450 GAS CHASSIS PER ENCLOSED SPECIFICATIONS DATED 6/6/18.

BASE PRICE OF REMOUNT.....	\$ 126,704.00
TRADE IN OF EXISTING CHASSIS.....	\$ (500.00)
TOTAL FOB CHEHALIS, WASHINGTON.....	<u>\$ 126,204.00</u>

Sales tax not included.

F.O.B.: CHEHALIS, WASHINGTON

DELIVERY: REMOUNT/REFURBISH TO BE COMPLETED WITHIN NINETY (90) DAYS AFTER RECEIPT OF NEW CHASSIS AND EXISTING VEHICLE. START OF PROCESS TO BE SCHEDULED BASED UPON NEW CHASSIS DELIVERY AND AGENCY'S OPERATIONAL SCHEDULE

TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT OF VEHICLE. BALANCE DUE IN THIRTY (30) DAYS.

It is understood that the used chassis is not road legal due to the transfer of such items as lights and mud flaps to new chassis. Transportation of used chassis remains the responsibility of agency unless chassis is traded-in. Any parts or pieces not transferred to the new chassis or reused, unless specifically noted, shall be included in trade-in value of chassis to reduce overall cost of this project.

*Vehicle must be in drivable condition, capable of completing the trip to Chehalis, WA. If vehicle becomes disabled, Customer is responsible for any additional charges related to getting the vehicle to the Braun Northwest, Inc. Chehalis, WA facility

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request. (Note: This bid is contingent on use of customer's Government Ford Fleet Identification Number.) Failure to secure a FIN will increase the price by the amount of the GPC chassis discount.

Respectfully Submitted by:
BRAUN NORTHWEST, INC.

We agree to accept the above proposal:
LACEY FIRE DISTRICT #3

Tami McCallum, V. P. Sales

Signature

Date

Date: 6/7/2018

Printed Name

Title



TM/sel
cc:RL
Enclosure

EMERGENCY VEHICLES

www.braunnw.com