

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**June 21, 2018**

Present:

Chair Kirkbride  
Vice Chair Wilson  
Commissioner Ryder  
Commissioner Dobry  
Commissioner Roberts

**I. CALL TO ORDER / FLAG SALUTE**

Chair Kirkbride called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Ryder

Carried: Unanimous

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

Olympic Ambulance Director of Thurston County Operations Chris Clem reported that they are nearing completion of their modified deployment model. Olympic Ambulance has been approved to use the Opticom system. They are working with the vendor to install the equipment. The estimated timeline for activation is approximately six weeks. He reported that the additional 24-hour unit will be fully transitioned to fulltime by August 1st. Five 24-hour vans will be staffed.

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the June 7, 2018 regular Board of the Board of Fire Commissioners meeting.

Vice Chair Wilson noted a correction to the minutes in her TCOMM report. The correct date for the Legislator Lunch was June 20, 2018. It was reported as June 21, 2018 in error.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20431 through #20460 in the amount of \$125,081.86.

Commissioner Dobry inquired about the Freightliner Northwest warrant in the amount of \$59,661.00. Chief Brooks reported that it is for the repair of

Engine 33 due to the head on collision. It will be reimbursed by the insurance. The repair has been completed and Engine 33 is back in service.

- Donation Fund 101 (Acct# 6633) checks numbered #20461 in the amount of \$1,216.52.
- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #20462 through #20463 in the amount of \$2,441.47.
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20464 in the amount of \$15,745.63.

C. Payroll #6A 2018 in the amount of \$1,045,065.24.

**MOTION:** To accept the consent agenda as amended.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

## V. COMMITTEE REPORTS

### A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the June 20, 2018 meeting and reported the following agenda items discussed:

- Advance Life Support (ALS) contract extension. The request is to extend the contract one year to coincide with the county budget cycle.
- Comprehensive Plan – A survey will be conducted to collect the community’s perception of the EMS system. The committee provided survey questions to the survey contractor for evaluation.
- TRPC Study Overview – Commissioner Kirkbride presented a summary of recommendation and “Where We’re at” as part of the comprehensive plan.
- Resolution for Code of Conduct at Public Meetings– Policy statement restricting speech to EMS Council business only was discussed but not adopted.
- Opticom Report – The EMS Council voted unanimously to support private ambulance agencies use of the system.
- Fireworks Ban – A county administrative meeting will take place to discuss whether or not to temporarily ban fireworks in the county due to weather.
- Excited Delirium Training – June 29, 2018 at Station 31.
- Recognition of Retired Paramedic LT Don Bowman – Will be honored at the July EMS Council meeting.
- Retirement Announcement – EMS Council Members Dr. Tom Fell has retired. Dr. Sheila Fay has been nominated to fill the vacancy.

B. Thurston 9-1-1 Communications (TCOMM)  
Administration Board

Vice Chair Wilson attended the June 20, 2018 Legislator Lunch and reported that discussion on funding the new radio system was the objective. She noted that Chief Brooks, Olympia Assistant Chief Buchanan, City of Lacey Chief of Police Dusty Pierpoint, a representative from the State Patrol, five legislators and three representatives were in attendance. She stated that the legislators were in support of the replacement concepts but expressed their concern for sales tax increases as a primary funding source. Partnerships were encouraged.

C. City / District Liaison  
Communication updates

Commissioners Kirkbride attended the June 19, 2018 meeting with Vice Chair Wilson, and Chief Brooks at City Hall. He reported that discussions included homelessness, and the proposed annexations of Stations 33 and Station 34 along with a petition from the Rainer Vista Mobile Home Park.

D. Thurston County Fire Commissioners Association  
Regular meeting

Commissioner Dobry attended the June 19, 2108 meeting. He reported the following highlights:

- Mended Hearts – Diana Cahill of Thurston County Mended Hearts gave a presentation on the Congenital Heart Defect (CHD) peer-to-peer support group. The organization provides continuous education and supports those with significant heart conditions.
- Smart 911 – Executive Director Keith Flewelling talked about the service and stated that informational materials are now available.
- July Meeting – Station 91 for SORT demo; August Meeting – Located at Lake Lawrence. Commissioner Dobry will attend.

Commissioner Dobry stated that South Bay Fire District 8 Fire Commissioner Milt Harper requested a copy of the District's levy mailer. Chief Brooks stated that he received an email request from him and will follow-up.

E. Thurston Regional Planning Council  
Status report

No report.

F. Community Outreach  
Status report

Chief Brooks reported the following updates and event:

1. Independence Day Celebrations

- July 3<sup>rd</sup> – Lacey Fireworks Spectacular located at Rainer Vista Park. Gates will open at 3 p.m. Road closure from 45<sup>th</sup> and College Street.

Bus shuttles are available from neighboring schools to the site. Medic One will assist with staffing.

- July 4<sup>th</sup> – Nisqually Fireworks Show located at the Red Wind Casino at 8 p.m.
- 2. South Sound BBQ Festival – The District will be staffing the July 7, 2018 event located at Huntamer Park.
- 3. County Commissioners Recognized Lt. Don Bowman – Lt. Bowman was recognized as the longest serving Medic in the state. The June 19, 2018 presentation is available to view on the Thurston County website.

G. Nisqually Tribe  
Status report

Chief Brooks reported that Finance Director Dale Hough reached out to the Nisqually Tribe and received the three months of back payment.

H. Capital Facilities and Equipment Activities  
Staff

Chief Brooks reported that he and F.E.T. Director Chambers will meet with Rice Fergus Miller on July 5, 2018. The initial costing is anticipated before the July 5, 2018 regular Board meeting. Updated civil drawings were received to be used for the Special Use Permit submission. Chief Brooks reported that that he signed off on the final drawing for the new engine to begin production.

**VI. OLD BUSINESS**

None

**VII. NEW BUSINESS**

- A. Consideration of Sole Source Resolution #862-06-18 Regarding the Re-Chassis of an Aid Unit by Braun Northwest

**MOTION:** To approve Resolution #862-06-18 to exempt the purchase and related installations of an aid unit chassis from competitive bidding pursuant to RCW 39.04.280 and to authorize the Fire Chief to sign the Braun Northwest Inc. proposal.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

**VIII. ADMINISTRATIVE REPORT**

Chief Brooks reported the following events and updates:

- 1. Regional Fire Protection Evaluation – Chief Brooks was invited to participate in a phone interview panel with the City of Tumwater seeking proposals for the evaluation of regional approaches to fire protection. The three consultants interviewed were Fitz & Associates, Emergency Services Consulting

International, and Matrix Consulting. Chief Brooks stated that he is open to participating in the regional protection discussions.

2. Loren Williams Memorial – Chief Brooks and many other District members attended the memorial service for former Volunteer Firefighter Williams on June 16, 2018.
3. Bates Fire Recruit Academy Graduation – Members Ryan Merten and Morgan Lowe graduated on June 18, 2018.
4. Volunteer Academy Graduation – Member Jared Conesa graduated on June 20, 2018.
5. Capt. Cox’s Promotional Pinning as Deputy Chief – July 5, 2018. 5:30 p.m. in the BoFC.
6. New Members Pinning Ceremony– July 19, 2108. 5:30 p.m. in the BoFC.
7. Lt. Bowman’s Send-off – Chief Brooks thanked everyone for their support and excellent turn out.

#### **IX. COMMISSIONER COMMENTS**

Commissioner Roberts announced that she is unable to attend the July 19, 2018 and possibly the August 2, 2018 regular board meetings. She will participate via teleconference.

Commissioner Dobry stated that he will be attending the October 24<sup>th</sup> -25<sup>th</sup> Conference in Yakima and informed that the Fire Commissioners Association will reserve lodging accommodations. Chief Brooks will reserve rooms for the other four members of the Board at the Red Lion or an alternative hotel. Commissioner Dobry also advised that WSRB made changes to the rating schedule.

Commissioner Ryder appreciated getting the email with photos of new members. She stated that she is unable to attend the August 2, 2018 regular board meeting and will participate via teleconference.

Vice Chair Wilson thanked the company engines for raising and flying the national flag at South Sound Center on Flag Day.

Chair Kirkbride enjoyed Lt. Bowman’s recognition by the County Commissioners. He commented that the Long Lake community has an excellent fireworks show on July 4<sup>th</sup>.

#### **X. OTHER INFORMATION**

- A. Suggestion Box – None
- B. Correspondence – None

**XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**

There were no public or member comments. Chair Kirkbride announced an Executive Session anticipated for 20 minutes at 6:37 p.m. with no action planned within the session.

**XII. REQUEST FOR EXECUTIVE SESSION**

A. In Accordance with RCW 42.30.140(4)(a) Regarding Discussion of Collective Bargaining Strategies




There was no action taken. The regular Board meeting reconvened at 6:50 p.m.


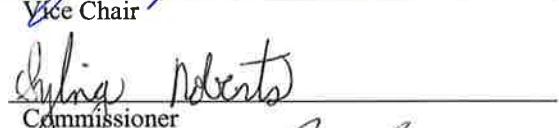

**XIII. ADJOURNMENT**

Chair Kirkbride adjourned at 6:50 p.m.

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.**

*Next Regular Meeting: July 5, 2018 – 5:30 p.m.*

  
Chair  
  
Commissioner  
  
Commissioner

  
Vice Chair  
  
Commissioner  
  
ATTEST: District Secretary