

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

September 6, 2018

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the August 16, 2018 regular Board of the Board of Fire Commissioners meeting.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #20633 through #20665 and checks numbered #20668 through #20670 in the amount of \$101,731.50.
 - Donation Fund 101 (Acct# 6633) checks numbered #20666 in the amount of \$7,612.59.
 - 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20667 in the amount of \$408.37.
 - C. Payroll #8B 2018 in the amount of \$364,256.64.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council

Commissioner Kirkbride

- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
- C. City / District Liaison
Communication updates Commissioners Kirkbride & Wilson
- D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Dobry
- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Staff
- H. Capital Facilities and Equipment Activities Staff

VI. OLD BUSINESS

- A. Bay Door Replacement Project: Staff update on re-bid process
- B. Intergovernmental EMS Contract Extension: Staff update/potential action
(see Appendix A)

VII. NEW BUSINESS

- A. Bond Fund Budget Amendment: Staff report/potential action (see Appendix B)
- B. Resolution #863-09-18 Authorizing GSA Contract Purchase of Gurney System:
Staff report/potential action (see Appendix C)

VIII. ADMINISTRATIVE REPORT

IX. COMMISSIONER COMMENTS

X. OTHER INFORMATION

- A. Suggestion Box
- B. Correspondence

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

XII. ADJOURNMENT

**THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.
Next Regular Meeting: September 20, 2018 – 5:30 pm**

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

August 16, 2018

Present:

Chair Kirkbride

Vice Chair Wilson

Commissioner Ryder

Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Kirkbride called the meeting to order at 5:30 p.m. and excused Commissioner Dobry.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Roberts

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. RECOGNITION OF VOLUNTEER KEN ROBERTS

Chief Brooks recognized Volunteer Firefighter Ken Roberts for his 25+ service to the District. He highlighted Ken's role as Sparky and board member to Volunteer Firefighter's for many years. Chief Brooks thanked him for his dedication and presented Ken with a recognition framed photo showcasing Sparky on behalf of the District. District Chair Kirkbride thanked Ken for his leadership while serving on the Board of Volunteer Firefighters. Ken thanked staff and gave a warm farewell.

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the August 2, 2018 regular Board of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20596 through #20628 in the amount of \$47,622.27.

- Donation Fund 101 (Acct# 6633) checks numbered #20629 in the amount of \$380.49.
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20630 through #20632 in the amount of \$55,783.01.

C. Payroll #8A in the amount of \$1,060.426.14.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Ryder

Carried: Unanimous

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the August 15, 2018 meeting and reported the following agenda items:

- Bylaws – A change to the bylaws was adopted. An “emeritus” position has been added. Non-voting members are welcome to attend the meetings.
- 2019-2020 Budget adopted.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next meeting is in September 5, 2018.

C. City / District Liaison Communication updates

The next meeting is August 21, 2018, 8:30 a.m. located at Station 31. Chief Brooks reported that Lacey City Council approved city staff to move forward in soliciting potential signatures for petition of the Steilacoom/Marvin Road annexation.

D. Thurston County Fire Commissioners Association Regular meeting

No report.

E. Thurston Regional Planning Council Status report

No report. The next meeting is September 7, 2018

F. Community Outreach

Status report

Chief Brooks reported that the Joint Base-Lewis McChord (JBLM) Career Fair was canceled/postponed until further notice.

G. Nisqually Tribe

Status report

Staff

Chief Brooks is scheduled to meet Enterprise Corporation CEO Iyall on August 17, 2018.

H. Capital Facilities and Equipment Activities

Staff

Chief Brooks gave the following updates:

1. Two Breathing Air Compressors – New compressors are now installed at Station 31 and Station 34.
2. New Engine – Production is scheduled in September with completion in December.
3. New Station 34
 - County Special Use Permit – Thurston County requested the location of existing septic tanks on the exiting Station 34 and the Vehicle Repair Facility (VRF). The District is providing the data.
 - Exterior and Roofline Alternative – Currently working on aesthetics of the exterior. The floorplan has not changed. A design highlighting materials such as red brick, wood-like material, exposed wood beams, wood accents and an industrial upper structure was presented. Chair Kirkbride supports the roofline change but opposes the industrial look. Chair Commissioner Roberts commented that she likes the design as is. The Board agreed to move forward in developing concepts around the proposed design while still exploring alternatives.

Chief Brooks and Facilities Equipment Technology Director Matt Chambers will meet with Rice Fergus Miller tomorrow to discuss the exterior design. Staff will retain both options to present to the Board in September.

VII. OLD BUSINESS

A. Potential Vendor Challenge of Bay Door Project Bid Award: Staff Report

Chief Brooks announced the presence of the District's legal Attorney Skip Houser, Principal Brandon Bell of Bell & Bell Builders & Overhead Doors LLC and Rytec Corporation Sales Manager Tom Zimmerman. Chief Brooks

outlined the timeline and actions taken on the Bids for Bay Door Replacement Project:

- July – 3 Proposals Received by Cressy Door Company, Bell & Bell Builders & Overhead Doors LLC. and Rytec Corporation.
- August 2, 2018 – Staff reviewed the proposals and deemed Rytec Corporation a responsible bidder. Rytec Corporation was awarded the bid. Board authorized the Fire Chief to sign the service agreement between the District and Rytec Corporation.
- Post Bid Award – Staff notified Cressy Door Company and Bell & Bell Builders & Overhead Doors LLC of the Board’s action. Cressy Door Company did not have further comment. Bell & Bell Builders & Overhead Doors LLC challenged the District’s action in awarding the bid to Rytec. Chief Brooks reported that staff met with Brandon Bell, the electrical contractor of the proposed bid, and a representative of Wayne Dalton Doors. Chief Brooks stated that the references provided by Bell & Bell did not have the bid door onsite for viewing the doors in action. The requests of the bid required the ability to view the product in action. Also, there was a lack of information on installation methods. For this reason, staff deemed the vendor unresponsive to the bid proposal specs. Principal Bell invited staff to view an installation most similar to the product in the local area this week. Principal Bell informed that he has contracts in the region similar to the bid product and is awaiting delivery. He offered to send staff to view the product in an out-of-state location. Chief Brooks noted that the efforts and communication between Principal Bell is after the bid award was granted. He stated that Bell & Bell Builders & Overhead Doors LLC are considering a potential legal challenge of whether or not the Rytec Corporation product will meet the spec as stipulated in which the Rytec product can be manually opened by a single firefighter from the ground. The Rytec product is counter balance spring system. The two other bidders offer a chain hoist product and claim that the Rytec system is not capable of this action. Chief Brooks informed that there are no current installations programmed to meet the spec though Rytec’s engineers and sales representative claim that the bid doors can be adjusted to meet this spec.

Staff recommends that the Board discuss the plan of action in an executive session.

VIII. REQUEST FOR EXECUTIVE SESSION

A. RCW 42.30.110(i) to Discuss Potential Litigation with Legal Counsel

Chair Kirkbride announced an Executive Session at 6:15 p.m. anticipated for 15 minutes. Chair Kirkbride reconvened the regular board meeting at 6:32 p.m.

Chief Brooks summarized the timeline and actions taken on the Bids for Bay Door Replacement Project described in Old Business item A. He recommended the Board rescind the previous motion allowing all bidders to rebid the project. It will give the bidders an opportunity to be more responsive and for staff to have an opportunity to have pre-bid discussions with the bidders and engineers.

MOTION: To rescind the motion that was taken August 2, 2018 at the regular Board meeting accepting the bid from Rytec Corporation and authorizing the Fire Chief to sign the service agreement.

Motion: Commissioner Wilson

Second: Commissioner Sylvia

Carried: Unanimous

MOTION: To direct the Fire Chief and staff to reconvene discussions to review the specs of the bid identified and develop a new Request for Proposal.

Motion: Commissioner Wilson

Second: Commissioner Ryder

Carried: Unanimous

IX. NEW BUSINESS

None

X. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Mobilization
 - South Central Oregon – Lt. Berman returned.
 - Rapid Extrication Module (REM) – SORT members Lt. Pearsall and Firefighter Gene Tyler returned/Lt. Paulsen deployed.
 - Boyds Fire – Lt. Frost and Firefighter Tyler Seick deployed in Brush Truck 34.
2. Fire Rescue International Conference – Chief Brooks and Battalion Chief Fox attended. BC Fox gave a presentation on the Amtrak Derailment.
3. Depot District – Draft Plan is publicized. Chief Brooks will email the Board. A Public Hearing is August 21, 2018 at 7 p.m. Chief Brook will attend.
4. Medic One Loss – Jake Drewy, son of Medic One BLS Program Manager Anna Lee Drewy passed away this afternoon.

XI. COMMISSIONER COMMENTS

Commissioner Roberts commented that she's happy to be home.

Commissioner Ryder had no comments.

Vice Chair Wilson reported that she received a request for donations of time for lunch with elected officials from former Citizens Advisory Committee Chair Dianna Cockrell on behalf of the Gateway Rotary. North Thurston Public Schools is awarding 10 Student of the Month packages and requests participation from elected officials. Vice Chair Wilson will follow up with Commissioner Dobry.

Chair Kirkbride thanked Volunteer Ken Roberts for his many years of service to the community.

XII. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – None

XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT

Thurston County Olympic Ambulance Director of Operations Chris Clem reported that the Opticom project is nearing completion. September is the target date for operation. Staff will have added training in IV maintenance for interfacility transfers.

Tom Zimmerman inquired the next course of action for the new bid. Chair Kirkbride replied that staff will put out a new RFP and instructed him to resubmit a proposal. Brandon Bell expressed his concern of spring pack malfunctions for a Rytec Door in a manual disconnect when performed by one person on the floor.

Volunteer Coordinator Jim Dickson reported that District volunteer firefighter candidates are in their second week of the South Puget Sound Community College led academy and are doing really well.

XIV. REQUEST FOR EXECUTIVE SESSION

A. In Accordance with RCW 42.30.140(4)(a) Regarding Discussion of Collective Bargaining Strategies

Chair Kirkbride announced an Executive Session at 6:58 p.m. anticipated for 15 minutes with no action planned within the session.

The regular Board meeting reconvened at 7:15 p.m.

XV. ADJOURNMENT

The meeting was adjourned at 7:18 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: September 6, 2018 – 5:30 pm


All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	53	38	0.00	109,752.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	53	38	0.00	109,752.46

Fund Summary

Fund	Name	Period	Amount
001	General Fund	9/2018	101,731.50
101	Donations Fund	9/2018	7,612.59
306	2017 Capital Improvement Project Fund	9/2018	408.37
			109,752.46

Authorization Signatures

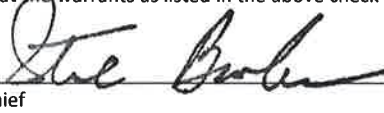


 Signature Finance Director



 Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



 Fire Chief

 Chairman of the Board

 Commissioner

 Commissioner

 Commissioner

 Commissioner



Lacey Fire District 3, WA

Check Report

By Check Number

Date Range: 09/06/2018 - 09/07/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 001-GENERAL FUND						
280	THUR CO FD3 REV FUND	09/07/2018	Regular	0.00	1,070.52	20633
AP 001 9A 2018 R	Invoice	09/07/2018	Comm. Mtg. 9/6/18, Reimb. of Rev. Fund	0.00	1,070.52	
997	ALARM CENTER/CUSTOM SECURITY	09/07/2018	Regular	0.00	83.25	20634
1134419	Invoice	09/06/2018	S33 Monitoring- INV 1134419	0.00	83.25	
1406	AMERICAN EXPRESS	09/07/2018	Regular	0.00	746.03	20635
8/29/18 Business	Invoice	09/06/2018	AMEX - Chief Harn & Mob Fuel - August	0.00	746.03	
400	AMERISAFE	09/07/2018	Regular	0.00	497.01	20636
43966	Invoice	09/06/2018	Annual Inspection & Services	0.00	497.01	
16756	BERMAN, JASON HEATH PETTIT	09/07/2018	Regular	0.00	20.88	20637
8/15/18 Berman	Invoice	09/06/2018	Berman Mobilization Meal Reimburseme	0.00	20.88	
50129	BROOKS, STEVEN K	09/07/2018	Regular	0.00	419.82	20638
8/17/18 Brooks T	Invoice	09/06/2018	Chief Brooks Exp. Reimb. Texas Conf.	0.00	419.82	
1404	CITI CARDS - VISA	09/07/2018	Regular	0.00	5,274.02	20639
8/22/18 - Brooks	Invoice	09/06/2018	Brooks VISA Expenses - Closing 8/22/18	0.00	1,023.89	
8/22/18 - Chamb	Invoice	09/06/2018	Chambers Visa Business Expenses 7/24/18	0.00	1,349.52	
8/22/18 - Ryan C	Invoice	09/06/2018	Ryan Cox VISA Expenses - Closing 8/22/18	0.00	2,900.61	
704	CITY OF LACEY	09/07/2018	Regular	0.00	1,929.31	20640
8/24/18 - S31, S3	Invoice	09/06/2018	8/24/2018 - S31, S33, S34, & S35 Utilities	0.00	1,929.31	
706	CITY OF OLYMPIA	09/07/2018	Regular	0.00	30,088.15	20641
8/10/18 Oly Shop	Invoice	09/06/2018	Oly Shop Contract Service & Parts - July, 2	0.00	30,088.15	
715	COPIERS NORTHWEST INC	09/07/2018	Regular	0.00	482.55	20642
INV1808805	Invoice	09/06/2018	Canon Copier Rental - 8/14/18-9/13/18, I	0.00	482.55	
1338	CUMULUS GLOBAL/HORIZON INFO SVS, LLC	09/07/2018	Regular	0.00	2,368.00	20643
26147	Invoice	09/06/2018	Chromebox2-G112U Mini PC	0.00	2,368.00	
639	CUTTERS EDGE	09/07/2018	Regular	0.00	76.18	20644
081418-2	Invoice	09/06/2018	Bullet Chain Repair	0.00	76.18	
113	ECMS INC	09/07/2018	Regular	0.00	766.33	20645
INV210241	Invoice	09/06/2018	Bunker Gear Maintenance WO 421995	0.00	766.33	
25434	FOX, RYAN J	09/07/2018	Regular	0.00	288.09	20646
8/15/18 - Ryan F	Invoice	09/06/2018	Travel Meals Reimb. - Texas Training Conf	0.00	224.00	
8/17/18 Ryan Fox	Invoice	09/06/2018	R. Fox Exp. Reimb. for Texas Conf. Transp	0.00	64.09	
594	GARDNER'S TRUST INC	09/07/2018	Regular	0.00	2,170.44	20647
23246	Invoice	09/06/2018	Grounds Maint. - August, 2018, Inv. 2324	0.00	2,170.44	
319	J & I POWER EQUIPMENT	09/07/2018	Regular	0.00	89.66	20648
447775	Invoice	09/06/2018	Chainsaw Parts	0.00	89.66	
981	JOHN C. BARNES	09/07/2018	Regular	0.00	880.00	20649
08-2018	Invoice	09/06/2018	Janitorial Services - August 2018	0.00	880.00	
1077	MOTOROLA SOLUTIONS, INC	09/07/2018	Regular	0.00	1,110.78	20650
8330096363	Invoice	09/06/2018	Radio Repair	0.00	370.26	
8330096472	Invoice	09/06/2018	Radio Repair	0.00	370.26	
8330096661	Invoice	09/06/2018	Radio Repair	0.00	370.26	

Check Report

Date Range: 09/06/2018 - 09/07/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1166	NW SAFETY CLEAN	09/07/2018	Regular	0.00	271.88	20651
18-21327	Invoice	09/06/2018	Bunker Coat Name Plate Removal and Ap	0.00	39.28	
18-21645	Invoice	09/06/2018	Torkelson Trouser Alteration	0.00	143.09	
18-21718	Invoice	09/06/2018	Trouser Alteration	0.00	89.51	
410	PATTISON WATER CO	09/07/2018	Regular	0.00	34.05	20652
8/30/18 Acct. #2	Invoice	09/06/2018	S32 Utilities - Water, August 2018	0.00	34.05	
418	PUGET SOUND ENERGY INC	09/07/2018	Regular	0.00	6,069.15	20653
8/6/18 Utilitites.	Invoice	09/06/2018	August 6, 2018 Utilities - Electricity & Gas	0.00	6,069.15	
1275	RIVER CITY SUPPLY, LLC	09/07/2018	Regular	0.00	2,525.34	20654
073018-B	Invoice	09/06/2018	Pub Ed Supplies	0.00	2,525.34	
1317	SHARP ELECTRONICS CORP	09/07/2018	Regular	0.00	108.27	20655
SH281065	Invoice	09/06/2018	Sharp Copier Rental & Overages Inv# SH2	0.00	108.27	
738	SONETICS CORPORATION	09/07/2018	Regular	0.00	479.16	20656
INV303470	Invoice	09/06/2018	Headset Repairs (3)	0.00	479.16	
1310	STAPLES ADVANTAGE	09/07/2018	Regular	0.00	156.40	20657
8/20/18 Stateme	Invoice	09/06/2018	Office Supplies and Business Cards	0.00	156.40	
1314	TAKE AIM, LLC	09/07/2018	Regular	0.00	1,431.79	20658
#6611, 6613, 661	Invoice	09/06/2018	Uniforms INV# 6611, 6613, 6614, 6615, &	0.00	618.43	
6537, 6538, 6539	Invoice	09/06/2018	Uniforms - INV # 6537, 6538, 6539, & 654	0.00	328.59	
6571 & 6577	Invoice	09/06/2018	Uniforms INV# 6571 & 6577	0.00	261.75	
6575	Invoice	09/06/2018	Uniforms - VFF S. Harn	0.00	111.94	
6576	Invoice	09/06/2018	Heat Transfers for Class C t-shirts	0.00	54.45	
6612	Invoice	09/06/2018	Uniforms	0.00	43.56	
6616	Invoice	09/06/2018	Uniforms - Nametapes	0.00	13.07	
282	THUR CO LANDFILL	09/07/2018	Regular	0.00	18.00	20659
8/7/18 - Ticket #	Invoice	09/06/2018	Refuse Disposal	0.00	18.00	
285	TNT EXTERMINATORS INC	09/07/2018	Regular	0.00	217.80	20660
33268, 33285, 33	Invoice	09/06/2018	Pest Control - August, 2018	0.00	217.80	
137	ULTRA GREEN SYSTEMS	09/07/2018	Regular	0.00	696.20	20661
61728	Invoice	09/06/2018	1249 and Center Pull Paper towels	0.00	394.33	
61768	Invoice	09/06/2018	Janitorial Supplies - 1249 Paper Towels	0.00	301.87	
853	UPS	09/07/2018	Regular	0.00	144.88	20662
000008XY88328	Invoice	09/06/2018	Shipping, Invoice #000008XY88328	0.00	94.89	
000008XY88338	Invoice	09/06/2018	Shipping, Invoice #000008XY88338	0.00	49.99	
97	WA ST FF'S JATC	09/07/2018	Regular	0.00	76.25	20663
1645	Invoice	09/06/2018	FESHE Course Fees - Spring Qtr 2018	0.00	76.25	
1366	WAXIE SANITARY SUPPLY	09/07/2018	Regular	0.00	303.72	20664
77686767	Invoice	09/06/2018	Janitorial Supplies	0.00	303.72	
1073	WESTCARE CLINIC LLC	09/07/2018	Regular	0.00	200.00	20665
16673526-0521	Invoice	09/06/2018	Pre Hire Physical	0.00	200.00	
303	STANDARD INSURANCE CO	09/07/2018	Regular	0.00	15,190.15	20668
9/4/18 Policy #77	Invoice	09/06/2018	Policy # 771100 Overpt Reimb. - Torkelso	0.00	15,190.15	
303	STANDARD INSURANCE CO	09/07/2018	Regular	0.00	15,712.58	20669
9/4/18 Policy #77	Invoice	09/06/2018	Policy # 771100 Overpt Reimb. - Van Gus	0.00	15,712.58	
303	STANDARD INSURANCE CO	09/07/2018	Regular	0.00	9,734.86	20670

Check Report

Date Range: 09/06/2018 - 09/07/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
9/4/18 Policy #77	Invoice	09/06/2018	Policy # 771100 Overpt Reimb. - Powell	0.00	9,734.86	

Bank Code 001 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	51	36	0.00	101,731.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	51	36	0.00	101,731.50

Check Report

Date Range: 09/06/2018 - 09/07/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 101-DONATIONS FUND						
50199	HALL, KERI RENEE GESSELL	09/07/2018	Regular	0.00	7,612.59	20666
<u>9/7/18 K. Hall Sys</u>	Invoice	09/06/2018	Keri Hall-Leoff 2-Disab. Service Credit Buy	0.00	7,612.59	

Bank Code 101 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	7,612.59
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	7,612.59

Check Report

Date Range: 09/06/2018 - 09/07/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 306-2017 CAPITAL PROJECTS FUND						
530	JOHN J BUENZLI	09/07/2018	Regular	0.00	408.37	20667
<u>8/15/18 Buenzli</u>	Invoice	09/06/2018	S31 Compressor Room Wall Repair	0.00	408.37	

Bank Code 306 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	408.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	408.37

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 08B-18

DIRECT DEPOSIT - KEY BANK	312,207.74
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	41,636.40
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	10,412.50
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	52,048.90
TOTAL PAYROLL	364,256.64



THURSTON COUNTY
WASHINGTON
SINCE 1852

Sandra Bush, Administrative Supervisor
Medic One

DEPARTMENT OF EMERGENCY SERVICES

Creating Solutions for Our Future

August 17, 2018

TO: Lacey Fire District 3
ATTN: Chief Steve Brooks
FROM: Sandra Bush
RE: Intergovernmental EMS Contract, Amendment No. 1

As discussed, and approved, at the EMS Council meeting June 20, 2018, staff requested approval from the Thurston County Board of County Commissioners to extend the ALS Intergovernmental contracts for one (1) additional year. Staff's recommendation was to extend the contracts so the contract cycle is in sync with the County two year budget. The Board of County Commissioners approved this request, and enclosed you will find two original signed amendments.

Please sign both originals, keep one original for your records, and return one original to Medic One, Attn: Sandra Bush.

If you have any questions, please don't hesitate to contact us.

Thanks,

Department of Emergency Services
Medic One ~ Emergency Management
2703 Pacific Avenue SE, Suite C ~ Olympia, WA 98501
(360) 704-2784, Fax (360) 704-2781
bushsl@co.thurston.wa.us

INTERGOVERNMENTAL EMS CONTRACT
AMENDMENT NO. 1

THIS CONTRACT is made and entered into in duplicate originals this day by and between the **COUNTY OF THURSTON**, a municipal corporation, hereinafter referred to as the "COUNTY" and the **LACEY FIRE DISTRICT #3**, a municipal corporation, hereinafter referred to as the "AGENCY";

In consideration of the mutual benefits and covenants contained herein, the parties agree that the EMS Contract executed on January 1, 2017, shall be amended as follows:

1. **Section 2 EFFECTIVE DATE; DURATION shall be amended to read as follows:**
The term of this Lease Agreement and the performance of the AGENCY shall extend effective January 1, 2020. This extension of the Lease Agreement will terminate on December 31, 2020. This Contract may be extended or terminated upon mutual agreement between the parties hereto and pursuant to the terms and conditions herein.
2. Except as expressly provided in this EMS Contract Amendment, all other terms and conditions of the original EMS Contract remain in full force and effect.

Executed this _____ day of _____, 20_____.

DATED: _____ DATED: _____

LACEY FIRE DISTRICT #3

BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Chairman



Chair

Commissioner



Commissioner

Commissioner



Commissioner

Commissioner

Commissioner

ATTEST:

ATTEST:

Lacey Fir District #3




Clerk of the Board

APPROVED AS TO FORM:

APPROVED AS TO FORM:
John Tunheim
Thurston County Prosecuting Attorney

By: Lacey Fire District #3 Attorney



By: Rick Peters, Deputy Prosecuting Attorney



LACEY FIRE DISTRICT THREE

Service with Excellence

COMMISSIONERS
Eugene W. Dobry, Jr.
K. Frank Kirkbride
Sylvia Roberts
Liberty Ryder
Judy Wilson
FIRE CHIEF
Steve Brooks

September 6, 2018

Commissioners,

Please review and consider approving the following budget. It is for the debt service of our Capital Equipment and Facilities Bonds passed in late 2017. We did not know the outcome of the bond measure when the 2018 budget was passed for the District last year. As it has passed, it is prudent to have a budget to account for the 2018 transactions. This year through 2020 we pay interest only.

Thank you,
Dale E Hough
Finance Director

Lacey Fire District Three 2018 Bond Fund (202) Budget - Proposed

	<i>Revenue</i>	
Beginning Cash - reserved	\$	3,085
Property Taxes	\$	332,000
Investment Interest Pool	\$	500
	Total Revenue	<u>\$ 335,585</u>
	<i>Expenditures</i>	
Interest on UTGO Bond Debt 2017	\$	331,500
Other Debt Service Costs	\$	1,000
	Total Expenditures	<u>\$ 332,500</u>
Ending Cash - Reserved	<u>\$</u>	<u>3,085</u>



GOVERNMENT SALES QUOTE
PAGE 1 of 2
SALES REP JONES, LAURA A
SALES REP PHONE# 509 -879-3306

1298781
SHIP TO: LACEY FIRE DISTRICT 3
 1231 FRANZ ST SE
 LACEY WA 98503-2412

Medical
 1298781
BILL TO: LACEY FIRE DISTRICT 3
 1231 FRANZ ST SE
 LACEY, WA 98503-2412

FOR QUESTIONS OR TO PLACE YOUR
 ORDER, PLEASE CONTACT US VIA:
 GOVSALES@STRYKER.COM
 PH: 844-795-4688
 FAX: 844-427-4688

REF NUMBER	DATE	PO NUMBER	CONTRACT NUMBER	SOLICITATION NUMBER
6788131 SQ	08/30/18	QUOTE	V797D-40291	

PAYMENT TERMS	FOB CODE/FOB
Net 30 days	DESTINATION

LINE NO.	ITEM/DESCRIPTION	OPEN MARKET	QUANTITY ORDERED	UNIT PRICE	EXTENDED AMOUNT
1.000	639005550001 MTS POWER LOAD	#	1	21,998.40	21,998.40
2.000	6506000000 POWER PRO AMBULANCE COT		1	11,847.60	11,847.60
2.001	6086602010 DUAL WHEEL LOCK OPTION		1	.00	
2.002	6085033000 PR COT RETAINING POST OPTION		1	.00	
2.003	6506026000 STANDARD COMPONENT 6506PWR PRO		1	.00	
2.004	6506040000 XPS OPTION		1	1,474.93	1,474.93
2.005	0054200994 NO RUNNER		1	.00	
2.006	6500147000 EQUIPMENT HOOK OPTION		1	39.72	39.72
2.007	6506127000 POWER LOAD COMPATIBLE OPTION		1	1,299.26	1,299.26
2.008	6500082000 KNEE GATCH/TRENDELENBURG		1	611.82	611.82
2.009	6506036000 NO HEAD SECT O2 BTL HLDR OPT		1	.00	
2.010	6500130000 BACKREST STORAGE POUCH OPTION		1	197.83	197.83
2.011	6500241000 FOWLER O2 BOTTLE HOLDER OPTION		1	199.36	199.36
2.012	650606160000 ONE PER ORDER, MANUAL, ENG OPT	#	1	.00	
2.013	6500028000 SMRT 120V AC NORTH AMERICA		1	.00	
2.014	6060036018 SAFETY HOOK LONG		1	.00	

is being offered as an open market item

TIN: 38-2902424
 DUNS: 078470558
 CAGE CODE:75AF1

Due to carrier restrictions we are unable
 to ship to APO/FPO addresses.

SUBTOTAL	SALES TAX	TOTAL
Continued	Continued	Continued



GOVERNMENT SALES QUOTE
PAGE 2 of 2
SALES REP JONES, LAURA A
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REF NUMBER	DATE	PO NUMBER	CONTRACT NUMBER	SOLICITATION NUMBER
6788131 SQ	08/30/18	QUOTE	V797D-40291	

PAYMENT TERMS	FOB CODE/FOB
Net 30 days	DESTINATION

LINE NO.	ITEM/DESCRIPTION	OPEN MARKET	QUANTITY ORDERED	UNIT PRICE	EXTENDED AMOUNT
2.015	6500003130 KNEE GATCH BOLSTER MATRSS, XPS		1	.00	
2.016	6506038000 STEER LOCK OPTION		1	587.38	587.38
2.017	7777881669 3 YR X-FRAME POWERTRAIN WRRNTY		1	.00	
2.018	7777881670 2 YR BUMPER TO BUMPER WARRANTY		1	.00	
2.019	0054030000 DOM SHIP (NOT HI, AK, PR, GM)		1	.00	
2.020	6500315000 3 STAGE IV POLE PR OPTION		1	263.52	263.52
2.021	6500001430 X-RESTRAINT PACKAGE	#	1	.00	
2.022	6506012003 STANDARD FOWLER	#	1	.00	

This order is placed under GSA Schedule number V797D-40291 under the authority of the GSA Disaster Purchasing program. The products and services purchased will be used in preparation or response to disasters or recovery from major disaster declared by the President, or recovery from terrorism or nuclear, biological, chemical, or radiological attack.

Purchaser agrees that this order shall be subject to the conditions contained in GSAM 552.238-80, and that the supplies or services purchased under this order will be used for governmental purposes only and will not be resold for personal use.

is being offered as an open market item

TIN: 38-2902424
 DUNS: 078470558
 CAGE CODE:75AF1

Due to carrier restrictions we are unable to ship to APO/FPO addresses.

SUBTOTAL	SALES TAX	TOTAL
38,519.82		38,519.82

FIRE PROTECTION DISTRICT NO. 3

THURSTON COUNTY, WASHINGTON

(Lacey Fire District # 3)

A R E S O L U T I O N

RESOLUTION NUMBER 863-09-18

Allowing for purchasing of a gurney and related hardware through the United States Government GSA Department in accordance with RCW 39.32.090

WHEREAS, Thurston County Fire Protection District No. 3 has a need to purchase a gurney and related hardware for installation in a District aid unit; and

WHEREAS, RCW 39.32.090 allows for Washington State political subdivisions to “purchase supplies, materials, electronic data processing and telecommunication equipment, software, services and/or equipment from or through the United States government without calling for bids, notwithstanding any law or charter provision to the contrary”; and

WHEREAS, RCW 39.32.090 requires that the legislative authority authorize this type of purchase by resolution prior to purchase; and

WHEREAS, purchasing the gurney and related hardware through the GSA contract is a significant financial savings and therefore a benefit to the citizens of Thurston County Fire Protection District No. 3

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Thurston County Fire Protection District No. 3 does hereby:

Authorize under RCW 39.32.090 the purchase of items through a United States Government GSA Department contract for gurneys as described in Attachment A to this Resolution and determines that this purchase is in the best interests of the citizens of Thurston County Fire Protection District No. 3

Effective Date. This resolution shall become effective immediately upon adoption and signature as provided by law.

MOVED AND PASSED at a regular meeting of the Board of Fire Commissioners for Fire Protection District No. 3, Thurston County, Washington, on September 6, 2018 of which all Commissioners were notified and the following majority were present and voting:

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary