

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

July 5, 2018

Present:

Chair Kirkbride
Vice Chair Wilson
Commissioner Ryder
Commissioner Dobry
Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Kirkbride called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

III. PINNING CEREMONY FOR DEPUTY CHIEF COX

Chief Brooks introduced the new Deputy Chief Ryan Cox. Chief Cox gave a brief history of his career and words of appreciation to his family, friends, and the District. He recited the Oath of Office as Deputy Chief for Lacey Fire District Three. Chief Brooks thanked him and presented him with his new Deputy Chief helmet. Chief Brooks recessed the regular meeting for a brief social exchange and light refreshments at 5:42 p.m.

Chair Kirkbride reconvened the regular meeting at 5:56 p.m.

IV. HEARING OF THE PUBIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson gave an update on the volunteer firefighter interviews. Seven fast trackers and eight academy candidates will be interviewed this month.

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the June 21, 2018 regular Board of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20465 through #20495 in the amount of \$124,348.31.

Commissioner Dobry inquired about the Foster Pepper PLLC warrant in the amount of \$3,703.50 for two invoices. Chief Brooks will email him details of the legal services.

- Donation Fund 101 (Acct# 6633) checks numbered #20496 in the amount of \$399.98.
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20497 in the amount of \$3,235.28.

C. Payroll #6B 2018 in the amount of \$367,114.26.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

VI. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

No report. The next meeting is July 18, 2018.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

No report. The next meeting is July 11, 2018.

C. City / District Liaison
Communication updates

No report. The next meeting is August 21, 2018 at Station 31.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Dobry attended the July 2, 2018 Strength of Purpose meeting. He reported the following agenda highlights:

- Meeting Schedule – No changes to the meeting locations for the next four months. The next meeting is July 17, 2018 located at Station 91. The Special Operations Rescue Team (SORT) will present.
- Member Farewell – Member Services Coordinator Amber Noland's going away celebration is July 6, 2018 in the evening.
- WFCA Quarterly Meeting – July 7, 2018

E. Thurston Regional Planning Council
Status report

No report. The next meeting is July 6, 2018. Commissioner Dobry shared that the Thurston County posted the latest population report as of April 1st. The

estimate is 281,700. An increase of 4,800 from 2017. The City of Lacey population is 50,170. An increase of 1,470 residents.

F. Community Outreach
Status report

Chief Brooks reported the following updates and events:

1. Independence Day Celebrations

- July 3rd – Lacey Fireworks Spectacular located at Rainer Vista Park. An estimate of 7-12K people were at the park. Minor injuries reported and no transports. It was a success overall.
- July 4th – Nisqually Fireworks Show located at the Red Wind Casino at 8 p.m. The Red Wind Casino will recover the costs for the District's presence.

2. South Sound BBQ Festival – The District will be staffing the July 7, 2018 event located at Huntamer Park.

3. Recognition for Heroes at Woodland Retirement– July 28, 2018. District Responders and Chief Brooks will attend.

G. Nisqually Tribe
Status report

Chief Brooks reported no updates. He will await payment for the District's staffing at the Nisqually Fireworks show and will reach out to the Red Wind Casino to re-engage discussions on a fee for service agreement.

H. Capital Facilities and Equipment Activities
Staff

Chief Brooks reported that refined drawings for the new Station 34 were discussed today. The updated cost estimate is \$6.9 million for the site preparation and base construction costs. Staff recommends moving forward in developing biddable plans for the refined drawings. The Board agreed.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Proposed Change to Hiring Age Limitations in Human Resource Rules: Staff Report/Potential Action

Chief Brooks reported that staff recommends modifying the hiring minimum age for career firefighter's policy from 21 years of age to 18, which is the current acceptable age for volunteer firefighters.

MOTION: To modify the proposed changed to hiring age limitations in Human Resources Rules to allow career firefighters at the age of 18.

Motion: Commissioner Roberts

Second: Commissioner Wilson

Carried: Unanimous

IX. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Bates Fire Recruit Academy – The District has reserved space for four candidates to attend the academy in the fall.
2. Backfill Positions – A District member and longtime Seattle resident was offered a position with Seattle Fire Department and will be separating in early August. This positioned will be backfilled in addition to the Training Division following the promotion of Training Division Captain Cox to the Deputy Chief of Operations.
3. Amtrak Derailment Response Update – The District received a reimbursement payment of \$21K in December for responding to the incident. Battalion Chief Fox was invited to speak about the experience to Fire Rescue International Conference in Texas. Chief Brooks will also attend the conference.
4. Thurston Talk published an article about Chief Brooks and the link has been forwarded by email to the Commissioners.

X. COMMISSIONER COMMENTS

Commissioners Roberts and Ryder did not have comments. Commissioner Dobry, Vice Chair Wilson and Chair Kirkbride commented that they appreciated the Thurston Talk article, “Safe and Sound in Thurston County Thanks to Lacey Fire Chief Steve Brooks”. Chair Kirkbride highlighted the new construction underway in the Woodland District for the Washington Utilities headquarters.

XI. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – None

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance Director of Thurston County Operations Chris Clem gave an update on staffing and Opticom. Olympic Ambulance will be hosting another blood drive August 2, 2018 between 1 p.m. - 7p.m. He invited all to attend. Flyers will be distributed.

Volunteer Coordinator Jim Dickson reported that the District lost two volunteers to career offers in other departments. The five remaining fast trackers will complete training over the upcoming weekends. Two of the candidates will be Station 32 residents. Their badge pinning ceremony is scheduled for the next regular Board meeting on July 17, 2018 located in the Bay. They will start their shifts August 9, 2018.

XIII. ADJOURNMENT

Chair Kirkbride adjourned at 6:38 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: July 19, 2018 – 5:30 p.m.




Chair




Commissioner

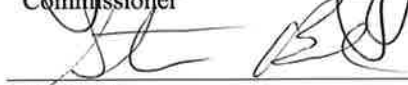
Commissioner



Vice Chair



Commissioner



ATTEST: District Secretary