

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

September 6, 2018

Present:

Chair Kirkbride

Commissioner Ryder

Commissioner Dobry

Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Kirkbride called the meeting to order at 5:30 p.m. and excused Commissioner Wilson.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Roberts

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Thurston County Olympic Ambulance Director of Operations Chris Clem reported that the agency continues to hire and are near full staffing. He stated that Opticom will go live on Monday. Notifications have been shared with local Fire Districts. Olympic Ambulance will attend the District's 9/11 Remembrance ceremony at Station 31.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the August 16, 2018 regular Board of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20633 through #20665 and checks numbered #20668 through #20670 in the amount of \$101,731.50.

The Board inquired about the Standard Insurance Co. checks number 20668-20670. Chief Brooks explained that it is a reimbursement of payment for three members on disability for non-duty related insurance. These repayments were required due to a contract dispute in the implementation of new practice of mutually agreed upon by Labor/Management. Consideration of appeals are ongoing by staff but the

repayment was necessary in the interim to put the individual members in good standing with the insurer.

- Donation Fund 101 (Acct# 6633) checks numbered #20666 in the amount of \$7,612.59.
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20667 in the amount of \$408.37.

C. Payroll #8B 2018 in the amount of \$364,256.64.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Ryder

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

No report. The next meeting is September 17, 2018. Chief Brooks shared that retired Thurston County Medic One and Emergency Management Director Steve Romines has been moved to the Fransican Hospice facility.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

The August meeting was canceled due to lack of agenda.

C. City / District Liaison Communication updates

The next meeting is October 16, 2018.

D. Thurston County Fire Commissioners Association Regular meeting

No report.

E. Thurston Regional Planning Council Status report

No report. The next meeting September 7, 2018.

F. Community Outreach Status report

Chief Brooks reported the following updates and events:

1. 9/11 Remembrance Bell Ceremony – September 11, 2018 located at Station 31. Meet around the flagpole at 6:45 a.m.

2. First Responders Day Chili Luncheon – The Sunrise Lions will be preparing a chili lunch at noon for District responders located at Station 31 on September 11, 2015.
3. American Legion Award/BBQ – Firefighter Kevin Davenport will be recognized as Firefighter of the year on September 14, 2018 located at the American Legion Post 94.
4. District All Personnel Meetings – September 25th-28th located at Station 31 in the BoFC.
5. Jake Drewry’s Memorial Service – District members and approximately 200+ people attended the memorial at the Lacey Community Center on September 1, 2018.
6. Brats, Brews & Bands – The Gateway Rotary Club is hosting the annual event on September 8, 2018 located at the Lacey Hub from 1 p.m. – 10 p.m.
7. Harley Davidson CVMA Christmas in September 2018 – Combat Veterans Motorcycle Assoc. Chapter 11-4 is hosting the event at the Northwest Harley-Davidson in Lacey.

G. Nisqually Tribe
 Status report
 Staff

Chief Brooks reported that he met with Enterprise Corporation CEO Iyall and on August 17, 2018 to discuss potential strategies in establishing a fee for service agreement. He was informed that the general tone of the Enterprise Corporation Board is in support of the District and building a relationship. The Enterprise Corporation Board does not prefer a fee-for-service on a per-call model and will explore “community impact fee” opportunities. CEO Iyall will be out of the office until September 24, 2018 and has offered to attend a regular Board meeting in October to discuss a reasonable proposal moving forward.

H. Capital Facilities and Equipment Activities
 Staff

Chief Brooks reported that a cost estimate will be presented to the Board at the next meeting. He reported no new updates on the Special Use Permit. He anticipates new information from Pierce Manufacturing regarding the new engine by next month.

VI. OLD BUSINESS

A. Bay Door Replacement Project: Staff update on re-bid process

Chief Brooks reported that staff is reviewing and refining the bid documents. The release of the bid is anticipated by September 20th.

B. Intergovernmental EMS Contract Extension: Staff update/potential action

MOTION: To accept the Intergovernmental EMS Contract, Amendment No. 1 to extend the contract for a one-year period.

Motion: Commissioner Dobry

Second: Commissioner Roberts

Carried: Unanimous

VII. NEW BUSINESS

A. Bond Fund Budget Amendment: Staff report/potential action

MOTION: To accept the Bond Fund Amendment.

Motion: Commissioner Dobry

Second: Commissioner Ryder

Carried: Unanimous

B. Resolution #863-09-18 Authorizing GSA Contract Purchase of Gurney System: Staff report/potential action (see Appendix C)

MOTION: To accept the Resolution #863-09-18 authorizing GSA Contract Purchase of Gurney System.

Motion: Commissioner Dobry

Second: Commissioner Roberts

Carried: Unanimous

Chair Kirkbride commented that he prefers to keep these funds in reserve until BLS transport needs are in higher demand. Chief Brooks stated for standardization and while the District has the money, staff is confident in moving forward. The District has asked Medic One to leave the power gurney in the current medic unit that will be purchased by the District for use of the Aid Unit. Chief Brooks advised that the Stryker Company has not force obsolescence in their current product lines for many years and have provided new components to support the current structure. Chair Kirkbride stated that he recognizes the value and is in favor of the voting in approval but wanted to promote further discussion.

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Vehicle Repair Facility Contract – The City of Olympia is working on the agreement. Staff hopes to present the final draft to the Board at the next regular board meeting.
2. Tumwater Fire Service Regionalization Study– Chief Brooks will attend the meeting next week with partnering agencies.
3. WA State Reporting Bureau (WSRB) Update – WSRB Fire Protection Analyst Eric Cunningham completed the rating review this week. He has up to 45 days to respond with his initial findings and draft report.

IX. COMMISSIONER COMMENTS

Commissioner Roberts and Ryder had no comments.

Commissioner Dobry announced that the Emergency Management Executive Seminar on Disaster Recovery is December 10, 2018. He inquired if Chief Brooks registered all Board members for the WA Fire Commissioners Association Conference. Chief Brooks stated that he reserved lodging accommodations. The Board will confirm conference attendance at the next meeting. Commissioner Dobry announced that officer nominations are closed until the conference. He reported that the 2019 commissioner compensation level has not been finalized.

Chair Kirkbride commented that returned from a week of traveling with limited cellphone service and it was a relaxing experience.

X. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – A Care Coordinator from St. Peters requested the District’s support to provide storage of insulin for a homeless diabetic in need of a safe and accessible location. Chief Brooks inquired the Boards’ interest to investigate conversations. The Board requested more information and is open to further discussion. Staff will reach out to St. Peters for more information.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XII. ADJOURNMENT


The meeting was adjourned at 6:25 p.m.

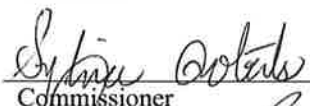
THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: September 20, 2018 – 5:30 p.m.


Chair

Vice Chair


Commissioner


Commissioner


Commissioner


ATTEST: District Secretary