

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

October 19, 2017

Present:

Chair Roberts

Vice Chair Kirkbride

Commissioner Wilson

Commissioner Nelson

Commissioner Dobry attended via teleconference. Deputy Chief Dickson staffed the regular Board meeting in Chief Brooks' absence.

I. CALL TO ORDER / FLAG SALUTE

Chair Roberts called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as published.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance MSO Les Robinette reported that the agency has new EMT's in training and one ambulance is now fitted for bariatric service.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the October 5, 2017 Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19633 through #19668 in the amount of \$64,571.04.

Commissioner Nelson inquired about the following warrants and Deputy Chief Dickson gave a description:

1. WA ST Farm Bureau Federation in the amount of \$1,700 – Conference Room Rental to conduct promotional testing; the need for space was greater than our facility could accommodate and we were not able to find other available accommodations.

2. Gary Pearson in the amount of \$400 - The 2 Framed & Matted Firefighter Prints. Chief Dickson explained that it is under the facilities supply category of the janitorial and facilities bars code.

C. Payroll

- #10A 2017 in the amount of \$974,401.80.
- #10A2 2017 in the amount of \$4,258.75.

MOTION: To accept the Consent Agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

Vice Chair Kirkbride reported that the October 18, 2017 regular meeting was canceled and a Steering Committee Meeting was conducted instead. He stated that there was discussion on the TRPC Medic One/EMS System Study. He reported that the next meeting will be a presentation of recommendations moving forward in a 20-year plan.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson announced that budget approval is scheduled for the November meeting.

C. City / District Liaison
Communication updates

Deputy Chief Dickson will confirm the November 14, 2017 meeting and will follow-up with the Board.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Nelson attended the October 17, 2017 joint meeting with the Thurston County Fire Chiefs, Thurston County Sheriff's Department, and members of Olympia Fire. He reported that Jeff Johnson and Shelley Westall gave a presentation on an alerting system "First Net/One Net". The benefits presented to agencies is the enhancing of data broadcasted to fire command in coordination with other fire services and police. Washington joined with Oregon to explore RFP's. Commissioner Nelson reported that First Net agreed to sign with AT&T. Commissioner Dobry reported that implementation of the platform will begin as early as this spring. The deadline to opt out is December 28, 2017.

E. Thurston Regional Planning Council
Status report

Commissioner Dobry attended the October 6, 2017 meeting and gave the following agenda highlights:

1. Issuance of Call for Transportation Projects for 2018 – \$1.7 million in transportation funds given to the county to be obligated by June 30, 2018. \$500K in federal STP funding and 1.2 million for the Congestion Mitigation Air Quality Improvement Program (CMAQ). Proposal deadline is October 27, 2017. Public Comment will be available in November. Council will make their selection at the January meeting.
2. Regional Transportation Improvement Program Amendment Process – Reduction of administrative process functions will reduce the 13-week process to eight weeks. The amendments will be posted on the TRPC website eliminating the legal newspaper notice. Chair Roberts expressed her concern regarding eliminating the newspaper notice for the public who rely on the newspaper. She suggested that the notice of a change be advertised to inform the public to refer to the website for posted amendments. Commissioner Dobry reported that he will forward Chair Roberts' concerns to the TRPC Council.
3. Strategic Plan – Approval in December.
4. Executive Director Marc Daily Evaluation in an Executive Session.

F. Community Outreach
Status report
Staff

Deputy Chief Dickson reported the following events:

1. Station 31 Open House – The October 14th event was well attended.
2. Upcoming HOA Annual Meetings:
 - Sunset Hollow HOA Annual Meeting – October 24, 2017, 6 p.m. located at Station 33. Commissioner Nelson and Chief Brooks will attend.
 - Sorento Condo – October 26, 2017, 7 p.m. located at Station 31. Commissioner Nelson and Chief Brooks will attend.
 - Christa Heights – October 28, 2017, 10 a.m. located at Station 35. Staff will attend.
 - Horizon Point – November 8, 2017, 6:30 p.m. located at Station 31 in the BoFC. Chair Roberts will attend.
3. Fire Prevention Education – Firefighters continue to visit elementary schools this month to conduct fire prevention education. Vice Chair Kirkbride reported that he received feedback on the presentation excluding the fire engine. He commented that the students and school staff miss

seeing the fire engines. He recommended a change to the process and having further discussion for suggestions to help improve the message.

G. Nisqually Tribe
Status report

No report.

H. Citizen Advisory Committee
Status report

No report.

VI. OLD BUSINESS

None

VII. NEW BUSINESS

None

VIII. ADMINISTRATIVE REPORT

Deputy Chief Dickson highlighted the following events and updates:

1. California Mobilization Update – District mobilization crew of four members will return tomorrow afternoon.
2. Nisqually Quarterly Billing – has been completed for approximately \$40K.
3. District Audit – Exit interview is scheduled on October 24, 2017, 11:30 a.m. The LFD3 Management Presentation Letter was referenced. The District received a clean audit report.

IX. COMMISSIONER COMMENTS

Commissioner Nelson commented that he was unable to attend the Station 31 Open House due to a family event. He stated that he attended the Lacey City Council Meeting with Chief Brooks and Vice Chair Kirkbride on October 12, 2107. He reported that Lacey Citizen Barbara Sovde originated the request for the City's support and endorsement of the LFD3 Bond Proposal- Proposition 1. A vote 5:2 (abstentions) by the Council in favor to endorse Proposition 1. Commissioner Nelson noted that Chief Brooks didn't speak for the proposal but spoke of Station 31's Open House and fire prevention education under the open comments of the meeting.

Commissioner Wilson thanked District staff and volunteers who helped plan the Station 31 Open House.

Vice Chair Kirkbride announced a schedule change to the Executive Seminar on Disaster Recovery. The new date is December 11, 2017.

Chair Roberts echoed the comments on the Open House. She's thankful that the crew is returning home safely from the mobilization.

X. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XII. ADJOURNMENT

The regular Board Meeting was adjourned at 6:07 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

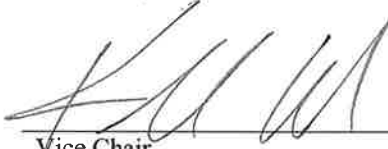
Next Regular Meeting: November 2, 2017 – 5:30 p.m.

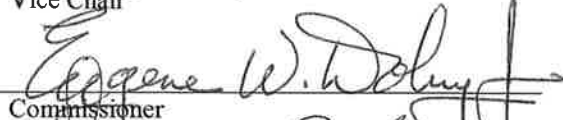
Chair



Commissioner

Commissioner


Vice Chair


Commissioner


ATTEST: District Secretary