

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

November 15, 2018

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the November 1, 2018 regular Board of Fire Commissioners and Board of Volunteer Firefighters meeting.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #20840 through #20868 in the amount of \$118,684.42.
 - 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20869 through #20870 in the amount of \$83,357.57.
 - C. Payroll #11A 2018 in the amount of \$1,047,173.00.
- V. **COMMITTEE REPORTS**
 - A. Thurston County Medic One
E.M.S. Council Commissioner Kirkbride
 - B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
 - C. City / District Liaison
Communication updates Commissioners Kirkbride & Wilson

- D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Dobry
- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Staff
- H. Capital Facilities and Equipment Activities Staff

VI. OLD BUSINESS

- A. 2019 Budget: Discussion/Proposed Adoption (See Appendix A)
- B. Apparatus Bay Door Replacement Contract: Staff Update

VII. NEW BUSINESS

- A. 2019 Levy Increase Resolution # 864-11-18 and Levy Certification: Discussion/Potential Action (see Appendix B)
- B. Alternative Fuel Exemption Resolution # 865-11-18: Discussion/Potential Action (see Appendix C)

VIII. ADMINISTRATIVE REPORT

IX. COMMISSIONER COMMENTS

X. OTHER INFORMATION

- A. Suggestion Box
- B. Correspondence

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

XII. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: December 6, 2018 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

November 1, 2018

Present:

Chair Kirkbride

Vice Chair Wilson

Commissioner Ryder

Commissioner Dobry

Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Kirkbride called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Roberts

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the October 18, 2018 regular of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20799 through #20823 in the amount of \$36,941.78.
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20824 through #20825 in the amount of \$30,969.98.

C. Payroll #10B in the amount of \$374,296.51.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

The November meeting was canceled. The next regular meeting is in December. The Planning Committee will meet November 15, 2018.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

The next meeting is November 14, 2018 located at Station 31 in the BOFC. TCOMM is having an Open House of the newly remodeled second-floor call center on November 6, 2018 from 1p.m. - 4p.m.

C. City / District Liaison Communication updates

Chief Brooks will confirm the next proposed meeting date of December 18, 2018 with the City of Lacey.

D. Thurston County Fire Commissioners Association Regular meeting

Commissioner Dobry attended the WA State Fire Commissioners Board meeting and the following agenda items:

- Healthcare Committee Report
 - Premiums expenditures have declined from 108% to 103%.
 - Medical prescription costs are increasing
 - WFCA Health Care Manager Anne Marvin conducted a healthcare workshop for the Health Care Committee at the Conference in Yakima. She will conduct mini healthcare workshops in 2019 to capture a wider audience.
 - Wellness participation is almost non-existent. The program will be terminated effective December 31, 2018 saving \$26K a year.
 - 2019 Contract Renewals – No cost increase.
 - Increased Claim Risk – From \$250K to \$275K per claim to lower cost.
 - No changes in Administrative Service
- Annual WFCA Conference Venues
 - 2018 Yakima – The highest participation at the Yakima Convention Center of over 400 in attendance. The contract for facility use ends this year.
 - 2019 Tulalip Resort – WFCA is applying for a grant from the Tulalip Tribe for facility use at the Tulalip Hotel and Conference Center.
 - 2020 - Spokane
 - 2021 Tulalip Resort
 - 2022 Spokane – Recommendation only. Confirmation pending.
- Succession Planning – Administrative Manager Nora Eyllenfelt will retire in 2019 after 30+ years of service. Finance Manager Sandy Babcock will

retire in 2020. Staff cross-training will begin by the end of this year. Hiring a deputy to assist Executive Director Roger Ferris is under consideration.

- Spring Training – March 2, 2018 located at the Clear Water Resort in Suquamish.
- Education Committee – Meeting is December 1, 2018. Training suggestions are to be submitted prior to the meeting.
- WFCOA Office Building Report
 - Awaiting permit for tree trimming
 - Vacancies – 2 leases are expiring December 18, 2018 and June 19, 2018.
- Annual Physical Reimbursements – Commissioner Dobry reported that other Districts expressed interest to pursue this. He commented that there is progress for action on getting reimbursements.
- Teledoc (Doctors Online) – Commissioner Dobry distributed a Teledoc flyers to the Board. Commissioner Dobry suggested to the WFCOA Board that incentives be offered to encourage members to use the no copay online service. He stated that the WFCOA Board will consider his suggestion.
- TPSC Member Health Plan Benefits – Available on WFCOA website.

E. Thurston Regional Planning Council
Status report

No report. Commissioner Dobry will attend the November 2, 2018 meeting.

F. Community Outreach
Status report
Staff

1. Annual Homeowners Association Meeting Calendar

- Summerwalk – Chief Brooks, Battalion Chief Hulse and Commissioners Roberts and Ryder attended the October 23, 2018 annual meeting at Station 31. A brief presentation of the Capital Facilities & Equipment was given and well received. Approximately 30+ were in attendance.
- Centergrove at Long Lake – November 12, 2018 located at Station 31, 5 p.m. Commissioner Dobry will attend.
- Horizon Pointe – November 14, 2018 at Station 31 at 6:30 p.m. Vice Chair Wilson will attend.
- Meridian Campus – November 26, 2018. Commissioner Roberts will attend.

2. October Fire Prevention Month – Kindergarten through 2nd grade students received a visit from District responders visited the local public elementary and private schools to provide Kindergarten through 2nd grade students education on fire prevention.

G. Nisqually Tribe
Status report

Chief Brooks reported that he received a response from the Medicine Creek Enterprise Corporation CEO Iyall stating that they are evaluating the availability of using community impact funds to fund the fee for service agreement with the District. He will follow up with the Chief Brooks in December. Chief Brooks reported that the District submitted a 2018 Charitable Funds application to the Nisqually Tribe for approximately \$300K for protective equipment and fire hydrants installation in non-hydrant coverage areas.

H. Capital Facilities and Equipment Activities

Chief Brooks gave the following updates:

1. New Station 34
 - Special Use Permit Hearing – November 13, 2018, 10 a.m. located at Courthouse Building 1- Room 152.
 - Rice Fergus Miller Update – Mechanical and HVAC plans are in process.
2. City Annexation Public Hearing – November 15, 2018 at 7 p.m. located at the City of Lacey.
3. New Engine – Photos show progress for completion and final review either mid-December or early January.

VI. OLD BUSINESS

A. Apparatus Bay Door Replacement Project Bid Award: Staff Report and Proposed Action

Chief Brooks stated that the rebidding specifications included the options of a full view glass or limited view panels. Staff reviewed the three bids received by Cressy Door Company, Bell & Bell Builders & Overhead Doors LLC and Rytec Corporation. After evaluating the maintenance needs and security concerns of selecting a full vision option, staff determined the full vision panel is not the best choice. Chief Brooks referenced a summary matrix table concluding that Cressy Door Company and Rytec Corporation were responsive bidders for both door options. Cressy Door Company presented the lowest bid for limited view panels. Chief Brooks recommends the Board empower staff to negotiate with the successful bidder Cressy Door Corporation conditioned upon confirmation of meeting compliant specifications. If unsuccessful, he noted that staff will address the Board to recommend negotiating with Rytec Corporation as the next lowest bidder.

MOTION: To authorize the Fire Chief to sign a contract with Cressy Door Company conditioned upon successful completion of further evaluation of specification compliance.

Motion: Commissioner Roberts

Second: Commissioner Ryder

Carried: Unanimous

VII. NEW BUSINESS

A. Public Hearing for 2019 Budget

Chief Brooks outlined the 2019 Budget highlights:

- Property Taxes – Up to 106% base growth of AV. In addition to new construction nearing \$300 million
- Intergovernmental
 - Medic One to match compensation charges
 - Increase in wildland mobilization reimbursements
 - Recognizing Nisqually as a budgeted revenue source
- Interest and Other
 - Disability payments added to budget \$50K
 - Minimal increase in investment income (TGIP)
- Expenditures:
 - 2% Cola increase
 - 5% Step Increase
 - 15% Medical Benefits Costs
 - 1 added FTE
 - Deputy Chief
 - Added Behavioral Health Professional (1FTE starting on or about July1)
 - Volunteer Service Coordinator position restructured, FTE increased/reallocated
 - L&I Rates projecting an 18% increase
 - Bunker Gear replacement costs
 - Bunker Gear repair and laundering
 - GF Reduction/reallocation of capital expenditures due to Capital Facilities and Equipment Funding

Administration and Support Services including HR & Finance

- Cash carried forward – Over \$3.5 Million
- ER&R – Brush Re-Chassis and SORT response vehicle.
- End of year \$3.99 Million

Chair Kirkbride opened the Public Hearing at 6:12 p.m. on the 2019 Budget. There was one citizen in attendance. There was no public testimony.

MOTION: To close the Public Hearing on the 2019 Budget.

Motion: Commissioner Roberts

Second: Commissioner Wilson

Carried: Unanimous

Motion carried

The Board will take action at the next regular Board meeting on November 15, 2018.

VIII. ADMINISTRATIVE REPORT

Deputy Chief Cox announced that the District will begin using an Unmanned Aerial System (UAS) drone as a tool to focus on training evolutions, pre-fire plans and swift water rescues. The cost is approximately \$3K for equipment in addition to licensing. He stated that staff is near completion of the establishing policy for operational use. He reported that the District has 4-5 pilots. He welcomed a demonstration to the Board. Public education pamphlets will also be available.

Chief Brooks reported the following updates/events:

1. City of Olympia Lease and Contract for Apparatus – We are doing a 2-year term.
2. Amtrak Derailment
 - WA State Fire Chiefs Conference – Battalion Chief Fox gave a presentation on the Amtrak Derailment Incident. Approximately 75 attended.
 - Panel Discussion – Chief Brooks will be a panel participant on November 9, 2018 located at the Tacoma Convention Center.
3. State Chiefs Legislative Committee – The current Chair is retiring from the position and Chief Brooks was asked to chair the committee. The Board stated that they support the Chief's decision to chair the committee.
4. Restructuring of Staff Positions – Interviews have been conducted for two positions with internal candidates selected. Additional interviews for both new firefighter positions and an additional staff position will be conducted in the coming weeks.

IX. COMMISSIONER COMMENTS

Commissioner Roberts commented that she enjoyed the Occupational Medicine Workshop presentation at the Commissioners Conference.

Commissioner Dobry commented that Battalion Chief Fox gave a great presentation on the Amtrak Derailment. He gave a report of the SNURE Seminar highlights:

- School District Reimbursement – Chief Brooks stated that the District received \$18K in 2017
- Fire Districts cannot create tax exemptions
- Mandatory Reporters of Abuse notices must be posted for the public view and printable flyers available in English and Spanish.
- Public Record Requests costs over \$100K will require a report to the Auditor.

- Social Media Postings/Text Messages under WAC 44-14. Employees records created on official duty on personal devices are considered under public record.
- Military Leave – Two days of military leave is granted for a 24- hour calendar work day.
- Restrictions regarding the usage of body cameras by firefighters.
- Employees must agree to opt-into union membership.
- Alternate Fuels – A resolution must be adopted to opt-out effective June 1, 2018. Chief Brooks stated that he'll present a draft model resolution for the Board's consideration at the next regular board meeting.
- Redefinition of service animals excluding crime deterrence, emotional support and companionship.

Commissioner Ryder commented that she also enjoyed the Wellness Workshop. She stated she'll be traveling out of town and will attend the next regular board meeting via teleconference.

Vice Chair Wilson complimented the Thurston County Fire Agencies for receiving the Management Excellence Awards. She enjoyed the Conference entertainment by Rock Bottom Boys.

Chair Kirkbride commented on a response call involving a toothpick stuck in a toe.

X. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Coordinator Jim Dickson reported that 11 volunteer firefighter candidates have completed all testing processes and are awaiting orientation in December. Volunteer Firefighter Interviews are scheduled next week. He reported that Administrative Specialist Chris Debell attended the JBLM event and is preparing for the duties of the continued community outreach. He shared his passion for helping veterans transition after a military career.

Finance Officer Dale Hough announced the completion of the field work audit. Exit interviews will take place in three weeks.

XII. ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: November 15, 2018 – 5:30 p.m.



Lacey Fire District 3, WA

Check Report

By Check Number

Date Range: 11/15/2018 - 11/16/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 001-GENERAL FUND						
1415	BENTLEY, JACOB A	11/16/2018	Regular	0.00	400.00	20840
11/6/2018 Bentele	Invoice	11/15/2018	Practicum Supervision for Behavioral Stud	0.00	400.00	
1507	BLACK LAKE AUTO WRECKING	11/16/2018	Regular	0.00	1,600.00	20841
4242	Invoice	11/15/2018	Training - Junk Vehicle Delivery & Remova	0.00	1,000.00	
4243	Invoice	11/15/2018	Training - Junk Vehicle Delivery & Remova	0.00	600.00	
1356	CENTURYLINK - BUSINESS SVS	11/16/2018	Regular	0.00	572.31	20842
1454845939	Invoice	11/15/2018	Phone Exp. - Acct. 8543675, Inv #1454845	0.00	572.31	
151	CENTURYLINK - LOCAL	11/16/2018	Regular	0.00	236.50	20843
11/2/2018 - Acct.	Invoice	11/15/2018	11/2/18 - Monthly Phone Expenses	0.00	236.50	
706	CITY OF OLYMPIA	11/16/2018	Regular	0.00	35,750.00	20844
10/31/2018 Bian	Invoice	11/15/2018	Biannual Interlocal Agreement for Joint Tr	0.00	35,750.00	
640	CW NIELSEN MFG CORP	11/16/2018	Regular	0.00	74.05	20845
27192	Invoice	11/15/2018	Lieutenant Badge	0.00	74.05	
1173	FITNESS INSTALLERS & TECHNICIANS INC	11/16/2018	Regular	0.00	1,433.59	20846
LFR26	Invoice	11/15/2018	Fitness Equipment Maintenance	0.00	566.28	
LFR27	Invoice	11/15/2018	Fitness Equipment Maintenance	0.00	867.31	
566	FRED MEYER	11/16/2018	Regular	0.00	1,675.00	20847
180162	Invoice	11/15/2018	Flu Shots	0.00	1,675.00	
594	GARDNER'S TRUST INC	11/16/2018	Regular	0.00	1,121.67	20848
23469	Invoice	11/15/2018	Station 33 - Retention Pond Clearing	0.00	1,121.67	
1099	GEIER GLOVE COMPANY	11/16/2018	Regular	0.00	1,309.10	20849
15776	Invoice	11/15/2018	Duty Gloves	0.00	1,309.10	
71	HUNG RIGHT DOORS LLC	11/16/2018	Regular	0.00	308.46	20850
432870	Invoice	11/15/2018	Station 31 Door #1 Repair	0.00	308.46	
471	LOCK DOCTOR	11/16/2018	Regular	0.00	59.90	20851
011065	Invoice	11/15/2018	Door Lock Repair	0.00	59.90	
1032	NATIONAL SAFETY INC	11/16/2018	Regular	0.00	157.88	20852
0522283-IN	Invoice	11/15/2018	Gas Monitor Repair (E312)	0.00	157.88	
410	PATTISON WATER CO	11/16/2018	Regular	0.00	38.27	20853
10/30/18 - Acct.	Invoice	11/15/2018	S32 #2010400 - Utilities, Oct. 2018, Water	0.00	38.27	
118	POPE, HOUSER & BARNES, PLLC	11/16/2018	Regular	0.00	351.00	20854
76402	Invoice	11/15/2018	Legal Services	0.00	351.00	
1371	PROFESSIONAL HEALTH SVS INC	11/16/2018	Regular	0.00	20,531.00	20855
108954	Invoice	11/15/2018	Annual Physicals	0.00	17,300.00	
109004	Invoice	11/15/2018	Annual Medicals - HRAs and Lab Work	0.00	3,231.00	
418	PUGET SOUND ENERGY INC	11/16/2018	Regular	0.00	10,986.13	20856
11/8/18 - Utilities	Invoice	11/15/2018	Utilities - Electricity & Natural Gas	0.00	10,986.13	
365	SEA-WESTERN INC	11/16/2018	Regular	0.00	411.10	20857
208902	Invoice	11/15/2018	Structure Boots - HAIX	0.00	411.10	
1509	SKAGIT COUNTY FIRE PROT. DIST. #6	11/16/2018	Regular	0.00	350.00	20858

Check Report

Date Range: 11/15/2018 - 11/16/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
18-35	Invoice	11/15/2018	Training - Fire Officer 2, LT Hammond	0.00	350.00	
306	STERICYCLE INC	11/16/2018	Regular	0.00	21.48	20859
3004459880	Invoice	11/15/2018	Stations 33,34 & 35 Biohazard Removal	0.00	21.48	
311	TAGS TROPHIES	11/16/2018	Regular	0.00	76.23	20860
197016	Invoice	11/15/2018	Bunker Rack Name Plates	0.00	76.23	
1314	TAKE AIM, LLC	11/16/2018	Regular	0.00	2,631.70	20861
6276	Invoice	11/15/2018	Uniforms INV# 6955-6989	0.00	1,101.20	
6941	Invoice	11/15/2018	Uniforms - VFF HANSON	0.00	26.14	
6969	Invoice	11/15/2018	Uniforms - VFF JANKE	0.00	2.72	
6971	Invoice	11/15/2018	Uniforms - VFF ALLEN	0.00	9.26	
6972	Invoice	11/15/2018	Uniforms - VFF ORME	0.00	9.26	
6976	Invoice	11/15/2018	Uniforms - VFF Bourque	0.00	30.49	
6980	Invoice	11/15/2018	Uniforms - MORTON	0.00	433.86	
6982	Invoice	11/15/2018	Uniforms - VFF FORD	0.00	9.26	
6987	Invoice	11/15/2018	Uniforms - VFF MUNK	0.00	23.96	
6988	Invoice	11/15/2018	Uniforms - Belts, beanies & workout gear	0.00	985.55	
1377	THOBURN, Ph.D., JOHN	11/16/2018	Regular	0.00	400.00	20862
11/1/18 - Thobur	Invoice	11/15/2018	11/1/18 Practicum Supervision - For Oct.	0.00	400.00	
285	TNT EXTERMINATORS INC	11/16/2018	Regular	0.00	217.80	20863
10/4/18 - Pest Co	Invoice	11/15/2018	Pest Control - Oct. 2018	0.00	217.80	
137	ULTRA GREEN SYSTEMS	11/16/2018	Regular	0.00	282.38	20864
61850	Invoice	11/15/2018	Janitorial Supplies	0.00	282.38	
853	UPS	11/16/2018	Regular	0.00	118.09	20865
000008XY88438	Invoice	11/15/2018	Shipping, Inv. #000008XY88438	0.00	45.04	
000008XY88448	Invoice	11/15/2018	Shipping, Invoice #000008XY88448	0.00	73.05	
1376	US BANK	11/16/2018	Regular	0.00	34,177.92	20866
6306	Invoice	11/15/2018	11/6/18 - Perrine Business Expenses - VIS	0.00	310.01	
6308	Invoice	11/15/2018	11/6/18 - DeBell Business Expenses - VISA	0.00	6,290.14	
6309	Invoice	11/15/2018	11/6/18 - Brooks Business Expenses - VIS	0.00	377.19	
6311	Invoice	11/15/2018	11/6/18 - Crimmins Business Expenses - V	0.00	276.89	
6313	Invoice	11/15/2018	11/6/18 - Harn Business Expenses - VISA	0.00	16.65	
6318	Invoice	11/15/2018	11/6/18 - Chambers (001) Business Expen	0.00	18,708.37	
6321	Invoice	11/15/2018	11/6/18 - Fejeran Business Expenses - VIS	0.00	115.00	
INV02022	Invoice	11/15/2018	11/6/18 - Cox Business Expenses - VISA	0.00	137.17	
INV02025	Invoice	11/15/2018	11/6/18 - Dickson Business Expenses - VIS	0.00	7,671.50	
INV02028	Invoice	11/15/2018	11/6/18 - Hough Business Expenses - VISA	0.00	275.00	
1392	VOYAGER FLEET SYSTEMS / US BANK	11/16/2018	Regular	0.00	2,975.45	20867
869357335844	Invoice	11/15/2018	Apparatus Fuel - October 2018	0.00	2,975.45	
1508	WATERLOGIC AMERICAS LLC	11/16/2018	Regular	0.00	417.41	20868

Check Report

Date Range: 11/15/2018 - 11/16/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
CNIV561588	Invoice	11/15/2018	Water Cooler Rentals 10/1/18 - 10/31/18	0.00	417.41	

Bank Code 001 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	51	29	0.00	118,684.42
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	51	29	0.00	118,684.42

Check Report

Date Range: 11/15/2018 - 11/16/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 306-2017 CAPITAL PROJECTS FUND						
1232	RICE FERGUS MILLER INC	11/16/2018	Regular	0.00	59,401.31	20869
<u>2017111-007</u>	Invoice	11/15/2018	2017111 Lacey Fire Dist. 3 Facility Improv	0.00	59,401.31	
1376	US BANK	11/16/2018	Regular	0.00	23,956.26	20870
<u>6320</u>	Invoice	11/15/2018	11/6/18 - Chambers (306) Business Expen	0.00	23,956.26	

Bank Code 306 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	83,357.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	83,357.57

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	53	31	0.00	202,041.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	53	31	0.00	202,041.99


Fund Summary

Fund	Name	Period	Amount
001	General Fund	11/2018	118,684.42
306	2017 Capital Improvement Project Fund	11/2018	83,357.57
			202,041.99

Authorization Signatures




 Signature Finance Director



 Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



 Fire Chief

 Chairman of the Board

 Commissioner

 Commissioner

 Commissioner

 Commissioner

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 11A 2018

Checks Total Amount	335,160.12
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DIRECT DEPOSIT - KEY BANK	396,805.99
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	73,335.93
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	20,532.02
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	1,304.40
Net Tax Deposit Total	95,172.35
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UNEMPLOYMENT FUND	0.00
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WASH STATE DEPT OF RETIREMENT SYSTEMS	220,034.64
<hr/>	
TOTAL PAYROLL	1,047,173.10

FIRE PROTECTION DISTRICT NO. 3
THURSTON COUNTY, WASHINGTON
(Lacey Fire District #3)

A R E S O L U T I O N

RESOLUTION NUMBER 864-11-18

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS, FIRE PROTECTION DISTRICT NO. 3, THURSTON COUNTY, WASHINGTON, AUTHORIZING AN INCREASE IN THE DISTRICT'S TAX LEVY FROM THE PREVIOUS YEAR.

WHEREAS, the Board of Fire Commissioners of Fire Protection District No. 3 has met and considered its budget and levy for the calendar year 2019; and,

WHEREAS, the District's actual levy amount from the previous year was \$15,231,600.08; and,

WHEREAS, the Board of Fire Commissioners attest that the population of Thurston County Fire Protection District No. 3 is more than ten thousand; and

WHEREAS, the Board of Fire Commissioners attest that Thurston County Fire Protection District No. 3 has at least one full-time, paid employee; and

WHEREAS, the Board of Fire Commissioners has properly given notice of the public hearing on November 15, 2018, to consider Thurston County Fire Protection District Three's projected budget and levy for the 2019 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the Board of Fire Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Thurston County Fire Protection District Three requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Thurston County Fire Protection District No. 3 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Thurston County Fire Protection District No. 3, that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year. The dollar amount of the increase over the actual levy amount from the previous year is \$913,896.00, which is a percentage increase of six percent. This is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, and any annexation that have occurred and refunds made.

ADOPTED at the regular meeting of the Board of Commissioners of Thurston County Fire Protection District No. 3, this 15th day of November, 2018, the following majority of commissioners being present and voting:

Chairman

Vice Chairman

Commissioner

Commissioner

ATTEST: Secretary

Commissioner

THURSTON COUNTY FIRE PROTECTION DISTRICT THREE

2019 LEVY CERTIFICATION

State of Washington)
)
County of Thurston)

In accordance with RCW 84.52.020, I, Steven K. Brooks, District Secretary of Thurston County Fire Protection District Three, do hereby certify to the Thurston County Legislative authority that the Board of said District requests that the following levy amount be collected in 2019 as provided in the District's budget, which was adopted at a public meeting held on November 15, 2018:

General Fund:

Regular Levy	\$16,599,554.15
Administrative Refund Levy	<u>\$ 103,637.65</u>
Total General Fund Levy	\$16,703,191.80

Bond Fund 20 Yr (2000):

Excess (Bond) Levy	\$ 457,072.60
Administrative Refund Levy	<u>\$ 4,080.40</u>
Total Bond Fund Levy	\$ 461,153.00

Bond Fund (Voted 2017):

Excess (Bond) Levy	\$ 371,522.11
Administrative Refund Levy	<u>\$ 1,450.89</u>

Total Bond Fund Levy	<u>\$ 372,973.00</u>
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Total Taxes Required:	<u>\$17,537,317.80</u>
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Signature: _____

Date: _____

FIRE PROTECTION DISTRICT NO. 3
THURSTON COUNTY, WASHINGTON
(Lacey Fire District #3)

A R E S O L U T I O N

RESOLUTION NUMBER 864-11-18

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS, FIRE PROTECTION DISTRICT NO. 3, THURSTON COUNTY, WASHINGTON, AUTHORIZING AN INCREASE IN THE DISTRICT'S TAX LEVY FROM THE PREVIOUS YEAR.

WHEREAS, the Board of Fire Commissioners of Fire Protection District No. 3 has met and considered its budget and levy for the calendar year 2019; and,

WHEREAS, the District's actual levy amount from the previous year was \$15,231,600.08; and,

WHEREAS, the Board of Fire Commissioners attest that the population of Thurston County Fire Protection District No. 3 is more than ten thousand; and

WHEREAS, the Board of Fire Commissioners attest that Thurston County Fire Protection District No. 3 has at least one full-time, paid employee; and

WHEREAS, the Board of Fire Commissioners has properly given notice of the public hearing on November 15, 2018, to consider Thurston County Fire Protection District Three's projected budget and levy for the 2019 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the Board of Fire Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Thurston County Fire Protection District Three requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Thurston County Fire Protection District No. 3 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Thurston County Fire Protection District No. 3, that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year. The dollar amount of the increase over the actual levy amount from the previous year is \$913,896.00, which is a percentage increase of six percent. This is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, and any annexation that have occurred and refunds made.

ADOPTED at the regular meeting of the Board of Commissioners of Thurston County Fire Protection District No. 3, this 15th day of November, 2018, the following majority of commissioners being present and voting:

Chairman

Vice Chairman

Commissioner

Commissioner

ATTEST: Secretary

Commissioner