

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**November 1, 2018**

Present:

Chair Kirkbride  
Vice Chair Wilson  
Commissioner Ryder  
Commissioner Dobry  
Commissioner Roberts

**I. CALL TO ORDER / FLAG SALUTE**

Chair Kirkbride called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Roberts

Carried: Unanimous

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the October 18, 2018 regular of the Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20799 through #20823 in the amount of \$36,941.78.
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20824 through #20825 in the amount of \$30,969.98.

C. Payroll #10B in the amount of \$374,296.51.

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

## V. COMMITTEE REPORTS

### A. Thurston County Medic One E.M.S. Council

The November meeting was canceled. The next regular meeting is in December. The Planning Committee will meet November 15, 2018.

### B. Thurston 9-1-1 Communications (TCOMM) Administration Board

The next meeting is November 14, 2018 located at Station 31 in the BOFC. TCOMM is having an Open House of the newly remodeled second-floor call center on November 6, 2018 from 1p.m. - 4p.m.

### C. City / District Liaison Communication updates

Chief Brooks will confirm the next proposed meeting date of December 18, 2018 with the City of Lacey.

### D. Thurston County Fire Commissioners Association Regular meeting

Commissioner Dobry attended the WA State Fire Commissioners Board meeting and the following agenda items:

- Healthcare Committee Report
  - Premiums expenditures have declined from 108% to 103%.
  - Medical prescription costs are increasing
  - WFCA Health Care Manager Anne Marvin conducted a healthcare workshop for the Health Care Committee at the Conference in Yakima. She will conduct mini healthcare workshops in 2019 to capture a wider audience.
  - Wellness participation is almost non-existent. The program will be terminated effective December 31, 2018 saving \$26K a year.
  - 2019 Contract Renewals – No cost increase.
  - Increased Claim Risk – From \$250K to \$275K per claim to lower cost.
  - No changes in Administrative Service
- Annual WFCA Conference Venues
  - 2018 Yakima – The highest participation at the Yakima Convention Center of over 400 in attendance. The contract for facility use ends this year.
  - 2019 Tulalip Resort – WFCA is applying for a grant from the Tulalip Tribe for facility use at the Tulalip Hotel and Conference Center.
  - 2020 - Spokane
  - 2021 Tulalip Resort
  - 2022 Spokane – Recommendation only. Confirmation pending.
- Succession Planning – Administrative Manager Nora Eylenfelt will retire in 2019 after 30+ years of service. Finance Manager Sandy Babcock will

retire in 2020. Staff cross-training will begin by the end of this year. Hiring a deputy to assist Executive Director Roger Ferris is under consideration.

- Spring Training – March 2, 2018 located at the Clear Water Resort in Suquamish.
- Education Committee – Meeting is December 1, 2018. Training suggestions are to be submitted prior to the meeting.
- WFCOA Office Building Report
  - Awaiting permit for tree trimming
  - Vacancies – 2 leases are expiring December 18, 2018 and June 19, 2018.
- Annual Physical Reimbursements – Commissioner Dobry reported that other Districts expressed interest to pursue this. He commented that there is progress for action on getting reimbursements.
- Teledoc (Doctors Online) – Commissioner Dobry distributed a Teledoc flyers to the Board. Commissioner Dobry suggested to the WFCOA Board that incentives be offered to encourage members to use the no copay online service. He stated that the WFCOA Board will consider his suggestion.
- TPSC Member Health Plan Benefits – Available on WFCOA website.

E. Thurston Regional Planning Council  
Status report

No report. Commissioner Dobry will attend the November 2, 2018 meeting.

F. Community Outreach  
Status report  
Staff

1. Annual Homeowners Association Meeting Calendar

- Summerwalk – Chief Brooks, Battalion Chief Hulse and Commissioners Roberts and Ryder attended the October 23, 2018 annual meeting at Station 31. A brief presentation of the Capital Facilities & Equipment was given and well received. Approximately 30+ were in attendance.
- Centergrove at Long Lake – November 12, 2018 located at Station 31, 5 p.m. Commissioner Dobry will attend.
- Horizon Pointe – November 14, 2018 at Station 31 at 6:30 p.m. Vice Chair Wilson will attend.
- Meridian Campus – November 26, 2018. Commissioner Roberts will attend.

2. October Fire Prevention Month – Kindergarten through 2<sup>nd</sup> grade students received a visit from District responders visited the local public elementary and private schools to provide Kindergarten through 2<sup>nd</sup> grade students education on fire prevention.