

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**November 15, 2018**

Present:

Chair Kirkbride

Vice Chair Wilson

Commissioner Dobry

Commissioner Roberts

Commissioner Ryder attended via teleconference.

**I. CALL TO ORDER / FLAG SALUTE**

Chair Kirkbride called the meeting to order at 5:30 p.m.

**II. APPROVAL OF THE AGENDA**

A. Addition – Warrant AP 11B 2018 B

**MOTION:** To accept the agenda as modified.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the November 1, 2018 regular Board of Fire Commissioners and Board of Volunteer Firefighters meeting.

**MOTION:** To accept the agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

B. Warrants

- AP 11B 2018 – General Fund 001 (Acct# 6630) checks numbered #20840 through #20868 in the amount of \$118,684.42.

Commissioner Dobry inquired if the warrant for Professional Health Services for annual physicals in the amount of \$20,531.00 will be the last bill for the medical exam services. Chief Brooks stated that he will confirm with Deputy Chief Dickson and will follow-up. Commissioner

Dobry suggested that the District request reimbursement to the Washington Fire Commissioners Association for the charges.

- AP 11B 2018 B –General Fund 001 (Acct# 6630) check numbered 0#20871 in the amount of \$503.50. Refill of Postage Meter
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #20869 through #20870 in the amount of \$83,357.57.

C. Payroll #11A 2018 in the amount of \$1,047,173.00.

**MOTION:** To accept the consent agenda as amended.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

## V. COMMITTEE REPORTS

### A. Thurston County Medic One E.M.S. Council

The next regular meeting is December 19, 2018.

### B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson attended the November 14, 2018 meeting and reported the following highlights:

- The Nisqually Tribe attended and requested to become members of TCOMM911 Administration Board
- 2019 Budget adopted.
- Open House on November 7, 2018 was well attended.
- 2.5% Salary increases
- Working continuously for legislative action to go for another 1/10 of 1% sales tax and pursue funding support for a new radio system.

The next meeting is January 9, 2018.

### C. City / District Liaison Communication updates

The next meeting is December 18, 2018 located at Station 31, 8:30 a.m.

### D. Thurston County Fire Commissioners Association (TCFA) Regular meeting

Commissioner Dobry attended the Strength of Purpose meeting on November 4, 2018. He stated that there are no announced interests in the upcoming election of officers. He reported that TCFA Chair Slater will appoint a representative for the TCOMM911 Administration Board and EMS Council Committees at the next general meeting on November 20, 2018 at 6 p.m. He stated that he will not

attend the regular meeting on Tuesday. Vice Chair Wilson will attend in his absence.

E. Thurston Regional Planning Council  
Status report

Commissioner Dobry attended the November 2, 2018 meeting and reported that a quorum was not reached. He shared the following transportation updates:

- Interstate 5 Corridor – Local planning to conduct congestion relief from Mounts Road to Tumwater in an effort to address habitat and degradation issues.
- Diversion Diamond – Debrief of Roadmap Workshop

F. Community Outreach  
Status report  
Staff

1. Emergency Preparedness Initiative – This weekend was the kickoff CERT Program Training kickoff hosted by the District. 13 active participants were an engaged group of citizens. The program was well received.
2. Annual Homeowners Association Meeting Calendar
  - Cantergrove at Long Lake – Commissioner Dobry and Chief Brooks attended the November 12, 2018 meeting located at Station 31. They gave a brief introduction of District services offered. Three families attended.
  - Horizon Pointe – Chief Brooks and Vice Chair Wilson attended the November 14, 2018 meeting. Approximately 45 were in attendance. Chief Brooks reported that he gave highlights on the capital facilities projects and the CERT Training Program. Commissioner Roberts suggested offering the CERT training as an elective to middle school students.
  - Meridian Campus – November 26, 2018. Commissioner Roberts and Chief Brooks will attend.

G. Nisqually Tribe  
Status report  
Staff

No report.

H. Capital Facilities and Equipment Activities  
Staff

1. New Engine 34 at the end of the year. Proposed final inspection mid-January.
2. Special Use Permit Hearing – Chief Brooks and Facilities Equipment Technology Director Matt Chambers attended the hearing on November