

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

May 5, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the April 21, 2016 of the Board of Fire Commissioners meeting.

B. Draft minutes of the April 28, 2016 Special Meeting of the Board of Fire Commissioners.

C. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18077 through #18111 in the amount of \$43,307.63. Commissioner Nelson had inquired via email about the following warrants and Chief Brooks gave an explanation:

1. American Express purchase at Costco in the amount of \$330.27 – Bulk restocking of food and beverage supplies for incident response rehabilitation.

2. Sea-Western Inc. in the amount of \$1,023 – Charging system for thermal imaging camera battery. The imaging camera is approximately a \$10K item.

- Capital Projects Fund 301 (Acct# 6631) check numbered #18112 in the amount of \$9,871.10.

C. Payroll #4B 2016 in the amount of \$317,499.00.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

No report. Then next meeting is May 18, 2016.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson attended the May 4, 2016 meeting and reported the following agenda highlights:

1. 2015 Employee of the Year was presented to Karen Arrowsmith.
2. Strategic Plan Progress Update
3. FirstNet Overview – Government method to have emergency communication between states was discussed.
4. Homeland Interoperability Plan – Includes Thurston, Lewis, and Pacific counties.
5. 2015 Annual Report will be available on the TCOMM911 website
6. Midyear Executive Review
7. Meeting Schedule – No meeting until September.

C. City / District Liaison
Communication updates

Commissioners Dobry & Roberts attended the April 26, 2016 meeting and reported the following items discussed:

1. New High School – A 75 acre future property site located on Marvin Road NE will likely be annexed by the City.
2. DOT Olympic Headquarters Facility – The District will negotiate for service once the facility is in operation. The improved property value is anticipated to be approximately \$40 million.
3. County Impact Fees – The City of Lacey is evaluating the possibility of an impact fee ordinance for the North Thurston Public Schools. The city recommended that the District consider also pursuing the impact fee process.
4. Assisted Living Facilities – Chief Brooks submitted a complaint to DSHS of staff not performing their duties at one local facility.
5. Nisqually Elections – New Nisqually Council positions are posted on the Nisqually website. The Board discussed billing the Jail and Casino separately. Chair Dobry will reach out to CFO Montgomery.
6. School District Name Change – The Mayor is promoting the proposal. The Board prefers that the request for endorsement come from the School Board instead of the City of Lacey.

D. Thurston County Fire Commissioners Association
Regular meeting

No report. The next scheduled meeting is May 19, 2016. The Department of Natural Resources will be the guest speaker.

E. Thurston Regional Planning Council (TRPC)
Status report

The next scheduled meeting is May 6, 2016. Chair Dobry will attend.

F. Community Outreach
Status report
Staff

1. HOA Annual Meetings Report:

- Wedgewood – Chief Brooks and Commissioner Wilson attended. Approximately 25 were in attendance. The CPR video presented. District Logo Reusable CPR bags were distributed.
- Eagle Cliff – Chair Dobry and Deputy Chief Dickson attended the April 22, 2016 meeting at Station 35.

- Meridian Campus – Chair Dobry and Chief Brooks attended the April 27, 2016 meeting.

2. Upcoming HOA annual meetings:

- Courtney Place – May 11, 2016 meeting. The CPR video was declined. The Board will not attend.
- Lacey Fun Fair – May 21st and May 22nd. The District will have emergency response staff and an apparatus static display at the Marcus Pavilion site. The District will host the Free Car Seat Clinic at Station 31.

G. Nisqually Tribe
Status report

Chief Brooks reported that Nisqually Planning Director Joe Cushman accepted the District's offer to provide dedicated fee for service stand-by August 1st – 6th for the Nisqually Canoe Journey event. Chief Brooks reported that the District proposed two members at the protocol site and maintaining 24/7 staffing at Station 32.

H. Citizen Advisory Committee
Status report

The next scheduled meeting is May 18, 2016. The meeting location was moved from Station 34 to Station 35. Commissioner Wilson will attend. Chief Brooks reported that he will present a summary of the facility issues.

Chair Dobry recessed the regular Board meeting at 5:57 p.m. and announced that the regular Board meeting will commence at 6 p.m. to conduct the pinning ceremony for promotions and new members.

VI. PINNING CEREMONY FOR PROMOTIONS AND NEW MEMBERS/ROLL-OUT OF NEW ENGINE 31

Chief Brooks welcomed and recognized Promotion Recipients and New Volunteer Firefighters:

- Battalion Chief Ryan Fox
- Lieutenant Eric Bamer
- Lieutenant Scott Santhuff
- Volunteer Firefighter Jacob Postier
- Volunteer Firefighters Don West

Each recipient gave a brief introduction of their family and career history. They recited the oath of office and were presented with their badges and helmets.

Chair Dobry recessed the regular Board meeting at 6:25 p.m. for light refreshments and to conduct the new Engine 31 “wet-down” welcoming ceremony. Chief Brooks announced that the celebratory cake was donated by a citizen named Rick at John’s Mountain Home Bakery in appreciation to the District’s first responders.

VII. OLD BUSINESS

None

VIII. REQUEST FOR EXECUTIVE SESSION

- A. In accordance with RCW 42.30.110(1)(b): To consider the selection of a site of real estate by lease or purchase

No action. The Board adjourned the Executive Session at 7:25 p.m. and reconvened the regular Board meeting

IX. NEW BUSINESS

- A. Evaluation of Property for Acquisition

MOTION: To authorize staff the ability to negotiate with the seller of the property of 8447 Steilacoom Road, S.E. based on the Broker’s price opinion that has been provided.

Motion: Commissioner Wilson

Second: Vice Chair Roberts

Carried: Unanimous

Commissioner Kirkbride commented that he is in favor of the motion as the District is working on capital facilities planning. He supports building a more modern fire station and converting the existent station into training and storage space that will meet current and future needs of the District.

Chief Brooks noted that the property owner has an extended deadline of May 16, 2016 to respond to the District’s offer.

X. ADMINISTRATIVE REPORT

1. EF Recovery – EF Recovery requests the opportunity to present their product to the Board for consideration. Chief Brooks will reach out to EF Recovery clients who are comparable fire agencies to the District for feedback. The Board accepted the presentation request. Chief Brooks will invite EF Recovery to present at a future Board meeting.
2. Community Dispatch Email Distribution – The May 2016 issue showcased water safety.

3. New District website is now live.
4. CPR Presentation – Paramedic Karen Weiss will present to the Gateway Rotary Club on May 25, 2016 located at O’Blarney’s Irish Pub, 7 a.m. Commissioner Kirkbride will attend.

XI. COMMISSIONER COMMENTS

Commissioner Wilson gave congratulations to the new District volunteers and the promotion recipients. She commented that she was pleased that the Firefighter oath language “swear or affirm” was revised to “affirm”.

Commissioner Nelson thanked staff for organizing the facilities tour on April 28, 2016. He stated that he will not be able to attend the next regular Board meeting.

Commissioner Kirkbride reported that the TRPC 2040 forecast of 20-30% population growth is still on track. He thanked Chief Brooks for initiating the pinning ceremony process. He expressed his concern that the shield lettering on the badges read “Lacey Fire Dept.” instead of “Lacey Fire District”. He recommended that badges be replaced to be consistent with the District’s message to the citizens. Chief Brooks stated that the badges are the only remaining article where the Lacey Fire Department reference exists. He advised that the District is open to the conversion and will research further.

Vice Chair Roberts commented that the District website is very user friendly.

Chair Dobry announced that the TRPC Draft 2025 Regional Transportation Plan is accepting comments through May 9, 2016. He reported registration and lodging vacancies for the WA Fire Commissioners Assoc. Chelan Saturday Seminar on June 4, 2016. He stated that he will not be available May 9th – 10th and the last week of May.

XII. OTHER INFORMATION

- A. Suggestion Box – None
- B. Correspondence – Chief Brooks reported that the District social media accounts posted updates of the welcoming wet-down of the new engine and the pinning ceremony.



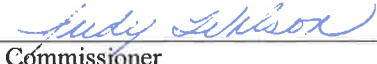
XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT

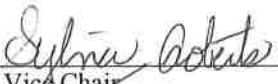


None

XIV. ADJOURNMENT

Chair Dobry adjourned the regular meeting 7:38 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.
Next Regular Meeting: May 19, 2016 – 5:30 pm


Chair

Commissioner

Commissioner


Vice Chair

Commissioner

ATTEST: District Secretary