

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

November 3, 2016

Present:
Chair Dobry
Vice Chair Roberts
Commissioner Kirkbride
Commissioner Nelson
Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Nelson

Second: Commissioner Wilson

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Firefighter Ken Roberts commented that he accomplished the three goals he set following his accident. He traveled to Cancun for his 60th birthday, ran a 5K, and returned back to the District as a firefighter. The Board applauded and congratulated him. Ken thanked the District for the support.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the October 20, 2016 Board of Fire Commissioners Regular Meeting and October 20, 2016 Special Meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #18609 through #18640 in the amount of \$42,956.39. Commissioner Nelson inquired about the National Fire Protection Association warrant in the amount of \$1,495. Chief Brooks reported that it is an annual access subscription.
- Donation Fund 101 (Acct# 6633) checks numbered #18641 in the amount of \$661.98.

C. Payroll #10B 2016 in the amount of \$322,475.16.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Kirkbride

Carried: Unanimous

Motion carried

V. PUBLIC HEARING ON 2017 BUDGET

Chair Dobry opened the Public Hearing at 5:36 p.m. on the 2017 Budget. There were no members of the public in attendance.

MOTION: To close the Public Hearing on the 2017 Budget.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

No report. The next meeting is November 16, 2016.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next meeting is November 9, 2016.

C. City / District Liaison Communication updates

No report. The next meeting is November 22, 2016 located at City Hall.

D. Thurston County Fire Commissioners Association Regular meeting

1. WA Fire Commissioners Association Conference – The Board attended the October 27th-29th conference in Yakima and reported that they will consolidate their notes on policy questions/recommendations and will forward recommendations to Chief Brooks for review and further discussion. Policy topics include social media, gifting of public funds, and new car policy regarding alternative fuels. Chair Dobry reported that he promoted the CPR Saves Campaign. He proposed to give the presentation at a Saturday Seminar in March. He added that the CPR Saves kick-off date has been moved to December 3, 2016 located at Station 31. The Board is encouraged to attend. The goal is to welcome an audience of 30-75 people to participate in the training sessions. He noted that King 5 News was invited to cover the event. Event Flyers will also be available electronically. Chief Brooks will reach out to the Lacey City Manager to inquire the opportunity to insert an event flyer in the Lacey utility billing

distribution. Vice Chair Roberts recommended that a notice be advertised in the Senior Newspaper. Chair Dobry will communicate this to Karen Weiss.

The Board inquired staffs position on WA Ground Emergency Medical Transport (GEMT). Chief Brooks stated that the District has explored the option of billing for BLS transport in the future. Staff will present a Resolution for the Board's approval which will empower the District to bill for this service. Under the current plan an aid car will be staffed and available for transport when needed during peak hours in 2017.

2. Strength of Purpose Meeting – Chair Dobry attended the November 2, 2016 meeting. He reported the upcoming meeting schedule:
 - November 7, 2016 – Medic One Executive Kirk Harden will present the 2017 Budget. Chair Dobry will attend.
 - December – Holiday Party
 - January 11, 2016 – WFCALegislative Pre-Event Webinar 10 a.m. – 11 a.m.
 - January 26, 2017 – WFCALegislative Day. Registration is \$80.
 - February 4, 2017 – Bid Laws Conference at the Red Lion in Olympia.
 - March 25, 2017 – Saturday Seminar at Ocean Shores

E. Thurston Regional Planning Council
Status report

No report. The next meeting is December 2, 2016.

F. Community Outreach
Status report

1. Christa Heights HOA Annual Meeting – Chair Dobry attended the October 22, 2016 meeting and reported that 13 were in attendance. He presented the CPR Saves video and gave a state of the District report.
2. Lancaster HOA Annual Meeting – Vice Chair Roberts and Deputy Chief Dickson attended. The CPR Saves Video was presented. Approximately 12 were in attendance.
3. Classic Heights HOA Annual Meeting – November 5, 2016 located at Station 35, 1 p.m. Commissioner Wilson & Chief Brooks will attend.
4. Horizon Point HOA Annual Meeting – November 9, 2016 located at Station 31. Commissioner Wilson will attend. Chief Brooks will confirm the time and follow-up with Commissioner Wilson.

G. Nisqually Tribe
Status report

No report.

H. Citizen Advisory Committee
Status report

The October 20, 2016 meeting was canceled. The next meeting is November 16, 2016 located at Station 34. Commissioner Nelson will attend. Chief Brooks will present the 2017 Budget. An invitation will be extended to the CAC to attend the CPR Saves kick-off on December 3, 2017.

VII. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates/events:

1. Steilacoom Property Gopher Update – The County survey report declared the property gopher free. The survey report is valid only for one year. Deputy Chief Pearson will follow-up with the County to request that the property be removed from habitat consideration. The Board suggested that a sign be posted at the site to notify the public of a future District Fire Station. Chief Brooks will work with staff on creating a sign to present to the Board for consideration.
2. Capital Facilities Plan – Chief Brooks will contact both bond counsel and legal counsel for clarification on impact fees and the SEPA standard checklist moving forward. The District has a resolution allowing the District to have our own SEPA process. Commissioner Kirkbride will assist in researching the required address specification from the checklist and will follow-up with Chief Brooks. City of Lacey Senior Planner Christy Osborne is available to attend the next regular Board meeting on November 17, 2016 to discuss the impact fees process moving forward.
3. Transportation Resource Utilization (TRUE) Committee – The Medic One Committee was formed a year ago to focus on the issues of growing BLS call volumes and the perceived lack of availability of private ambulance transports. Strategies have been discussed for consideration:
 - Long term contractual relationship with one or more private ambulances. American Medical Response (AMR) is willing to share their contracts with King County.
 - Short term solution is to rely on staffing the aid car and sharing resources.

The Board inquired the value in looking at recoding call types and descriptors and how it will benefit the system. Chief Brooks will connect with MSO Captain Christiansen and request a daily summary report of descriptors.

VIII. COMMISSIONER COMMENTS

Commissioner Nelson commented that he enjoyed the Commissioners Conference.

Commissioner Wilson reported that garage door representatives approached the Board at the Commissioners Conference and distributed business flyers. She gave a flyer to F.E.T. Director Matt Chambers. She also advised that her personal credit card was charged for hotel lodging while attending the conference. She will

submit a reimbursement request to the District. She congratulated Fire Commissioners Pearson, Moon, and Wells of District 6 for receiving the 1st Place Management Award.

Commissioner Kirkbride commented that he appreciated the conference-hosting Districts. He thanked Commissioners Moon, Richeson, Wilson, and Dobry for helping him with his dead car battery incident while at the conference.

Vice Chair Roberts enjoyed the conference workshops and commented that they were well organized and informative.

Chair Dobry reported that he invited King County Medic One Foundation Executive Director Jan Sprake of Seattle to attend the CPR campaign kick-off. He stated that she is interested in obtaining virtual reality viewers for her Board. Chair Dobry reported that he attended the Pulse Point presentation at the Commissioner Conference and believes it could compliment the CPR Saves campaign.

IX. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – Chief Brooks received thank you letters and will share them with District members via email distribution. Chief Brooks announced that the Lacey Firefighters Charity (LFC) is collecting food donations to provide Thanksgiving dinner baskets for adopted families in the community. The list of needed items is accessible only from District computers. Chief Brooks will email a list of needed items to the Board. The LFC will also be hosting a Pancake Breakfast at Cabela’s on November 26th.

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

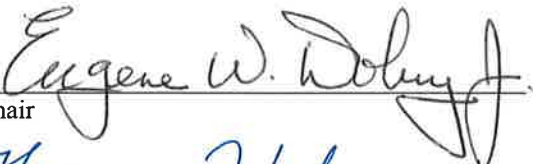


None

XI. ADJOURNMENT

Chair Dobry adjourned the meeting at 6:40 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: November 17, 2016 – 5:30 pm


Chair

Commissioner

Commissioner


Vice Chair

Commissioner

ATTEST: District Secretary