

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

March 3, 2016

Present:

Chair Dobry

Vice Chair Roberts

Commissioner Nelson

Commissioner Kirkbride

Commissioner Wilson

I. CALL TO ORDER / FLAG SALUTE

Chair Dobry called the meeting to order at 5:36 p.m.

II. APPROVAL OF THE AGENDA

A. Addition – Change to the order of agenda. VFW Award Presentation to commence at 6 p.m. following the Committee Reports.

MOTION: To accept the agenda as modified.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Public Member Bill Mikesell stated that he recently moved into the District and has worked in the fire service for forty years. He commented that he had the pleasure of working with Chief Brooks in several exercises and committee meetings. He commended Chief Brooks and the Fire Commissioners. Commissioner Kirkbride thanked him for attending and invited him to participate in the CAC and extended the invitation to all members of the public present.

IV. APPROVAL OF THE CONSENT AGENDA

The Board reviewed the following Consent Agenda items:

A. Draft minutes of the February 18, 2016 Special Meeting.

B. Draft minutes of the February 18, 2016 of the Board of Fire Commissioners.

C. Warrants

- General Fund 001 (Acct# 6630) checks numbered #17883 through #17924 in the amount of \$46,906.80. Commissioner Nelson inquired about the WestCare Clinic warrant in the amount of \$2,688. Chief Brooks reported that they are for pre-employment and promotional physicals.
- Capital Projects Fund 301 (Acct# 6631) check numbered #17925 in the amount of \$329,310.09

D. Payroll #2B 2016 in the amount of \$312,476.65.

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

Commissioner Kirkbride reported that he was asked to be a member of the nominating committee for the Chair and Vice Chair. Candidates will be presented at the next meeting.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson attended the March 2, 2016 meeting and reported the following agenda highlights:

1. Text to 9-1-1 – The feature is now live. The campaign message is “Call If You Can –Text If You Can’t” Calling 9-1-1 is preferred, but texting 9-1-1 is available when necessary. Chief Brooks reported that the District posted the Text to 9-1-1 announcement on the District website and social media.
2. 2016 Meeting Schedule adopted. Meetings will no longer occur monthly. The next meeting will be in May.
3. New Committees:
 - Infrastructure Committee – Analysis to identify telecommunication needs. The first meeting will take place March 29, 2016.
 - Non-member Fee Committee – Establish a more consistent funding method. Keith Flewelling will be chair the committee.

4. Employee Recognition – Dispatcher Jonnica Elkins was recognized for her efforts in directing a civilian to perform CPR on a cardiac arrest victim while on vacation.

C. City / District Liaison
Communication updates

Chief Brooks reported that he and Paramedic Karen Weiss attended the Lacey City Council meeting on February 25, 2016. Karen presented the “Hands Only CPR” Campaign. Chief Brooks commented that it was well received. Chief Brooks will present the Mobile Integrated Healthcare Pilot Program to the City Council in a work session on March 17, 2016. Chief Brooks will follow-up with the Board to confirm the next City/District meeting. April 26, 2016 is the proposed date.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Nelson reported that The Olympian Editor Dusti Demarest will present at the next meeting on March 15, 2016.

E. Thurston Regional Planning Council
Status report

No report. The next meeting is March 4, 2016.

F. Community Outreach
Status report

No annual Homeowners Association meetings scheduled this month.

G. Nisqually Tribe
Status report

Chief Brooks reported that he submitted the 2015 Service Response Data to Nisqually CFO Montgomery and received a follow-up thank you letter for the data. The Board suggested that the District pursue billing the Nisqually Tribe for 2015 services. Chief Brooks will prepare a quarterly invoice for the Board’s approval prior to presenting it the Nisqually Tribal Council.

H. Citizen Advisory Committee
Status report

The next scheduled meeting is March 16, 2016 located at Station 33. Commissioner Nelson will attend. Chief Brooks reported that he will forward the link of the updated District website to the CAC for review when the update is complete. Chief Brooks advised that he was invited to attend a community meeting at the Lacey City Hall at 6:30 p.m. on that evening in regards to the relocation of the Lacey Fireworks Show from the Lowes Improvement parking

lot on Yelm Highway to Rainer Vista Park. He informed that he'll be leaving the CAC meeting early to attend the meeting at City Hall.

Chair Dobry recessed the meeting at 6 p.m. and reconvened at 6:03 p.m.

VI. VFW AWARD PRESENTATION

Chief Brooks welcomed VFW Lacey/Tumwater Post 11402 members Bob Thompson and Ben Adkins. Bob Thompson and Ben Adkins recognized District Firefighter Jessica Johnson as the VFW Post 11402 WA State Firefighter of the Year for outstanding service as a team member of Lacey Fire District Three. They presented her with a plaque and gift certificate.

VII. PINNING CEREMONY FOR PROMOTIONS

Chief Brooks welcomed Pat Harn and his family and friends in witnessing his promotion to Battalion Chief. He shared a brief history of Pat Harn's service and contributions to the District. He extended a heartfelt thank you to the Harn family and their continued service in the community. He presented Harn with his 25 year anniversary pin. Harn recited the oath of office. B/C Crimmins presented him with his helmet.

Chair Dobry recessed the meeting at 6:21 p.m. for duration of 20 minutes. Light refreshments were served. The meeting reconvened at 6:40 p.m.

VIII. OLD BUSINESS

A. None

IX. NEW BUSINESS

A. None

X. ADMINISTRATIVE REPORT

Chief Brooks reported the following District Updates/Events:

1. New Engine Update – DC Pearson, F.E.T. Director Matt Chambers, Senior Mechanic Larry Elliot, and Firefighter Scott Santhuff will travel to Pierce Manufacturing on Monday for the final inspection. The engine will be delivered by the end of the month. May 1, 2016 is the anticipated date for active service.
2. New Administrative Specialist – Chris Debell will begin her role as Administrative Specialist on Monday.
3. Medic One ALS Contract – Negotiations began today.

4. Capital Facilities Project Update – Chief Brooks reported that he sent the Rice Fergus Miller Project Proposal to legal counsel for review. Legal counsel’s concern is that at if the Board approves to move forward, that the District have the resources to go to out to the voters. The District will engage and communicate with Rice Fergus Miller. Commissioner Kirkbride gave feedback. The Board requested to schedule a workshop for the purpose of touring the facilities before moving forward with the project. The Board proposed March 31, 2016. Chief Brooks stated that he’ll be out of the office that day and will inquire Deputy Chief Pearson’s availability to lead the tour. He will survey the Board and DC Pearson electronically.

XI. COMMISSIONER COMMENTS

Commissioner Wilson reported that she will not be able to attend the next regular Board meeting and requested to be excused. She suggested that the language in the Firefighter Oath be revised to replace the word “swear” to “affirm”. Chief Brooks stated that the change can be made. She addressed the importance of District members to be consistent in referencing the organization as a fire district entity and not a fire department.

Vice Chair Roberts announced that she received a jury summons for the last week of March. Her Board participation during that period is uncertain.

Commissioner Kirkbride shared his discovery that per the RCW, forested lands are exempt from fire district levies. He commented that in his research there is an inconsistency. He stated that here are some forested lands that pay district levies while others do not. Chief Brooks reported that the District is aware of this and he will work with the County Assessor’s Office to determine what triggers the collection of property tax on forested lands. Chief Brooks will keep the Board informed with updates. Commissioner Kirkbride also commented that the District should seek an agreement to bill for the South Puget Sound Community College Lacey Campus on 6th Avenue. He noted that he communicated this with Chief Brooks and learned that Chief Brooks has already begun to pursue this.

Commissioner Nelson echoed his congratulations to the recipients awarded this evening.

Chair Dobry commented that he saw the District CPR public service announcement and was impressed. Commissioner Roberts suggested that the CPR PSA be presented at HOA meetings. Chief Brooks will request opportunities to share the CPR video at HOA meetings. Commissioner Kirkbride stated that he shared the CPR video to the CAC.

XII. OTHER INFORMATION

A. Suggestion Box

None

B. Correspondence

None

XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT

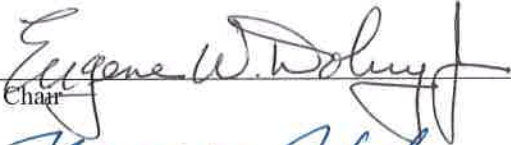
Volunteer Services Coordinator Jim Dickson gave an update on the status of the three firefighter volunteers participating in the Fire Academy. He reported that they are performing at the top of their class in testing. Commissioner Kirkbride thanked Jim Dickson for all his efforts in the success of the volunteer program.

XIV. ADJOURNMENT

Chair Dobry adjourned the regular meeting at 7:02 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: March 17, 2016 – 5:30 pm

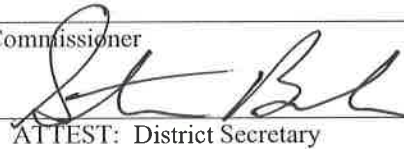

Chair


Commissioner

Commissioner


Vice Chair

Commissioner


ATTEST: District Secretary