

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

April 16, 2015

Present:

Chair Wilson

Vice Chair Dobry

Commissioner Kirkbride

Commissioner Nelson

Commissioner Roberts was excused.

I. CALL TO ORDER / FLAG SALUTE

Chair Wilson called the meeting to order at 5:31 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Volunteer Service Coordinator Jim Dickson invited the Board to attend the Volunteer Recognition BBQ tomorrow.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the April 2, 2015 of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #16821 through #16861 in the amount of \$69,650.94.
- New Capital Projects 2012 Fund 305 (Acct# 6638) check #16862 in the amount of \$1222.88.

C. Payroll #4A 2015 in the amount of \$857,070.44.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the April 15, 2015 meeting. He reported that the preliminary 2014 Response Data has been published. Response times continue to be above the 90% standard at 94%.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report.

C. City / District Liaison Communication updates

The meeting is rescheduled to April 28, 2015 located at Station 31.

D. Thurston County Fire Commissioners Association Regular meeting

Commissioner Dobry attended the Strength of Purpose meeting on April 1, 2015 and reported the following agenda items discussed:

1. Olympic Regional Clean Air Agency (ORCAA) – ORCAA gave a presentation. Chief Brooks advised that ORCAA is planning to move forward in initiating a fee structure for burn permits in late 2015.
2. Training Consortium – Projected final meeting in June.
3. Risk Management Seminar – May 2, 2015 located at Station 81. Chair Wilson will attend.

The next scheduled meeting is May 21, 2015.

E. Thurston Regional Planning Council Status report

Commissioner Dobry attended the April 3, 2015 meeting and reported the following agenda items discussed:

1. Regional Transportation Improvement Program Amendment – \$239K added for the installment of new guardrail.
2. Olympic Cascades Rural Service in Olympia – Two roundtrip service routes from Portland, Oregon to Seattle, WA. have been added to the timetable.
3. Tri-Cities Ruckelshaus Center Project Presentation – Tri-Cities study of the collaboration of governmental consolidation.
4. Drone Video of Chehalis Western Woodland Trail Hub Junction – Drone video presentation.
5. TRPC Website Managed by “Civic Plus”. Vice Chair Dobry inquired if the District website is managed by an outside source. Chief Brooks reported that Reach One hosts the District websites at a minimal fee. He advised that the District has administration rights to manage and update the website directly.

F. Community Outreach
Status report

Chief Brooks reported the following events:

1. Lacey Spring Fun Fair – May 16th and May 17th. Chair Wilson requested the Board’s interest to volunteer at the informational booth to represent the District. She directed the Board to sign up online through www.signupgenious.com. The District will participate in the parade and host a free car seat clinic at Station 31’s parking lot on Saturday between 10 a.m. – 4 p.m. Chair Wilson encouraged all to attend the free public event. There will be food vendors and local performers.
2. Thurston Through the Decades – May 9, 2015, 10 a.m. – 4 p.m. located at Huntamer Park. The 1945 Seagraves also known as the “Santa Mobile” will be on display.
3. Upcoming Homeowners Association Annual Meetings:
 - April 28, 2015 – Meridian Campus Master Association located at Station 31. Vice Chair Dobry will attend.
 - May 19, 2105 – Campus Point HOA located at Station 35, 7 p.m. Chair Wilson will attend. Chief Brooks recommended distributing the free District logo reusable grocery bags at the meeting to promote the Hands Only CPR campaign.

Chair Wilson noted that she will verify the Kensington HOA annual meeting date and will follow up with Chief Brooks.

- G. Nisqually Tribe
Status report

No report.

- H. Citizen Advisory Committee (CAC)
Status report

Chair Wilson and Chief Brooks attended the April 15, 2015 meeting. Chief Brooks gave a presentation on his site visit to Mesa, Arizona to evaluate the Mobile Integrated Healthcare Pilot Program. Chair Wilson reported that the CAC is in the process of editing their proposed recommendations to present to the Board on the first regular Board meeting in June. There was no election for the Chair position.

VI. OLD BUSINESS

- A. Adoption of the Amended 2015 Budget

Chief Brooks reported no significant changes from the initial 2015 Amended Budget presentation. The 2015 Amended Budget presented reflects the actuals and the use of the cash carry forward above projections for the purposes of capital replacement of one engine.

MOTION: To approve the 2015 Amended Budget as presented.

Motion: Commissioner Nelson

Second: Commissioner Kirkbride

Carried: Unanimous

Motion carried

VII. NEW BUSINESS

- A. Resolution 843-04-15 Exempting the purchase of a pumper fire engine from competitive bidding pursuant to RCW 39.04.280.

Chief Brooks informed that the Olympia Fire Department will be moving forward in a similar process and stated that there is a potential for cost sharing with the City of Olympia for apparatus inspections.

MOTION: To approve Resolution #843-04-15 exempting the purchase of a pumper fire engine from competitive bidding pursuant to RCW 39.04.280.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Volunteer Recognition BBQ Lunch – April 17, 2015, 12 p.m. – 1 p.m. located at Station 31.
2. Mobile Integrated Healthcare Pilot Program Update – Onsite visit to Chandler Fire Department and Mesa Fire & Medical Department exceeded expectations. Chief Brooks gave a brief summary of his assessment. He commented that there is great potential for similar programs to be appropriated here in Thurston County. He sent a letter of appreciation on behalf of the District for hosting his visit. Chief Brooks recommended a Board Workshop in May to present a detailed report to the Board.
3. TOGETHER! – Chief Brooks has applied to participate as a Board member. He will attend the May 1, 2015 meeting.
4. Commissioner Roberts Update – Commissioner Roberts participated in a ride-along with B-shift. She will return from vacation on May 7, 2015.
5. Lacey Firefighters' Charity (LFC) – Chief Brooks thanked former LFC President Kevin Davenport for his contributions to the charity and welcomed new LFC President Jake Hunter.
6. City of Lacey Utility Cost Evaluation – Previous LOTT charges for Station 35 reflected an incorrect storm classification base monthly charge of \$200. DC Dickson addressed the discrepancy and billing adjustments will show a reduction of approximately half the costs.
7. Board Conference Room P.A. System – As an alternative to the use of the large T.V., individualized tablets are being explored. Equipment Technician Matt Chambers continues to research this in addition to audio equipment replacement.
8. Recruit Swearing in Ceremony – To be added to the agenda at a future Board meeting.

IX. COMMISSIONER COMMENTS

Chair Wilson participated in the Region 9 - 911 Workshop and reported that State Fire Marshal Duffy and WA Fire Commissioner Executive Secretary Roger Ferris presented. She commented that she is happy to have Commissioner Roberts on the Board.

Vice Chair Dobry announced that he will be attending the Washington Fire Commissioners Association Board meeting. He thanked Kevin Davenport for his efforts as former LFC President.

Commissioner Nelson commented on the positive media coverage of the teenage girls who performed CPR on a citizen experiencing symptoms of cardiac arrest and ultimately saving the citizen's life. The teenagers recently participated in CPR training from local paramedics at their high school.

Commissioner Kirkbride reported that Senate Bill 5591 was passed in the Senate and the House. Senate Bill 5591 allows emergency medical services to develop community assistance referral and education service programs. He addressed the proposed Hill-Betti annexation into the City of Lacey. The property is located in the Hawks Prairie Planning Area bordering Marvin Road between Hickory Stick Lane and 33rd Avenue NE. The proposed boundary will connect the city limits to the Raili May subdivision. Commissioner Kirkbride distributed a map of the annexation area.

X. OTHER INFORMATION

A. Suggestion Box

None

B. Correspondence

None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Jim Dickson reported that volunteer staff served approximately 16,000 volunteer hours from April 2014 through March 31, 2015. He announced that Resident Volunteer Firefighter Carl Tilton will be leaving the District as he accepted a Firefighter position at Hanford Fire Department.

Firefighter Jim Green thanked the Board for allowing the public to attend the Fire Commissioner Interview process in an open public meeting.

XII. ADJOURNMENT

Vice Chair Wilson adjourned the Regular Meeting at 6:49 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: May 7, 2015 – 5:30 pm

Judy Wilson

Chair

Timothy Shelton

Commissioner

Sylvia Roberts

Commissioner

Eugene W. Dolny

Vice Chair

Samuel

Commissioner

Samuel

ATTEST: District Secretary