

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

May 7, 2015

Chair Wilson
Vice Chair Dobry
Commissioner Kirkbride
Commissioner Nelson
Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Wilson called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. SWEARING IN OF FIREFIGHTER GILBERT ELIASON

Chief Brooks welcomed Firefighter Gilbert Eliason. FF Eliason introduced his family and recited the Firefighter Oath. The Board congratulated him and also welcomed new Fire Commissioner Roberts.

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the April 16, 2015 Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #16863 through #16906 in the amount of \$79,429.59. Vice Chair Dobry inquired about the E-S Press Inc. warrant in the amount of \$7,157.23. Chief Brooks reported that it is the three day Emotional Survival Training Course conducted by Dr. Gilmartin for area responders. The District shared 50% of the total costs with the City of Olympia.

- Donation Fund 101 (Acct# 6633) check numbered #16907 in the amount of \$195.04.

C. Payroll #4B 2015 in the amount of \$300,485.67.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride reported that Thurston Regional Planning Council Senior Planner of the Thurston County Emergency Medical Service System Study Paul Brewster met with the Fire Chiefs in April as a part of the second phase of EMS Study.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson attended the May 6, 2015 meeting. She reported that the sales tax revenue is trending above projections. The Next Generation 911 project is moving forward and the new phone system has been accepted. A potential 30 day extension will be requested due to a glitch in the system. Private Line Tone transition on radios will begin May 27, 2015.

C. City / District Liaison Communication updates

The April 28, 2015 meeting was canceled. Chief Brooks will be meeting with City Manager Scott Spence next week.

D. Thurston County Fire Commissioners Association Regular meeting

Vice Chair Dobry attended the Board of Directors meeting on April 18, 2015. He reported the following agenda items discussed:

1. Pharmacy Providers Interviews were conducted. Costco and MaxorPlus are the top two pharmacy providers selected to move forward in the second review in June.
2. 2015 experience ratio 83.7%. There is a 12% increase in new enrolment and 15% increase in total members insured.

3. National Fallen Firefighters Fund – Budget approval to contribute \$300 in honor of fallen firefighters.
4. WFCFA Annual Fall Conference – Registration fee is \$315, a \$5 increase from last year.
5. Budget Committee Appointments – Steve Slater, Dave Ellison, Bob Skaggs and Gene Dobry.
6. Upcoming Meetings:
 - May 8, 2015 – Olympic Region Clean Air Agency will present at the EOC on Tilley Road, 9 a.m. – 11 a.m.
 - May 21, 2015 – WA Department of Natural Resource Specialist Don Melton will present.
 - June 16, 2015 – James Szpeck will present.

Vice Chair Dobry attended the Risk Assessment Management Seminar on May 2, 2015. He reported approximately 18 in attendance. He distributed an informational brochure. He will forward an electronic copy of Commissioner Dick Smalls' presentation to the Board.

Vice Chair Dobry also attended the Strength of Purpose meeting on May 6, 2015. He reported that the Thurston County Training Consortium Board will take action on the proposed resolution to dissolve the Consortium at their next meeting.

E. Thurston Regional Planning Council
Status report

Vice Chair Dobry attended the May 1, 2015 meeting and reported the following agenda items discussed:

1. Call for Projects Update – TRPC received the District's Congestion Mitigation and Air Quality grant submission for idle reduction. Chief Brooks reported that Olympia Fire Department withdrew their grant request due to Federal requirements. The District continues to move forward in the grant request process. Deputy Chief Dickson is monitoring the Federal requirements for the District.
2. Tumwater Transportation Tax – .2% tax increase for the Tumwater transportation District was approved by the voters.

The next scheduled meeting is June 5, 2015.

F. Community Outreach
Status report

The following events/updates were reported:

1. Thurston Through the Decades – May 9, 2015 located at Huntamer Park between 10 a.m. – 4 p.m. The 1945 Seagraves will be on static display.
2. Meridian Campus Master Association – Vice Chair Dobry and Deputy Chief Dickson attended the April 28, 2015 annual meeting. The District's Annual Report was highlighted and District logo reusable bags with the CPR message were distributed.
3. Kensington HOA – Chair Wilson attended the April 20, 2015 meeting. She distributed District logo reusable bags with the CPR message and Vial of Life packets.
4. Lacey Spring Fun Fair – May 16, 2015 and May 17, 2015 located at St. Martin's University. The District will host a free car seat clinic at the District headquarters on May 16, 2015 between 10 a.m. – 4 p.m.
5. Campus Glenn HOA – May 19, 2015. Chief Brooks reported a meeting location change from Station 35 to Station 31 headquarters due to the apron construction. Chair Wilson will attend.
6. Lakemont HOA – May 28, 2015 located at Station 31, 6:30 p.m. – 7:30 p.m. Chief Brooks and Commissioner Nelson will attend.
7. District All Personnel Meetings – May 14, 2015 – May 16, 2015 located at Station 31 in the BoFC, at 10:00 a.m. Chief Brooks invited retired District Member Sharon Kirk to attend the May 14, 2015 meeting to recognize her for her 27+ years of service to the District. He invited the Board to attend.
8. WA State Fire Chiefs Conference – Chief Brooks will be out of the office May 18-22, 2015 to attend the annual conference in Kennewick, WA.

G. Nisqually Tribe
Status report

Commissioner Nelson reported that the new Tribal Council was appointed. He referenced the Nisqually Tribe Website and announced the following Tribal Council Members:

- Chairman – Farron McCloud
- Vice-Chairman – William Frank
- Secretary – Sheila McCloud
- Treasurer – Stephanie Scott

- 5th Council Member – Brian McCloud
- 6th Council Member – Antonette Squally
- 7th Council Member – Vacant

H. Citizen Advisory Committee
Status report

Chair Wilson reported that the Citizen Advisory Committee will attend the first regular Fire Commissioners' Board meeting in June to present to the Board. She advised that CAC Chair Carroll met with CAC member Dianna Cockrell to discuss her interest in serving as the new Chair.

VII. NEW BUSINESS

A. Contract with Pierce Manufacturing for Type 1 Engine Purchase

Chief Brooks reported that the District will be using the cash carried forward and the revenue from the interlocal governmental agreement to purchase one engine. He outlined the Pierce itemized cost summary for one Velocity Pumper. The District has budgeted to cover the full amount but anticipates expending half of the amount this year and the balance due at approximately the same time next year.

MOTION: To authorize the Fire Chief to sign the Pierce Manufacturing Agreement for the purchase of one Velocity Pumper for the total price of \$648,781.08.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

Motion carried

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Stations 33 and 35 Apron Repair Update – Occupancy to begin next week. Curb installation in both locations are expected to be completed in two weeks.
2. Mesa Fire/Medical Department Workshop Presentation – Chief Brooks proposed a presentation to the Board at the first regular Board meeting in June. He stated that Olympia Deputy Fire Chief Greg Wright shared interest to present to the Board. The Board welcomed the Chief's proposal. Chief Brooks will add this to the agenda and extend the invitation to Deputy Chief Wright.
3. Firefighter Recruit Graduation – June 18, 2015 located at Yelm High School, 6 p.m. In support of staff attending the Firefighter Recruit Graduation, Chief

Brooks proposed a location change of the June 18, 2015 regular Board Meeting to be held at the Yelm High School at 5:30 p.m. for the purpose of reviewing and authorizing the warrants. Chief Brooks reported that there are no District members in the current class. The District's Training Department managed the training program and will be keynote speakers. The Board agreed to move the location from the District headquarters to the Yelm High School for the June 18, 2015 regular Board meeting.

4. North Thurston High School Shooting – The Lacey Police Department, TCOMM 911 and the District will be meeting next Thursday to review the response incident.

IX. COMMISSIONER COMMENTS

Commissioner Roberts commented that she is happy to return from her vacation and is pleased to join the Board.

Commissioner Nelson welcomed Commissioner Roberts to the Board. He thanked Sharon Kirk for years of service to the District and wished her farewell in her retirement. He announced that he will not be able to attend the next regular Board meeting.

Commissioner Kirkbride announced that he'll be traveling out of the country June 24, 2015 – July 8, 2015. He will not be able to attend the July 2, 2015 regular Board meeting. He echoed Commissioner Nelson's comments for Sharon Kirk. He also shared a reference to a virtual healthcare article highlighting the ability for healthcare providers to provide medical services through a virtual system.

Chair Wilson encouraged new staff members to tour the TCOMM 911 Center. She stated that she is recovering well from her illness and thanked Local 2903 for the flowers.

X. OTHER INFORMATION

- A. Suggestion Box

None

- B. Correspondence

None

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

No public comments. Chair Wilson recessed the regular Board meeting at 6:28 p.m. to conduct an Executive session at 6:35 p.m. for duration of 20 minutes.

XII. REQUEST FOR EXECUTIVE SESSION

- A. Pursuant to RCW 42.30.140(4)(b): For reviewing proposals made in the negotiations process of collective bargaining

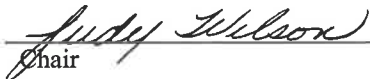
Chair Wilson called an Executive Session to order. There was no action taken. The Executive Session was adjourned at 6:55 p.m. and the regular Board meeting reconvened.

XIII. ADJOURNMENT

Chief Brooks offered a final brief update that the Hill/Betti property annexation is moving forward for the City of Lacey before Chair Wilson adjourned the regular Board meeting at 7:00 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: May 21, 2015 – 5:30 pm


Chair


Commissioner

Commissioner


Vice Chair


Commissioner


ATTEST: District Secretary