

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**June 18, 2015**

Present:  
Chair Wilson  
Vice Chair Dobry  
Commissioner Kirkbride  
Commissioner Nelson  
Commissioner Roberts

**I. CALL TO ORDER**

Chair Wilson called the meeting to order at 5:31 p.m. in the Yelm High School library.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To accept the agenda as amended.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

**Motion carried**

**III. HEARING OF THE PUBLIC / MEMBERS PRESENT**

None

**IV. APPROVAL OF THE CONSENT AGENDA**

A. Draft minutes of the June 4, 2015 Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) AP 6B 2015 – checks numbered #16994 through #17033 in the amount of \$54,813.24 and AP 6B 2015 C – checks numbered #17056 through #17062 in the amount of \$1,946.73.

1. Paladin Background Screening LLP in the amount of \$2,300.00 for driver's license checks. A recent risk analysis through the District's insurance company recommended regular checks on all drivers as a risk management tool. The District is developing policy for this and has taken this issue to Labor Management. Currently, members are

required to notify the District if they receive a conviction on their driver's license. Commissioner Roberts noted that the school district completes these checks annually.

2. Verizon Wireless in the amount of \$1,961.05. The memo description is for Laundry but the invoice is for cellphone services. Chief Brooks will notify Accounts Payable to make the correction.
3. VISA payment for "interview" lunches in the amount of \$186.68 and \$104.50. Chief Brooks explained that these meals were for training conducted with a working lunch. Chief Brooks will notify Accounts Payable to make the correction.
4. Pure Water Partners in the amount of \$1,252.23. The Board inquired if this invoice was a monthly charge. Chief Brooks will verify and report back to the Board. Chief Pearson noted that the charge was for multiple units.
  - Capital Projects Fund 301 (Acct# 6631) checks numbered #17036 through #17038 in the amount of \$76,081.05.
  - Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #17034 and #17035 in the amount of \$68.75.

C. Payroll #6A 2015 in the amount of \$794,957.32.

**MOTION:** To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Kirkbride

Carried: Unanimous

**Motion carried**

**V. OLD BUSINESS – None**

**VI. NEW BUSINESS - None**

**VII. ADMINISTRATIVE REPORT**

1. Chief Brooks reported he is leaving the area Friday and will return Tuesday afternoon. He anticipates being available by phone.
2. Paramedic Interviews – interviews were conducted Tuesday for the three paramedic candidates on the Medic One list. The District hopes to fill the position no later than September 1st. Chief Brooks also reports sending a notification letter to Medic One regarding the paramedic resignation and adjusting the contract numbers until the position can be filled.

3. Engine surplus – Chief Brooks anticipates a recommendation to surplus one of the 1994 Dash engines will be ready for the July 2<sup>nd</sup> meeting.
4. Legal counsel – Chief Brooks inquired on the timing of having legal counsel available for a Board meeting to discuss working with the Nisqually Tribe. The Board requested that legal be available in August. Commissioner Kirkbride requested the Chief have legal review a proposed policy regarding service outside the District that will be discussed at the July 16<sup>th</sup> meeting.

**VIII. COMMISSIONER COMMENTS**

Commissioner Nelson reported that his photo had been included in the Lacey Days publication. He had been speaking about the District’s participation in the Lacey Loves to Read event.

Vice Chair Dobry reported he had a good trip and was glad to be back in town.

Commissioner Kirkbride will be traveling out of town and will have internet access but no phone service. He will be unable to attend the first regular Board meeting in July. Commissioner Kirkbride also reported that the EMS Council had adopted the proposal from TRPC and had passed the recommendation to the County Commissioners to move forward with the next phase of the TRPC study.


Commissioner Roberts asked about the recent fire at the recycling plant. Chief Pearson stated the fire suppression activity was long and complex due to the pile of scrap involved and the work necessary to break the pile apart to extinguish.

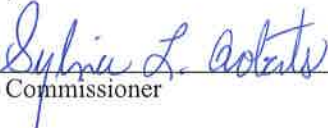
Chair Wilson reported she had attended the Fallen Firefighter Memorial recently and was disappointed by the low turnout. She reported the event was very nicely done and that the weather was very hot.

**IX. ADJOURNMENT**


Chair Wilson adjourned the regular meeting at 5:59 p.m.

*Next Regular Meeting: July 2, 2015 – 5:30 pm*

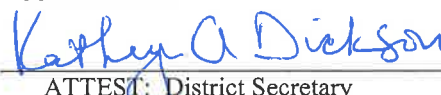
  
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 ATTEST: District Secretary