

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

September 3, 2015

Present:
Chair Wilson
Vice Chair Dobry
Commissioner Kirkbride
Commissioner Nelson
Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Wilson called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Kirkbride

Carried: Unanimous

Motion carried

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the August 20, 2015 of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #3136 through #3159 in the amount of \$67,869.76.

Commissioner Kirkbride inquired further about the clogged sink repair serviced by Johns Plumbing in the amount of \$1,032.65. Chief Brooks explained that the plumbing system at Station 31 located on the south wing was out of service over the weekend. A clogged drain line from oil and waste buildup over time was the source of the problem. John's Plumbing recommended a follow-up jet flush of the clogged line. Staff will evaluate further.

- New Capital Projects 2012 Fund 305 (Acct# 6638) check numbered #3160 \$7,750.65.

C. Payroll #8B 2015 in the amount of \$290,356.66.

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Kirkbirde

Second: Commissioner Nelson

Carried: Unanimous

Motion carried

V. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

No report.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

Commissioner Wilson attended the September 2, 2015 meeting and reported the following agenda items discussed:

1. Incoming sale tax revenue is above projections by 2%. 911 telephone excise tax income is on target.
2. 2016 Budget planning meeting begins in September.
3. Executive Director Replacement Position –Keith Flewelling was offered the job and contract proposal.

C. City / District Liaison
Communication updates

No report. Chief Brooks is awaiting a response from the City to confirm the next regular scheduled October 20, 2015 meeting date.

D. Thurston County Fire Commissioners Association (TCFCA)
Regular meeting

1. Commissioner Dobry attended the Strength of Purpose meeting on September 2, 2016. Washington Fire Commissioner Association (WFCA) Lobbyist Ryan Spiller presented. Strategies on how Thurston County Fire Commissioners Association (TCFCA) can better prepare and be involved in legislative issues, was the objective. Ryan Spiller will provide more email communication and website training on www.leg.wa.gov.

2. Upcoming Meetings/Special Guests

- September 15, 2015 – Central Pierce Fire & Rescue Chief Keith Wright will give a presentation on the recently passed House Bill 2007 relating to EMS transportation service reimbursement.
- October 7, 2015 – WA State Insurance Commissioner Mike Kreidler will attend.
- November 4, 2015 – Port of Olympia Commissioner Bill McGregor will attend.

3. Outdoor Burn Committee – Meeting today at Fire District 6. The burn permit fee language in the ORCAA bylaws was omitted.

4. TCFCA Board Positions – Due for rotations. There are no volunteers at this time.

E. Thurston Regional Planning Council
Status report

No report. The next scheduled meeting is September 11, 2015.

F. Community Outreach
Status report

1. 9/11 Memorial Service – Assembly at the Station 31 flag pole by 6:40 a.m.
2. First Responder Recognition Lunch – The Lacey area Lions Clubs will be hosting a “Chili Feed” lunch September 11, 2014 located at Station 31, 12 p.m.
3. Military Family Appreciation Day –The Rotary Club of Hawks Prairie is hosting a celebration event at Lacey Cabela’s on September 12, 2015. Truck 31 will be on site to assist with the raising of the flag.
4. First Responders Day – Temple Baptist Church is hosting a First Responders Day on September 13, 2015.
5. District “All Personnel” Meetings – September 16, 17, and 18, located at Station 31 in the Board of Fire Commissioners conference room.
6. Summer’s End at Lacey – September 19, 2015. The District antique engine will be on static display.

7. Burn Ban Public Announcement – Chair Wilson reported that the City of Lacey’s public service announcement was directed for wildfire safety instead

of burn ban issues related to illegal burning and protection within the city. Chief Brooks reported that the District is working with TCOMM to triage non-threatening illegal burning complaints to be directed to an automated voice response instead of a service call.

G. Nisqually Tribe
Status report

Chief Brooks and Chair Wilson are scheduled to meet with Nisqually Chairman and the Nisqually Business Manager on Sept. 9, 2015.

VI. OLD BUSINESS

A. Notification to Property Owners Letters: Review Draft

The Board approved the tone of the letter and advised to withhold the letter until after meeting with the Nisqually Tribal Council. The Board recommended sharing the content of the letter with the Nisqually Tribal Council before distribution. Chief Brooks commented that he prefers to make personal contact with the residences before sending the letter.

B. Meeting with Nisqually Tribal Leadership: Discussion

The District will gift the Nisqually Council with District logo coffee mugs at the September 9, 2015 meeting.

VII. NEW BUSINESS

A. Citizen Advisory Committee Guidance

The Citizen Advisory Committee will attend the next regular Board meeting on September 17, 2015 to inquire the Boards direction moving forward. The Board discussed the following three recommendations presented by the CAC in June:

1. Establish Nisqually Tribal Service Agreement – Meeting scheduled with the Tribal Council to begin service relationship discussions.
2. Mobile Integrated Healthcare Pilot Program Implementation – Chief Brooks began meeting with community healthcare stakeholders. He reported that CAC Chair Dianna Crockrell has coordinated to present the Mobile Integration Healthcare concept to the Thurston Thrives Clinical Action Team.
3. Public Relation Communication Enhancement – The Board discussed the CAC’s recommendation to hire a Public Relations Representative and the

funding priority. The Board is interested in seeking the CAC's help in expanding upon this recommendation using other resources of implementation without hiring additional staff. Marketing, fee for service, Regional Fire Authority, and facility improvements were additional brainstormed topics.

VIII. ADMINISTRATIVE REPORT

Chief Brooks reported the following events and updates:

1. Mobilized Crew –Four members returned home safely from a two week deployment to the Okanogan Complex and North Star Fires and four additional members relieved them at the North Star Fire last night.
2. 2016 Budget – Presentation to the Board at the September 17, 2015 regular Board meeting. A Public Hearing to be held in October and action scheduled in November. Chief Brooks will provide an electronic version to the Board.
3. New Engine Final Drawing Review – Chief Brooks, Deputy Chief Pearson, and Equipment Technician Matt Chambers visited Pierce Manufacturing to finalize the new engine drawings. The proposed completion is scheduled in late February with a delivery in March. Chief Brooks reported that it will include the idle reduction program.
4. Fire-Rescue International Conference – Chief Brooks, Lieutenants Firefighters A.J. Paulsen, Kelly Perry, and Rob Randall and Paramedic/FF Karen Hoffman attended the conference in Atlanta. Paramedic/FF Karen Hoffman also participated in the International Women Leadership Conference. Chief Brooks reported good information received.
5. Grass-Roots “Fill the Truck” – The District was invited to have presence at the Lacey Costco on September 12, 2015 to collect donations for family and Firefighters impacted by the Central and Eastern Washington fires. The Board recommended not having a formal endorsement.
6. New Volunteers – The District welcomed three Volunteer Firefighters. They will report for duty in October.
7. New Paramedic Update – Stephen Phillips began attending Bates yesterday and will be returning for duty at the end of November or early December.
8. Member Health Updates
 - Volunteer Firefighter Ken Roberts – Will begin traveling weekly to Seattle for medical appointments.

- Chaplain Bob Seivers – Steadily recovering.

IX. COMMISSIONER COMMENTS

Commissioner Kirkbride thanked and complimented the District for their service in the midst of the wind storm on Saturday. He reminded the Board that he will be traveling out of town and unable to attend the September 17, 2015 regular Board meeting.

Commissioner Nelson inquired the opportunity to obtain new logo wear for the Fire Commissioners Conference in October. Chief Brooks will discuss logo wear with HR Director Wendy Sternshein and will follow-up via email.

Vice Chair Dobry reminded Commissioner Nelson to submit his proxy designation to the WA Fire Commissioners Association. Commissioner Kirkbride will forward a PDF copy to Commissioner Nelson for submission. Vice Chair Dobry noted that the District is invited to attend the WFCA 2015 Health Care Workshop located at the Grand Mound Great Wolf Lodge.

Chair Wilson echoed Commissioner Kirkbride's comments and thanked Commissioner Roberts for attending the TCOMM meeting.

X. OTHER INFORMATION

A. Suggestion Box

None

B. Correspondence

Chief Brooks reported that the District received a "thank you" letter with a photo of Engine 32 mobilized to Okonogan and "thank you" letters from the car seat outreach program.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

Karen Hoffman stated that the District and family members participated in the MDA "Fill the Boot" drive, a chosen charity for IAFF. She reported an overwhelming amount of support and donations from the citizens. Approximately \$10K was raised, \$4K more than last year. She thanked the Board and staff for their efforts in reaching out to the community. She commented that it was a successful turn out and the best year of the many she has participated in.

Jim Dickson reported that the annual Lacey Firefighter's Charity Pancake Breakfast at Cabela's was successful despite the weather conditions. Over \$1K in donations was raised.

No public comments.

Chair Wilson recessed the regular Board meeting at 6:53 p.m. to conduct an Executive session at 7:00 p.m. for duration of 15 minutes.

XII. REQUEST FOR EXECUTIVE SESSION

A. Pursuant to RCW 42.30.140(4)(b): For reviewing proposals made in the negotiations process of collective bargaining

Chair Wilson called an Executive Session to order. There was no action taken. The Executive Session was adjourned at 7:15 p.m. and the regular Board meeting reconvened.

XIII. ADJOURNMENT

Chair Wilson adjourned the regular Board meeting at 7:15 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: September 17, 2015 – 5:30 pm



Chair

Commissioner

Commissioner



Vice Chair



Commissioner



ATTEST: District Secretary