

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting (Tumwater High School Library)

December 21, 2017

5:30 pm

- I. **CALL TO ORDER**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the December 7, 2017 Board of Fire Commissioners and Board of Volunteer Firefighters meeting.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #19812 through #19844 in the amount of \$129,978.05.
 - C. Payroll
 - 12A 2017 in the amount of \$980,177.42.
 - 12A2 2017 in the amount of \$9,581.10.
- V. **OLD BUSINESS**
 - A.
- VI. **NEW BUSINESS**
 - A. Resolution # 859-12-17 to Recertify the Bond Fund Excess Levy Collection: Discussion/Final Action
 - B. Purchase Agreement with Hughes Fire Equipment for Pierce Type 1 Engine: Discussion/Proposed Final Action

VII. ADMINISTRATIVE REPORT

VIII. COMMISSIONER COMMENTS

IX. OTHER INFORMATION

- A. Suggestion Box
- B. Correspondence

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

XI. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: January 4, 2017 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

December 7, 2017

Present:

Chair Roberts

Vice Chair Kirkbride

Commissioner Nelson

Commissioner Wilson

Commissioner Dobry

I. CALL TO ORDER / FLAG SALUTE

Chair Roberts called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

A. Addition – Bond Underwriter Presentation under New Business Item A.

MOTION: To accept the agenda as amended.

Motion: Commissioner Nelson

Second: Commissioner Dobry

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance Director of Thurston County Operations Chris Clem reported the following agency updates:

- Tablets on entire fleet will be replaced
- Remapping and Station 32 relocation planning is in process

IV. RECEPTION HONORING RETIRING FIRE COMMISSIONER NELSON

Chief Brooks expressed his appreciation for Commissioner Nelson's service and presented him with his Commissioner portrait and helmet, a standing tradition for departing Commissioners. The Board also shared compliments and appreciation to Commissioner Nelson for his service.

Commissioner Nelson thanked the District and his family for the opportunity to serve on the Board. He commented that one of his main objectives while serving on the Board was to see fiscal responsibility. He stated that he's pleased with the great decisions of the District and the professionalism of the members to improve the District's fiscal position.

Chair Roberts called a recess at 5:42 p.m. for duration of ten minutes for light refreshments.

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the November 16, 2017 Board of Fire Commissioners meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #19760 through #19796 in the amount of \$74,600.83. The Board inquired the following warrants and Chief Brooks gave a description:
 1. Hung Right Doors in the amount of \$502.30. Station 34 main bay door software error code issue due to power surge. Not a hardware issue.
 2. Nisqually Auto Towing in the amount of \$364.16. – Engine 33 tow from accident scene on Carpenter Road to the Vehicle Repair Facility.
 3. Temperature Control Mechanical Service in the amount of \$1,559.18. – Software repair on the boiler system. The computer system that runs the boiler system has reached its end-of-life. The hardware is in satisfactory condition but the computer controls are in need of replacement. This will be dealt with as part of capital facilities planning.
- Donation Fund 101 (Acct# 6633) check numbered #19797 in the amount of \$1,746.76.

C. Payroll #11B in the amount of \$315,869.40

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Nelson

Carried: Unanimous

VI. COMMITTEE REPORTS

A. Thurston County Medic One
E.M.S. Council

No report.

B. Thurston 9-1-1 Communications (TCOMM)
Administration Board

No report.

C. City / District Liaison
Communication updates

The next meeting is December 19, 2017. Chief Brooks will follow up with the Board to confirm the location.

D. Thurston County Fire Commissioners Association
Regular meeting

Commissioner Dobry attended the December 6, 2017 SOP meeting and reported the following agenda highlights:

- “Dues Holiday” – There is enough money in the 2018 budget to waive membership dues. A recommendation will be presented to the main assembly at the next regular meeting for approval.
- Gifts for retiring departing Commissioners discussed.
- Holiday Potluck Email RSVP – Please respond to include the dish to be donated.
- Reimbursement approved for snacks by Districts hosting association meetings.
- Next meeting is December 17, 2017.

E. Thurston Regional Planning Council
Status report

Commissioner Dobry attended the December 1, 2017 meeting and reported the following agenda items discussed:

- Work Plan for 2018 approved
- Strategic Plan 2018 -2020 approved
- Staff Anniversary Recognition
- Paul Brewster covered Federal Funding Project Reviews: Surface Transportation Program 2018-2020 and the Congestion Mitigation and Air Quality (CMAQ). All proposals met the eligibility requirements. Public comment closed November 27, 2017. First review of the projects was on December 1, 2017.
- Thurston Climate Adaptation Plan – Items to mitigate climate change. The Deschutes River Basin was discussed.
- Intercity Transit “Jingle Bus” – A holiday decorated free fare. The schedule is available on the website.
- Low-wage City of Olympia employees will receive subsidized bus passes
- Thurston Economic Development Conference at Little Creek Casino
- Tumwater City Council will add an agenda during council meetings to address homelessness and affordable housing in the Tumwater area.

F. Community Outreach

Status report

Staff

Chief Brooks reported the following updates:

1. Santa's Neighborhood Visits – The Santa Mobile began neighborhood routes on December 5, 2017. Santa's schedule and tracking application is available on the District website. Santa will make stops at neighborhood parks. Each crew shift will commit to three Santa route shifts for 12 total nights.
2. Lacey Lighted Vehicle Parade & Lighting of the Christmas Tree – December 4, 2017. The Santa Mobile participated in both events. Chief Brooks and Battalion Chief Harn escorted Santa. It was well attended. Santa stayed till 8p.m. visiting and giving out candy canes.
3. Virgil Clarkson Retirement Celebration – Chief Brooks and Commissioner Wilson attended the event on December 6, 2017 located at the Senior Center. Virgil Clarkson has served the City of Lacey for 19 years. It was well attended.
4. Annual Homeowners Association Meetings
 - Element – Chair Roberts and Chief Brooks attended the December 6, 2017 meeting located at Station 31. Chief Brook noted that the HOA is an Olympia community located on Fones Road.
 - Sunset Hollow – Commissioner Wilson and Chief Brooks will attend the December 13, 2017 meeting located at Station 33, 6 p.m.
5. Lacey Firefighters Charity Holiday Workshop
 - Gift Wrapping and Shopping – December 16, 2017 located at Station 31.
 - Santa's Workshop – Santa and elves will welcome 50 adopted families on December 17, 2017 located at Station 31. 2p.m. – 5 p.m.
6. Commissioner Swearing-In – Judge Houser will attend the January 4, 2017 regular Board meeting to swear in Commissioners Kirkbride and Ryder
7. Regular Board Meeting Location Change – The December 21, 2017 Regular Board meeting location will be moved from Station 31 to the Tumwater High School library for an abbreviated meeting. The Recruit Graduation will follow at 6 p.m.

G. Nisqually Tribe

Status report

No report.

H. Citizen Advisory Committee
Status report

Chief Brooks announced that he will remove this committee report item on future agendas until further notice.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

D.A. Davidson & Co. Senior Vice President Jim Nelson presented an overview of the District's Voted Bond Financing in a power point presentation. He outlined the estimated payment for the 2018 tax roll, estimated payment schedule, bond rating grades, estimated sources and uses of funds, bond market interest rates, and a recommended timeline.

Jim Nelson reported that the rating interview on December 1, 2017 went well. The District's current marking rates by Standard & Poor's is an A+. Jim Nelson complimented Commissioner Kirkbride for speaking well on behalf of the staff. He advised that the rating report will be available tomorrow.

Preliminary official statement will be released on December 12, 2017 and orders taken beginning December 14, 2017. Brokers will be talking to local and nationwide investors.

A. Resolution #857-12-17: Delegation Related to Issuance of Bonds:
Discussion/Action

MOTION: To approve Resolution # 857-12-17 to approve the final terms of the issuance, sale and delivery of the bonds.

Motion: Commissioner Dobry
Second: Commissioner Nelson
Carried: Unanimous

B. Resolution #858-12-17: Authorizing Sole Source Purchase of Fire Engine

Chief Brooks informed that Hughes Fire Equipment is the only authorized Pierce Manufacturing vendor in this region. Pierce Manufacturing will be increasing rates by 3% early in the upcoming year. Pierce Manufacturing guarantees the lowest price available anticipated at \$650K -750K. The District has payment options and incentives saving the District a significant sum. The first payment will be at chassis completion. Chief Brooks confirmed that the District did a sole source purchase in 2015 adopting a similar resolution using the same template. In consideration of the rate increase and the six to nine-month manufacturing build time, staff recommends the approval of Resolution #858-12-17 Authorizing Sole Source Purchase of Fire Engine.

MOTION: To adopt Resolution # 858-12-17 Authorizing Sole Source Purchase of Fire Engine.

Motion: Commissioner Dobry

Second: Commissioner Wilson

Carried: Unanimous

IX. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates/events:

1. Lacey South Sound Chamber Member Directory – The District will have an informational piece in the directory with an updated picture of the 2018 Board of Fire Commissioners.
2. ICS and OPMA Training – Commissioner Roberts and Commissioner Elect Ryder will complete the ICS training online and the entire Board will review the OPMA early in 2018.
3. Station 32 Residence – Olympic Ambulance tenants will move in December 14, 2017.
4. District Insurance Rating Update – Results available December 8, 2017.
5. Emergency Management Assistance Compact (EMAC) Mobilization Notice– Request for possible 16-day deployment to California.
6. Engine 33 Accident Repairs – The other party is insured and was cited at fault. The repair time is anticipated to be at least a two month turn around. Initial repair cost estimate is \$23K but is anticipated to increase. One challenge is that replacement parts have to be custom built by Pierce.
7. New Station 34 Special Use Permit – Open for public comment until December 8, 2018.
8. Architectural and Engineering (A & E) Request for Qualifications (RFQ): The required RFQ will be issued during the week of December 11th. Staff recommends conducting a Board Workshop after the first of the year to discuss the Capital Plan implementation and to create a subcommittee to work with staff on the review of A & E qualifications. The Board agreed to attend the proposed work session on January 13, 2018 at 8:30 a.m. for duration of three hours located at Station 31 in the BoFC.
9. November 2017 Finance Report – At 87% of expenditures and running 4-5% under budget.

X. COMMISSIONER COMMENTS

Commissioner Dobry gave a reminder of the WFCAL Legislative Day on January 25, 2018. He stated that the Executive Seminar on Disaster Recovery is canceled for December. He commented that he's pleased to receive positive citizen feedback on the Santa Mobile neighborhood visits.

Commissioner Nelson thanked the Board for the parting gifts and welcomed Commissioner Elect Liberty Ryder. He stated that he may not be available to attend the next regular Board meeting on December 21, 2017.

Commissioner Wilson gave a reminder of the District Staff Holiday Luncheon on December 21, 2017 located at Station 31 with a reception to follow. She commented that she's pleased that Proposition 1 passed.

Vice Chair Kirkbride echoed compliments and appreciation to Commissioner Nelson and stated that he's looking forward to working with Commissioner-Elect Ryder.

Chair Roberts commented that she's looking forward to participating in the Lacey Firefighter's Charity holiday workshops.

XI. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – Growing volume of thank you letters from the Santa Rosa, California.

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XIII. ADJOURNMENT

Chair Roberts adjourned the meeting at 7:07 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: December 21, 2017 – 5:30 pm at Tumwater High School Library

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

Thurston County Fire District Three



Board of Volunteer Firefighters Meeting Minutes December 7, 2017

Present: Chief Brooks, Chair Roberts, Vice Chair Kirkbride, and Volunteer Firefighters Ken Roberts and Joe Spickelmire.

I. CALL TO ORDER, 5:25 P.M.

II. NEW BUSINESS

A. Approval of injury claim from volunteer firefighter

BVFF injury form is required to report volunteer Firefighter Injury – requesting Board approval to submit to BVFF.

MOTION: To approve an injury claim from a volunteer firefighter.

Motion: Commissioner Kirkbride

Second: Joe Spickelmire

Carried: Unanimous

III. ADJOURN, 5:26 P.M.

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 12A 2017

Checks Total Amount	288,415.90
<hr/>	
DIRECT DEPOSIT - KEY BANK	387,543.10
<hr/>	
KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	89,249.08
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	19,623.86
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	1,044.10
Net Tax Deposit Total	109,917.04
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UNEMPLOYMENT FUND	0.00
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WASH STATE DEPT OF RETIREMENT SYSTEMS	194,301.38
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TOTAL PAYROLL	980,177.42

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 12A2 2017 ("PMITBF" CODE SET UP INCORRECTLY)

Checks Total Amount	0.00
<hr/>	
DIRECT DEPOSIT - KEY BANK	7,464.69
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	585.31
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	259.96
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
Net Tax Deposit Total	845.27
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UNEMPLOYMENT FUND	0.00
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WASH STATE DEPT OF RETIREMENT SYSTEMS	1,271.14
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TOTAL PAYROLL	9,581.10



Lacey Fire District 3, WA

Check Report

By Check Number

Date Range: 12/21/2017 - 12/22/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 001-GENERAL FUND						
280	THUR CO FD3 REV FUND	12/22/2017	Regular	0.00	774.69	19812
<u>Reimb. 12/22/17</u>	Invoice	12/21/2017	Comm. Mtg. 12/22/17, Reimb of Rev. Fun	0.00	774.69	
997	ALARM CENTER/CUSTOM SECURITY	12/22/2017	Regular	0.00	343.04	19813
<u>1098318</u>	Invoice	12/21/2017	Station 34 Alarm Panel Repair INV #10983	0.00	343.04	
151	CENTURYLINK - LOCAL	12/22/2017	Regular	0.00	228.86	19814
<u>12/2/17 Centuryl</u>	Invoice	12/21/2017	Telephone Expenses - Nov., 2017	0.00	228.86	
706	CITY OF OLYMPIA	12/22/2017	Regular	0.00	35,750.00	19815
<u>11/28/17 City of</u>	Invoice	12/21/2017	Mark Noble Usage	0.00	35,750.00	
665	COMCASTCABLE	12/22/2017	Regular	0.00	1,392.28	19816
<u>12/2/17 Comcast</u>	Invoice	12/21/2017	Internet/Phone Services - Dec., 2017	0.00	1,381.74	
<u>12/6/17 Comcast</u>	Invoice	12/21/2017	#8498 38 007 2259854, S32 High Def.	0.00	10.54	
1074	EMERGENCY REPORTING	12/22/2017	Regular	0.00	14,384.61	19817
<u>2017 7616</u>	Invoice	12/21/2017	Annual Billing - Emergency Reporting	0.00	14,384.61	
589	FOSTER PEPPER PLLC	12/22/2017	Regular	0.00	5,323.50	19818
<u>1184834</u>	Invoice	12/21/2017	Legal Services - Nov., 2017	0.00	177.00	
<u>1184835</u>	Invoice	12/21/2017	Legal Services - Nov., 2017	0.00	4,899.00	
<u>1184836</u>	Invoice	12/21/2017	Legal Services - Nov., 2017	0.00	247.50	
594	GARDNER'S TRUST INC	12/22/2017	Regular	0.00	9,419.09	19819
<u>22012</u>	Invoice	12/21/2017	Grounds Maintenance - May, 2017	0.00	2,470.82	
<u>22124</u>	Invoice	12/21/2017	Grounds Maintenance - June, 2017	0.00	2,231.68	
<u>22163</u>	Invoice	12/21/2017	Grounds Maintenance - July, 2017	0.00	2,448.14	
<u>22506</u>	Invoice	12/21/2017	Grounds Maintenance - Nov., 2017	0.00	1,941.75	
<u>22507</u>	Invoice	12/21/2017	S34 Parking Lot Maintenance - Nov., 2017	0.00	326.70	
961	HUGHES FIRE EQUIPMENT INC	12/22/2017	Regular	0.00	3,868.12	19820
<u>519755</u>	Invoice	12/21/2017	Apparatus Parts	0.00	142.57	
<u>519790</u>	Invoice	12/21/2017	Apparatus Parts	0.00	1,491.79	
<u>520031</u>	Invoice	12/21/2017	Apparatus Parts	0.00	2,233.76	
71	HUNG RIGHT DOORS LLC	12/22/2017	Regular	0.00	279.06	19821
<u>428268</u>	Invoice	12/21/2017	S34 Garage Door Service	0.00	279.06	
1288	KENT D. BRUCE CO., LLC	12/22/2017	Regular	0.00	192.75	19822
<u>2951</u>	Invoice	12/21/2017	INV# 2951 - V3185 (Bn.31) Part	0.00	192.75	
480	LN CURTIS & SONS INC	12/22/2017	Regular	0.00	2,737.97	19823
<u>INV143717</u>	Invoice	12/21/2017	PPE - Structure Gloves	0.00	171.27	
<u>INV143852</u>	Invoice	12/21/2017	PPE - Structure Gloves	0.00	170.19	
<u>INV144634</u>	Invoice	12/21/2017	INV# 144634 - Bunker Gear Helmet	0.00	376.88	
<u>INV144638</u>	Invoice	12/21/2017	PPE - Structure Gloves	0.00	2,019.63	
410	PATTISON WATER CO	12/22/2017	Regular	0.00	59.22	19824
<u>11/29/17 Pattiso</u>	Invoice	12/21/2017	S32 Utilities - Water, #2010400	0.00	59.22	
414	PITNEY BOWES GLOBAL FIN. SVS LLC	12/22/2017	Regular	0.00	168.09	19825
<u>3304965907</u>	Invoice	12/21/2017	Postage Machine Rental Contract, Qtr. 1,	0.00	168.09	
118	POPE, HOUSER & BARNES, PLLC	12/22/2017	Regular	0.00	1,269.11	19826
<u>74842</u>	Invoice	12/21/2017	Legal Service INV# 74842	0.00	1,269.11	
1371	PROFESSIONAL HEALTH SVS INC	12/22/2017	Regular	0.00	21,690.00	19827

Check Report

Date Range: 12/21/2017 - 12/22/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
107089	Invoice	12/21/2017	Annual FF Medical Costs - Van	0.00	21,690.00	
418	PUGET SOUND ENERGY INC	12/22/2017	Regular	0.00	9,363.77	19828
<u>12/4/17 Puget Po</u>	Invoice	12/21/2017	Account #300000000301, Utilities	0.00	9,363.77	
1405	RAINIER CONNECT	12/22/2017	Regular	0.00	25.90	19829
<u>12/1/17 Rainier C</u>	Invoice	12/21/2017	Web Hosting - Dec. 2017	0.00	25.90	
172	ROGER'S MACHINERY CO	12/22/2017	Regular	0.00	339.50	19830
<u>1103873</u>	Invoice	12/21/2017	INV# 1103873 - S33 Compressor Repair	0.00	339.50	
1310	STAPLES ADVANTAGE	12/22/2017	Regular	0.00	342.32	19831
<u>3360080726</u>	Invoice	12/21/2017	CPR and Business Cards	0.00	342.32	
306	STERICYCLE INC	12/22/2017	Regular	0.00	119.89	19832
<u>3004067005</u>	Invoice	12/21/2017	Biohazard Removal - INV# 3004067005	0.00	119.89	
1314	TAKE AIM, LLC	12/22/2017	Regular	0.00	834.64	19833
<u>11/29/17 Take Ai</u>	Invoice	12/21/2017	Uniforms Inv #5194-5199	0.00	808.52	
<u>5190</u>	Invoice	12/21/2017	Uniforms VFF Pepe	0.00	13.06	
<u>5191</u>	Invoice	12/21/2017	Uniform VFF - Miller	0.00	13.06	
888	TEMP CONTROL MECH SVS CORP	12/22/2017	Regular	0.00	5,256.61	19834
<u>071811</u>	Invoice	12/21/2017	S31 HVAC Repair	0.00	3,771.21	
<u>071880</u>	Invoice	12/21/2017	HVAC Repair	0.00	1,485.40	
201	THUR CO CENTRAL SERVICES DEPT	12/22/2017	Regular	0.00	43.16	19835
<u>17-541-238</u>	Invoice	12/21/2017	Radio Repairs	0.00	43.16	
285	TNT EXTERMINATORS INC	12/22/2017	Regular	0.00	217.80	19836
<u>30933,87,1006,2</u>	Invoice	12/21/2017	Pest Control - Nov. 2017	0.00	217.80	
1427	TYLER TECHNOLOGIES INC	12/22/2017	Regular	0.00	6,994.72	19837
<u>025-208590</u>	Invoice	12/21/2017	INV# 025-208590 - Management Softwar	0.00	6,994.72	
137	ULTRA GREEN SYSTEMS	12/22/2017	Regular	0.00	525.77	19838
<u>61340</u>	Invoice	12/21/2017	Janitorial Supplies	0.00	525.77	
251	VERIZON WIRELESS	12/22/2017	Regular	0.00	2,465.18	19839
<u>9797131551</u>	Invoice	12/21/2017	Cell Phone Service Acct #665389947-0002	0.00	2,320.79	
<u>9797140508</u>	Invoice	12/21/2017	Cell Phone Service INV# 9797140508	0.00	144.39	
1392	VOYAGER FLEET SYSTEMS / US BANK	12/22/2017	Regular	0.00	2,013.84	19840
<u>869357335748</u>	Invoice	12/21/2017	Apparatus Fuel for Nov. 2017	0.00	2,013.84	
39	WA ST ASSN OF FIRE CHIEFS	12/22/2017	Regular	0.00	175.00	19841
<u>9933</u>	Invoice	12/21/2017	EVIP Training	0.00	175.00	
1366	WAXIE SANITARY SUPPLY	12/22/2017	Regular	0.00	246.78	19842
<u>77106421</u>	Invoice	12/21/2017	Janitorial Supplies - INV 77106421	0.00	246.78	
1073	WESTCARE CLINIC LLC	12/22/2017	Regular	0.00	2,928.00	19843
<u>NOV17</u>	Invoice	12/21/2017	Medical Services - New Member Physicals	0.00	2,928.00	
904	WITMER PUB SAFETY GROUP/THE FIRE STORE	12/22/2017	Regular	0.00	204.78	19844

Check Report

Date Range: 12/21/2017 - 12/22/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
E1658708	Invoice	12/21/2017	INV# E1658708 - PPE Responder Jacket	0.00	204.78	

Bank Code 001 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	33	0.00	129,978.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	49	33	0.00	129,978.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	49	33	0.00	129,978.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	49	33	0.00	129,978.05

Fund Summary

Fund	Name	Period	Amount
001	General Fund	12/2017	129,978.05
			129,978.05

Authorization Signatures

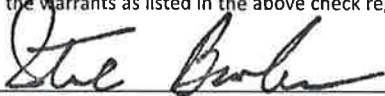


 Signature Finance Director

12/18/17

 Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



 Fire Chief

 Chairman of the Board

 Commissioner

 Commissioner

 Commissioner

 Commissioner

FIRE PROTECTION DISTRICT NO. 3
THURSTON COUNTY, WASHINGTON
(LACEY FIRE DISTRICT THREE)

RESOLUTION NO. 859-12-17

A RESOLUTION of the Board of Fire Commissioners of Fire Protection District No. 3, Thurston County, Washington, recertifying to the Board of Commissioners of Thurston County, Washington, the total amount of the Bond Fund – 2017 excess property taxes to be levied in year 2017 and collected in year 2018; and providing for other matters properly related thereto, all as more particularly set forth herein.

BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF FIRE PROTECTION DISTRICT NO. 3, THURSTON COUNTY, WASHINGTON, as follows:

Section 1. Findings and Determinations. The Board of Fire Commissioners (the “Board”) of Fire Protection District No. 3, Thurston County, Washington (the “District”) takes note of the following facts and hereby makes the following findings and determinations:

(a) The Board adopted a budget for Fiscal Year 2018 that certified the Bond Fund - 2017 (also known in the Thurston County Treasurer’s accounting system as FD #3 LACEY BOND DEBT 2017) excess property taxes to pay debt service on the District’s Unlimited Tax General Obligation Bonds, 2017 (the “Bonds”) in the amount of \$370,000 to be levied in calendar year 2017 and collected in calendar year 2018. This amount was previously certified for collection in calendar 2018 to the Board of Commissioners of Thurston County, Washington, by certification dated November 21, 2017.

(b) Pursuant to Resolution No. 857-12-17, adopted by the Board on December 7, 2017, the District (i) authorized the issuance, sale and delivery of the Bonds, and (ii) delegated to the Fire Chief of the District (the “Fire Chief”) the authority to set final terms and conditions for the sale of the Bonds within certain parameters. On December 14, 2017, the Fire Chief accepted an offer to sell the Bonds in the principal amount of \$9,115,000.

(c) As a result of the sale of the Bonds, the Board has determined that the District’s Bond Fund – 2017 excess property tax levy, previously certified to the Board of Commissioners of Thurston County, Washington, in the amount of \$370,000 to pay debt service on the Bonds in the calendar year 2018, should be decreased to \$345,000.

Section 2. Recertification of Bond Fund - 2017 Excess Property Tax Levy. Pursuant to RCW 82.54.020, the Board hereby recertifies to the Board of Commissioners of Thurston County, Washington, an excess property tax levy in the total amount of \$345,000 for the District’s Bond Fund - 2017, which amount shall be levied in calendar year 2017, and collected in calendar year 2018. To the extent necessary, this authorization and recertification amends, retroactive to November 21, 2017, the District’s previous certification of the Bond Fund – 2017 excess property tax levy to the Board of Commissioners of Thurston County, Washington.

Section 3. All Other Action and Ratification of Prior Action. The Fire Chief, the Chair of the Board, the District's Finance Director and other appropriate officers of the District, and the District's Bond Counsel, Foster Pepper PLLC, are hereby further severally authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution. All actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

Section 4. Effective Date. This resolution shall be in full force and effect from and after its adoption.

ADOPTED by the Board of Fire Commissioners of Fire Protection District No. 3, Thurston County, Washington, at a regular open public meeting thereof, held this 21st day of December, 2017, the following Fire Commissioners being present and voting in favor of the resolution.

FIRE PROTECTION DISTRICT NO. 3
THURSTON COUNTY, WASHINGTON

Chair and Commissioner

Vice Chair and Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

STEVE BROOKS
Secretary of the District

CERTIFICATION

I, STEVE BROOKS, Secretary of Fire Protection District No. 3, Thurston County, Washington (the "District"), hereby certify as follows:

1. The foregoing Resolution No. 859-12-17 (the "Resolution") is a full, true and correct copy of the Resolution duly adopted at a regular meeting of the Board of Fire Commissioners of the District (the "Board") held on December 21, 2017, as that Resolution appears on the minute book of the District, and the Resolution is now in full force and effect; and

2. A quorum of the members of the Board was present throughout the meeting and a sufficient number of members of the Board present voted in the proper manner for the adoption of the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of December, 2017.

FIRE PROTECTION DISTRICT NO. 3
THURSTON COUNTY, WASHINGTON

STEVE BROOKS
Secretary of the District

THURSTON COUNTY FIRE PROTECTION DISTRICT THREE

2018 LEVY CERTIFICATION

State of Washington)
)
County of Thurston)

In accordance with RCW 84.52.020, I, Steven K. Brooks, District Secretary of Thurston County Fire Protection District Three, do hereby certify to the Thurston County Legislative authority that the Board of said District requests that the following levy amount be collected in 2018 as provided in the District’s budget, which was adopted at a public meeting held on December 21, 2017:

General Fund:

Regular Levy (includes new construction)	\$15,225,446.42
Administrative Refund Levy	<u>\$ 53,858.37</u>
Total General Fund Levy	\$15,279,304.79

Bond Fund:

Excess (Bond) Levy	\$ 464,999.38
Administrative Refund Levy	<u>\$ 2,692.74</u>
Total Bond Fund Levy	\$ 467,692.12

Bond Fund - 2017

Excess (Bond) Levy	<u>\$ 345,000.00</u>
Total Bond Fund 2017 Levy	<u>\$ 345,000.00</u>

Total Taxes Required: \$16,091,996.91

Signature: _____ Date: _____