

Thurston County Fire District Three



Agenda for the Board of Fire Commissioners

Regular Meeting

February 1, 2018

5:30 pm

- I. **CALL TO ORDER / FLAG SALUTE**
- II. **APPROVAL OF THE AGENDA**
 - A. Additions / Deletions
- III. **HEARING OF THE PUBLIC / MEMBERS PRESENT**
- IV. **OATH AND PINNING FOR NEW MEMBERS**
- V. **APPROVAL OF THE CONSENT AGENDA**
 - A. Draft minutes of the January 18, 2018 of the regular Board of Fire Commissioners and Board of Volunteer Firefighters Meeting.
 - B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #19950 through #19980 in the amount of \$89,624.47.
 - Donation Fund 101 (Acct# 6633) checks numbered #19981 through #19985 in the amount of \$7,998.82.
 - Equipment Repair and Replacement Fund 103 (Acct# 6636) check numbered #19986 in the amount of \$55,840.09.
 - 2017 Capital Improvement Project Fund 306 (Acct#6639) checks #19987 through #19988 in the amount of \$711,520.46.
 - C. Payroll
 - 1A4 2018 in the amount of \$5,342.53.
 - 1B 2018 in the amount of \$341,433.11.

VI. COMMITTEE REPORTS

- A. Thurston County Medic One
E.M.S. Council Commissioner Kirkbride
- B. Thurston 9-1-1 Communications (TCOMM)
Administration Board Commissioner Wilson
- C. City / District Liaison
Communication updates Commissioners Kirkbride & Wilson
- D. Thurston County Fire Commissioners Association
Regular meeting Commissioner Dobry
- E. Thurston Regional Planning Council
Status report Commissioner Dobry
- F. Community Outreach
Status report Staff
- G. Nisqually Tribe
Status report Commissioners Kirkbride & Wilson

VII. OLD BUSINESS

- A.

VIII. NEW BUSINESS

- A. Open Public Meetings Act Training: Video Presentation

IX. ADMINISTRATIVE REPORT

X. COMMISSIONER COMMENTS

XI. OTHER INFORMATION

- A. Suggestion Box
- B. Correspondence

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

XIII. ADJOURNMENT

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: February 15, 2018 – 5:30 pm

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

January 18, 2018

Present:

Chair Roberts

Vice Chair Kirkbride

Commissioner Ryder

Commissioner Wilson

Commissioner Dobry

I. CALL TO ORDER / FLAG SALUTE

Chair Roberts called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

- A. Correction to the Agenda under New Business Item B. – Selection of Board Officers. “See Appendix A” is listed in error. It was noted that the correct reference be under New Business Item C – Appointment of External Agency Subcommittee Representatives.

MOTION: To accept the agenda as modified.

Motion: Commissioner Dobry

Second: Commissioner Wilson

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance Director of Thurston County Operations Chris Clem thanked Engine 31’s crew for providing care to Olympic Ambulance members in a recent vehicle accident. He reported that their agency is interviewing five new candidates and will be offering part-time positions.

IV. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the January 4, 2018 of the Board of Fire Commissioners meeting.
- B. Draft minutes of the January 13, 2018 Workshop
- C. Warrants
- General Fund 001 (Acct# 6630) checks numbered #19913 through #19949 in the amount of \$106,035.36.
- C. Payroll #1A 2018 in the amount of \$1,308,137.91.

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the January 17, 2018 meeting and reported the following highlights:

- Strategic Planning Committee – Lacey City Councilman Lenny Greenstein was newly appointed.
- Budget Committee – The next meeting is February 17, 2018. It is a 2-year process.
- Nomination Committee appointed the 2018 Chair and Vice Chair.
- Annual license renewals with Olympic Ambulance and American Medical Response (AMR) were approved.
- Chief Brooks presented a summary of the Thurston County efforts during the Amtrak Derailment Incident.
- Steve Romines' health is doing well.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next meeting is in March.

C. City / District Liaison Communication updates

No report.

D. Thurston County Fire Commissioners Association Regular meeting

Commissioner Dobry attended the January 16, 2018 and reported the following agenda items:

- Introduction of the new Commissioners. District Paramedic Brandon Faust is the new Fire District 6 Commissioner replacing Gary Pearson's position.
- Swearing in of new officers and trustees.
- TCOMM 911 Commissioner Alternate – Commissioner Wilson agreed to stand as an alternate for the Fire Commissioners Association. She will inform Marylyn and Commissioner Slater.
- EMT Class – Applications are to be submitted online. Notifications have been sent via email.
- Legislative Day – January 25, 2018.
- McMaster Scholarship Fund Approved - \$200 will be donated on behalf of the association.

- Upcoming Meetings – The next meeting is February 20, 2018. Paramedic Karen Weiss will present the Virtual Reality CPR Training at the March Meeting.
- First Net Presentation – Commissioner Dobry recommended that the First Net Presentation be shared with TRPC. He requested contact information to invite the presenter. Commissioner Wilson will email the contact information to him.

E. Thurston Regional Planning Council
Status report

Commissioner Dobry attended the January 5, 2018 meeting and reported the agenda items:

- After Meeting Summary – Members of the Board reported that they have not received the summaries consistently via email. Commissioner Dobry will inform TRPC.
- 2018 Operating Budget – \$4,477,253 accounted for a 2% cola. No increase in staffing levels.
- Call for nomination for the Officer positions.
- Carbon Wedge Analysis – Expectations in the Sustainable Thurston study were reviewed.
- Legislation support to conduct a \$5 million study to improve traffic mitigation.
- Traffic Simulation Study related to the Amtrak derailment reroute through Yelm is available on the TRPC website.
- Thurston County Community Engagement, Evidence & Partnership will have an active community design workshop in February to encourage physical activities such as riding bikes and walking.

F. Community Outreach
Status report

Chief Brooks reported the following updates:

1. Upcoming HOA Annual Meetings
 - Meridian Acres – January 20, 2018 located at Station 34. Chief Brooks will attend.
 - Pattison Lake – January 22, 2018 located at Station 31, Commissioner Roberts and Chief Brooks will attend.
 - Gateway Residential – January 24, 2018 located at Station 31. Commissioner Wilson and Chief Brooks will attend.
2. Depot District Studio Sessions – February 26-28, 2018
 - February 26
 - Open Forum – 2 p.m. – 5 p.m.
 - Consultant Presentation – 6:30 p.m. – 8:30 p.m.
 - February 27 & 28
 - Open Form – 9 a.m. – 5 p.m.

- Consultant Presentation – 6:30-8:30 p.m. Commissioner Roberts will attend the evening session on February 28, 2018.

3. Commissioner Roger McMaster’s Memorial – January 20, 2018 located at Lawrence Lake Community Center. Medic 2 will attend and a reserve unit will cover their response area.

G. Nisqually Tribe
Status report

No report. Chief Brooks will reach out to the Nisqually Tribe Accountant.

VI. OLD BUSINESS

- A. None

VII. NEW BUSINESS

- A. Annual Performance Review of Fire Chief: Discussion/Potential Action

Chair Roberts commented that the Board is pleased with the Fire Chief’s performance. She reported that the Board supports extending to the Fire Chief the deferred compensation benefit of matching up to 4% offered to the administrative staff.

MOTION: To accept the Fire Chief’s Performance Appraisal from January to December 2017 and as a result of the appraisal, to also provide the Fire Chief deferred compensation consistent with the current matching program.

Motion: Commissioner Kirkbride

Second: Commissioner Wilson

Carried: Unanimous

- B. Selection of Board Officers

Per the adopted policy on selecting the Chairperson in accordance with RCW 52.14.080., Commissioner Kirkbride is the 2018 Chair. Commissioner Kirkbride accepted the nomination. He opened the nomination for 2018 Vice Chair.

MOTION: To appoint Commissioner Wilson as Vice Chair for 2018.

Motion: Commissioner Ryder

Second: Commissioner Dobry

Carried: Unanimous

- C. Appointment of External Agency Subcommittee Representatives

1. Thurston County EMS Council

- Chair Kirkbride; representative to the EMS Council
- Commissioner Ryder; 1st alternate to the EMS Council
- Chief Brooks; 2nd alternate to the EMS Council

2. Thurston 911 Communications (TCOMM)
 - Vice Chair Wilson; representative to TCOMM
 - Commissioner Roberts; 1st alternate to TCOMM
 - Commissioner Dobry; 2nd alternate to TCOMM
3. Thurston Regional Planning Council (TRPC)
 - Commissioner Dobry; representative to TRPC
 - Commissioner Roberts; 1st alternate to TRPC
 - Vice Chair Wilson; 2nd alternate to TRPC
4. Nisqually/ District Liaison
 - Chair Kirkbride; representative
 - Vice Chair Wilson: representative (Commissioner Dobry as needed)
 - Chief Brooks; staff support
5. City of Lacey/ District Liaison
 - Commissioner Roberts; representative
 - Chair Kirkbride; representative
 - Chief Brooks; staff support
6. Thurston County Fire Commissioners Association (TCFCA)
 - Commissioner Dobry; representative
7. Appellate Panel for District Members
 - Commissioner Roberts; representative
 - Commissioner Ryder; representative
 - Chair Kirkbride is available as an alternate.

MOTION: To accept the 2018 Subcommittee Representation appointments.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

- D. Appointment of Subcommittee Representatives to work with staff on Capital Facility and Equipment Plan implementation efforts: Discussion/Potential Action

MOTION: To appoint Commissioners Kirkbride and Ryder to the Facility and Equipment Plan Implementation Committee with Commissioner Roberts as an alternate.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

Chief Brooks proposed to conduct the initial Facility and Equipment Plan Implementation Committee next week. The first order of business will be to define the scope of work for the architect and engineer. He noted that the panel will have a representative from each shift.

- E. Selection of Architectural and Engineering Firm with whom to initiate negotiations: Discussion/Potential Action

Chief Brooks reported that the District issued a request for qualifications with a submission deadline of January 12, 2018. The District hosted a presubmission conference with several firms on January 3, 2018. Chief Brooks reported that he received email correspondence from all interested firms with the exception of Rice Fergus Miller, stating that they were not confident to provide the time and focus necessary based on work load and other challenges. Rice Fergus Miller is the only firm to submit their proposal. Chief Brooks stated that their proposal meets all the requirements and qualifications. He advised that Rice Fergus Miller worked with the City of Olympia in the design of Olympia Fire Station 4, the Mark Noble Regional Fire Training Center, and some design work for the District's existing Station 34 facility upgrades in 2012. He stated that the District has established a good relationship with the firm.

MOTION: To accept Rice Fergus Miller as the architectural and engineering firm to initiate for our new construction pending successful fee negotiations.

Motion: Commissioner Dobry

Second: Commissioner Wilson

Carried: Unanimous

Chair Kirkbride recommended that the District solicit only structural, architectural, and engineering consulting with Rice Fergus Miller. He recommended contracting separately for other services such as landscaping, plumbing, electrical.

Chief Brooks will contact Rice Fergus Miller tomorrow to notify them that they are the successors selected by the Board.

VIII. ADMINISTRATIVE REPORT

1. Preliminary 2017 End of the Year Budget Highlights
 - Underspent 5%
 - Over in revenue by 3%.
 - Approximately 7% under in total expense
 - 22% cash on hand, \$3.9 million
2. Executive Seminar on Disaster Recovery – January 29, 2018 located at the ECC on Tilley Rd. No registration required. Please RSVP dinner selection. Chief Brooks will email the sandwich menu option to the Board.
3. Legislative Day – January 25, 2018. Chief Brooks will register Commissioner Dobry.
4. Facility Use Report – Chief Brooks discussed the report previously sent to the Board for review. He thanked Administrative Specialist Kerri Jeter for producing the report.

5. Amtrak Derailment PIA – January 19, 2018 located at the Capital Christian Center, 1 p.m. – 3 p.m.
6. Station 34 Light Replacements – The lighting at Station 34 qualifies for a free program sponsored by Puget Sound Energy to retrofit the oldest existing light ballets to an LED system. The work will be done by a third party company and will begin next week.
7. Amtrak Derailment Reimbursement for Response Costs – The District will submit for reimbursement for approximately \$25K

IX. COMMISSIONER COMMENTS

Commissioner Dobry commented that Firefighter Murphy’s memorial service was very moving and professionally done. He reported that County Commissioner Edwards recommended that the Fire Commissioners write a letter to Congressman Heck requesting that federal aid be sought to help support the funding of a \$30 million radio communication upgrade project.

Vice Chair Wilson echoed Commissioner Dobry’s comments on the memorial service. She commended Commissioner Roberts for her service as Chair to the Board.

Commissioner Roberts thanked the Board for allowing her to serve as Chair. She echoed the same remarks regarding the memorial service.

Chair Kirkbride thanked Commissioner Roberts for her leadership on the Board. He commented that he was pleased with the Facility Use Report. He thanked Kerri Jeter for providing it and looks forward to it every year.

X. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – Condolences on the loss of Firefighter Crystal Murphy from across the nation continue to come in. Chief Brooks stated that he will send thank you letters to partner agencies for their support. Chief Brooks reported that the Facebook live streaming of Murphy’s memorial received over 9,500 views. He thanked Battalion Chief Hulse for streaming the service.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

XII. ADJOURNMENT

Chair Kirkbride adjourned the meeting at 6:14 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

Next Regular Meeting: February 1, 2018 – 5:30 p.m.

Chair

Vice Chair

Commissioner

Commissioner

Commissioner

ATTEST: District Secretary

Thurston County Fire District Three



Board of Volunteer Firefighters Meeting Minutes January 18, 2018

Present: Chief Brooks, Chair Roberts, Vice Chair Kirkbride, and Volunteer Firefighters Ken Roberts.

I. CALL TO ORDER, 5:25 P.M.

II. NEW BUSINESS

A. Approval of medical costs for volunteer firefighter

A volunteer firefighter – you approved the injury report at a previous meeting
– has medical treatment costs of \$702.04

MOTION: To approve the medical cost of \$702.05 for volunteer firefighter.

Motion: Ken Roberts

Second: Commissioner Kirkbride

Carried: Unanimous

III. ADJOURN, 5:26 P.M.



Lacey Fire District 3, WA

Check Report

By Check Number

Date Range: 02/01/2018 - 02/02/2018

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: 001-GENERAL FUND							
607	BOARD FOR VOLUNTEER FF		02/02/2018	Regular	0.00	450.00	19950
1/5/18 - BVFF	Invoice	02/01/2018	Remittance - New Vol FFs		0.00	450.00	
132	CALLBACK STAFFING		02/02/2018	Regular	0.00	2,167.39	19951
007369	Invoice	02/01/2018	Increase In Number of Users		0.00	2,167.39	
1404	CITI CARDS - VISA		02/02/2018	Regular	0.00	12,232.16	19952
1/22/18 Brooks E	Invoice	02/01/2018	Brooks VISA Expenses - 1/22/18		0.00	12.00	
1/22/18 Chambe	Invoice	02/01/2018	1/22/18 Chambers' Business Exp. Jan . 20		0.00	9,185.09	
1/22/18 Cox 001	Invoice	02/01/2018	Cox VISA Expenses Closing 1/22/18		0.00	199.00	
1/22/18 Dickson	Invoice	02/01/2018	Dickson VISA Expenses closing 1/22/18		0.00	2,836.07	
704	CITY OF LACEY		02/02/2018	Regular	0.00	5,431.43	19953
1/26/18 Utilities - 13737	Invoice	02/01/2018	Utilities - Electric & Natural Gas, S31,33,3		0.00	846.53	
	Invoice	02/01/2018	Apparatus Fuel - Dec. 2017		0.00	4,584.90	
715	COPIERS NORTHWEST INC		02/02/2018	Regular	0.00	600.78	19954
INV1693727	Invoice	02/01/2018	Canon Copier Rental 1/14/18-2/13/18, pl		0.00	600.78	
66	COURTESY AUTO SERVICE		02/02/2018	Regular	0.00	803.15	19955
235987	Invoice	02/01/2018	V3185 (Bn.31) Tires		0.00	803.15	
113	ECMS INC		02/02/2018	Regular	0.00	280.15	19956
INV154312	Invoice	02/01/2018	Bunker Gear Maintenance - Work Order 3		0.00	280.15	
74	FIREFIGHTERS BOOKSTORE		02/02/2018	Regular	0.00	772.80	19957
INV151584	Invoice	02/01/2018	Training Manuals - 12		0.00	772.80	
319	J & I POWER EQUIPMENT		02/02/2018	Regular	0.00	449.30	19958
409717	Invoice	02/01/2018	Small Equipment Fuel - INV 409717		0.00	449.30	
981	JOHN C. BARNES		02/02/2018	Regular	0.00	880.00	19959
01-2018	Invoice	02/01/2018	Custodial Services - Jan.2018		0.00	880.00	
478	LIGHTHOUSE UNIFORM CO		02/02/2018	Regular	0.00	1,769.80	19960
94700	Invoice	02/01/2018	Class A Uniform - Sapp		0.00	682.56	
95000	Invoice	02/01/2018	Uniform - Class A for J Postier		0.00	988.21	
95052	Invoice	02/01/2018	IVER Purchase/Exchange		0.00	99.03	
480	LN CURTIS & SONS INC		02/02/2018	Regular	0.00	11,903.17	19961
INV148378	Invoice	02/01/2018	Globe Shadow Structure Boots		0.00	400.69	
INV152240	Invoice	02/01/2018	Rescue Straps		0.00	199.19	
INV152339	Invoice	02/01/2018	82 Wildland Coats		0.00	11,303.29	
1032	NATIONAL SAFETY INC		02/02/2018	Regular	0.00	497.68	19962
0493274-IN	Invoice	02/01/2018	Air Monitor Parts		0.00	392.04	
0493400-IN	Invoice	02/01/2018	Gas Monitor Repair		0.00	105.64	
410	PATTISON WATER CO		02/02/2018	Regular	0.00	27.50	19963
1/26/18 - #20104	Invoice	02/01/2018	Utilities - S32 Water, #2010400, Jan. 2018		0.00	27.50	
172	ROGER'S MACHINERY CO		02/02/2018	Regular	0.00	1,191.09	19964
1108109	Invoice	02/01/2018	VRF Compressor Repair - INV 1108109		0.00	1,191.09	
365	SEA-WESTERN INC		02/02/2018	Regular	0.00	1,923.86	19965
203283	Invoice	02/01/2018	SCBA Compressor Service		0.00	1,576.15	
203320	Invoice	02/01/2018	Helmet Fronts for New Paramedics		0.00	135.71	

Check Report

Date Range: 02/01/2018 - 02/02/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
203452	Invoice	02/01/2018	(2) Air Analysis for High Pressure Units	0.00	212.00	
1317	SHARP ELECTRONICS CORP	02/02/2018	Regular	0.00	107.88	19966
SH247422	Invoice	02/01/2018	Sharp Copier rental contract and usage	0.00	107.88	
1310	STAPLES ADVANTAGE	02/02/2018	Regular	0.00	79.00	19967
3364957146	Invoice	02/01/2018	Office Supplies	0.00	79.00	
306	STERICYCLE INC	02/02/2018	Regular	0.00	228.38	19968
3004123304	Invoice	02/01/2018	S31 & S34 Biohazard Removal	0.00	71.48	
3004128615	Invoice	02/01/2018	S31 & S34 Biohazard Removal	0.00	156.90	
311	TAGS TROPHIES	02/02/2018	Regular	0.00	41.88	19969
191330	Invoice	02/01/2018	Bunker Name Plates for New Career Mem	0.00	30.46	
191366	Invoice	02/01/2018	Name Badge	0.00	11.42	
1314	TAKE AIM, LLC	02/02/2018	Regular	0.00	4,314.05	19970
5344,5345,5347 -	Invoice	02/01/2018	Uniforms INV #5344-5347	0.00	96.16	
5346	Invoice	02/01/2018	Uniforms - DAWSON	0.00	34.82	
5417	Invoice	02/01/2018	Uniforms - Beaulieu	0.00	52.22	
5418	Invoice	02/01/2018	Uniforms - Dawson	0.00	276.72	
5420	Invoice	02/01/2018	Uniforms - New Members	0.00	276.72	
5421	Invoice	02/01/2018	Uniforms - Volunteer and Probation FF CI	0.00	101.18	
5423	Invoice	02/01/2018	Uniforms - Landgraf	0.00	52.22	
5451-5461, PO 5	Invoice	02/01/2018	Uniforms - INV #5451 - 5461	0.00	1,151.74	
5459	Invoice	02/01/2018	VFF Uniforms	0.00	73.44	
5462	Invoice	02/01/2018	ISU Uniform	0.00	35.13	
5463	Invoice	02/01/2018	Uniforms - Dawson	0.00	510.50	
PO 5204 5413-54	Invoice	02/01/2018	Uniforms -INV #5413-5432	0.00	1,653.20	
888	TEMP CONTROL MECH SVS CORP	02/02/2018	Regular	0.00	1,427.68	19971
072145	Invoice	02/01/2018	Station 31 HVAC Repair	0.00	1,427.68	
314	THUR CO AUDITOR	02/02/2018	Regular	0.00	4,244.47	19972
9248-9251	Invoice	02/01/2018	Election Services - November 2017 Gener	0.00	4,244.47	
201	THUR CO CENTRAL SERVICES DEPT	02/02/2018	Regular	0.00	2,807.22	19973
17-541-312	Invoice	02/01/2018	Fleet Radio Repairs	0.00	2,807.22	
1193	TIRES INC	02/02/2018	Regular	0.00	1,678.82	19974
12-421285	Invoice	02/01/2018	Stock Apparatus Parts	0.00	1,678.82	
1427	TYLER TECHNOLOGIES INC	02/02/2018	Regular	0.00	31,964.33	19975
025-211851	Invoice	02/01/2018	Incode License Fees - Reissue	0.00	31,964.33	
853	UPS	02/02/2018	Regular	0.00	163.57	19976
000008XY88018	Invoice	02/01/2018	Shipping, Shipper #08XY88, Invoice # 000	0.00	62.56	
000008XY88038	Invoice	02/01/2018	Shipping, Shipper #08XY88, Invoice #0000	0.00	101.01	
231	WA FIRE COMM ASSN	02/02/2018	Regular	0.00	170.00	19977
LEG2018-055	Invoice	02/01/2018	WFCA/WFC 2018 Legislative Day Registra	0.00	170.00	
261	WA ST CORRECTIONAL INDUSTRIES	02/02/2018	Regular	0.00	145.39	19978
T060486	Invoice	02/01/2018	Receptionist Logo Wear	0.00	145.39	
1366	WAXIE SANITARY SUPPLY	02/02/2018	Regular	0.00	336.63	19979
77191101	Invoice	02/01/2018	Janitorial Supplies	0.00	336.63	
765	ZEP SALES & SERVICE	02/02/2018	Regular	0.00	534.91	19980

Check Report

Date Range: 02/01/2018 - 02/02/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
9003209644	Invoice	02/01/2018	Janitorial Supplies	0.00	534.91	

Bank Code 001 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	56	31	0.00	89,624.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	56	31	0.00	89,624.47

Check Report

Date Range: 02/01/2018 - 02/02/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 101-DONATIONS FUND						
1404	CITI CARDS - VISA	02/02/2018	Regular	0.00	1,088.59	19981
1/22/18 Brooks E	Invoice	02/01/2018	Donations Fund- Brooks VISA Exp. closing	0.00	177.25	
1/22/18 Chambe	Invoice	02/01/2018	1/22/18 Chambers' Business Visa Exp. - Ja	0.00	856.07	
1/22/18 Cox 101	Invoice	02/01/2018	Donations Fund -Cox VISA Expenses closin	0.00	55.27	
957	FLAGS A' FLYING LLC	02/02/2018	Regular	0.00	75.09	19982
79448	Invoice	02/01/2018	Memorial Flags	0.00	75.09	
1470	FUNERAL ALTERNATIVES OF WA - LACEY	02/02/2018	Regular	0.00	1,089.00	19983
WAFAL17397	Invoice	02/01/2018	Memorial Folder for Firefighter Crystal Mu	0.00	1,089.00	
1181	PACIFIC STAGE INC	02/02/2018	Regular	0.00	2,780.00	19984
2-32029	Invoice	02/01/2018	Sound & Lighting Production for Murphy'	0.00	2,780.00	
268	SAINT MARTIN'S UNIVERSITY	02/02/2018	Regular	0.00	2,966.14	19985
CS344118	Invoice	02/01/2018	Facility Rental for Murphy's Memorial Ser	0.00	2,966.14	

Bank Code 101 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	5	0.00	7,998.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	7	5	0.00	7,998.82

Check Report

Date Range: 02/01/2018 - 02/02/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 103-EQUIPMENT REPAIR & REPLACE						
1272	COLUMBIA FORD INC	02/02/2018	Regular	0.00	55,840.09	19986
<u>3-J537</u>	Invoice	02/01/2018	Brush Truck Cab and Chassis	0.00	55,840.09	

Bank Code 103 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	55,840.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	55,840.09

Check Report

Date Range: 02/01/2018 - 02/02/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: 306-2017 CAPITAL PROJECTS FUND						
1404	CITI CARDS - VISA	02/02/2018	Regular	0.00	342.35	19987
<u>1/22/18 Chambe</u>	Invoice	02/01/2018	Chambers' Business Expenses 12/23/17 -	0.00	342.35	
961	HUGHES FIRE EQUIPMENT INC	02/02/2018	Regular	0.00	711,178.11	19988
<u>169395</u>	Invoice	02/01/2018	Fire Engine	0.00	711,178.11	

Bank Code 306 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	711,520.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	711,520.46

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	39	0.00	864,983.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	66	39	0.00	864,983.84

Fund Summary

Fund	Name	Period	Amount
001	General Fund	2/2018	89,624.47
101	Donations Fund	2/2018	7,998.82
103	Equipment Repair and Replacement Fund	2/2018	55,840.09
306	2017 Capital Improvement Project Fund	2/2018	711,520.46
			864,983.84

Authorization Signatures

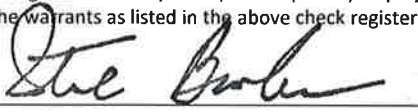


 Signature Finance Director

1/30/18

 Date

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the service rendered, or the labor performed as described herein, and that the warrants as listed in the above check register are submitted for approval.



 Fire Chief

 Chairman of the Board

 Commissioner

 Commissioner

 Commissioner

 Commissioner

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 01A4 2018

SUPPLEMENTAL PAY

Checks Total Amount	0.00
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DIRECT DEPOSIT - KEY BANK	4,296.61
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	323.51
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	146.40
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
Net Tax Deposit Total	469.91
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UNEMPLOYMENT FUND	0.00
<hr/>	
WASH STATE DEPT OF RETIREMENT SYSTEMS	576.01
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TOTAL PAYROLL	5,342.53

THURSTON COUNTY FIRE DIST. #3
MASTER PAYROLL LIST

Payroll Period 01B-18

DIRECT DEPOSIT - KEY BANK	285,626.86
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KEY BANK FUNDS TRANSFER TO IRS FED INCOME TAX DEPOSIT	46,147.67
KEY BANK FUNDS TRANSFER TO IRS MEDICARE DEPOSIT	9,658.58
KEY BANK FUNDS TRANSFER TO IRS SOCIAL SECURITY DEPOSIT	0.00
TAX DEPOSIT TOTAL	55,806.25
TOTAL PAYROLL	341,433.11