

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

March 1, 2018

Present:

Chair Kirkbride
Vice Chair Wilson
Commissioner Dobry
Commissioner Ryder
Commissioner Roberts

I. CALL TO ORDER / FLAG SALUTE

Chair Kirkbride called the meeting to order at 5:30 p.m.

II. APPROVAL OF THE AGENDA

A. Additions

1. New Business – Interlocal Agreement between the City of Olympia and the District for Vehicle and Equipment Sharing
2. Executive Session after item XII. Hearing of the Public

MOTION: To accept the agenda as amended.

Motion: Commissioner Wilson

Second: Commissioner Dobry

Carried: Unanimous

III. HEARING OF THE PUBLIC / MEMBERS PRESENT

None

IV. PINNING CEREMONY FOR LT PROMOTION OF FF JAKE FOUTS

Recess intermission for light refreshments at 5:40 p.m. for duration of five minutes.

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the February 15, 2018 Board of Fire Commissioners and Board of Volunteer Firefighters Meeting.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #20073 through #20100 in the amount of \$55,020.11.

- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks #20101 & #20102 in the amount of \$5,497.44.

C. Payroll #2B 2018 in the amount of \$355,753.34.

MOTION: To accept the Consent Agenda as presented.

Motion: Commissioner Wilson

Second: Commissioner Ryder

Carried: Unanimous

VI. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride attended the February 21, 2018 meeting and reported the following agenda items discussed:

- Re-nominations of Chair Margaret McPhee and Vice Chair Stan Moon
- Opioid Epidemic Presentation by Medic One Medical Program Director Dr. Larry Fontanilla – The issues and challenges of administering the opioid overdose antidote Narcan by the medical community and first responders was discussed.
- West Region EMS Council – Chief Brooks represents the Fire Chiefs. An EMS Council vacancy seat has been filled by Olympia City Council member Jim Cooper. The alternate is Commissioner Kirkbride.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

No report. The next meeting is March 7, 2018.

C. City / District Liaison Communication updates

Vice Chair Wilson, Chief Brooks attended the February 20, 2018 meeting. Chair Kirkbride did not attend. Vice Chair Wilson reported that the Mayor Ryder and City Manager Spence introduced potential annexations and Chief Brooks shared updates on Nisqually Tribe relations and upcoming meetings.

D. Thurston County Fire Commissioners Association Regular meeting

Commissioner Dobry attended the February 20, 2018 meeting and reported low attendance. He advised that Smart 911 and the public notification system Rave are rolling out this month. He gave a reminder to file a PDC report before April 16, 2018. He highlighted the upcoming meeting calendar:

- March –Virtual Reality CPR presentation by Paramedic Karen Weiss.
- April – Proposed presentation by a Providence Representative

- May – Meeting at the Mark Noble Regional Fire Training
- June – TBD
- July – Proposed presentation from the Thurston County SORT.
- August – Picnic location to be determined. The Lacey Community Center is being considered. The cost will be \$75 to rent the pavilion.

E. Thurston Regional Planning Council
Status report

No report. The next meeting is March 2, 2018.

F. Community Outreach
Status report
Staff

Chief Brook reported the following events and updates:

1. Annual Homeowners Association Meetings
 - St. Clair Terrace –March 4, 2018 located at Station 34, 5:15 p.m. Vice Chair Wilson and Chief Brooks will attend.
 - Stikes Woods – March 7, 2018 located at Station 31, 7 p.m. Commissioner Roberts and Chief Brooks will attend.
 - Pattison Lake Homes – March 28, 2018 located at Station 33.
2. Chaplain Bob Sievers' Retirement Celebration – Chief Brooks, Mrs. Brooks, Deputy Chief Dickson, and Volunteer Coordinator Jim Dickson attended the event hosted by the First Baptist Church Parish on February 24, 2018. It was well attended. Chaplain Bob was escorted with a bagpipe procession.
3. Chaplain Succession Planning – Searching to recruit up to three new chaplains. The District plans to host chaplain training.
4. Depot District Hearings – Chief Brooks stated that he was unable to attend the sessions. Vice Chair Wilson reported she participated in the interactive sessions. She noted that a report of citizen feedback will be posted.
5. State Chiefs Leadership Conference – March 22, 2018. Chief Brooks will be presenting.
6. West Region EMS Conference – March 23-25, 2018 located in Ocean Shores.
7. Lacey South Sound Chamber – Scott Spence will present on the State of the City on March 5, 2018.

G. Nisqually Tribe
Status report

Chief Brooks met with Medicine Creek Enterprise Cooperation CEO Bob Iyall to discuss the District's interest to establish a service agreement for the Red

Wind Casino. The Medicine Enterprise Cooperation functions as a single unified Board overseeing commercial operations since late November. Chief Brooks reported that CEO Iyall agreed he would share the District and Nisqually Indian Tribe Service Agreement with the Medicine Creek Cooperation Board and will follow up with the District. Chief Brooks commented that CEO Iyall seemed very receptive to further discussions.

H. Capital Facilities

Status report

Staff

Chief Brooks reported that he received an email notice today that the Application for Special Permit was deemed complete on November 23, 2017. Public comment period opened today and will close March 21, 2018 with a subsequent Public Hearing thereafter. F.E.T Director Matt Chambers submitted the updated site plan and was advised that there is no concern.

VII. OLD BUSINESS

None

VIII. NEW BUSINESS

A. Interlocal Agreement between the City of Olympia and the District for Vehicle and Equipment Sharing

Chief Brooks recommend the Board's approval to replace the existing agreement between the City of Olympia regarding vehicle and equipment sharing. The revised agreement includes all vehicles and routine maintenance. If the vehicle is used for less than 30 days, the lender is responsible. If used over 30 days, the user will be responsible for maintenance and/or repairs.

MOTION: To approve the Interlocal Agreement between the City of Olympia and the District for Vehicle and Equipment Sharing.

Motion: Commissioner Dobry

Second: Commissioner Wilson

Carried: Unanimous

IX. ADMINISTRATIVE REPORT

Chief Brooks reported the following updates/events:

1. West Pierce Academy Update – Four recruits are doing well.
2. New District Boundary Signs – District member Zack Landgraf and volunteers installed 15 new signs in the community.
3. New District Boat – A replacement of the current boat was purchased with BLS funds. It's the same model as the Thurston County Sheriff's boat.

4. Engine 33 Repair Update – In-service date postponed. Awaiting delivery of the replacement driver’s door anticipated in mid-March.
5. Annexations – The City is looking into the annexation study that include the RAC and Station 34 properties with potential action. The city expressed interest to revisit annexing the Station 33 and the small partial that sits between the District’s property and Timberline High School.

X. COMMISSIONER COMMENTS

Commissioner Dobry is pleased with the Nisqually Tribe update.

Commissioner Wilson inquired about the District’s responsibility on hydrant maintenance. Chief Brooks reported that water purveyors are responsible. She addressed the city and county fire code regulations and compliance issues. She recommended that the Board recommend a letter from the Thurston County Fire Commissioners Association requesting that Thurston County update fire codes to match the most current standards. The Board agreed to bring code discussions to the Thurston Fire County Fire Commissioners Association. Commissioner Dobry will introduce this at the next Fire Commissioners’ meeting. Vice Chair Wilson will help draft a letter.

Commissioners Ryder and Roberts had no comments.

Commissioner Kirkbride echoed Commissioner Dobry’s comments regarding the Nisqually Tribe update. He reported that Ostrom’s Mushroom Farm announced that they are breaking ground in Eastern Washington on April 1, 2018 and will close their Steilacoom location once the eastern Washington facility is completed.

XI. OTHER INFORMATION

A. Suggestion Box – None

B. Correspondence – None

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT

Olympic Ambulance Director of Thurston County Operations Chris Clem reported the following agency updates:

- Three new part time employees. Almost at maximum staffing every day.
- Community Outreach – Girls Scout visit was positive. Girls were engaged and practiced hand splinting. Looking for more opportunities to be engaged in the community.

XIII. EXECUTIVE SESSION

Pursuant to RCW 42.30.110 (1)(d): To discuss a publicly bid contract

Chair Kirkbride called the Executive Session to order at 6:50 p.m. announcing a duration of 15 minutes. No action taken. The Executive Session ended at 7:08 p.m.

XIV. ADJOURNMENT

Chair Kirkbride reconvened the regular meeting and adjourned at 7:09 p.m.

THERE WILL BE NO WORKSHOP CONDUCTED THIS EVENING.

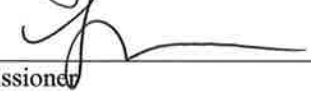
Next Regular Meeting: March 15, 2018 – 5:30 pm


Chair


Vice Chair


Commissioner


Commissioner


Commissioner


ATTEST: District Secretary