

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

July 18 2019

Present:

Chairman Wilson

Vice Chair Dobry

Commissioner Ryder

Commissioner Roberts

Commissioner Kirkbride

I. CALL TO ORDER / FLAG SALUTE

Chairman Wilson called the meeting to order at 5:30 p.m. and followed with a salute to our Nations flag.

II. APPROVAL OF THE AGENDA

The Chief noted the addition to the Agenda of a signature page for the Notice of Intent to Award

MOTION: To accept the agenda as presented with the addition of the Notice of Intent.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

III. OATH AND PINNING OF NEW MEMBERS

The Chief welcomed the two new lateral hire Paramedic Firefighters and their families and friends. Each Paramedic gave a short introduction and background. Paramedic / firefighters Raela McVey and Clay Farrer were sworn in and had their badges pinned to their uniform.

The Chief next welcomed the newly graduated volunteer firefighters and their families and friends. Each firefighter gave a short introduction and background. Volunteer Firefighters Kiefer Hanson, Chris Ford, Matthew Allen and Charlie Beaudoin were sworn in and then had family or a friend pin their badges to their uniform.

The Chair announced a short recess for family photos and light refreshments. The Chair reconvened the meeting at 5:55 PM

IV. HEARING OF THE PUBLIC /MEMBERS PRESENT - none

V. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the June 20, 2019 meeting of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct#6630) checks numbered #21407 through #21420 in the amount of \$41,141.33
- General Fund 001 (Acct#6630) checks numbered #21440 through #21455 in the amount of \$97,478.98
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks numbered #21421 through #21422 in the amount of \$62,393.92
- 2017 Capital Improvement Project Fund 306 (Acct#6639) checks numbered #21456 through #21458 in the amount of \$86,201.28

C. Payroll

- Payroll #06B-19 in the amount of \$334,238.41
- Payroll #07A-19 in the amount of \$1,300,676.95

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Dobry

Second: Commissioner Ryder

Carried: Unanimous

VI. COMMITTEE REPORTS

D. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride reported the following from the July 17, 2019 meeting:

- The Council received a briefing from TCOMM regarding their history and how they arrived at the potential ballot issue for sales tax revenue. The Board of County Commissioners will consider placing the issue on the ballot at their July 23rd meeting.
- The Council discussed several modifications / proposals to existing contracts to allow for new processes, or to align the contracts with the two-year budget cycle.

E. Thurston 9-1-1 Communications (TCOMM) Administration Board

Chair Wilson reported the following from the last meeting:

- The Admin Board met with the Lewis County Commissioners and other officials regarding the potential to use the TCOMM staff to work with Lewis County to develop a scope of work for Lewis county to hire a consultant to help advise them on their emergency communication issues. The Admin board approved this proposal for assistance after determining potential time needed for this work.
- TCOMM will go before the County Commissioners next week to request placing the sales tax measure on the ballot.
- Site visits are being conducted for the three vendors vying for the 9-1-1 telephone system replacement
- Budget subcommittee was established
- Funding for a direct mailing was authorized for the ballot measure

F. City / District Liaison

The Commissioner confirmed availability for August 20th – Chief Brooks will confirm with City staff.

G. Thurston County Fire Commissioners Association

Commissioner Ryder reported the following from the July 16th meeting:

- The main program was Chief Kytta of the Riverside Fire Authority regarding the use of amateur radio in Lewis County.
- The picnic is next month
- Continuing work on the new logo

Commissioner Dobry reported the following from the WFCA Board meeting on July 13th:

- Premium collection is still slightly greater than claims paid – the Board decided that will be no rate increase for 2020 for the self-insured programs (medical, dental, life) and an approximate 7% increase in the Kaiser programs.
- It was also recommended to the Board that an increase of out of pocket maximums be made from \$1,000 to \$20,000 for chemical dependency claims for out of network providers. One out of network claim was greater than \$1 million and 2 of the top 10 claims was chemical dependency.
- Registration is open for the healthcare seminar.

- Commissioner Dobry intends to work with the health plan administrator on the issue of reimbursement for FF physicals
- Succession planning for staff positions continues.
- Reviewed legislative action taking effect July 28th. It was noted the next session's priority is increasing Volunteer Firefighter pension
- Vacancies continue at the commissions office building; they have hired an agent to try and help fill the vacancies.
- Conference – session topics were announced, and auction items are still needed for conference
- Only one Management Excellence Award nomination has been received – submission deadline is September 2nd.

H. Thurston Regional Planning Council (TRPC)

Commissioner Dobry reported the following from the July 12th retreat:

- Major topics for 2020 – 2022 strategic plan were identified – transportation, water, economic development housing and education.
- The retreat was held at the Red Wind, and Tribal Planner Joe Cushman spoke of the Tribe's development plans, which include a new health clinic, an elder center, repurposing the public safety building, retail opportunities, enlarging the public works facility, new housing and infrastructure improvements.

I. Community Outreach Status Report Staff

Chief Brooks provided the following updates:

- The District has a presence at the City's July 3rd event at Rainier Vista Park and at the July 4th fireworks show at the Red Wind.
- The district staffed a booth at the South Sound BBQ festival on the 13th
- The District will have a presence at the upcoming Thurston County Fair
- The Capital Metro Girls Camp is August 17th and 18th at the MNRTC

J. Nisqually Tribe Status Report - covered as new business item.

K. Capital Facilities and Equipment Activities

Chief Brooks provided the following updates:

- The District is working on several parallel projects related to the Capital Facilities Plan:
 - Station 32 – a pre-submission conference is scheduled for July 25th at 3:30. It may be possible to expand our partnership with Olympic Ambulance, but the District does not know what may be possible on that site as rules have changed over time.
 - Station 33 – a site review for the proposed expansion needs to be done.
 - Station 34 – the special use permit included both parcels, but the gopher study was only conducted on the new parcel. Part of the new St 34 construction includes landscape elements that would potentially tie into the existing station 34 site and expansion of the VRF may require meeting County requirements as well; site review would need to be conducted.
 - Engine 35 (the former Engine 34) is now in service; and the District has attained a standardized engine fleet for all first out engines.

VII. OLD BUSINESS – none.

VIII. NEW BUSINESS

A. Proposed amendment of service contract with Nisqually Tribe

The Chief presented the draft agreement as received from CEO Iyall. He noted that it had been reviewed by legal counsel with the only changes an addition for five (5) Commissioner signatures plus the Chief’s signature. One change proposed in the agreement was that motor vehicle accidents on the State highway not be included in billing. The Chief noted that the ability to bill for calls to the casino far outweighed the few that might be lost from excluding motor vehicle accidents.

Commissioner Dobry asked about the fee schedule; the Chief noted the fee was \$1,025 per call. The Chief noted the District currently bills monthly for the previous month.

MOTION: To accept the First Amendment to Memorandum of Agreement between Lacey Fire District 3 and the Nisqually Indian Tribe of the Nisqually Reservation.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

B. Amendment to Medic One Intergovernmental Agreement

The Chief explained this proposed amendment stemmed from a negotiation between West Thurston and Medic One; Medic One agreed to an escalator for facility reimbursement. When Medic One agreed for West Thurston, it was extended to all contractor agencies to balance the rate cross the agencies. The agreement is retroactive to the beginning of the year.

MOTION: To accept and approve the Amendment to the Intergovernmental agreement #2

Motion: Commissioner Dobry
Second: Commissioner Ryder
Carried: Unanimous

C. Bid submissions for Construction of New Station 34

The Chief reported the bid period closed July 16th, with eight bids received. Commissioners Dobry and Ryder attende the bid opening, with the lowest bid around \$6.4 million and the highest bid slightly over \$7.8 million.

Staff has been working with the apparent lowest bid, conducting checks and evaluations. The contractor has performed a remodel of a Central Pierce station and has built and / or remodeled two schools in the North Thurston School District.

The Chief requested the Board approve his signing of a Notice of Intent to Award the bid to the apparent low bidder, Jones and Roberts. The Notice of Intent to Award allows the contractor to obtain necessary insurance and bonding, as well as gather required documents. The Chief noted he hoped to have a contract ready for Board consideration at the August 1st meeting, with a Notice to Proceed issued shortly thereafter.

MOTION: To authorize the Chief to sign and provide intent to award notice for construction of new station 34 to Jones and Roberts, provided their bid is sustained.

Motion: Commissioner Kirkbride
Second: Commissioner Dobry
Carried: Unanimous

IX. ADMINISTRATIVE REPORT

Chief Brooks gave the following updates:

- A new company, Dispatch Health, is beginning a mid-level care house call type of service in the District's service area August 1st. The Chief has been in communication with them for several months, and is working with Medic One, the MPD, the other ALS providers and Olympia Ambulance regarding integration with our emergency medical services. There is also the possibility of a public private partnership with the District providing space for the Dispatch Health vehicle and an office space. Currently, they would deploy into Thurston County from their Peirce county office.
- The Chief returned from Chiefs Summit in Chicago. It was a sponsored event so there was no cost except time. He noted is was an action packed 48 hours of networking with about 60 Chiefs and multiple vendors.

- The area continues to experience diversion issues. The process seems to be working reasonable well, and the group continues to meet. Madigan will be invited to the next meeting.
- The new policies are ready to be shipped to the app vendor.
- A group photo of first line engines, the truck, a medic unit and the battalion unit was recently taken with both stills and UAS footage.
- Firefighter Brandon Alderman recently successfully completed paramedic school and has been certified through the National Registry. He is currently working third on a Medic Unit and will be processing through the Medic One requirements.
- Chief Cox reported on a rapid entry rescue swimmer rescue a few nights ago. 3 citizens went canoeing in the middle of the night, capsized and 2 made it to shore. Engine 33 was dispatched and arrived to find a Good Samaritan had gone out on the water in a coat and had grabbed the arm of the third person; the Good Samaritan was unable to do anything more than just hang onto the arm. A District 3 rapid entry rescue swimmer (Firefighter Robert Gottbreht) entered the water, swam to the boat and assisted getting the victim into the boat then back to shore. On the shore, the Medics worked the unresponsive patient and got a pulse back. The patient is currently in the ICU on a ventilator. Chief Cox noted that when he started in 1999, the District had no water rescue, and largely through Chief Pat Harn's commitment and vision and with District support, we now have a robust program with rescue swimmers on each shift, watercraft and operators, ice rescue, swift and still water rescue capabilities, and have developed partnerships with surrounding agencies to provide comprehensive services.

Chief Cox recognized and thanked Chief Harn for his vision, continued efforts and commitment to the program

- Chief Cox introduced a new service partner program - Tactical Athlete Health and Performance Institute (Tactical Athlete) – for District members and their family members. It is a concierge level patient advocacy program for primarily orthopedic injuries that assists members in getting quicker access to diagnostics and physicians, thus reducing time away from work for injuries.

X. COMMISSIONER COMMENTS

Commissioner Kirkbride stated he is unable to make the August 15th meeting and the August 21st EMS Council meeting. Commissioner Ryder will cover the meetings.

Commissioner Roberts shared her thanks for all the good news tonight – policies, agreement with the Nisqually, etc.

Commissioner Ryder stated she is unable to make the August 1st meeting. She also really appreciated the pinning ceremony for the new firefighters.

Commissioner Dobry stated he was pleased with the response to the bid announcement and was pleased to be part of the bid opening with Commissioner Ryder. He noted there will be no TRPC meeting in August.

Commissioner Wilson stated she will be unable to attend the meeting in September on the first Wednesday. Commissioner Roberts will attend.

XI. OTHER INFORMATION

- A. Suggestion Box - none
- B. Correspondence – none

XII. HEARING OF THE PUBLIC / MEMBERS PRESENT - none

XIII. ADJOURNMENT

The meeting adjourned at 7:26 pm.

Next Regular Meeting: August 1, 2019 – 5:30 p.m.

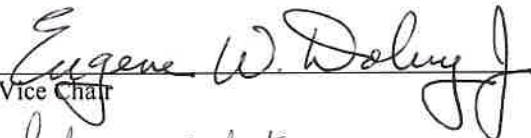


Chair

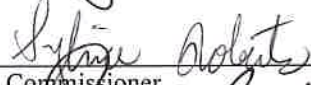


Commissioner

Commissioner



Vice Chair



Commissioner



ATTEST: District Secretary