

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

October 3rd, 2019

Present:
Chairman Wilson
Vice Chair Dobry
Commissioner Hetzler
Commissioner Kirkbride

I. CALL TO ORDER / FLAG SALUTE

Chairman Wilson called the meeting to order at 5:30 pm and followed with a salute to our Nations flag.

Chairman Wilson noted that Commissioner Roberts was excused from the meeting.

II. APPROVAL OF THE AGENDA

MOTION: To accept the agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Hetzler

Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

- Chris Clem shared that Olympic Ambulance fulfilled full time staffing by October 1st. He shared recent events regarding transportation and discussed upcoming events.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the September 19, 2019 meeting of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct#6630) checks numbered #21582 through #21599 in the amount of \$45,737.73
- 2017 Capital Improvement Project Fund 306 (Acct# 6639) check #21600 in the amount of \$3,021.25

C. Payroll # 09B 2019 in the amount of \$ 399,570.98

MOTION: To accept the consent agenda as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride shared:

- No report at this time, as their next meeting is on October 16th.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Wilson reported:

- Reviewed and approved ~\$9 million budget. She noted that it does not include their additional fund. She shared that the budget will be amended as needed after the November 2019 election.
- Shared that the Lewis County is asking for their Administrative Board to approve Executive Director and Staff to pay for a feasibility study to regionalize 911 services. They are currently putting together a request for quote. Currently, most of the information needed has been provided to Washington State 911, so it would be a limited cost to share. Hopes to have a preliminary published work by December.

C. City / District Liaison

Commissioner Dobry shared:

- The meeting was rescheduled by the City for Monday the 14th at 8:30am.
- Commissioner Kirkbride requested an update on the annexation. Discussed relocation of the homeless site and Chief Brooks had requested the District be included regarding the new area. Commissioner Dobry inquired about the anticipated number of individuals able to stay on-site and Chief Brooks stated approximately ~35 people could be housed at the new site. Commissioner Kirkbride asked about the Carpenter Rd. site and Chief Brooks shared that they are discussions were taking place regarding it.

D. Thurston County Fire Commissioners Association

Commissioner Hetzler shared:

- No report at this time, as their next meeting is on October 15th. She extended an invitation to the Board to attend.

E. Thurston Regional Planning Council (TRPC)

Commissioner Dobry shared:

- No report at this time, as their next meeting is tomorrow, October 4th.

F. Community Outreach Status Report
Staff

Chief Brooks shared:

- Upcoming HOA fire presentation dates. Commissioner Wilson will attend Mountain Aire Park HOA's meeting on October 9th and Commissioner Kirkbride will attend Lake Forest Home Association's meeting on October 15th.

G. Capital Facilities and Equipment Activities

Director Matt Chambers provided the following updates:

- First range of change orders to Station 34 build site took place for two change orders.
- Stations 32, 33, and 34 to obtain adjusted work clearance and gopher inspection for each site. Station 34's inspection is completed and the summary report found no issue.
- Reconvening of the Truck Committee for new ladder truck to be completed before early December in anticipation of sales tax increase (January 1st). Chief Brooks shared for that a December contract date ideal due to the increase.

VI. OLD BUSINESS

No old business was discussed.

VII. NEW BUSINESS

- Jim Nelson from DA Davidson presented information regarding the 2019 Bond and its performance, sharing the bond options for the Board. Chief shared that Bond Council Jim McNeill was not able to attend, but was available by phone with any questions the Board may have. Chief also shared that Mr. McNeill made the recommendation to conduct a roll call vote for the resolution.

MOTION: To conduct a roll call vote to affirm Resolution 870-10-19: Delegation Resolution – 2019 Bond as presented.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

The District Secretary conducted a roll call vote of the Board:

Commissioner Kirkbride – Yea.
Commissioner Roberts – Excused.
Commissioner Hetzler – Yea.
Commissioner Dobry – Yea.
Commissioner Wilson – Yea.

Carried: Yeas carried, with none opposed.

VIII. ADMINISTRATIVE REPORT

Chief Brooks provided the following updates:

- He shared that he and other District staff members attended the funeral for Cowlitz 2 Battalion Chief Mike Zainfeld.
- Staff Kerri Jeter is repurposing timed out Class A uniforms to Lighthouse and the District was recently added to their Wall of Honor.
- He shared that Citizen Advisory Dick Sovde recently passed away. Chief also shared that he hoped to re-engage the Citizen Advisory Committee in November and confirmed with the Board Thursday, November 14th as the reengagement date.
- Shared that the September 14th Employee Recognition Event was well attended by staff, family members, and that two of the Commissioners attended.
- On September 11th the Lion's Club donated 5 model fire trucks for us to display.
- Shared the passing of South Bay Fire Commissioner Mike Berman, father of Lacey Fire's Lt. Jason Berman. His memorial service will be held on October 12th.
- The District was contacted by University of Washington to be a location for their seismic monitoring equipment to be used in conjunction with the Shake Alert app to provide citizens early warning of an earthquake. Lease agreement for their equipment is at no cost to us. Anticipated as early as November or beginning of next year for it to be put in place.
- Working through the budget process. Proposed a public hearing 1st November meeting and adoption last November meeting.

IX. COMMISSIONER COMMENTS

Commissioner Kirkbride stated he was amazed by quality of work from Jim Nelson at DA Davidson regarding the information he provided and his willingness to come down to Lacey to present. He shared he felt confident in service we provide to the community.

Commissioner Hetzler stated she was glad to have Jim Nelson come down to present. Requested information regarding the Tumwater Regional Study and that we revisit citizen billing. Chief Brooks shared he sent a request to the Tumwater City Admin.

Commissioner Dobry shared he will be unable to attend our next meeting, as he will be out of town. He also shared that he was very pleased that the Bond is at lowest cost for our citizens.

Commissioner Wilson shared that she was happy to be back from a recent vacation and was grateful for a low fire year. She also shared that she was pleased with the Bond presentation and was excited to meet our new Deputy Chief Jennifer Schmidt.

X. OTHER INFORMATION

- A. Suggestion Box – None.
- B. Correspondence – None.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

None present.

XII. ADJOURNMENT

The Board of Fire Commissioners meeting adjourned at 6:35pm.

Next Regular Meeting: October 17th, 2019 – 5:30 p.m.



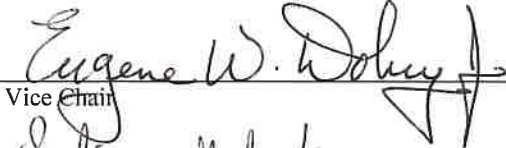
 Chair



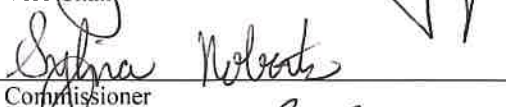
 Commissioner




 Commissioner



 Vice Chair



 Commissioner



 ATTEST: District Secretary