

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**December 19, 2019**

Present:

Chairman Wilson  
Vice Chair Dobry  
Commissioner Roberts  
Commissioner Kirkbride  
Commissioner Hetzler

**I. CALL TO ORDER / FLAG SALUTE**

Chairman Wilson called the meeting to order at 5:30pm and followed with a salute to our Nation's flag.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To approve the agenda as published.

Motion: Commissioner Kirkbride

Second: Commissioner Dobry

Carried: Unanimous

**III. HEARING OF THE PUBLIC /MEMBERS PRESENT**

- None.

**IV. RECEPTION FOR RETIRING COMMISSIONER JUDY WILSON**

- Chief Brooks thanked Commissioner Wilson, recognizing the consistent leadership and service she has provided the District. He also thanked her for her invested personal interest in the Staff and her dedication coming to so many of our events.
- Commissioner Kirkbride shared his appreciation for her service and her ability to lead through excellent communication and problem solving abilities.
- Commissioner Roberts shared her appreciation for Commissioner Wilson's guidance and leadership.
- Commissioner Hetzler shared her appreciation for Commissioner Wilson's mentoring abilities and community leadership.
- Commissioner Dobry shared his appreciation for Commissioner Wilson's service and that it has been an honor to serve with her.

- Mayor Andy Ryder thanked Commissioner Wilson for her years of service throughout Thurston County and her work on the annexation of the City of Lacey into the District.
- Deputy Mayor Cynthia Pratt wished Commissioner Wilson a good retirement and she shared her appreciation for all of the work she has done.
- Emergency Services Director Kurt Hardin shared his appreciation for Commissioner Wilson's dedication to our community, both as a Fire Commissioner and as a previous Thurston County Commissioner.
- Jim Dickson shared his appreciation for Commissioner Wilson's leadership and for her ability to help create consensus.
- Local 2903 Representative Lt. Alex Christiansen thanked her for her composure and thanked her for her service.
- Lee Brooks shared her thanks to Commissioner Wilson for her service to the District, EMS, County, and also thanked her friendship.
- Commissioner Wilson shared her appreciation to the District and shared how much she has enjoyed her role as Commissioner. She welcomed the incoming Commissioner Robert Motzer.

Meeting briefly recessed at 5:37pm for the reception of Commissioner Judy Wilson.

#### **V. APPROVAL OF THE CONSENT AGENDA**

Meeting called back to order at 5:54pm.

- A. Draft minutes of the December 19, 2019 meeting of the Board of Fire Commissioners.
- B. Warrants
  - General Fund 001 (Acct#6630) checks numbered #21745 through #21769 in the amount of \$140,912.97
  - Equipment Repair and Replacement Fund (Acct# 6636) for a check numbered #21770 in the amount of \$12,734.11
  - 2017 Capital Improvement Project Fund 306 (Acct# 6639) for a check numbered #21778 in the amount of \$239,335.18
- C. Payroll # 11A-2019 in the amount of \$1,190,379.07

**MOTION:** To accept the consent agenda as amended to insert that after however “Motorola proposed a better offer which included favorable loan terms. The TCOMM Admin Board decided to accept the proposal.”

Motion: Commissioner Dobry  
Second: Commissioner Hetzler  
Carried: Unanimous

## **VI. COMMITTEE REPORTS**

### **A. Thurston County Medic One E.M.S. Council**

- No report, as their next meeting is on Wednesday, January 15<sup>th</sup>.

### **B. Thurston 9-1-1 Communications (TCOMM) Administration Board**

Commissioner Wilson reported:

- Next meeting is on Wednesday, January 8<sup>th</sup>.
- Shared that a meeting took place regarding changing the Intergovernmental Agreement. Discussion regarding the County attorney and one or two of the City attorneys to form the agreement. There was also discussion regarding the replacement of radios, as the intention was that all responders would receive new radios and there will be a protocol provided to the first responders as to which types of radios are compatible with the new communication system.
  - o Commissioner Kirkbride inquired about how radios are currently replaced. Commissioner Wilson shared that each agency replaces their own radios and at times, it can complicate the communication system.

### **C. City / District Liaison**

Commissioner Dobry reported:

- Deputy Mayor Cynthia Pratt, Mayor Andy Ryder, City Manager Scott Spence, Deputy Chief Jennifer Schmidt, Fire Chief Brooks, and himself were in attendance.
- Discussed Mullen Rd. Annexation, which will be reviewed by the Utilities Commission on Monday, January 6<sup>th</sup>.
- Annexation of Steilacoom Rd. was discussed as they are working on an agreement with the County regarding maintenance of generators and the storm water system.
- Discussed Ostrom’s Mushroom Farm property. Multiple bids were received for the property, including a bid from the City, and the high bidder was a developer who intends to build moderate density housing there.
- The behavioral health hospital was discussed and there was discussion regarding the involuntary commitment of patients and funding of judge on site.

- Discussion took place regarding the hospital bed shortage and the diversion process based on current need and needs in the future.
- Discussed the contract between TCOMM and Motorola.
- City shared that they are preparing a Community Action Council Ad Hoc Committee to discuss homelessness.

D. Thurston County Fire Commissioners Association

Commissioner Dobry reported:

- Discussed TCOMM report and EMS Council report.
- Recognized Commissioner Judy Wilson for her service.
- Discussed upcoming Legislative Day on Tuesday, January 28<sup>th</sup>.
  - o Chief Brooks inquired if any commissioners would be available to attend Legislative Day. To be discussed at the first January meeting.
- Discussed sign-ups for their Spring Seminars: April 4<sup>th</sup> Seminar in Suquamish and June 6<sup>th</sup> Seminar in Chelan.

E. Thurston Regional Planning Council (TRPC)

Commissioner Dobry shared:

- Retiring Chairman Nathaniel Jones recognized for his service. Other service anniversaries were also recognized.
- Appointed Executive Director Evaluation Committee.
- Paul Brewster discussed Yelm - Tenino trail extension feasibility study.
- 2020 Legislative Session prep work was discussed.
- Approved their Strategic Plan.
- 2019 Profile now available on their website.

F. Community Outreach Status Report

Chief Brooks shared:

- Last night of the Santa Mobile was Wednesday, December 18<sup>th</sup> and it was very well attended. Chief Brooks shared his thanks to all members and member families who gave their time participating in this year's Santa Mobile.
- True Responders Charity is working in our community to provide resources to first responders to meet urgent needs, such as food or temporary shelter, when they meet community members in crisis. They will be having a fundraiser this Saturday, December 21<sup>st</sup> at Hops n' Drops in Lacey from 8-11am.
- The Lacey Firefighters Charity supported 51 community families over the weekend. Chief Brooks shared his thanks to the members who participated in planning and participating in the event.

## G. Capital Facilities and Equipment Activities

Chief Brooks reported:

- Station 34 slabs of concrete were poured and set.
- Discussed the improper depth of the main electrical and the fiber and cable lines which run into the existing station has prevented them from creating access into the two parking lots. Director Chambers is working with the Contractor, their Sub for Electrical, and PSE to create a plan to be finalized in early January. Access will require 1-3 days of no-power to the existing station and the mechanics shop. Discussed possible remedies to the lack of power, including wiring the mechanics shop for generator power.
- Director Chambers is working to finalize the cost for the two new engines and one ladder truck. Currently, with tax the cost will be ~\$2.75 Million, which is under the estimated \$3 Million. The reason for the reduction in cost is due to District pre-payment. Chief Brooks stated that he is planning on having a contract to the Board at their first January meeting.
- Last Friday, flooring and painting bids were due and we identified low bidder for the project. Great Floors in Lacey is the apparent low bidder. Project to start in February of 2020.

## VII. ADMINISTRATIVE REPORT

Chief Brooks provided the following updates:

- Joint Recruit/EMT class graduation. District had two successful graduates of the EMT course. Discussed the size of the recruiting academy class.
- Chief Brooks will attend an informal meeting with representatives from Olympia and Tumwater on January 2<sup>nd</sup> as a follow up to the annexation study.

## VIII. COMMISSIONER COMMENTS

Commissioner Kirkbride had no comment.

Commissioner Roberts had no comment

Commissioner Dobry had no comment.

Commissioner Wilson had no comment.

Commissioner Hetzler had no comment.

## IX. OTHER INFORMATION

A. Suggestion Box – None.

B. Correspondence

- i. Memorial checks totaling approximately \$300.00 for a resident who the District served as a patient went into our Donation Fund.

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

- Olympic Ambulance Director Chris Clem shared holiday wishes and thanks.

XI. ADJOURNMENT

The Board of Fire Commissioners meeting adjourned at 6:28 p.m.

*Next Regular Meeting: January 2<sup>nd</sup>, 2020– 5:30 p.m.*

Acting Chair Eugene W. Dolny  
Commissioner \_\_\_\_\_  
Commissioner \_\_\_\_\_

Vice Chair Salvador Roberts  
Commissioner \_\_\_\_\_  
ATTEST: District Secretary \_\_\_\_\_