

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

February 6th, 2020

Present:

Vice Chair Roberts
Commissioner Hetzler
Commissioner Motzer

I. CALL TO ORDER / FLAG SALUTE

Vice Chairman Roberts called the meeting to order at 5:30pm and followed with a salute to our Nation's flag. She excused both Commissioner Kirkbride and Commissioner Dobry from today's meeting.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as presented.

Motion: Commissioner Hetzler

Second: Commissioner Motzer

Carried: Unanimous

III. LACEY FIREFIGHTERS CHARITY RECOGNITION OF CONTRIBUTORS

Firefighter Kevin Davenport recognized Lacey Firefighters Charity leadership Kelsey Cavill, Gwen Morton, and Jake Hunter, as well as the community partners who have given their support this holiday season. He shared that the charity was able to adopt 50 families in the Lacey community. Awards were presented to the community partners who contributed through monetary means and/or through donating their time and talents in support of local families.

IV. PROMOTION AND PINNING OF MSO CAPTAIN KAREN WEISS

Chief Brooks shared the history behind the role of the Medical Services Officer (MSO) position at the District and shared his appreciation of the work that Lt. Cherie Leyva did as Interim MSO.

He recognized Cpt. Karen Weiss for her passion to care for the Lacey community and for her vision for the MSO position. Cpt. Weiss shared her appreciation of her family and shared her thanks for their love and support. Chief Brooks swore Cpt. Karen Weiss into the position of MSO.

Meeting adjourned for a brief recess at 5:39 pm for the reception of the Lacey Firefighters Charity community partners and for MSO Cpt. Karen Weiss. The meeting was reconvened shortly thereafter.

V. HEARING OF THE PUBLIC /MEMBERS PRESENT

- Olympic Ambulance Director Chris Clem shared that Olympic Ambulance headquarters will be hosting a blood drive on Monday, February 17th from 2-7pm.

VI. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the January 16th, 2020 meeting of the Board of Fire Commissioners.
- B. Warrants
 - General Fund 001 (Acct# 6630) checks numbered #21829 through #21855 in the amount of \$94,055.56
 - 2017A Capital Projects Fund 306 (Acct#6639) checks numbered #21856 through #21861 in the amount of \$3,799,509.88
 - 2017B Capital Projects Fund 307 (Acct#663B) a check numbered #21862 in the amount of \$16,000.00
- C. Payroll #01B-20 in the amount of \$423,892.60

MOTION: To approve the consent agenda.

Motion: Commissioner Hetzler
Second: Commissioner Motzer
Carried: Unanimous

VII. COMMITTEE REPORTS

- A. Thurston County Medic One E.M.S. Council

Chief Brooks shared that the next meeting will be held on Wednesday, February 19th.

- B. Thurston 9-1-1 Communications (TCOMM) Administration Board

Commissioner Roberts reported:

- Discussed a draft proposal for non-member agency fees, which is primarily regarding service to the Chehalis and Nisqually tribes. Draft is currently being reviewed and reworked.

- Strategic Planning session changed in duration and is likely to be held at the March 5th meeting.
- Discussed that with the recent proposition there is a need to fill several new positions: Lead Radio Technician, Radio Systems Assistant and four additional Public Safety Communicators. These positions will be posted in the near future, however will not be hired for until April 1st.
- Discussed that there were some policy updates to FMLA policy in regards to the recently adopted state Paid Family Medical Leave law.
- Next meeting will be held on Thursday, March 5th.

C. City / District Liaison

Chief Brooks shared:

- No report, as their next meeting is on Tuesday, February 18th.

D. Thurston County Fire Commissioners Association

Commissioner Motzer reported:

- Discussion occurred regarding Lewis County joining TCOMM.
- Discussed that there was a reworking of the contract regarding radios.
- The February 22nd meeting will take place in Spokane.

E. Thurston Regional Planning Council (TRPC)

Commissioner Roberts shared:

- Next meeting is tomorrow morning at 8am.

F. Community Outreach Status Report

Commissioner Motzer shared:

- He attended the Steilacoom Heights HOA meeting, which was held on January 27th. He shared that there was discussion over the 2019 District projects, the new apparatus ordered by the District, and the updated radio system with the approval of Proposition 1.

Chief Brooks shared:

- That the February 13th HOA meeting, where originally a fire presentation had been scheduled, had instead been cancelled by the HOA.
- Yesterday, he joined the Lacey City Manager and some Lacey City Council members for a Community Leaders Tour at JBLM hosted by the Ghost Stryker Brigade. He shared that the Ghost Stryker Brigade is a

partner brigade with our District and is in the process of mobilizing for a tour down to the National Training Center.

G. Capital Facilities and Equipment Activities

Chief Brooks reported:

- Station 34 is progressing timely. One major milestone with utilities and PSE was successful in that the trenching and lowering of electrical wiring was completed and will free up the Contractor to begin road access cuts for the driveway. The Station and the shop were placed on generator power three days last week successfully without issue.
 - Capital Electric provided a generator for rent to power the shop.
- Discussed that work can continue at Station 34 regardless of weather with exception to the need for a dry period for one portion of the roofing.
- Scheduled a preliminary meeting with Rice Fergus Miller to start discussions regarding the Station 33 expansion.
- Preliminary build and engineering drawings of recent apparatus purchase anticipated mid-April. After that, the building of the ladder truck to take place in late November with the two engines being completed roughly three months afterwards.

VIII. NEW BUSINESS

A. Draft of Annual Report (Appendix A)

Chief Brooks shared:

- Thanks to Deputy Chief Dickson and Community Outreach Coordinator Chris DeBell for their work on the report. Consensus of the Board reached to move forward on the Annual Report.

IX. Citizen's Advisory Council Applications (Appendix B)

Chief Brooks shared:

- That there were three applicants. One applicant, Doug Allen, was present and spoke before the Board sharing his experience as a retired Fire District Chief in Santa Clara County, California.

MOTION: To appoint Doug Allen to the Citizen's Advisory Council.

Motion: Commissioner Motzer
Second: Commissioner Hetzler
Carried: Unanimous

MOTION: To appoint Judy Wilson to the Citizen's Advisory Council.

Motion: Commissioner Hetzler
Second: Commissioner Motzer
Carried: Unanimous

MOTION: To appoint Stephanie Conesa to the Citizen's Advisory Council.

Motion: Commissioner Motzer

Second: Commissioner Hetzler

Carried: Unanimous

Chief Brooks shared that the next sanctioned event for the Citizen's Advisory Council to occur in early March.

X. ADMINISTRATIVE REPORT

Chief Brooks provided the following updates:

- Discussed the increased river flow from the dam into the Nisqually River and the history of previous river flow vs. current river levels. He shared that the river is currently about two feet above flooding. He shared his thanks to Battalion Chief Harn and Firefighter Landwehrle who surveyed the area and coordinated with the Thurston County Sheriff's Office to assess the evacuation level. They went door to door to notify citizens of the current flooding and that the evacuation level was placed at a Level Three: Be Prepared to Evacuate If Needed. He shared that District crews will continue to monitor the river conditions and are prepared to respond with crew and resources.
- Chief Brooks shared his thanks to the District's Team Red Logistics Team for their work on the remodel project currently underway at Station 31; including their work with PSE to update the lighting throughout the building. This work reduced our replacement lighting costs approximately 66% through rebate programs offered by PSE. Due to upcoming portions of the construction process, the Board of Fire Commissioner's meeting space will be under construction placing the need for meeting room space at another station in the District. The Board reached consensus to move the meetings in March and April to Station 34.
- Shared information about the repurposed engine donated to Firefighters Crossing Borders which now supports a community in Belize.
- Discussed the Station 33 Mullen Rd. annexation. He shared that the annexation will be on the Lacey City Council's agenda next Thursday, February 13th. A meeting to be scheduled regarding next steps to follow.
- Discussed newest Firefighter Paramedic Quinn Brydson who will be entering the fire academy next Monday. He will be finished with the academy late April or early May.

XI. COMMISSIONER COMMENTS

Commissioner Motzer shared he would be splitting wood on his property to share with the community

Commissioner Hetzler shared her appreciation to Cpt. Karen Weiss and for her stepping into the MSO position.

Commissioner Roberts shared her happiness to see such a large turnout in support of the Lacey Firefighters Charity and for the pinning ceremony for MSO Cpt. Karen Weiss.

XII. OTHER INFORMATION

A. Suggestion Box – None.

B. Correspondence

i. Thank you notes from the community received.



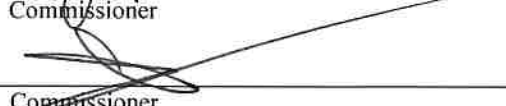
XIII. HEARING OF THE PUBLIC / MEMBERS PRESENT


- None

XIV. ADJOURNMENT

The Board of Fire Commissioners meeting adjourned at 6:31p.m.

Next Regular Meeting: February 20th, 2020– 5:30 p.m.


Chair

Commissioner

~~Commissioner~~

Vice Chair

Commissioner

ATTEST: District Secretary