

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

February 20th, 2020

Present:

Chairman Dobry
Commissioner Hetzler
Commissioner Kirkbride
Commissioner Motzer

I. CALL TO ORDER / FLAG SALUTE

Chairman Dobry called the meeting to order at 5:30pm and followed with a salute to our Nation's flag. He excused Commissioner Roberts from today's meeting.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda to be modified to add New Business Item B: Resolution 873-02-20 Exempting the Purchase of Vehicle Exhaust Capture from Competitive Bidding Pursuant to RCW 39.04.280.

Motion: Commissioner Kirkbride
Second: Commissioner Hetzler
Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

- None present.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the February 6th, 2020 meeting of the Board of Fire Commissioners.

B. Warrants

- General Fund 001 (Acct# 6630) checks numbered #21877 through #21888 in the amount of \$83,087.44
- Equipment Repair and Replacement Fund 103 (Acct# 6636) checks numbered #21889 through #21890 in the amount of \$ 3,148.68

- 2017A Capital Projects Fund 306 (Acct#6639) checks numbered #21891 through #21894 in the amount of \$40,357.90

- C. Payroll #02 A 2020 in the amount of \$1,207,307.77
- D. EFT Correction to DRS in the amount of -\$191.25

MOTION: To approve the consent agenda.

Motion: Commissioner Kirkbride
Second: Commissioner Motzer
Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One E.M.S. Council

Commissioner Kirkbride shared:

- New committee member Renata Rollins from the City of Olympia.
- Discussed Tumwater Regionalization study.
- The EMS Council 20-year Comprehensive Plan Committee presented their final draft to the Board and a process was adopted for proposed next action. The Council accepted the document as a coordinated draft.
- The draft plan will be presented to the EMS Stakeholders in Thurston County by the membership of the EMS Council. Once all comments have been received the document will be revised as necessary. A professional editor will then finalize the Comprehensive Plan.
 - o The edited Comprehensive Plan will be presented to the Board of County Commissioners for adoption. All EMS provider agencies will be encouraged to adopt the Plan or modify it to meet their individual needs.
- Commissioner Kirkbride to present to the District Board of Fire Commissioners and Citizen's Advisory Committee to elicit feedback.
- Discussed 2019 EMS and Fire Call Volumes.

B. Thurston 9-1-1 Communications (TCOMM) Administration Board

- Commissioner Motzer shared that the next meeting will be held on Wednesday, March 4th.

C. City / District Liaison

Commissioner Dobry shared:

- Deputy Chief Dickson and Commissioner Dobry attended alongside City of Lacey Mayor Ryder, Deputy Mayor Pratt and City Manager Scott Spence.
- The annexation of Station 33 was discussed and is moving forward. Discussions occurred regarding current boundaries, which will be reviewed by the Boundary Review Board.

- City of Lacey annexation around Station 34 property discussion occurred regarding the retention pond.
- Discussed Hawks Prairie Restaurant demolition, which will begin later this month.
- Currently there are 200 active building permits in the City of Lacey. Discussion occurred regarding the possible 2,000 ADUs to be put upon resident property. Discussion took place regarding the city ADU citizen workshop, ADU costs, and city zoning laws.
- Student housing proposal was discussed for Woodland Square/Midtown.
- With the North Thurston School District bond passing, Komachin Middle School and River Ridge High School will have significant construction take place.
- Discussion occurred regarding possible YMCA building in Lacey.
- The City of Lacey is in the process of finalizing homelessness plan.
- St. Peter's Hospital is looking for mental health site in Lacey North of I-5.
- Next scheduled meeting is Tuesday, April 21st at City of Lacey building.

D. Thurston County Fire Commissioners Association

Commissioner Motzer reported:

- That Saturday, February 22nd there is a TCFCA training in Spokane.
- On March 14th West Pierce Fire and Rescue is holding a program on the role of Fire Commissioner and Fire Commissioner Ethics at their headquarters in University Place.
- Discussed the approval of Motorola radios for the TCOMM system and the upcoming TCOMM job openings. Currently awaiting approval from Washington State Patrol regarding joining their radio system.

Commissioner Dobry inquired if the District has any Ham Radio Operators in case of a complete loss of communication:

- Logistics Director Chambers shared that BC Hulse is in contact with our local Ham Radio operators club in case of communication loss and he shared our current backup system. Deputy Chief Schmidt shared that she will follow up with BC Hulse and share current communication plan with the Commissioners.

E. Thurston Regional Planning Council (TRPC)

Commissioner Dobry shared:

- Commissioner Roberts went to the meeting and she reported that there was discussion regarding change in meeting dates due to holidays.
- The new TRPC Executive Board members are J.W. Foster, Vice Chair Cynthia Pratt, and Secretary Clark Gilman. Additionally, the Conservation

District requested associate membership, which is a non-voting role, and their membership was approved.

- That TRPC's office lease is up this summer and in September of 2020 they will be moving to a nearby location.
- The Regional Transportation Plan was presented.
- Washington State Gas Tax will not decrease until 2029. Currently, Washington State is exploring mileage-based transportation tax.
- The Olympia Transportation District will likely go for sales tax increase due to lost revenues from newly passed license tax reduction.
- Discussed Intercity Transit zero fare plan and 20% increase in first month of ridership.

F. Community Outreach Status Report

Deputy Chief Dickson shared:

- The Olympia Fire Department is having a retirement party for Larry Elliot on February 24th at OFD Headquarters.
- The District received an invitation to River Ridge High School to celebrate North Thurston's School District levy passage, which will take place on February 25th at 6pm.
- On Monday, March 2nd Deputy Chief Schmidt and Deputy Chief Dickson reading Dr. Seuss books at Evergreen Forest Elementary school.
- At March 5th, the Board of Fire Commissioners meeting will be held at Station 34 due to construction at the main District offices.
- The Commissioners Workshop on Saturday, March 7th will also be at Station 34 during construction.

G. Capital Facilities and Equipment Activities

Logistics Director Chambers reported:

- Station 34 roof decking is currently being put in. A meeting will take place next Thursday to talk about the barrier and roof, which will be completed by two different contractors, and the District hired special inspector was to review their work.
- 5 pallets of SCBA material came in last week, which was one portion of multiple shipments. Chief Schmidt and the training division have put together a plan to roll out new materials as they arrive to put them into service by June.
- Received 80+ sets of bunker gear. They have been sent out for labeling and will be returning to the station in March.
- Beginning discussion next week regarding Station 33 annexation and remodeling projects.

VI. NEW BUSINESS

A. NPP Intergovernmental Cooperative Purchasing Agreement Participating Agency Endorsement and Authorization

Deputy Chief Dickson shared:

- Station alerting will be placed into the new Station 34 and the District would like to purchase equipment ahead of the opening of the new Station 34, so that the system is in place and operational at time of opening. In order to purchase them under a cooperative purchasing agreement we need to sign this purchasing in place.

MOTION: To approve the Intergovernmental Cooperative Purchasing Agreement between our agency and National Purchasing Partners and authorize Deputy Chief Dickson to sign in the absence of Chief Brooks.

Motion: Commissioner Kirkbride

Second: Commissioner Hetzler

Carried: Unanimous

B. Resolution 873-02-20 Exempting the Purchase of Vehicle Exhaust Capture from Competitive Bidding Pursuant to RCW 39.04.280

Deputy Chief Dickson shared:

- This is a sole source supplier for the purchase of Plymovent materials and their only vendor, installer, distributor, and maintenance provider is Air Exchange.

Commissioner Dobry shared:

- Due to Air Exchange is a sole source supplier that bidding may be waived.

MOTION: To approve Resolution 873-02-20 Exempting the Purchase of Vehicle Exhaust Capture from Competitive Bidding Pursuant to RCW 39.04.280.

Motion: Commissioner Motzer

Second: Commissioner Kirkbride

Carried: Unanimous

VII. ADMINISTRATIVE REPORT

Deputy Chief Dickson provided the following updates:

- She shared the January Financial Report. First month of the year revenue at 22% of budget, expenditures at 8% of budget. Commissioner Kirkbride shared his thanks to Finance Director Hough for his financial reporting.
- Deputy Chief Schmidt shared Operations update regarding recent calls. Discussed recent flooding which occurred the 6th and 7th of this month. She reported how well response was handled between agencies and the La Grande Dam. Two utility trucks and boats, with 4 staff dive team members

from the District provided response. She shared updates on recent residential house fire and other recent EMS responses. Discussion took place recognizing our District Chaplains and our Fire Psychologist Holguin and the support they provide our citizens and crew members.

VIII. COMMISSIONER COMMENTS

Commissioner Hetzler had no comment at this time.

Commissioner Kirkbride shared thanks for being back from a recent trip. Shared update from his rotary regarding a new 501c(3) started by local Thurston County chaplains who are forming a new organization in order to hire a staff person to help with recruitment and to help plan a chaplain training academy.

Commissioner Motzer shared recent project to provide fire wood from his property to community members in need.

Commissioner Dobry shared his experience from a recent trip where wildfires had destroyed many acres of natural lands and homes.

IX. OTHER INFORMATION

- A. Suggestion Box – None.
- B. Correspondence
 - i. Thank you note from the community received.

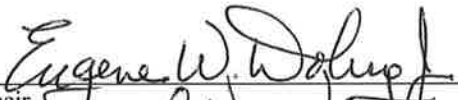


X. HEARING OF THE PUBLIC / MEMBERS PRESENT

- None

XI. ADJOURNMENT

The Board of Fire Commissioners meeting adjourned at 6:37pm.

Next Regular Meeting: March 5th, 2020– 5:30 p.m.


Chair

Commissioner

Commissioner


Vice Chair

Commissioner

ATTEST: District Secretary